

South Eastern Railway

NOTIFICATION

No.SER/P-ADA/ET/14/210/GTM/DPQ(60%)

Office of the DRM (P)/Adra
Dated. 07.08.2024

To
The Sr.Divl.Operations Manager
The Sr.Divl.Comml. Manager &
All Unit In-Charges of Optg. & Comml.Deptt.
S.E.Railway/Adra.

**Reg.: Selection for promotion to the post of Goods Train Manager
in Pay Level-5 (7th CPC) against 60% DPQ.**

It has been decided by the competent authority to hold a General Selection in order to form a panel of 60 (UR-45, SC-05, ST-10) posts for promotion to the post of Goods Train Manager in Pay Level-5(7th CPC), against 60% DPQ.

According to the Avenue of Promotion to the post of Goods Train Manager as per Estt. Srl. No. 72/2017, RBE No. 46/2017 and clarification received vide SER/GRC's letter No. SER/P-HQ/ET/210/GG/DPQ dated 03.08.2018 the following existing categories of staff are eligible to appear for the above Selection.

1. Eligible Categories of staff:

- | | | |
|--|---|--------------------|
| i) Trains Clerk/ Sr. Trains Clerk | : | Level- 2 & Level-4 |
| ii) Commercial Clerk/Ticket Collector/TE | : | Level-3 |
| iii) Cabinman | : | Level-2 & Level-4/ |
| iv) Swichman/Leverman/ }
Pointsman/shuntman } | : | Level-2 |
| v) Shunting Master / }
Shunting Jamadar } | : | Level-4 |

No individual quota of representation from these grades is fixed as per provision contained in the PCPO/GRC's letter No.SER/P-HQ/ET/210/GG DPQ dated 03.02.2018 and panel will be made on merit basis from amongst the qualified candidates.

Applications are invited from the above categories of staff who have rendered a minimum of 3 years regular service (Para-124 of IREM-I [Re-print 2009]) as on the **Date of Notification**, working in Pay Levels as stated above. Willing candidates of eligible categories are advised to submit their applications through their respective Supervisors, duly enclosing photocopies of their caste certificate of Reserved Community as in service sheet, duly furnishing the Service particulars as per proforma enclosed.

2. Medical Classification/Medical Category:

- Medical Classification: Fit in Aye Two (A2).
- Staff once declared, medically De-categorised and posted in alternative category having below A2 medical classification are not eligible to apply. If the same is detected at any stage even after promotion he/she will be reverted to the post from where he/she has been promoted to the post of Goods Train Manager.
- Staff having medical classification below A2 category or PME due will be subjected for passing medical in A2 category if they qualify the Written Examination.

3. Pre-Promotional Training:

As per the instructions contained in the Rly. Bd.'s letter No. 88-E(SCT)/I/42/2 dated 11.04.1991, the pre-promotional training to SC & ST employees is to be conducted covering the syllabus of the examination for selection to Safety Category post and will be imparted for a period of 3 to 4 weeks. In case any employee expresses his unwillingness for pre-selection training, a written declaration to that effect may be forwarded to this office.

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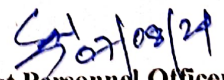
4. Mode of Selection:

- a) In terms of Rly. Bd.'s letter No. E(NG)I-2006/PM1/14 dated 22.03.2006 (RBE No. 35/2006), the selection will be on the basis of written examination and Record of Service. The written examination will consist of one paper in Professional Ability.
- b) The selection consists of Written Test as per Rly. Bd.'s letter No. E(NG)I/2018/PM1/4 dated 14.12.2018 (RBE No. 196/2018). The question paper will be 100% Objective type multiple-choice questions (MCQ) for the written examination and 10% of the total marks will be from Official Language policy and rules. The question on Official Language policy and rules may not, however, be compulsory. There shall be **negative marking** for incorrect answers. One third of the marks allotted for each question will be deducted for each wrong answer.
- c) The supplementary written test will be conducted for only those candidates who will fail to attend the original written test due to valid reason in terms of Para 223 of IREM Vol-I, 2009 edition. read with Estt.Srl.No.78/96.
- d) Passing Marks – 60% marks both in written test and in aggregate is required for being placed on the panel irrespective of SC/ST candidates and the final empanelment is subject to the availability of vacancies. As the selection being safety category – no relaxation of marks will be allowed in respect of SC/ST candidates (As per Master Circular No. 31).
- e) The panel will be formed in order of merit based on the aggregate marks of candidates (RBE No. 113/2009).
- f) Selected candidates will be subjected to passing the prescribed medical examination in Aye Two medical category. All empanelled candidates will have to undergo prescribed promotional/initial training at ZRTI/Sini.
- g) Employees once selected for the post and undergone training will not be permitted to withdraw their candidature and not allowed to go back to their parent cadre under any circumstances.

5. Submission of Application:

- a) The willing staff who fulfils the above conditions may submit their application in the prescribed format as per Annexure-A (enclosed) with self-attested photo copies of certificate in support of their Educational Qualification and Community etc. Application duly filled in all respect should be submitted to the concerned Unit In-Charges within **30.08.2024**, Unit in-charges will forward all the applications in a bunch to respective Controlling Officers within **06.09.2024**, who in turn will forward the same in a bunch covering a forwarding letter to Cadre/General Section of Personnel Department within **12.09.2024** (Not in the piecemeal manner) positively. After that Bill Sections will verify all the particulars of the applicants and certify that the particulars are as per Service Record and forward the same in a bunch (Not in the piecemeal manner) to Ch.OS/CMS/Optg Section of Sr. DPO's office/Adra. No application after due date will be accepted under any condition by this office.
 - b) All Sectional In-charges, SS/SMs,SS/Insp(M)/Adra, CCl's & Cls should ensure wide publicity amongst the eligible staff and copy exhibited on the Notice Board. All care should be taken to avoid complaints of non-receipt of information from any unit.
 - c) Suppression of fact/information detected subsequently will be viewed seriously and will be taken up under D & A rules.
6. Administration holds the right to reject the candidature of any application at any stage of selection and even after promotion if otherwise found ineligible.
 7. The Syllabus/question bank for the written examination as per RBE No. 196/2018 should be circulated by Sr.DOM/Adra.
 8. This is issued with the approval of the Competent Authority.
 9. The applications which are incorrect/incomplete or received after last date i.e. after 06.09.2024 or without forwarding from supervisory officials as well as controlling officer will not be considered and no correspondence in this matter will be entertained.

Encl: Application Proforma (Annexure - A)


Asst. Personnel Officer-II
for Sr. Divl. Personnel Officer
S.E. Railway, Adra

Copy to:-

- 1) All Sectional In-charges, SS/SMs, SS/Insp(M)/Adra of Optg. Deptt., Ch.S&Wls of Personnel Branch, CTI's & CCl's & Cls of Comml. Deptt.
- 2) SERMU, AISC & ST & AIOBC association.
- 3) Ch.OS/CMS(Comml.) for information.
- 4) Ch.OS/BMS(Optg & Comml). He is also advised to verify and certify the service particulars of the staff concerned from their SRs maintained by them.
- 5) OS to DRM- he is advised to upload the Notification in web.site of Adra division.

S/07/08/24

for Sr. Divl. Personnel Officer
S.E. Railway, Adra

APPLICATION PROFORMA**Application for the post of Goods Train Manager in Pay Level-5 (7th CPC) against 60% DPQ.**

(Ref No: SER/P-ADA/ET/14/210/GTM/DPQ(60%)Dated-07.08.2024)

- 1) Name (In Block letter) :
- 2) (i) PF/Employee No : (ii) HRMS Id :
- 3) Designation & Station/Unit : Design. _____ Station/Unit _____
- 4) Pay Level (7th CPC) : 5) Bill Unit No.:
- 6) Date of Birth : 7) Date of appointment:
- 8) Length of Service : Years: Months: Days:
- 9) Date of promotion to Present Pay Level. :
- 10) Level in MACP, if any. :
- 12) Whether SC/ST :
(copy of Caste Certificate as in service Sheet to be enclosed)
- 13) Educational Qualification :
- 14) Medical category in which declared Fit :
- 15) Have you ever been declared medically de-categorized? (State Yes/No) :
- 16) E-mail ID :
- 17) Contact No (Mobile No) :

I do hereby declare that, the above particulars are true to the best of my knowledge and belief. In case of any false information detected at any stage, I may be taken up under D & A Rules.

Place:

Date:

Signature of the applicant

Certified that the above particulars furnished by the staff are correct and no applications are left behind in this Station/Unit.

Signature of Supervisor with date & seal

Forwarded to concerned Bill Section of Personnel Department for further necessary action.

Date:

Signature of Controlling Officer with date & seal

Service particulars are checked and found correct as per Service Sheet.

Date:

Signature of Bill In-Charge with date.