

No. SER/P-CKP/Comml/Gen. Selection/CCTC/DPQ/2024

To
The Sr.DCM/CKP, Sr.DOM/CKP,
South Eastern Railway.

Notification

Sub:- Selection for promotion to the post of Commercial cum Ticket Clerk in level-3 against 33 1/3% DPQ(General Selection) in Commercial Department of CKP division.

It has been decided to fill up 41(UR-32,SC-08,ST-01) vacancies including 02 post reserved for PwBD belonging to category "b & c" of Commercial-cum-Ticket Clerk in level-03 against 33 1/3% DPQ(General Selection) in Commercial Department of CKP Division. Accordingly applications are invited from all eligible and willing candidates of Commercial and Operating Department of CKP Division.

1. Eligibility criteria:

- In terms of PCPO/SER Estt. Sr.No. 82/2018, 14/2021, 03/23, 94/2023 (RBE No. 28/18, 16/21, 164/22 & 85/2023), the post of Commercial cum Ticket Clerk against 33 1/3% quota will be filled up by General Selection from staff in level-01 and level-02 including Safaiwala of Operating and Commercial Departments.
- The staff will be eligible for promotion against 33 1/3% quota having minimum 02 (two) years continuous service in the relevant grade on successful completion of probation period irrespective of the fact whether such staff belong to GEN/OBC/SC/ST.
- The staff who are appointed as substitutes and subsequently regularized in erstwhile Gr. D category posts are required to fulfill the service condition of 02(two) years counted from date of regularization. (RBE No. 165/2003, Estt Sr No. 145/2003, 77/2016, 38/2017, 58/2017).

Note:- In terms of Estt Sr.No. 55/06(RBE No. 34/06) in respect of employees who have reported/joined in eligible department of CKP division on Inter Railway/Divisional transfer on bottom seniority, the service rendered in the old unit will be count for the purpose of qualifying service for promotion in new seniority, subject to condition that the service so allowed to be counted does not exceed the length of service of their immediate senior in the new seniority unit and the category in which he/she was working in old unit is an eligibility category for the selection/post in the new unit also.

It may be noted that "financial up-gradation under MACP scheme cannot be counted as regular promotion only substantive post/pay level shall be considered".

2. Cutoff date:-

In terms of Estt Sr. No. 153/2006 (RBE no. 117/2006) date of notification is cutoff date for all purpose like length of service, qualification, service condition etc.



3. Mode of Selection:-

The posts of Commercial cum Ticket Clerk in level-3 against 33.33% DPQ shall be filled on the basis of selection. The selection will consist of written test and record of service of 85 and 15 marks respectively in terms of Estt. Sr. No. 145/03(RBE No. 165/03).

In terms of Estt. Sl. No RBE 196/2018, 97/2019, SER's Estt. Sl. No. 129/2019 and RBE No. 194/2019, the question paper will be 100% Objective Type. All the question will be of multiple choices only. The written examination will be conducted on OMR sheet/CBT mode.

To ensure the authenticity of the answers

- Erasing/using liquid fluid is not permitted. Hence in such case question will be treated as attempted wrong and marks will be deducted accordingly.
- Multiple marking of options not permitted. Hence in such case question will be treated as attempted wrong and marks will be deducted accordingly.
- Stray marking, dots, slashes is not permitted.
- Only Blue Colour ball pen is to be used in examination & OMR Sheet.

Answer having correction/overwriting, Erasing/using liquid fluid, multiple marking of options will be treated as attempted wrong. There will negative marking @ 1/3rd of marks allotted to each question will be deducted for wrong answer. No negative marking against non-attempted question. Duration of examination will be 90 minutes.

There will be 110 questions. Out of which 10 questions (optional) will be on Rajbhasha. If the candidates answer more than 100, the first 100 attempted questions will be count.

The question paper will be in Bi-lingual i.e., English and Hindi."

If any discrepancy found in the question of Hindi version, the only English version question will be valid.

4. Record of Service: Record of service will be assessed based on entries in the service book/Personnel file regarding academic/technical qualifications, awards/punishments etc.

5. Distribution of marks of Service Record:-

- Service Record:- 05 marks:-** The base marks under this heading will be taken as 03 for all candidates. Further as per SER Estt Sr. No. 177/02 & 266/99, award and merit certificate for DRM/PHOD/GM/Board level in last 03 years, maximum 01 mark for each award/merit certificate will be taken. For major penalty during the 03 years under consideration, 01 mark to be deducted for each major penalty and ½ marks to be deducted for each minor penalty. The maximum marks under this heading should not exceed 05 marks.
- Educational qualification 10 marks;** the marks will be allotted as follows:-

Sr.No.	Education Qualification	Marks
1	Post-Graduation, Master degree	10
2	Degree in Engineering/Graduation/Hons. Degree	09
3	HS/10+2/ Diploma	08
4	Matriculation/ 10 th pass/ITI	07
5	Below Matric	06

(Authority As per PCPO/GRC's letter no. SER/P-HQ/Ruling/0/963 dated 23.03.2023.)
RBE No. 165/2003.

6. Formation of panel:-

In terms of RBE no. 113/2009 & 17/2014(Estt Sr.No. 19/14), the UR candidates must secure 60% or more marks in written test as well as in aggregate for being placed on the panel. In case of SC/ST candidates, 10% relaxation in the qualifying marks in the written examination as well as in aggregate will be allowed against the reserve vacancies. Reservation of PwBD employee will be made in accordance with instructions contained in RBE no. 74/2022.

In terms of RBE no. 164/2022, the final panel shall be drawn in the order of merit based on aggregate marks of "Written Test" and Record of Service.

7. Training and medical of successful candidates:-

All selected candidates will be sent for prescribed medical examination in Bee-Two(B-2) medical category by the concerned department and who fail in the prescribed medical examination will not entail to any right to claim for promotion of CCTC. The candidates who pass the medical category in Bee-Two will be sent to undergo prescribed promotional course training. Those who passed the promotional course training will be promoted as CCTC(Provisionally) and those who fail in the training will be sent back to their parent cadre.

8. Important dates & points Staff/Officer to be noted:-

The willing and eligible volunteers have to submit their applications in prescribed proforma (Annexure-I) on and before 25.07.2024. The controlling officers should forward the same in a bunch to this office on or before 30.07.2024. Application will not receipt directly in this office. After the 30.07.2024 (last date), no application will be entertained under any circumstance. Incomplete applications and containing incorrect service particulars will be rejected.

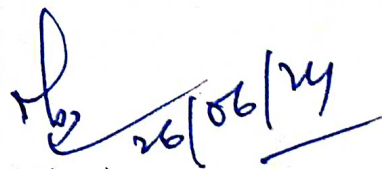
Staff working in construction/Project/Ex.Cadre organization/unit etc. and maintain lien in CKP division should submit their application through their respective Personnel Branch Office. Their eligibility will be determined with reference to position in parent department of CKP division subject to fulfillment of other condition laid down.

9. Other information:-

At any stage of selection, if any applicant candidature is found to be defective/ineligible or not as per extent rules, his candidature will be rejected without assigning any notice/reason. Thus mere calling or being eligible provisionally for the selection does not confer them for such promotion. The administration also reserved the right to cancel the notification/notified vacancies at its discretion, if any discrepancies are found at any stage and such decision will be final and binding on all.

The controlling staff officers are requested for wide circulation of this notification to all concerned and invite applications from all the willing and eligible staff including those on leave/training/deputation having lien in CKP division.

Encl:- Application proforma(Annexure 'A').


(Md. Ibrar)

Asstt. Personnel Officer
For Sr. Divl. Personnel Officer
Chakradharpur

Copy forwarded for information and necessary action:- All SMRs, DTIs, CYMs, CCI, CS, CTI of CKP Division, Divisional Secy. AISCSTREA/AIOBCREA and DC/SERMU/CKP.


For Sr. Divl. Personnel Officer
Chakradharpur

Annexure 'A'

APPLICATION FOR SELECTION TO THE POST OF COMMERCIAL-CUM-TICKET
CLERK IN LEVEL -3 OF 7TH CPC PAY MATRIX RS(RP) RULES, 2016 against 33 1/3% in
Commercial Department, CKP Division .
Ref:- Notification no. SER/P-CKP/Comm1/Gen. Selection/CCTC/DPQ/2024 dated
26.06.2024

Please paste (not
older than one
month) passport
size photograph.
Photo should be
attested by the
controlling officer.

PROFORMA OF APPLICATION

1.	Name in full (Block letters)	:	
2.	Father/Husband's Name	:	
3.	Date of Birth	:	
4.	Date of Appointment	:	
5.	Capacity of Appointment and Department	:	
6.	PF No/HRMS ID	:	
7.	Present Designation	:	
8.	Present pay level	:	
9.	Date of regularization	:	
10.	Community(UR/SC/ST) (caste certificate SC/ST must be enclosed)	:	
11.	Educational Qualification (Attested photocopy of educational qualification certificate must be enclosed)	:	
12.	Total length of service in eligible category	:	year.....month.....days
13.	Present medical Category	:	
14.	If came on transfer from other unit/Department/ Divn./Rly. Either on own request/mutual basis, date of transfer to the present unit/department and other details.	:	
15.	Bill unit No.	:	
16.	Whether candidate belong to PwBD category, if yes, attested copies of certificate issued by the competent authority to be enclosed.	:	
17.	Mobile Number	:	

I hereby declare that the information furnished above are true and correct to the best of my knowledge and belief. I understand that in the event of particulars or information given herein being found false or incorrect, I am liable to be taken up under DAR, apart from my application being rejected.

Date:
Station:

Signature of the applicant
Designation

Forwarded to Sr.DCM/Sr.DOM/CKP for further action and above particulars are verified and found correct.

Date:

Signature of the immediate supervisor
with stamp

Name.....
Designation.....

Station: