

No.SER/P-CKP/Comml/Selection/CCTC/LDCE/16.67%/2024

To
The Sr.DCM/CKP, Sr.DOM/CKP,
South Eastern Railway.

Notification

Sub:- Selection for promotion to the post of Commercial-cum-Ticket Clerk in Level-3 against 16-2/3% LDCE Quota of Commercial Department-Reg.

It has been decided to fill up 24(UR-18,SC-04,ST-02)vacancies including 01 post of PwBD 'a' HI category of Commercial-cum-Ticket Clerk in Level-3 against 16-2/3% LDCE Quota in Commercial Department of CKP Division. Accordingly applications are invited from all eligible and willing staff in Level-1 and Level-2 of Commercial and Operating Department and Safaiwala of all Department of CKP Division who fulfill the eligibility criteria details below:

1. Eligibility Criteria:

- a) Staff in Level-1 and Level-2 of Commercial and Operating Departments having minimum educational qualification of 12th (+2 stage) or its equivalent examination with not less than 50% marks in the aggregate but 50% marks is not to be insisted upon in case of SC/ST/Ex Servicemen and completed two years non-fortuitous services in concerned seniority unit.
- b) Safaiwala of all Departments who have completed five years regular service and having minimum educational qualification of 12th (+2 stage) or its equivalent examination with not less than 50% marks in the aggregate but 50% marks is not to be insisted upon in case of SC/ST/Ex Servicemen.
- c) Exiting staff in level-1 and level-2 of Commercial and Operating Departments who have completed 02 years regular services in concerned seniority unit as on as 17.12.2014 having minimum pre-revised educational qualification i.e., Matriculation irrespective of UR/SC/ST/OBC/Ex Servicemen and Safaiwala of all departments who have completed 05 years regular service as on 17.12.2014 and having minimum pre-revised qualification i.e., Matriculation would also be eligible to appear in the selection.

(Authority:-RBE No.157/2015, RBE No.77/2016,18/2017, RBE No.28/2018, RBE No.59/2019 and ACS No.261 of Para-189(ii) of IREM Vol-I and RBE No.16/2021).

- d) In terms of RBE No.117/2006, the cutoff date for determining the eligibility of staff should be the date of issue of notification. As such, the volunteering employees should stand fulfills the service conditions of educational qualifications and other service conditions as on date of notification i.e.as on 26.06.2024.
- e) The staff who are appointed as substitutes and subsequently regularized in Gr-D category posts are required to fulfill the service condition of two years counted from date of regularization.

Note:- In respect of employees who have reported/joined in commercial or operating Departments on Inter Railway Request Transfer/Inter Divisional Request Transfer on bottom seniority, the service rendered in the old unit(Comml. & Optg.) will be counted for the purpose of qualifying service for promotion in new seniority unit having non-fortuitous service

- i) He/she otherwise eligible to be considered for selection to Gr-C post as per extent rules;
- ii) The category in which he/she was working in old unit is an eligible category for the selection/post in new unit also.

(Authority: RBE No.34/2006 and RBE No.99/2006)

2. Procedure of written Exam:

"In terms of Estt. Sl. No RBE 196/2018, 97/2019, SER's Estt. Sl. No. 129/2019 and RBE No. 194/2019, the question paper will be 100% Objective Type. All the question will be of multiple choices only. The written examination will be conducted on OMR sheet/CBT mode.

To ensure the authenticity of the answers

- (a) Erasing/using liquid fluid is not permitted. Hence in such case question will be treated as attempted wrong and marks will be deducted accordingly.
- (b) Multiple marking of options not permitted. Hence in such case question will be treated as attempted wrong and marks will be deducted accordingly.
- (c) Stray marking, dots, slashes is not permitted.
- (d) Only Blue Colour ball pen is to be used in examination & OMR Sheet.

Answer having correction/overwriting, Erasing/using liquid fluid, multiple marking of options will be treated as attempted wrong. There will negative marking @ 1/3rd of marks allotted to each question will be deducted for wrong answer. No negative marking against non-attempted question. Duration of examination will be 90 minutes.

There will be 110 questions. Out of which 10 questions (optional) will be on Rajbhasha. If the candidates answer more than 100, the first 100 attempted questions will be count.

The question paper will be in Bi-lingual i.e., English and Hindi."

3. Mode of selection:-

- a) Professional ability (Written Test):- Professional ability of the employees in the field of selection will be adjudged through written test only. The employee must secure minimum of 60% marks in professional ability. In case of SC/ST candidates, 10% relaxation in qualifying marks in written examination will be allowed against the reserved post.
- b) Record of Service: Record of service will be assessed based on entries in the service Book/Personal file regarding academic/technical qualifications, awards/punishment.

4. Distribution of marks of Service Record:-

- a. Service Record:- 05 marks:- The base marks under this heading will be taken as 03 for all candidates. Further as per SER Estt Sr. No. 177/02 & 266/99, award and merit certificate for DRM/PHOD/GM/Board level in last 03 years, maximum 01 mark for each award/merit certificate will be taken. For major penalty during the 03 years under consideration, 01 mark to be deducted for each major penalty and ½ marks to be deducted for each minor penalty. The maximum marks under this heading should not exceed 05 marks.
- b. Educational qualification 10 marks; the marks will be allotted as follows:-

Sr.No.	Education Qualification	Marks
1	Post-Graduation, Master degree	10
2	Degree in Engineering/Graduation/Hons. Degree	09
3	HS/10+2/ Diploma	08
4	Matriculation/ 10 th pass/ITI	07
5	Below Matric	06

(Authority As per PCPO/GRC's letter no. SER/P-HQ/Ruling/0/963 dated 23.03.2023.)
RBE No.165/2003)

- c) The final panel shall be drawn in order of merit based on aggregate marks of "Professional ability(Written Test) and Record of Service". However the employees must secure a minimum of 60% marks, in case of SC/ST employee must secure a minimum of 50% marks in "Professional Ability (Written Test) as well as in aggregate also, for being placed on the panel. There will be no classification of candidates as Outstanding. The final panel will also be subject to their fitness in medical classification. (Authority: RBE No.165/2003, RBE No.113/2009)

d) There shall be no supplementary examination.

e) There will be no provision of ad-hoc promotion under "best among the failure scheme" for reserve categories candidates against reserve vacancies. (Authority: SER's Estt Sl No.69/2020).



5. **Training and Medical of successful candidates:** All selected candidates will be sent for prescribed medical examination in Bee Two (B-2) medical category by the concerned department and who fail in the prescribed medical examination will not entail to any right to claim for promotion of Commercial-cum-Ticket Clerk. The candidates who will pass the medical category in Bee Two (B-2) will be sent for completion of prescribed promotional course training at ZRTI/SINI. Those who passed the training will be promoted as Commercial-cum-Ticket Clerk (Provisionally) and those who fail in the training will be sent back to their parent cadre

6. **Application form:-** Enclosed as Annexure-I.

7. **Last date for submission of Application.**

The willing and eligible volunteers have to submit their applications in prescribed proforma (Annexure-I) on and before 25.07.2024. The controlling officers should forward the same in a bunch to this office on or before 30.07.2024. Application will not receipt directly in this office. After the 30.07.2024 (last date), no application will be entertained under any circumstance. Incomplete applications and containing incorrect service particulars will be rejected.

Staff working in Construction/Project/ Ex. Cadre organization/units etc. and maintain lien in CKP Division should submit their application through their respective Personnel Branch Officers. Their eligibility will be determined with reference to position in parent department of CKP Division subject to fulfillment of other condition laid down.

8. **Other information:-**At any stage of selection, if candidature of any applicant is found to be defective/ineligible or not as per extent rules, his candidature will be rejected without assigning any notice/reason. Thus mere calling or being eligible provisionally for the selection does not confer them for such promotion. The administration also reserved the right to cancel the notification/notified vacancies at its discretion, if any discrepancies are found at any stage and such decision will be final and binding on all.

The controlling staff officers should give wide circulation of this notification to all concerned and invite application from all the willing and eligible staff including those on leave/training/deputation having lien in CKP Division.

Encl:- Annexure-I (Application Proforma)


(Md. Ibrar)
Asstt. Personnel Officer
For Sr. Divl. Personnel Officer
Chakradharpur

Copy forwarded for information and necessary action to:-
All Branch Officer/CKP, All SMRs, DTIs, CYMs, CCI, CS, CTI of CKP Division.
Divisional Secy. AISCSTREA/AIOBCREA and DC/SERMU/CKP.


For Sr. Divl. Personnel Officer
Chakradharpur

To
The Sr.DPO/CKP

Annexure 'I'

APPLICATION FOR SELECTION TO THE POST OF COMMERCIAL-CUM-TICKET CLERK IN LEVEL -3 OF 7TH CPC PAY MATRIX RS(RP) RULES, 2016 against 16.67% in Commercial Department, CKP Division .

Ref:- Notification no. SER/P-CKP/Comml/Selection/CCTC/LDCE/16.67%/2024, dated 26.06.2024

Please paste (not older than one month) passport size photograph. Photo should be attested by the controlling officer.

PROFORMA OF APPLICATION

1.	Name in full (Block letters)	:	
2.	Father/Husband's Name	:	
3.	Date of Birth	:	
4.	Date of Appointment	:	
5.	Capacity of Appointment and Department	:	
6.	PF No/HRMS ID	:	
7.	Present Designation	:	
8.	Present pay level	:	
9.	Date of regularization	:	
10.	Community(UR/SC/ST) (caste certificate SC/ST must be enclosed)	:	
11.	Educational Qualification(Attested photocopy of Mark sheet of 10+(2) must be enclosed)	:	
12.	Percentage (%) of Marks in 10+(2)	:	
13.	Total length of service in eligible category (Comml.& optg.)	:	year.....month.....days
14.	If came on transfer from other unit/Department /Divn./Rly. Either on own request/mutual basis, date of transfer to the present unit/department and other details.	:	
15.	Bill unit No.	:	
16.	Whether candidate belong to PwBD category, if yes, attested copies of certificate issued by the competent authority to be enclosed.	:	
17.	Mobile Number	:	

I hereby declare that the information furnished above are true and correct to the best of my knowledge and belief. I understand that in the event of particulars or information given herein being found false or incorrect, I am liable to be taken up under DAR, apart from my application being rejected.

Date:
Station:

Signature of the applicant
Designation

Forwarded to Sr.DCM/Sr.DOM/CKP for further action and above particulars are verified and found correct.

Date:
Station:

Signature of the immediate supervisor
with stamp

Name.....
Designation.....