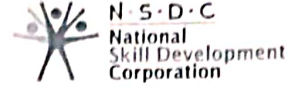


South Eastern Railway



Office of the
Pr. Chief Personnel Officer
11, Garden Reach Road,
Kolkata – 700043



No. SER/P-HQ/TRG/Internship

Dated : 15.01.2024

NOTIFICATION

Applications are invited for an Internship Programme for the year 2023-24 will be conducted by South Eastern Railway. Salient features of the internship programme are as follows:-

1.	Objective	To familiarize the students pursuing Graduation/Post Graduation in Engineering and MBA, with the working of Railways and formulation of policies. To allow young academic talent to be associated with the Railways work for mutual benefit. The internship is neither a job nor any such as surance for a job in Railways.			
2.	Eligibility	Any Indian national pursuing Graduation/Post Graduation in Engineering (Civil, Electrical, Mechanical & Electronics, Computers disciplines only), Transportation Technology, Transportation Management or MBA from Institutes of National and International repute is eligible to apply. a) Students pursuing Post Graduation in Engineering should have obtained a First Class Graduate Degree. b) Students pursuing undergraduate course in Engineering should have completed at least two years of study in Degree and should have a consistently good academic record. c) Students pursuing MBA should have obtained a First Class Graduate Degree and should have successfully completed one year of the course. d) Students pursuing B.Sc.(Transportation Technology) or BBA in Transportation Management having completed at least 1 year of study in the degree.			
3.	Duration	Duration of the internship will be not more than two months during the financial year 2023-24. Venue & Date Will be decided by the Departmental Training Managers for Headquarters and Divisional Authorities for the divisions. Applications will be entertained as on first come first serve basis.			
	Place of Training, slots & duration.	Stream	Place of training	Slots	Duration
		Mechanical	Adra, Chakradharpur, Kharagpur, Ranchi & Kharagpur Workshop	@20 for each Divn.	4 weeks
		Electrical			
		Civil			
		Electronics & Communication			
		Computer Science	Sr.EDPM/Garden Reach	@ 20 for each Divn.	4 weeks.
		Human Resource	Adra, Chakradharpur, Kharagpur, Ranchi & Garden Reach.	@ 5 for each Divn.	4 weeks.

[Handwritten signature]

5.	Remuneration	No remuneration is payable.
6.	Stay Arrangements	Boarding and lodging arrangements will have to be made by the Intern.
7.	Submission of paper	On completion of the Internship, the intern would be required to present a Report/Paper on the subject allotted to him/her.
8.	Certificate of Internship	The Report/Paper submitted by the Intern would be evaluated. On successful completion of internship, a certificate of internship would be issued by the unit/division where Internship was undergone.
9.	How to apply	Interested and eligible students are to send their application (Annexure-I) along with their CVs covering letter from the Institute duly indicating the place where they intend to intern. Applications should reach this office by 30.01.2024 (16.00 hrs.) THE PRINCIPAL CHIEF PERSONNEL OFFICER, SOUTH EASTERN RAILWAY, 11, CIRCULAR GARDEN REACH ROAD, KOLKATA – 700043.



(SHREERANGAM HARITASH)
DY.CHIEF PERSONNEL OFFICER (HQ)
FOR PR.CHIEF PERSONNEL OFFICER

Application for Internship Programme
MINISTRY OF RAILWAYS
(SOUTH EASTERN ILWAY)

1. Name of the candidate (in block letters. Leave a space vacant between first name, middle name and surname)

[illegible]

- [illegible]

3. Date
of
birth(day/mont
h/year) :

[illegible]

- 11

5. Educational Qualification(s) (Highest to be mentioned first)

S. No.	Degree/Qualification acquired	Name of College/school/institution	Univ./Board	Marks obtained (% age)	Year

6. (a) Details of projects undertaken, if any:
(b) Present status:

7. Discipline(s) in which internship is sought :

8. Specific area(s) of work (in block letters) for the internship, in order of priority

i.

ii

iii)

9. Location/City preferred:

10. Duration months:

11. Any other relevant information:

12. "I certify that the information furnished above is true to the best of my knowledge and belief:"

(Signature of the candidate)

Date:

Place:

Authentication of particulars furnished above by the Institute/University

This is to certify that the information furnished by Mrs./Ms./Mr. _____ in the form of application above is correct to the best of our knowledge. Recommendation by HOD/faculty.

1.

2.

(Signature & Seal of Authorized Official)