



मुख्य चिकित्सा अधीक्षक के कार्यालय
दक्षिण पूर्व रेलवे / आद्रा.

सं.No. CMS/ADA/109/02/

आद्रा, दिनांक- Adra, dtd. .11.25.

सेवा में

The Principal Chief Public Relation Officer
South Eastern Railway, Garden Reach.
Kolkata.

Sub: Publication of Advertisement on Newspaper (including Local Newspaper) for Empanelment of Firms for Local Purchase of Medicines, Surgical and consumables emergency/day-to-day local purchase (as and when required basis) for Divisional Railway Hospital Adra for the period of 2 years.

Ref: Railway Board letter No: 2017/H/4/1/Local Purchase (E-3236402) Dt:31/07/2023

Matters for news paper publication

CMS/adra is inviting the vendors to express their interest through online BID(ie, IREPS, Tender no.cms-adra-lp-01, dt 17/11/25), for empanelment of their firm for local purchase of Medicines, Surgical and consumables emergency/day-to-day local purchase (as and when required basis) for Divisional Railway Hospital Adra for the period of 2 years.

The interested vendors may apply on or before 02/12/2025 (15.00 hrs) through IREPS.

The details of tender information are also uploaded at website www.ser.indianrailways.gov.in>Division>Adra>Tender.

Chief Medical Superintendent
Adra/South Eastern Railway.

In this connection, it is hereby requested, the name of newspaper and date of publication may please be intimated to the undersigned.

The Fund is available under allocation 110-221-21.

Chief Medical Superintendent
Adra/South Eastern Railway

C/- Ch.OS (Computer Cell)/DRM office Adra for upload the matters in Railway website.

**ADRA DIVISION-MEDICAL/SOUTH EASTERN RLY
TENDER DOCUMENT**

Tender No: CMS-ADRA-LP-01

Closing Date/Time: 02/12/2025 15:00

CMS/ADRA acting for and on behalf of The President of India invites E-Tenders against Tender No **CMS-ADRA-LP-01** Closing Date/Time 02/12/2025 15:00 Hrs. Bidders will be able to submit their original/revised bids upto closing date and time only. Manual offers are not allowed against this tender, and any such manual offer received shall be ignored.

1. NIT HEADER

Bidding type	Normal Tender	Template	Normal
Contract type	Goods	Contract Category	Expenditure
Tender No	CMS-ADRA-LP-01	Tender Type	Open - Indigenous
Evaluation Criteria	Itemwise/Consignee	Bidding System	Single Packet
Pre-Bid Conference Required	No	Pre-Bid Conference Date Time	Not Applicable
Tendering Section	MEDICAL		
Inspection Agency	CONSIGNEE	Publishing Date / Time	17/11/2025 17:20
Item Category	General	Bidding to be Done on	IREPS
Procure From Approved Sources	No	Approving Agency	Not Applicable
Closing Date Time	02/12/2025 15:00		
Validity of Offer (Days)	90	Ranking Order for Bids	Lowest to Highest
Tender Doc. Cost (INR)	0.00	Earnest Money (INR)	67200.00
Tender Title	Empanelment of vendors i.e. Firms/Distributors/ Supplier for day to day supply of Medicines and Surgical items & consumables items etc. to Divisional Hospital, South Eastern Railway/Adra.		

2. ITEM DETAILS

S.No.	PL Code (Group)	Item Type GST(Y/N)	Stock / NonStock	Ordering	Consider For Eval	Approving Agency	Inspection Agency	Currency Allowed	Estimated Rate
Group 01-To enter into rate contract as per maximum discount offered on MRP of Medicinal ITE MS under emergency/day-to-day local purchase (as and when required basis) for Divisional Railway Hospital Adra for the period of 2 years.									
1	01 (01)	Goods (N)	Non Stock	---	Yes		CONSIGNEE	INR	
	Description : To enter into rate contract as per maximum discount offered on MRP of All type of Tablets, Syrup, Capsules, Suspension, liquid syrup, Enema, Lotion, Injection, IV Fluid, ointment, Cream, etc. under day-to-day local purchase for Divisional Railway Hospital Adra for the period of 2 years. [Quantity Tolerance (+/-): 0 %age , Item Category : Normal , Total PO value variation Permitted: Max 8 lacs]								
Consignee		041518			West Bengal		1.00 Numbers		
Group 02-To enter into rate contract as per maximum discount offered on MRP of Surgical Items under emergency/day to day local purchase for Divisional Railway Hospital at Adra for the period of 2 years.									
1	02 (02)	Goods (N)	Non Stock	---	Yes		CONSIGNEE	INR	
	Description : To enter into rate contract as per maximum discount offered on MRP of Non-Medicinal/ Surgical items like: Gauze, Bandage, Syringes, Needles, Gloves, Catheter, etc (comes under Surgical Disposable/Consumables) required for Hospital wards, OT, OPD, Pathology unit, Dental Units etc. under emergency/day to day local purchase (as and when required basis) for Divisional Railway Hospital Adra for the period of 2 years. [Quantity Tolerance (+/-): 0 %age , Item Category : Normal , Total PO value variation Permitted: Max 8 lacs]								
Consignee		041518			West Bengal		1.00 Numbers		
Group 03-To enter into rate contract as per maximum discount offered on MRP of consumables and chemical reagents for Dental, X-ray, pathology, etc Items under emergency/day to day local purchase for Divisional Railway Hospital at Adra for the period of 2 years.									

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1	03 (03)	Goods (N)	Non Stock	---	Yes		CONSIGNEE	INR	
Description : To enter into rate contract as per maximum discount offered on MRP of consumables and chemical reagents for Dental, X-ray, pathology, and other non-specified items required for hospital/ treatment of patient under emergency/day to day local purchase for Divisional Railway Hospital at Adra for the period of 2 years. [Quantity Tolerance (+/-): 0 %age , Item Category : Normal , Total PO value variation Permitted: Max 8 lacs]									
Consignee		041518			West Bengal		1.00 Numbers		

3. T AND C

F.O.R

Description
Destination

Delivery Period

Description	Delivery /Completion	Rate of Supply
For all items	Completion : Within 24 Months	As per RB guide line and as per local need.

Payment Terms

S.No	Description
Payment Terms	
1	100% payment against receipt, inspection and acceptance of material by the consignee at destination.

Statutory Variation Clause

S.No	Description
1	Statutory Variation in taxes and duties, or fresh imposition of taxes and duties by State/ Central Governments in respect of the items stipulated in the contract (and not the raw materials thereof), within the original delivery period stipulated in the contract, or last unconditionally extended delivery period shall be to Railways' account. Only such variation shall be admissible which takes place after the submission of bid. No claim on account of statutory variation in respect of existing tax/duty will be accepted unless the tenderer has clearly indicated in his offer the rate of tax/duty considered in his quoted rate. No claim on account of statutory variation shall be admissible on account of misclassification by the supplier/ contractor.

Standard Governing Conditions

S.No	Description
1	IRS Conditions of Contract: The contract shall be governed by latest version (along with all correction slips) of IRS conditions of contract, and all other terms and conditions incorporated in the tender documents.
2	General Conditions of Contract: The contract shall be governed by latest version (along with all correction slips) of General Conditions of Contract, and all other terms and conditions incorporated in the tender documents.

4. ELIGIBILITY CONDITIONS

Special Eligibility Criteria

S.No.	Description	Template	Condition Applicability	Confirmation Required	Remarks Allowed	Documents Uploading
1	A copy of GST Registration details of the vendor should be attached/uploaded	Normal	Applicable to all bidders	No	No	Allowed (Optional)

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2	Vendor(s) participating in Tender must have Valid drug License as per Drug & Cosmetics Act 1940. If the license is renewed, the renewal certificate/ receipt of renewal copy must be attached.	Normal	Applicable to all bidders	No	No	Allowed (Optional)
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5. COMPLIANCE CONDITIONS

Commercial-Compliance

S.No.	Description	Template	Condition Applicability	Confirmation Required	Remarks Allowed	Documents Uploading
1	Please enter the percentage of local content in the material being offered. Please enter 0 for fully imported items, and 100 for fully indigenous items. The definition and calculation of local content shall be in accordance with the Make in India policy as incorporated in the tender conditions.	Normal	Applicable to all bidders	Yes	Yes	Allowed (Mandatory)
2	Vendor should show profits in at least two out of the three last three financial years. Certified financial statement (Balance Sheet and Profit and Loss Account Statement) duly signed by Chartered Accountant with UDIN of last three consecutive financial years (i.e. 2021-22, 2022-23 & 2023-24).	Normal	Applicable to all bidders	Yes	Yes	Allowed (Mandatory)
3	Vendor(s) participating in Tender must have average annual turnover of Rs. 50,40,000/- or above during last three consecutive Financial years (i.e. 2021-22, 2022-23 & 2023-24). The annual turnover so required from the bidder "Turnover Certificate" for last three consecutive financial years (i.e. 2021-22, 2022-23 & 2023-24) certified from the Chartered Accountant with UDIN should be uploaded by the bidder falling which the offer likely to be rejected to be rejected with out any further reference.	Normal	Applicable to all bidders	Yes	Yes	Allowed (Mandatory)
4	Please enter the percentage of local content in the material being offered. Please enter 0 for fully imported items, and 100 for fully indigenous items. The definition and calculation of local content shall be in accordance with the Make in India policy as incorporated in the tender conditions.	Normal	Applicable to all bidders	No	Yes	Allowed (Optional)

General Instructions

S.No.	Description	Template	Condition Applicability	Confirmation Required	Remarks Allowed	Documents Uploading
1	All documents to be scanned and uploaded as clear and legible PDF documents on the IREPS portal latest by date and time mentioned in schedule of tender process.	Normal	Applicable to all bidders	No	No	Not Allowed

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2	The offer of given discount on MRP will be valid for the entire period of validity or rate contract including the extended period if any.	Normal	Applicable to all bidders	No	No	Not Allowed
3	Procedure of bidding & submission of BID. Note 1: The discount filled in the financial /price bid segment in IREPS. Note2: Vendors/Bidders are suggested to Quote the offer for Category wise ie, (1) MEDICINES I T E M S , (2) SURGICAL& CONSUMABLE ITEMS and (3) MISCELLANEOUS separately in financial tabulation on IREPS system as following:- Quantity offered =1 i.e. one (BIDDERS ARE ADVISED TO FILL ONLY "1" (NUMERIC) IN THIS COLUMN) Base Rate = 1 i.e. means MRP (BIDDERS ARE ADVISED TO FILL ONLY "1" (NUMERIC) IN BASE RATE COLUMN), GST = NIL, Any other charges (like Pkg. Charges, Freight Charges, Excise Duty, Forwarding Charges etc.) = '0' or 'NIL' (As accepted by IREPS System) Discount Offered = as filled by bidder, All inclusive unit rate=automatic generated by IREPS system. Note : HIGHEST DISCOUNT OFFERED BY BIDDER WILL BE THE CRITERIA FOR EVALUTION. Note 1: The discount percentage to be filled in the Financial Tender tabulation. Base Rate = 1 (PLEASE FILL ONLY "1" IN THIS COLUMN) GST = NIL. Any other charges (like Pkg. Charges, Freight Charges, Excise Duty, Forwarding Charges etc.) = '0' or 'NIL' (As accepted by IREPS System) Discount Offered = 30% (FOR EXAMPLE). Then All-inclusive unit rate will be 0.7 (automatic generated by IREPS system).	Normal	Applicable to all bidders	No	No	Not Allowed
4	Distribution of orders in case of multiple venders: as per guide liens issued by Railway Board vide letter No. 2017/H/4/1/ Local Purchase (E-3236402) Dated :31.07.2023.	Normal	Applicable to all bidders	No	No	Not Allowed
5	Fine: As per Railway Board Guide lines vive letter No. 2017/H/4/1/ Local Purchase (E-3236402) Dated :31.07.2023.	Normal	Applicable to all bidders	No	No	Not Allowed
6	Placing of Order and supply of materials: The supply order/s will be given as per RB policy to the empaneled vendor/s and the indented items to be supplied along with GST invoice (in favor of CMS/SER/Adra) in Triplicate.	Normal	Applicable to all bidders	No	No	Not Allowed

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Special Conditions

S.No.	Description	Template	Condition Applicability	Confirmation Required	Remarks Allowed	Documents Uploading
1	The tenderer has to submit "Undertaking for truthfulness/correctness of the DOCUMENTS "along with the Tender. Bids without Undertaking for truthfulness/correctness of documents shall be summarily rejected.	Normal	Applicable to all bidders	No	No	Not Allowed
2	The contract shall be governed by latest version (along with all correction slips) of IRS Conditions of contract, and all other terms and conditions incorporated in the tender document.	Normal	Applicable to all bidders	No	No	Not Allowed
3	The successful bidder shall have to deposit a Security Deposit (@ 5% of the contract value of the tender subject to max. Rs. 50 lakh) from a Nationalized Bank/Scheduled Indian Bank within 21 days from the receipt of the letter of acceptance (LOA) of the tender by the Railway Authority.	Normal	Applicable to all bidders	No	No	Not Allowed
4	Validity of Contract will be 02years (Two Years) from the date of signing of the contract by both the sides. Under exceptional circumstances, to maintain the continuity of supply, period of rate contract can be extended for a period maximum up to 03 months at a time with approval of Chief Medical Supdt. and not more than 06 months.	Normal	Applicable to all bidders	No	No	Not Allowed
5	Railway reserves the right to terminate the rate contract at any time without assigning any reason to the vendor.	Normal	Applicable to all bidders	No	No	Not Allowed
6	The procurement will be governed under the guidelines of New Drug Procurement Policy for Railway hospitals / Health units et. Vide Railway Board's letter No. 2017/H/4/1/ Local Purchase (E-3236402) Dated :31.07.2023.	Normal	Applicable to all bidders	No	No	Not Allowed
7	The bidders are liable to show the purchase bill for the medicine / other items to ensure genuineness of the items being supplied (if required).	Normal	Applicable to all bidders	No	No	Not Allowed
8	MSEs who are interested in availing themselves of the MSE benefits (notified by the govt. of India and as stipulated in GCC of Supply Contracts Para 3.0 or any other paragraphs) will enclose with their offer the copy of UDYAM Registration Certificate ONLY. The MSE benefits shall not be granted based on any other document/certification as mentioned in the GCC enclosed.	Normal	Applicable to all bidders	No	No	Not Allowed

**ADRA DIVISION-MEDICAL/SOUTH EASTERN RLY
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Technical-Compliances

S.No.	Description	Template	Condition Applicability	Confirmation Required	Remarks Allowed	Documents Uploading
1	Vendor(s) participating in Tender must have Valid License as per Drug & Cosmetic Act 1940. If the license is renewed, the renewal certificate/ receipt of renewal copy must be attached.	Normal	Applicable to all bidders	Yes	Yes	Allowed (Mandatory)
2	A copy of GST Registration details of the vendor should be attached/uploaded.	Normal	Applicable to all bidders	Yes	Yes	Allowed (Mandatory)
3	A copy of valid PAN Card of firm/ Proprietor/Vendor should be attached.	Normal	Applicable to all bidders	Yes	Yes	Allowed (Optional)
4	In case if any bidder fail to upload or attachment of any documents listed above. No offline document will be accepted and such offer will be summarily rejected.	Normal	Applicable to all bidders	Yes	Yes	Not Allowed
5	Bidders are advised to submit their financial bids Rate of discount offered on MRP for each groups separately. As para item no 3 of General terms and conditions for bidders "Offers of eligible bidders will be evaluated on the basis of financial bid. "Highest discount offered by bidder will be the criteria for evaluation. For example, the Basic Rate is one (Rs.1) indicate MRP of product. Bidders are advised to fill only "1" Numeric in base RATE column) If any bidder do not follow pattern to fill financial tabulation as advised in General terms and conditions item no 3: Procedure of bidding & submission of BID) and followed by the attachment given in Tender documents such offers will be summarily rejected.	Normal	Applicable to all bidders	Yes	Yes	Not Allowed
6	Vendor(s) participating in Tender should not be blacklisted /de-registered and should not have been blacklisted/de-registered by any other Govt. Institution/ Organization during the last three years for supplying sub-standard medicines/Other items or on any other grounds. in this regard the declaration must be submitted for the same on Firm's letterhead by vendor/bidder.	Normal	Applicable to all bidders	Yes	Yes	Allowed (Mandatory)
7	Vendor(s) participating in Tender should not have been convicted. Vendor(s) must submit "No Conviction Certificate" issued from State Drug Controller Authority. in this regard the declaration must be submitted for the same on Firm's letterhead by vendor/bidder.	Normal	Applicable to all bidders	Yes	Yes	Allowed (Mandatory)

Undertakings

**ADRA DIVISION-MEDICAL/SOUTH EASTERN RLY
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S.No.	Description	Template	Condition Applicability	Confirmation Required	Remarks Allowed	Documents Uploading
1	An affidavit on legal paper duly attested by Public Notary regarding declaration (regarding genuineness of information & documents to be submitted by bidder as per proforma attached, other wise the offer will be summarily rejected.	Normal	Applicable to all bidders	No	No	Not Allowed
2	An affidavit on legal paper duly attested by Public Notary regarding declaration (regarding genuineness of information & documents to be submitted by bidder as per proforma attached, other wise the offer will be summarily rejected.	Normal	Applicable to all bidders	No	No	Not Allowed

7. DOCUMENTS ATTACHED WITH TENDER

S.No.	Document Name	Document Description
1	RBLPletter.pdf	RB letter on LP
2	Annexure.pdf	Annexure
3	ProcedureofBidandsubmissionofBid.pdf	bid procedure
4	UndertakingfortruthfulnessofMedicinePDF.pdf	Undertaking for correctness of document

The tenderers in their bid shall indicate the details of their GST Jurisdictional Assessing Officers (Designation, Address & email id). In case of a contract award, a copy of Purchase Order shall be immediately forwarded by Purchaser to the GST Jurisdictional assessing officer mentioned in Tenderer's bid

This tender complies with Public Procurement Policy (Make in India) Order 2017, dated 15/06/2017, issued by Department of Industrial Promotion and Policy, Ministry of Commerce, circulated vide Railway Board letter no. 2015/RS(G)/779/5 dated 03/08/2017 and 27/12/2017 and amendments/ revisions thereof.

As a Tender Inviting Authority, the undersigned has ensured that the issue of this tender does not violate provisions of GFR regarding procurement through GeM.

Digitally Signed By

CMS/ADRA (DR. SANTOSH KUJUR)