

दक्षिणपूर्वरेलवे /South Eastern Railway

Office of the
Sr. Divisional Personnel Officer/Adra
Date: 04.10.2024

No. SER/P-ADA/ELR/ALP-DPQ /SPL/2024

To,
All Concerned
Of Adra Division.

अधिसूचना/Notification

Sub: - Filling up of vacancies of Assistant Loco Pilot in Pay Matrix Level-2 of 7th CPC against 50% Departmental promotional quota as per eligibility norms of GDCE quota in terms of RBE No. 32/2024(Estt. Srl. No. 40/2024)

Ref: - (i) RB's letter No. E(NG) I/2024/PM7/1(E-3454474), dated 08.08.2024
(ii) PCPO/SER's letter No. SER/P-HQ/Ruling/963, dated 07.08.2024

It is proposed to fill up 101 vacancies of Assistant Loco Pilot in Pay Matrix Level-2 of 7th CPC against 50% departmental quota as per eligibility norms of GDCE quota on one time dispensation. The number of vacancies to be filled up as under:-

Category	Break-up of Vacancies			
	UR	SC	ST	Total
Assistant Loco Pilot	78	16	07	101

1. Eligibility and service conditions of staff:-

Railway Board vide letter dated 08.04.2024, has granted one-time dispensation for filling up of vacancies of Assistant Loco Pilot by calling for applications from employees who fulfill the eligibility criteria laid down under GDCE including requisite educational qualification and subsequent Medical fitness. Accordingly:-

a) Applications are invited from eligible and serving regular Railway employees working in Level-1 or Level-2 of ADRA Division from all departments excluding RPF/RPSF Personnel, Law Assistants, catering supervisor for filling up the vacancies of ALP in Level-2 against 50% Departmental quota.

{Authority:- RBE No. 129/1993, RBE No.112/2018, RBE No.139/2003, RBE No. 47/2016 & RBE No. 86/2021}

b) Age Criteria: - 18 to 42 for UR employees, 18 to 47 for SC/ST employees.

(Authority: - RBE No. 165/2001, RBE No. 112/2018 & corrigendum dt. 19.09.2018)

c) Candidate should be a regular employee as on the date of notification.

d) The employees working in Level-1/Level-2 of Track Machine, Workshop & construction organization having lien in Adra division are also eligible to apply in one time dispensation.

e) PwBd Candidates are not suitable for the above posts.

2. Medical Examination: - Those who qualify in written test will have to be fit in Aye one Medical Category.

3. Aptitude Test: Those who qualify in written test will have to undergo Aptitude Test as a part of selection.

Contd.....P/2

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4. **Educational and Technical Qualification:-** Candidates should be fulfilled the qualification as detailed below:-

Educational Qualification:- - Matriculation pass plus

(a) ITI In specified trades/Act Apprenticeship

OR

(b) Diploma in Mechanical/Electrical/Electronics/Automobile Engineering In lieu of ITI

Note: Specified trades for the purpose of (a) above are as follows:-

(i) Fitter (ii) Electrician (iii) Instrument Mechanic (iv) Mill Wright/Maintenance Mechanic
(v) Mechanic (Radio & TV) (vi) Electronic Mechanic (vii) Mechanic (Motor Vehicle) (viii) Wireman
(ix) Tractor Mechanic (x) Armature & Coil Winder (xi) Mechanic (Diesel) (xii) Heat Engine
(xiii) Turner (xiv) Machinist (xv) Refrigeration & AC Mechanic.

Note:- (1) Combination of various streams of trades of Engineering disciplines from a recognised Institutions in lieu of ITI will be allowed.

(2) Degree in the Engineering disciplines as above will also be acceptable in lieu of Diploma in Engineering.

(Authority:- RBE No.129/2015, RBE No. 136/2023)

5. **Mode of selection:-** Mode of Selection will be as per Departmental selection norms in terms of SER's Estt. Srl. No. 99/2024

- I. The positive act of selection to assess the professional ability of the candidate shall consist of written examination. The candidate has to obtain a minimum of 60% marks in professional ability i.e. in written examination, for being considered in further selection process.
- II. In terms of Estt. Srl.No. 132/2009 (RBE No. 113/2009), the final panel will be drawn up in the order of merit based on aggregate marks of 'professional ability' and 'Record of Service' followed by Aptitude Test. The optees have to secure a minimum of 60% marks in 'professional ability' and 60% marks in aggregate for being placed on the panel subject to the availability of vacancies. There will no classification of candidates as 'Outstanding'.
- III. The post of Assistant Loco Pilot being a "Safety Category Post", there will be no relaxation in qualifying marks (60%) in the written examination to reserved community employees.
- IV. The allotment of marks under various heads for being placed on the panel as per para 219 (j) (ii) of IREM Vol I is as under:-

Srl No.	Factors/heads	Maximum marks	Qualifying Marks
1	Professional ability	50	30
2	Record of Service	30	-
3	Aptitude Test	20	Minimum cut off as may be decided by RDSO
Total		100	60

In terms of CPO/GRC's letter No. P/R/14/314/3, dated 27.09.2006, the marks under the head of record of service is distributed as under:-

Srl No.	Factors/heads	Maximum marks
1	Educational qualification	10
2	Entire Service Record (15 marks as per different heads of APAR and 5 marks as per service record)	20
	Total	30

- V. Those who will be placed in the panel for the post of ALP will be sent for prescribed mandatory training course and those who successfully complete the training will only be promoted as ALP in Level-2 of 7th CPC against 50% departmental quota.
6. **Procedure for written Examination:-** As per SER's Estt.Srl.No. 73/2019 (RBE No. 196/2018), RBE No. 194/2019 & Estt.Srl.No. 129/2019, the following procedure will be followed for written examination which is detailed as under
- I. The question paper will be 100% objective type. All the questions will be of multiple choices only. Duration of Examination will be 90 (Ninety) minutes.
 - II. There will be 110 questions, out of 110 question, 10 questions (optional) will be on official language (Rajbhasa) in which only 100 questions to be attempted. Employees are required to answer any 100 questions. If any employee answers more than 100 questions, the first attempted 100 questions will only be evaluated.
 - III. There will be negative marking @1/3 marks for a wrong answer in the selection against departmental selection where panel is arranged in the order of merit from those qualified.
 - IV. The question paper will be bilingual i.e. English and Hindi.
 - V. **Administration may conduct examination either in CBT mode or in the OMR sheet depending on the preparedness.**
7. **Pre-Selection Coaching:-**
16 vacancies are reserved for SC candidates and 07 vacancies are reserved for ST candidates. Hence, Pre-selection coaching to eligible SC and ST candidates shall be imparted as per syllabus for a period of 3 to 4 weeks. After completion of pre-selection coaching, a certificate has to be issued by the Controlling officer to the effect that all the eligible SC and ST candidates have been imparted pre-selection coaching for a period of 3 to 4 weeks covering the syllabus prescribed for the examination. In case, any eligible candidate expresses his/her unwillingness for pre-selection, a written declaration to that effect may be forwarded to this office duly endorsing a copy to the controlling officer (Authority: 88E(SCT)/1/42/2 dated 11.01.1991)
8. **Written Examination:-**
- I. The exact venue, date and time of examination to the eligible candidates will be intimated separately.
 - II. **Syllabus:-** The syllabus prescribed for selection to the post of Assistant Loco Pilot will be intimated separately.
9. **General Information:-**
- I. At any stage of selection, the candidature of any optees is found to be ineligible or not as per extant rule, his/her candidature will be cancelled thereof. Thus mere calling or being eligible provisionally for the selection does not confer them for such promotion. The administration also reserves right to cancel the notification/notified vacancies at its discretion if any discrepancies are found at any stage of selection process and such decision will be final and binding on all.
 - II. The candidates selected for the post of ALP in Level-2 will not be repatriated to their parent department/cadre.
10. **Notifying to the Staff:-** Wide publication should be given amongst all the eligible employees concerned of this division as well as those staff who are on deputation, but Lien is maintained at Adra division. A copy of notification should be displayed on a notice Board at a conspicuous place. Staffs who are on deputation/Leave/Sick should also be notified to enable them to submit their application in time. It should be the responsibility of the Sr. subordinate/Supervisor to complete the formality in this respect. It is further advised that any other communication received in respect to the selection should invariably be intimated to all the employees. In case of non-receipt of any communication the same may be obtained from personnel department or from the controlling officer concerned. Any laxity in this regard will be viewed seriously.

(4)

11. Last date for submission of Application:-

The willing and eligible volunteers have to submit their application in the prescribed pro-forma enclosed at Annexure "A" to their controlling supervisor on or before 04.11.2024 who will forward the applications in one bunch to concerned controlling officer on or before 12.11.2024. The Controlling Officer has to forward the same in one bunch to Sr.DPO/Adra's office on or before 22.11.2024

The application which is incomplete or received after the last date will be rejected without assigning any reason

{This is also available in the website:- (www.ser.indianrailways.gov.in)-Division-Adra-Notification}

Encl: - Annex- "A"- Proforma

Sgt 04/10/24

(Soumya Kanti Mal)

Assistant Personnel Officer-II

for Sr.Divl.Personnel Officer/Adra

Copy to:- Dy.CPO (HQ)/GRC for kind information.

Copy to: - Divl.Co-ord- SERMU/Adra, Divl.Secretary -AISCST & OBCREA/Adra

for kind information.

Sgt 04/10/24

for Sr.Divl.Personnel Officer/Adra

Application for Selection to the post of Assistant Loco Pilot (DPQ) in Level-2
against notification No.SER/P-ADA/ELR/ALP-DPQ /SPL/2024, dated 04.10.2024
Last Date of Submission of Application is 04.11.2024

Annexure "A"

Affix
Passport
Size
photo

Department	
Name(in Block letters)	
Father 's Name	
Present Designation / Station	
Present Pay Level	
Working under:-	
Employee No.	
HRMS ID	
Date of Birth	
Date of Appointment	
Age as on date of notification	 Years Months.....Days
Community {(SC/ST/UR)}(self attested certificate to be attached in case of SC/ST)}	
Educational Qualification (self attested certificate to be attached)	
Technical Qualification (self attested certificate to be attached)	
Mobile No.	
Email ID (Write in Capital letter)	

Declaration: I hereby declare that my service particulars mentioned above are correct to the best of my knowledge and belief. In case any information is found to be false or incorrect, my candidature for the post of ALP is liable to be cancelled and placed under disciplinary & appeal Rules.

Date:-

Station: -

Signature of Applicant.

(For office use only)

Forwarded to DRM (P)/Adra for further necessary action. The particulars mentioned in the application are verified and found correct. He has fulfilled all the requisite eligibility condition for the post of ALP.

Signature of the controlling supervisor:-

Name of the Supervisor:-.....

Designation/Stn :-.....

Counter Signature of the Controlling Officer
With seal

(for Establishment section)

Particulars are verified & found correct

Signature of Bill dealer with design.....

Remarks if any.....