

Details of Lands
Indian Railways - Ajmer Division

S.No.	Stock Holder Code	Particular/Description of Land Plots	Plot Reference No.	Block Section (Between two Stations)	Chainage in Kms)	RHS or LHS in increasing KMs	Specify if Leasehold/Freehold	Location			Revenue village as per revenue records	Dimension of Land		year of acquisition(if known), mention earlier than (if not known)	Land Plan No.	Status in Revenue Record	Cost of acquisition of Land (if Available)	Cost of Improvement (if Available) (Any expenses incurred on land like construction of boundary wall/fencing	Current Use of Land
								State	District	Town/Village		Length	Area						
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
Total																			

Prepared by:

Notes:

- 1 Details of all Land belonging to the Ajmer Division, irrespective of the fact, whether it is vacant or any structure has been constructed on that, should be included here.
- 2 Specify if land is Industrial/Agriculture/Residential.
- 3 where the date/year of acquisition is ascertainable but the cost as well as the original documents are not available , valuation can be done using the '**Guidance Value**' prescribed under the Stamp Duty Act for the location, type of particular year/date, transaction value of a similar plot in the similar area around the estimated year of transaction can be adopted as the transaction rate for valuation purposes.
- 4 If any other thing is required to be mention regarding land, then same may be shown in 'Remark Column'.

Form: FA- 1

Any part Sparable for other use (Area)	District Level Committee (DLC) Rate	Area in unit in reference to DLC rate	Year of DLC Rate	Present /actual Cost of Land	Remarks
21	22	23	24	25	26

and and date. If the 'Guidance Value' is also not available for that

Details of Buildings
Indian Railways - Ajmer Division

Form: FA- 2

S.No.	Stock Holder Code	Description	Location			Revenue village as per revenue records	Dimension of building		No. of floors	Area of land on which Building is located	Total build Up area	year of acquisition/construction(if known), Earlier than (if not known)	cost of acquisition/construction	Improvement (If any)		Total cost	Life of asset as per codal provisions	No. of year assets is in use	Remaining life of assets as on 31.03.2014	Rate of Depreciation	Accumulated Depreciation till 31.03.2014	Net Book Value as on 31.03.2014	Current Use of Building	Give reference of title Document	Remarks	
			State	District	Town/Village		Length	Breadth						Year of Improvement	Cost of Improvement											
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	
Total																										

Prepared by:

Note:

- 1 Buildings should be categorized into Ajmer division offices, residential quarters, godowns, hospitals, workshops etc.
- 2 Each building should be identified separately.

**Details of Bridges/Flyover/Tunnel/Subways
Indian Railways - Ajmer Division**

S.No.	Stock holder code	Bridge type (Bridge/ROB/RUB)	Description(Bridge no. Or ROB/RUB no.)	Block section (Between two stations)	Chainage (KMs)	Location			Type of bridge (Arch/steel girder/PSC girder/RCC box etc.	Dimension of structure							Loading bridge sanction for (MBG/RBG/GC)	Area of land on which structure is constructed	Date of construction	Cost of construction	Improvement Year of improvement	
						State	District	Town/Village		Length	Total no. Of spans	No. Of span-1	SP-1	No. Of span-2	SP-2	No. Of span-3						SP-3
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23
Total																						

Prepared by:

Note:

- 1 whereas possible, prepare a separate list of bridge/tunnel/subway etc.
- 2 Each such structure should be identified separately.
- 3 If any bridge/tunnel/subways is not in used, then same also may be included here. However further details may be given in 'Remark 'column.
- 4 If actual date of construction is not available but the year of construction is available, then year may be given in relevant column.
- 5 If any other detail is required to be given in respect of Bridge/tunnel etc., then same may be mentioned in 'Remark Column'.

Form: FA- 3

Cost of improvement (If any)	Total cost	Fund allocation code	Life as per codal provisions	No. of year assets is in use	Rate of depreciation	Accumulated depreciation till date 31.03.2014	Net book value as on 31.03.2014 (Rs.)	Approved Drg. No.	Remarks
24	25	26	27	28	29	30	31	32	33

Checked by:

Details of Roads/Streets Indian Railways - Ajmer Division

Form: FA- 4

S.No.	Stock Holder Code	Type of road (NH/SH/municipal road/village road etc.	Description of road (joining town/village)	Station	Location			Specify whether the road/street is concrete/bitumen/kutchha/WBM	Survey no. of the land where structure is located	Dimension of roads		Area of road (Sq. M.)	Date of construction	Cost of construction	Repair Frequency	improvement (If any)		Total cost	Fund allocation code	Life as per codal provisions	No. of year in use	Rate of depreciation	Accumulated depreciation till date 31.03.2014	WDV as on 31.03.2014	Give reference of title document	Remarks
					State	District	Town/village			Length	Breadth					Year of improvement	Cost of improvement									
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27
Total																										

Prepared by:

Checked by:

Note:

- 1 Here improvement means conversion of the road from one type of construction to another type of construction. E.g. Conversion of a tar road into a concrete road. It may also include extension of road.
- 2 Each road should be identified separately.
- 3 If any road is not in used, then same also may be included here.
- 4 If actual date of construction is not available but the year of construction is available, then year may be given in relevant column.
- 5 If any other detail is required to be given in respect of road, then same may be mentioned in 'Remark Column'.

Details of Railway Tracks Indian Railways - Ajmer Division

Form: FA- 5

S.No.	Stock Holder Code	Type of Track			Location (KM)		Between two stations		Length of track (in Kms)	Specify whether the track is MG or BG	Date/year of laying	Cost of construction	Improvement (If any)		CRRM cost of latest renewal	Total cost	Fund allocation code	Life as per codal Provisions	Number of years track is in use	Rate of depreciation	Accumulated depreciation till date 31.03.2014	WDV as on 31.03.2014	Give reference of title document	Remarks
		Rail (60Kg/52 KG/90 R/75 R etc.)	Sleeper (PSC 6/PSC 5/CST 9/steel/wooden)	Sleeper Density	From KM	To KM	From	To					Date of improvement	Cost of improvement										
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25
Total																								

Prepared by:

Checked by:

Note:

- 1 Here improvement means conversion of Broad Gauge (BG) to Meter Gauge (MG).
- 2 Each track between all stations should be identified separately.
- 3 If any track is not in used and lying idle then same will also be included here.
- 4 All Railway siding given by IR to third parties should also be mention here.
- 5 If any other detail is required to be given in respect of track, then same may be mentioned in 'Remark Column'.

**Details of Railway Tracks Components
Indian Railways - Ajmer Division**

Form : 5A

S.No.	Stock Holder Code	Name of Track Component		Location	Make	Drag No.	Year of Manufacturing	Codal Life	Component used on track										Component lying in stores			Remarks				
									Date of laying	No of units	cost per unit	Total cost	No of year component is in use	Depreciation rate	Accumulated depreciation till 31.03.2014	Net Book Value as on 31.03.2014	Replacement due		No of Units	Cost per unit	Total cost					
																	Month	Year								
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23				
1		Rail	60 Kg																							
			52 Kg																							
			90 R																							
			75 R																							
			60 R																							
			50 R																							
			Others																							
2		Sleeper	PSC - 6																							
			PSC -5																							
			CST - 9																							
			Steel																							
			Wooden																							
3		Gludge Joints																								
4		SEJ																								
5		Turnout																								
6		Switches																								

7		CMS xings																				
8		T/out Sleepers																				
9		Ballast																				
10		Fatening																				
11		Rubber pads																				
		Total																				

Prepared by:

Note:

- 1 No depreciation will be charged on component lying in stores. Depreciation is to be charged only on those component which is used on track

Details of Furniture and Fixtures Ajmer Division - Indian Railways

Department/Station:- _____

Form:- FA-6

S.NO.	Description	Location	Reference number (If any)	Date of acquisition/construction	Total no of units	Cost per unit	Total Cost of acquisition/construction	Life of assets as per codal provisions	No of year assets is in use	Rate of depreciation	Accumulated depreciation till 31.03.2014	Net book value as on 31.03.2014 (Rs.)	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13	14

Prepared by:-

Checked by:-

Notes:-

1. Furniture includes tables, chairs, cupboards, almirah, fans, coolers, air conditioner, UPS, Refrigerator, TV, invertors etc.
2. Whereas possible, prepare a separate list for each class of furniture.
3. Assets reference number denotes any numbering/coding given to each piece of asset.
4. Details of the furniture & fixtures should be collected department/section/location wise.
5. If actual date of construction/acquisition is not available but the year of acquisition/construction is available, then year may be given in relevant column.

Details of Office Equipments Ajmer Division - Indian Railways

Department/Station:- _____

Form:- FA-7

S.NO.	Description	Location	Assets Reference Number	Date of acquisition	Total no of units	Cost per unit	Total cost of acquisition/installation	Life of assets as per codal provisions	No of year assets is in use	Rate of depreciation	Accumulated depreciation till 31.03.2014	Net book value as on 31.03.2014 (Rs.)	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13	14

Prepared by:-

Checked by:-

Notes:-

- Office equipments include Fax Machine, Xerox Machine, Type writer, projector etc.
- If possible, prepare a separate list for each class of office equipment.
- Assets reference number denotes any numbering/coding given to each piece of asset.
- If actual date of construction/installation is not available but the year of acquisition/construction is available, then year may be given in relevant column.

Details of Vehicles Ajmer Division, Indian Railways

Department/Station:- _____

Form:- FA-8

S.NO.	Description of vehicles	Location	Vehicle's details in respect of			Date of acquisition	Cost of acquisition	Details of improvements		Total cost (Rs.)	Fund allocation code	Life of vehicle as per codal provisions	No of year vehicle is in use	Rate of depreciation	accumulated depreciation till 31.03.2014	Net book value as on 31.03.2014 (Rs.)	Give reference of the available title documents	Remarks
			Registration number	Engine number	Chasis number			Date	Cost									
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19

Prepared by:-

Checked by:-

Notes:-

1. In Column 2, kindly specify the description of vehicles specifying whether it is car, jeeps, trucks, ambulance etc.
2. Also mention present use of vehicle in the remark column.
3. If actual date of acquisition is not available but the year of acquisition is available, then year may be given in relevant column.
4. Improvement of vehicles includes extension of body or otherwise.

**Details of Plant, Machinery & Equipments
Ajmer Division, Indian Railways**

Department/Station:- _____

Form:- FA-9

S.NO.	Stock Holder Code	Unit	Station	Location	Category of Machine	Description of Machine	Capacity	COFMOW PO no. & date	Name of Supplier	Cost of acquisition/installation	Date of acquisition/installation	Date of commencement of operation	No of shifts in use	Details of improvements		Total cost	Fund allocation code	Life of machine as per codal provisions	No of years machinery is in use	Rate of depreciation	Accumulated depreciation till 31.03.2014	Net book value as on 31.03.2014 (Rs.)	Give reference of the available title documents	Current market value (if Available)	Condition	Whether Surplus	Remarks	
														Date	Cost													
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	

Prepared by:- _____ Checked by:- _____

- Notes:-**
1. Details of any improvements to the plant and machinery, which has resulted into increasing the capacity of the plant and machinery, should be mentioned separately.
 2. Also specify the general nature of machinery in relevant column.
 3. Plant, machinery & equipment used in workshop for the purpose of repair & maintenance of Loco/Coach/Wagon will also be covered here.
 4. If actual date of installation/acquisition is not available but the year of acquisition/installation is available, then year may be given in relevant column.

Details of Computers and Peripherals Ajmer Division, Indian Railways

Department/Station:- _____

Form:- FA-10

S. No.	Description	Location	Reference number	Date of acquisition/installation	Total no of units	Cost per unit	Total cost of acquisition	Life of assets as per codal provisions	No of year assets is in use	Rate of depreciation	Accumulated depreciation till date 31.03.2014	Net book value as on 31.03.2014 (Rs.)	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13	14

Prepared by:-

Checked by:-

Notes:-

1. Computers & peripherals includes desktops/laptops/printers/networking equipments etc.
2. If possible, prepare a separate list for each type of item.
3. Assets reference number denotes any numbering/coding given to each piece of asset.
4. If actual date of installation/acquisition is not available but the year of acquisition/installation is available, then year may be given in relevant column.

Details of Medical Equipments Ajmer Division, Indian Railways

Form:- FA-11

S.NO.	Description	Location	Reference number	Date of acquisition/installation	Total no of units	Cost per unit	Total Cost of acquisition	Life of assets as per codal provisions	No of year assets is in use	Rate of Depreciation	Accumulated depreciation till 31.03.2014	Net book value as on 31.03.2014 (Rs.)	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13	14

Prepared by:-

Checked by:-

Notes:-

1. Medical equipments includes all equipment which are using in hospitals maintained by Indian Railways.
2. If possible, prepare a separate list for each type of item.
3. Assets reference number denotes any numbering/coding given to each piece of asset.
4. If actual date of construction/acquisition is not available but the year of acquisition/construction is available, then year may be given in relevant column.

**Details of Loco/Coach/Wagon
Ajmer Division, Indian Railways**

Form:- FA-12

S.NO.	Stock holder code	Department	Group code	Sub Group code	Asset reference no.	Type of wagon/coach/loco	Description	Location	Date of acquisition/construction	Date of commencement of operation	Total quantity	Cost of acquisition/construction per wagon/loco/coach	Details of improvement		Total Cost	Fund allocation code	Life as per codal provisions	No of year assets is in use	Rate of Depreciation	Accumulated depreciation till date 31.03.2014	Net book value as on 31.03.2014 (Rs.)	Remarks
													Date	Cost								
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23

Prepared by:-

Notes:-

1. Each coach/wagon/loco should be identified separately.
2. Kindly, prepare a separate list for each type of wagon/coach/loco. For example, sleeper coach/AC coach/coach BG/Coach MG /Wagon BG/ Wagon MG etc.
3. Assets reference number denotes any numbering/coding given to each piece of asset.
4. If actual date of construction/acquisition is not available but the year of acquisition/construction is available, then year may be given in relevant column.
5. If any other necessary details is required to be mention in relation to coach/wagon/loco, then same may be given in 'Remark Column'.
6. Here improvement does not mean periodic overhauling (POH). However, improvement includes any major change which increases the life of coach/wagon/loco.

Details of Capital Work in Progress Ajmer Division, Indian Railways

Form:- FA-13

S.NO.	Description of Work	Location	Estimated Cost of work	Cost incurred till 31.03.2014	Fund allocation code	Estimated date of completion of the work	Remarks
1	2	3	4	5	6	7	8

Prepared by:-

Checked By:-

Notes:-

1. whereas possible please provide the separate details of every type of work in progress.

Details of Plant, Machinery & Equipments (Signaling) Ajmer Division, Indian Railways

Department/Station:- _____

Form:- FA-14

S.NO.	Description of Machinery	Specification/nature of machine	Location/Station	Capacity	Number of shifts in use	Date of acquisition/installation	Date of commencement of operation	Total Cost of acquisition/installation	Fund allocation code	Life of machine as per codal provisions	No of years machinery is in use	Rate of depreciation	Accumulated depreciation till 31.03.2014	Net book value as on 31.03.2014 (Rs.)	Give reference of the available title documents	Current market value (if Available)	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18

Prepared by:-

Checked by:-

Notes:-

1. If actual date of installation/acquisition is not available but the year of acquisition/installation is available, then year may be given in relevant column.

Details of Plant, Machinery & Equipments (Telecom) Ajmer Division, Indian Railways

Department/Station:- _____

Form:- FA-15

S.NO.	Description of Machinery	Specification/nature of machine	Block Section(Between two stations)	Capacity	Number of shifts in use	Date of acquisition/installation	Date of commencement of operation	Total Cost of acquisition/installation	Fund allocation code	Life of machine as per codal provisions	No of years machinery is in use	Rate of depreciation	Accumulated depreciation till 31.03.2014	Net book value as on 31.03.2014 (Rs.)	Give reference of the available title documents	Current market value (if Available)	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18

Prepared by:-

Checked by:-

Notes:-

1. If actual date of installation/acquisition is not available but the year of acquisition/installation is available, then year may be given in relevant column.

**Details of Electrical Equipments & Fittings
Ajmer Division - Indian Railways**

Form:- FA-16

S.NO.	Description	Stock Holder	Assets reference no. (if any)	Location	Chainage (in Km)		Length/No of units	Date of acquisition/installation	Cost per unit	Details of Improvement		Total cost of acquisition/installation	Life of assets as per codal provisions	No of year assets is in use	Rate of depreciation	Accumulated depreciation till 31.03.2014	Net book value as on 31.03.2014 (Rs.)	Remarks
					From	To				Date	cost							
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19

Prepared by:-

Notes:-

1. Assets reference number denotes any numbering/coding given to each piece of asset.
2. If actual date of construction/installation is not available but the year of acquisition/construction is available, then year may be given in relevant column.
3. All electrical fitting and electrical equipment should be covered here such as power station, water pump etc.

