

दक्षिण पूर्व रेलवे
SOUTH EASTERN RAILWAY

वरिष्ठ मंडल कार्मिक अधिकारी का कार्यालय
खरगपुर
Office of the Sr. DPO/KGP
Date- 10.10.2025.

L/No- SER/P-KGP/Wel/Children Camp/2025

To

The

All PHODs/ S E Railway/GRC,
All DRMs & All Sr. DPOs/KGP, ADA, CKP, RNC,
CWM & WPO/KGP Workshop,
CWM/WRS/ADA, Dy. CE(W/S)/SNY, Dy. COS/KGP,
APO(Stores)/KGP, APO(W/S)/SNY, APO/SRC.

Sub:-Children's Camp-2025 for wards of Gr-C & Erstwhile D staffs of South Eastern Railway.

Personnel Department has been organizing Children's Camp for wards of employees of S E Railway for more than a decade, all of which were grand success. This year, it has been decided by the HQ/CSBFC that Children's Camp-2025 will be organized by Kharagpur Division. This Division plans to hold the Children's Camp-2025 for the wards of Group-C & Erstwhile Group-D employees of S. E. Railway under the aegis of SBFC/SER/GRC.

The fully Residential Camp will be held from **17.12.2025 to 19.12.2025** at **"SEA STAR RESORTS" Mandarmoni, P.O- Kalindi, District- Purba Medinipur.**

The participants of the Camp must be Middle School Students (i.e. a student of Class V to IX). The Camp shall be fully residential and guardians are not allowed in the Camp. Since the Camp is limited to only **80 (Eighty only)** participants considering the logical constraints.

Each Division/Unit has been provided with a quota for the maximum No. of participants.

The quota for each Division/Unit is as under-

HQ/GRC	ADA	CKP(Including SNY W/S)	KGP W/S	RNC	KGP/STORE	KGP
08	10	24	07	07	01	23

To ensure that all Children get equal opportunity for participation in such Camps. It has been decided that children who had not participated in the earlier camps shall have preference over those who participated in the earlier camps. This, however, does not in anyway, debar any employee to apply for this camp. While considering the participants, fresher's would be given preference over repeat participants irrespective of the quota of any Division/Unit. **Preferably one child per family will be considered for participation.**

Interested employees of S. E. Railway may submit the application form (**Enclosed**) along with **02(Two) recent coloured stamp size photographs** of the participants duly stapled (**not pasted**) and send the same to the undersigned within the stipulated period for Divisions/Units & Hd. Qtrs. As mentioned bellow for participation of his/her ward in the Camp-2025 & relevant documents in support of Studentship of requisite class duly forwarded by Controlling Officer of the concerned staff.

1. Application for KGP Division & KGP W/S would be received up to **03.11.2025 17.00 Hrs.** at **Welfare Section of Sr. DPO Office/KGP.**
2. ADA, CKP, RNC & HQ should send their application to this office latest by **04.11.2025 17.00 Hrs** positively.

Final List of all Participants will be prepared strictly **"first come first served"** basis and will be circulated latter and will also be uploaded on the Personnel Department site or **www. ser.indian railway gov.in.**

Application forms may also be downloaded from the Personnel Department website of SER.


Asst. Personnel Officer
For Sr. Divisional Personnel Officer
S. E. Railway/Kharagpur

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Copy forwarded for information to:-

- 1) OS(G) to DRM/KGP for kind information of DRM/KGP please.
- 2) OS to ADRM/KGP for kind information of ADRM(infra) & ADRM(OP)/KGP please.
- 3) OS to CPM/GS for kind information of CPM/GS/KGP please.
- 4) All Branch Officers, they are requested to give the notification for wide publicity amongst the staffs working under their control.
- 5) All Sr. DPOs/DPOs/WPO S. E. Railway & APO(HQ), they are requested to use good service of Ch. S&WI's and S&WI's to give the notification for wide publicity & receive the applications on "**First Come First Served**" basis at their level.
- 6) All Principals/HMs/In charges of Railway Schools requested for wide publicity amongst the interested students of Railway Schools and forwarded the applications to the concerned Personnel Department.
- 7) Divl. Coordinator/SERMU/KGP, Divl. President/Secretary of AISCTREA/KGP & AIOBCREA/KGP for kind information.
- 8) Ch. S&WI(HQ)/KGP for information and necessary action please.
- 9) Ch.OS(P)/KGP for information and necessary action please.
- 10) NOTICE BOARD.**
- 11) Application form enclosed in Page No-3.**


Asst. Personnel Officer

For Sr. Divisional Personnel Officer
S. E. Railway/Kharagpur

**APPLICATION FORM FOR PARTICIPATION IN CHILDREN'S CAMP-2025 FOR THE WARDS
OF GROUP-C & ERSTWHILE GROUP-D STAFF OF SOUTH EASTERN RAILWAY.**

A. EMPLOYEE DETAILS:-

1. Name of the Employee & EMP. ID:
2. Designation & Station :
3. Division/Unit :
4. Department :
5. Controlling Officer :
6. Bill Compiling Officer :
7. Contact No : Office- Mob-
Resid- e-mail-
8. Residential address in full :

Staple a recent
stamp size
photograph and
attach one with
the application

B. PARTICIPANT DETAILS:-

(Filling up of all columns is compulsory)

1. Name of the Participants :
2. Relationship with Employee :
3. Date of Birth :
4. School & Standard/Class studying in :

C. PERSONAL DETAILS-

- a. Interest & Hobbies :
- b. You are allergic to :
- c. T-Shirt/Track pant size(in inches) : T-Shirt size- Track pant size-
 - Any other added information that You would like to share :
 - Whether you had participated in any of the earlier camps organized by SER, if so please mention the year of participation : (Please state YES or NO)
(If YES please mention year of participation):
This is mandatory. :

CONSENT OF THE PARENT

I Sri/Smt..... Designation: Station.....

Father/mother of..... am willing to send my.....
(please mention the relationship) to participate in the Children's Camp-2025 to be from **17.12.2025 to 19.12.2025**, being organized by Personnel Department of Kharagpur Division under the aegis of **SBFC/SER/GRC**.
The particulars as given in this application are true to the best of my knowledge and belief. I shall be liable for disciplinary action, if any of the information furnished above is found to be incorrect.

Date-
Employee

Signature of the

Signature of the controlling Officer.

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CHILDREN'S CAMP – 2025 FOR CHILDREN OF SER EMPLOYEES BRIEF FOR GUARDIANS

- Children's Camp 2025 is being held for children of SER Employees from - 17.12.2025 to 19.12.2025.
- The camp shall be fully residential and guardians are not allowed in the camp.
- The Camp is being conducted by Personnel Department/KGP under the aegis of SBF Committee, S. E. Railway, Garden Reach and is free of cost for all participants.
- It shall be the responsibility of the parent/guardian to hand over the camp participants on 17.12.2025 07.30 AM at their own cost, positively at SERMHS(EM) KHARAGPUR, and to collect their children on 19.12.2025 from SERMHS(EM) at around 15.00 Hrs.
- Guardians/Parents are requested to send with the participants, required clothing and any medicine that the participant is required to take on daily basis. As the venue is a resort, bedding is not required.
- Guardians may please note that no ornaments/precious goods/mobiles/MP3 players/ I Pods, etc are allowed in person. They are also requested to try sending their wards with the following items given hereunder :-

Sports Shoe/Sneakers/PT Shoe

Sandals/Slippers

Shorts/Track Pant & T Shirt for games

Night Dress/Pajama

Tooth Brush/ Tooth Paste

2 set of normal clothing

1 set of winter clothing (Pullover/Jackets etc)

Prescribed medicines, if any

- Like in every camp, this camp is also aimed at giving quality time to all the participants and help them discover something new, besides academics. Therefore, activities like sketching/painting, creative writing, quizzing, storytelling sessions, games, debate, extempore tenting & Yoga and such other activities have been incorporated in the camp schedule with a view to develop their personality and leadership skills.
- The Organizers shall provide all amenities for Children's Camp 2025.
- The Committee ensures utmost care, safety and security of the participants of the children's camp 2025.
- Cooperation and well wishes from the parents/guardians of the participants is solicited to make the Children's Camp 2025 success.


Asst. Personnel Officer

For Sr. Divisional Personnel Officer
S.E.Railway/Kharagpur