S.E.Railway

Office of the
Sr. Divl. Personnel Officer/Adra

No. SER/P/ADA/OMS/Selection/260/APO(70%)/24 Date: 08/01/2024

To
All the branch Officers
S.E.Railway, Adra

Sub: Special drive of examination to fill up the vacancies of APO (Gr. B) against 70% vacancies of Personnel Department/SER through centralized CBT.

Ref: PCPO/GRC's letter No. SER/P-HQ/GAZ-Cell/260/8/APO(70%)/23-24/Spl Dtd. 02/01/2024.

Enclosed please find here with the PCPO/GRC's letter under reference, which speaks for itself.

You are therefore requested to arrange wide publication amongst the staff under your kind control.

This is for your kind information and necessary action please.

Encl. : As above

08/01/24
(Soumya Kanti Mal)
Assistant Personnel Officer-II
for Sr. Divl. Personnel Officer
S.E.Railway,Adra

Copy to : 1) OS to DRM Secretariat is requested to published the same in the website of Adra Division.

08/01/24
(Soumya Kanti Mal)
Assistant Personnel Officer-II
for Sr. Divl. Personnel Officer
S.E.Railway,Adra

SOUTH EASTERN RAILWAY

Office of the
Pr. Chief Personnel Officer,
Garden Reach, Kolkata-43.
Dated: 02.01.2024

No. SER/P-HQ/GAZ-Cell/260/8/APO(70%)/23-24/Spl

The PCPO/ SDGM/ CPO(Admn.)/ CPO(IR) – SER/GRC
The CAO(C)/PCOM/PCE/ PCCM/PCMM /PCME/PCEE/PCSTE /PFA- SER/GRC
The DGM(G)/CSTE(C)/CEE(C)/PCMD/CSC(RPF)/CPRO –SER/GRC
The SECY. to G.M, Dy.SECY to AGM-GRC
The PCSO-GRC, Sr.EDPM, Sr.STATISTICAL OFFICER-GRC
The APO(S)-KGP, APO(W/S)- SNY, APO/SRC, VO(P)/GRC
The PRINCIPAL/STC-KGP, ZRTI-SNY, Dy.CLO-GRC
The CHAIRMAN-RRB/Kolkata & RNC, CWM/WPO-KGP
The DRM(P)-S.E.RLY./ KGP, ADA, CKP, RNC
The Dy.CPOs/SPOs/APOs- GRC.

Sub: Special drive of examination to fill up the vacancies of APO (Gr.-B) against 70% vacancies of Personnel Department/SER through centralized CBT.

Ref: Railway Board's letter no. E(GP)2022.2.4 dated 14.12.2023 & E(GP)2019/2/25, dated 01.01.2024.

Applications are invited from the eligible candidates [vide Para 3 below] against Special drive of examination through centralized CBT to fill up the vacancies of APO (Gr.-B) against 70% quota of Personnel Department/SER for the assessment cycle 01.01.23 – 31.12.24. Details of the notification are furnished below:

1. Railway Board, in terms of their abovementioned letter dated 14.12.23, have decided that a special Group 'B' selection drive shall be carried out to fill up the gazetted vacancies prevailing on the Railways. Accordingly, It has been decided to fill up these vacancies by holding another round of 70% selection and 30% LDCE through centralized CBT for promotion to Group 'B' posts by NAIR. In accordance to the instructions contained in Railway Board's above mentioned letter dated 14.12.2023 & 01.01.2024, following are the break-up vacancies for the special drive to fill up the vacancies of APO(Group 'B') 70% quota:

Name of the Post	Categories			Total	Vacancies reserved for PwBD categories.			
	UR	ST	SC		a	b	c	d&e
APO (Gr. B)	3	1	1	5	1	--	--	--

Note: One of the 5 vacancies is earmarked for PwBD (a) candidates. The said vacancy of PwBD (a) was earlier notified vide this office notification no. SER/P-HQ/GAZ-CON/260/8/ APO70%/2023-24 dated 05.12.22. Due to non-availability of eligible candidates in the previous selection, the PwBD(a) vacancy is re-notified in terms of RBE no.97/2022.

1.1 The Special drive of examination shall be governed by the extant instructions governing promotion to Group 'B' posts. **However, there shall be no Supplementary examination for this special 70% selection.**

1.2 The cut-off date for assessment of eligibility of candidates of this special drive of examination shall be retained **as 01/01/2023**.

2. Reservation against Persons with Bench Mark Disabilities (PwBD):

2.1 In terms of Para 2.2 of DOP&T vide their OM No. 36012/1/2020-Estt. (Res. II) dated 17.05.2022 duly circulated by Railway Board under RBE No. 97/2022, following are the categories of disability identified for reservation against PwBD.

a. Blindness and low vision
b. Deaf and hard of hearing.
c. Loco-motor disability including cerebral palsy, leprosy cured, dwarfism, acid attack victims and muscular dystrophy;
d. Autism, intellectual disability, specific learning disability and mental illness;

e. Multiple disabilities from amongst persons under clauses (a) to (d) including deaf-blindness.

2.2 In terms of Railway Board's letter no.E(GP)2022/2/20 dated14.11.2022, candidates having the following categories of disabilities are eligible for the post of APO(Gr. B)

Name of the Post	Functional Classification	Physical requirements
APO(Gr. B)	Low Vision (LV), vide Para 2.2 (a) of DoPT's OM dated 17.05.22	Sitting (S),Standing (ST), Bending(BN), Walking (W), Seeinig(SE), Manipulation by fingures(MF), Communication (C), Reading & Writing (RW), Kneeling & Crouching(KC), Climbing (CL), Jumping (JU), Hearing (H).
	HI(HH) [Hard of Hearing]	S,ST, BN, W, SE, MF, C, RW, KC, CL,JU, H (Acceptable with Hearing Aids)
	Loco motor Disability (LD) – One Arm (OA)/ One Leg (OL) [including Leprocy Cured, Acid Attack victims]	S,ST, BN, W, SE, MF, C, RW, KC, CL,JU, H

2.3 01 (one) post of APO (Gr. B) is earmarked for PwBD(a) categories of disability [under para 2.1(a)] with functional classification with Physical requirements as detailed above. However, any other categories of PwBD candidates, who fulfills the functional classification with physical requirements as detailed under para 2.2 may also apply for the said post.

2.4 Successful PwBD candidates in the written test (CBT) will be subject to medical examination by the Railway medical authority prior to viva-voce and only those candidates conforming medical standards as laid down in the Indian Railway Medical Manual (IRMM) and other extant provisions, as the case may be, will be eligible for the viva-voce / empanelment.

3) **GENERAL CONDITION OF ELIGIBILITY - Group 'C' employees** of the categories listed in 3.1 below, working in 7th CPC Level-6 and above in Pay Matrix with 3 years of non-fortuitous service in Level-6 and above in Pay Matrix (including non-fortuitous service rendered in the corresponding pre-revised grades) **as on 01.01.2023** are eligible. **(RBE No. 216/2019)**:-

3.1 Eligible Categories:

i) Group 'C' Ministerial staff of Personnel Department.

ii) Group 'C' Ministerial staff working in cadre posts in any other department excluding Hindi Organization and Accounts Department but including Cash and Pay and Time Offices who have no avenue for promotion to Group- 'B' in their own departments.

iii) Group 'C' Ministerial staff of Stores and Transportation (Traffic & Commercial) Department, Statistical and Compilation Branch, Chief Law Assistants, Stenographers of all Departments (excluding Accounts Department) who have an avenue for promotion to Group 'B' in their own department but on the basis of option being given to them, have elected to be considered for promotion to the post of APO.

Note: Eligibility of staff working in Construction Organization/ Project Offices / other ex-cadre Organizations / Units will be determined with reference to their substantive post in the parent department subject to the fulfillment of the other conditions laid down.

3.2 Special Provision: The staff coming in the categories mentioned in Para 3.1 (iii) above i.e. those who have avenue of promotion to Group 'B' posts in their own departments and have been provided additional avenue of promotion to the post of APO shall have to exercise clear option for promotion within one month of the publication of the result of the selection. This option thus exercised shall be treated as final.

4) SCHEME OF EXAMINATION: In terms of Railway Board's letter No. E (GP)2022/2/4 dated 07.10.2022 the 70% selection will be conducted through Centralized Computer Based Objective Type Examination (CBT) to be conducted by NAIR. There shall be negative marking for incorrect answers. One third of the

marks allotted for each question will be deducted for every wrong answer. (Ref para 4.3 of RBE No. 53/2019 dated 19.03.2019)

4.1 The Centralized CBT will be of **100 marks** and distribution will be as under:

a. Professional Subject including optional questions of 10 marks on Official language policy and Rules : 70 marks
b. Establishment and Financial Rules : 30 marks
c. Qualifying marks : **60** (out of 100) [Relaxation as applicable vide Estt. Srl. no.163/95]

4.2 Duration of the examination for 70% selection through Centralised CBT shall be two hours.

4.3 Tentatively 70% selection will be conducted through Centralized CBT on 25.02.2024. Venue of holding Centralized CBT will be intimated in due course.

4.4 Candidates who secure minimum 60 marks out of 100 marks (or marks obtained under relaxed standard, as per extant rules) and pass in the prescribed medical examination will be called for viva-voce subject to restricting the number to be called for viva-voce to six times the number of vacancies for which selection is being held.

4.5 Viva-voce will consist of : Record of Service (Assessment of APAR) and Viva-voce.

	Max. Marks	Qualifying marks
1. Record of service (Assessment of APARs)	25	30 (Including minimum 15 marks in Record of service)
2. Viva-voce	25	

5) Final panel will be drawn on the basis of overall performance in the Centralized CBT and viva-voce and in order of integrated seniority amongst the successful candidates. Panel will be prepared according to applicable rules and provisions of IREM, such as Para 204.9 of IREM Vol. 1, "The panel should consist of employees who had qualified in the selection, corresponding to the number of vacancies for which selection was held. Employees securing gradation 'Outstanding' will be placed on top followed by those securing gradation 'Good', inter-se seniority within each group being maintained", RBE No. 97/2022 and Railway Board's letter No. E(GP)2022/2/20 dated 14.11.2022 and any rules notified by Railway Board in this regard.

6) **SYLLABUS:** The syllabus for the written examination of APO (Gr. B) 70% Selection is published under Railway Board's letter no. E(GP)2022/2/4 dated 07/11/2022, a copy of which is enclosed herewith.

7) Pre-selection training will be imparted to the eligible 'SC/ST' community candidates only in accordance with the provision stipulated under RBE 142/2019.

8) SUBMISSION OF APPLICATIONS:

(a) **Applications** should be in the prescribed proforma **(Annexure-A).** Volunteers who would be fulfilling the eligibility conditions as on 01.01.2023 should apply on prescribed proforma on or before 12.01.2024. The application should get signature of the controlling officer.

(b) The applicants should fill all the columns in the application form. General candidates, who do not seek reservation against PwBD should write 'NA' in the appropriate column. Controlling officer should forward the willingness proforma to the respective APO / Establishment officer / Bill compiling officer, where the service records of the candidates being maintained. Such procedure should be completed by 16/01/2024. In absence of Controlling officer any other Departmental officer should sign and forward the applications.

(c) **The applicants** should put their signature with date on the application form and affix colour photograph. (*Repeat: signature and date both are compulsory otherwise applications are liable to be rejected.)*

(d) **Personnel Officer/Establishment Officer** will check the correctness of all the particulars in the application with service registers and other relevant records and certify the correctness of each item of

the application and affixing signature with an endorsement as **'Checked and Verified'** and send the names and details of the **candidates** in the consolidated statement (as indicated in ANNEXURE- II) **in soft copies (excel sheet soft copy) to be forwarded through email: dcpog@ser.railnet.gov.in** to the CPO(Gaz.)/GRC by **18/01/2024, and pdf format of applications to be forwarded through E-office portal.**

9) **Availability of APARs:-** The Controlling Officers, Dy.CPOs/Sr.DPOs/DPOs/SPOs/WPOs/APOs should ensure that the APARs of the candidates, who have volunteered for the above examination, for the last 5 years complete in all respects is available with them in pdf and to be sent to the undersigned at a short notice when called for.

10) **Conveying of Adverse Remarks:** It is the responsibility of the **Controlling/Staff Officer** that if any adverse remarks or the point below the bench mark in the APAR of any candidate is detected, the same should be informed to the candidate and the representation, if received, should be disposed of immediately.

11) Important dates for special round of 70% selection:

Steps	Time line
Last date for submission of willingness/unwillingness	Latest by 12/01/2024
Last date for forwarding application by controlling officer	Latest by 16/01/2024
Last date for forwarding Annexure – II (softcopy) by e-mail to CPO(Gaz)/GRC by the concerned Establishment Officer/APO.	Latest by 18/01/2024
Tentative date for finalising ZOC for 70% special selection	22/01/2024
Tentative date for Pre-promotional training to the eligible SC/ST candidate (Details will be intimated in the subsequent notification)	From 29/01/2024
Tentative Date for Main Examination (centralised CBT)	25/02/2024
Result by NAIR	20/03/2024
Tentative date of Viva-voce	28/03/2024

Note: any change in the above mentioned dates will be notified separately.

NOTE: This is also being uploaded on **www.ser.indianrailways.gov.in** . Candidates have to check the website for further updates.

Encl:
1. Syllabus.
2. Proforma of Willingness(Annexure – A)
3. Proforma of forwarding applications (Annexure – II)

2.1.24

(Ravi Kumar)
Chief Personnel Officer (Gaz)
for Pr. Chief Personnel Officer.

Annexure – A

PROFORMA OF APPLICATION FOR APPEARING IN THE SPECIAL DRIVE OF EXAMINATION AGAINST 70% GROUP 'B' QUOTA OF THE POST OF APO (Gr. B), DEPARTMENT – PERSONNEL

Notification No. **SER/P-HQ/GAZ-Cell/260/8/APO(70%)/23-24/Spl** Dated: 02.01.2024

1.	Name (in BLOCK LETTERS):	*Paste recent Passport size colour photograph here*
2.	(a) Present Designation: / (b) Present Pay Level:	
3.	**Posting Details** a) Station: / b) Division c) Unit Office: d) Designation of the Controlling Officer:	
4.	(a) P.F. No./Employee. No.: / b) HRMS ID:	
5.	(a) Date of Birth: (d d m m Y Y Y Y) / (6) Community (SC/ST): / (7) Qualification:	
8.	a) Mobile No. (Personal): / b) E-mail Address (in BLOCK LETTERS):	
9.	(a) Date of Appointment: / (b) Appointed as (Designation & Pay Level): / (c) Appointing Office: / (d) Station: / (e) Division: / (f) Railway:	
10	Designation in regular promotion to Level -6 / Date of regular promotion to Level - 6 Designation in regular promotion to Level -7 / Date of regular promotion to Level - 7 Total non-fortuitous service in Level – 6 and above (as on 01.01.2023):	
11.	**To be filled-up by those employees only, who were transferred to present division on own request/ mutual transfer/ mutual exchange** (a) Type of Transfer: (Write own request/ Mutual transfer / Mutual exchange) (b) Date of Transfer: (Please attach copy of the relevant Memorandum):	
	Transferred From / Transferred To Division / Division Designation / Designation Pay Level / Pay Level Released on (date) / Reported on (date)	
	Effective date of Seniority after transfer in the new unit: In Level – 6: Date: / In Level – 7: Date:	
12.	**To be filled-up by those employee only who are on Deputation:** (a) Are you on Deputation (Yes/No): / (b) Parent Unit: (c) Substantive Designation and Pay Level in your Parent Unit: / (d) Officiating Designation and Pay Level:	

[Please print application format in a single page both side, back to back.]

13.	To be filled-up by PWBD employees only:	
	(a) PWBD Category, if any (Write a, b, c, d or e):	
	(b) Percentage of Disability:	(c) Disability Certificate No. (attach copy):
	(d) Certificate validity up to:	(e) Whether fulfils physical requirements (Yes/No):
	(f) Do you want a Scribe (Please mention Yes/No):	

I, _____(Name),_____(Emp. No.), _____ (Designation), _____(Unit) am **WILLING** to take part in the special drive of Group 'B' selection against 70% quota for the post of APO of Personnel Department/SER In response to CPO(Gaz.)/GRC's letter no. No. SER/P-HQ/GAZ-Cell /260/8/APO(70%)/23-24/Spl dated _____. I understand that once unwillingness submitted at any stage of the selection will be final and not to be reverted.

Date: Signature of the Employee

(Signature and date both are compulsory otherwise applications are liable to be rejected.)

[For official use]

Forwarded for necessary action to Establishment officer.	*Services particulars are Checked & verified and forwarded to CPO(Gaz.)/SER/GRC.*
(Signature of the Controlling Officer)	**(Signature of APO/Establishment Officials)**

[Note: Above certifications should be on the reverse page of the application]

Syllabus for promotion to Group- B posts - 70% selection and 30% LDCE.

Syllabus for Establishment Rules:

1 Organization of the Personnel Department in Railways objectives functions and policies of Personnel Department.

2. Recruitment and Training, Classification of Services, Recruitment in Different services, Railway Recruitment Boards & Railway Recruitment Cells Compassionate Ground Appointments, Initial & In Service Training, Refresher Courses, Central Training Institutes, Training Centers in Zones, Divisions & Workshops, Training Modules for different posts, Training under Apprentices Act, Online Training, APARs.

3. General conditions of service in Railways, Seniority, Lien, Inter Railway & Inter Division transfers, Deputation, Promotion Policy & methods. Selection, Suitability, Trade Tests, Leave Rules, Pass Rules, Joining Time Reservation policy, HOER, Overtime, Payment of wages, current CPC Pay Rules, Advances in Railways.

4. Manpower planning, Rightsizing & Benchmarking, creation, extension and surrender of posts, creation of posts against new assets, different types of posts including workcharged posts.

5. The Railway Servants (Discipline & Appeal) Rules, 1968 and related instructions.

6. The Railway Services (Conduct) Rules, 1966 and related instructions.

7. Retirement benefits, qualifying service, pension, family pension, commutation gratuity, new pension scheme.

8. Staff welfare, SBF, Railway institutes, Railway schools, Ex-gratia payment, Incentive Bouns Scheme, Staff Grievances Redressal Mechanisms.

9. Industrial relations in Railways, recognized trade unions, industrial disputes. The Industrial Disputes Act, 1947. The Industrial Relations Code, 2020. The Trade Unions Act, 1926, PNM, PREM, JCM, Various Associations & Informal Meetings.

10. The Factories Act, 1948. The workmen’s Compensation Act, 1923. Functions of Labour Enforcement Officers, Right to Information Act.

11. The scope of Information Technology in Railway e – office. HRMS, IPAS , LIMBS, ARPAN, CPGRAMS, ANUBHAV etc.

Syllabus for Financial Rules:

1. Parliamentary Control over Railway Finance, Public Accountability, Cannons of Financial Propriety.

2. Railway Budget - Budgetary terms, Types of Budgets, Budget cycle, Demand of Grants, Budgetary and Financial Reviews.

3. Rules of Allocation - Classification of expenditure - Control of expenditure - Responsibility Accounting - Performance Budgeting - Exchequer Control - Financial Results of Working lines.

4. Works Programme - Financial justification of Works - Surveys - Preparation of Estimates - Capital Budget - Control over Capital Expenditure - Reappropriation of Funds.

5. Financial control over Stores Expenditure - Purchase and Stores Keeping Procedure - Inventory Control and ABC Analysis.

6. Financial & Cost Control in Railway *Wo*rkshops/Sheds/Units.

7. Rules and procedure relating to Tenders and contracts for execution of works and Procurement of Stores, M&P Programme and RSP.

8. Procedure for Possessing and finalizing Audit Objections and Draft Paras.

9. Delegation of Powers.

10. Losses, Frauds and Embezzlements.

11. General Financial Rules

12. Government e-Market (GeM)

13. Classification of Railway Revenue (Earnings)

14. Information Technology in general with specific reference to Railway's IT Applications
15. Taxation matters with special focus on GST & Income Tax

16. Organization of CGA and C&AG

17. Any other topic felt necessary from time to time

SYLLABUS FOR 70% SELECTION AND 30% LDCE FOR PROMOTION TO GROUP 'B' POST OF APO IN PERSONNEL DEPARTMENT

1. ROLE OF PERSONNEL DEPARTMENT IN RAILWAYS:

a) Organization, objectives and functions of Personnel Department.

b) Relevance and role of human resources with reference to current objectives, reforms and developments in IR.

c) Indian Railways Act, Establishment Codes & Manuals, Executive Orders of Railway Board.

2. RECRUITMENT:

a) Classification of Services and Categories;

b) General qualifications, conditions & rules for appointment; Medical fitness;

c) Safety, Non-safety & Essential Categories;

d) Modes of recruitment; Appointments on Compassionate Grounds, Sports quota, Cultural quota, Scouts & Guides quota; Substitutes, Contractual and Casual labour;

e) Railway Recruitment Boards & Railway Recruitment Cells;

f) Reservation in Recruitment.

3. GENERAL CONDITIONS OF SERVICE IN RAILWAYS:

a) Appointment, Seniority & Lien;

b) Pay Fixation Rules, Pay Structure, Pay Bills and related rules & procedures;

c) All types of Allowances (including those to Running Staff), Advances (loans) & Recoveries;

d) Promotion rules & eligibility; AVCS, ACP/MACP/DACP;

e) Procedures of Selection, Suitability and Trade Tests;

f) Sealed Cover procedure; Next Below Rule; Refusal of promotion;

g) Rules of Transfer (Inter Railway & Inter Divisional);

h) Deputation;

i) Types of Leave; Rules & Joining Time; Encashment of leave;

j) Pass Rules; AILTC;

k) Reservation policy for SC, ST, OBC, PwBD, ESM & EWS; rules and rosters;

l) HOER;

m) PME & Mandatory Health Check-up;

n) Medical decategorisation and absorption of medically de-categorized staff in alternative posts.

4. HUMAN RESOURCES MANAGEMENT:

a) Overall Earning & Expenditure, including staff expenditure, Operating Ratio;

b) Manpower planning; Book of Sanctions & Scale-check;

c) Supernumerary posts & Redeployment;

d) Surrender, Creation, Extension & Transfer of posts; Vacancy Bank after POSP;

e) Work-study & Job Analysis; Bench-marking & Right-sizing; Yardsticks;

f) Duty Rosters; Link Diagram; Crew Link & Power Plan;

g) Work-charged posts;

h) Initial & In-Service Training, Refresher Courses; On-the-job Training, Multi-skilling, Future Training needs & systems;

i) Central Training Institutes, Training Centres in Zones, Divisions & Workshops; Plan Head 65

j) Training Modules for different posts,

k) Training under Apprentices Act, Online Training,

l) Performance Appraisal - APARS & SPARROW.

m) Mission Karmayogi; Rail Kaushal Vikas Yojana, etc

5. INDUSTRIAL RELATIONS, POLICIES & LABOUR LAWS:

a) Formal & informal interaction with recognised trade unions and associations;

b) PNMs, Staff Councils & PREM at various levels;

c) Role of JCM and Labour Tribunals & Labour Commissioner;

d) Facilities and privileges to trade unions & associations.

e) Related Industrial & Labour Laws – PLB; The Industrial Disputes Act, 1947; The Industrial Relations Code, 2020; The Trade Unions Act, 1926; The Factories Act, 1948; The Employee's (Workmen's) Compensation Act, 1923; Minimum Wages Act, 1948; Contract (Regulation & Abolition) Labour Act, 1970; Payment of Wages Act; Industrial Relations Codes 2020; Sexual Harassment of Women at Workplace (Prevention, Prohibition & Redressal Act 2013).

6. STAFF WELFARE:

a) Staff Grievances Redressal Mechanisms;

b) SBF, Railway Institutes, Railway schools & colleges, scholarships,

c) Ex-gratia payment,

d) Incentive Bonus Scheme;

e) Sports Incentives & cultural competitions, extra-curricular activities;

f) Excursions, tours and holiday camps; co-operative Societies;

g) Medical assistance;

h) Quarters – types, allotment & retention rules.

7. DISCIPLINE & APPEAL RULES:

a) The Railway Services (Conduct) Rules, 1966 & related instructions - scope and Implementation.

b) The Railway Servants (Discipline & Appeal) Rules, 1968 & related instructions; Schedule of Power; procedures, application and implications.

8. FINAL SETTLEMENT:

a) Retirement rules, types & benefits;

b) Old and New Pension schemes; Final Settlement rules under various circumstances;

c) Qualifying Service;

d) Pension & Family Pension, Provident Fund Rules;

e) Commutation, Gratuity, GIS, Leave Salary;

f) Other-than-Normal Retirement (ONR) cases;

g) ARPAN, Pension Adalats & Pensioners' Associations & representations;

h) RELHS & post-retirement benefits

9. IT APPLICATION PLATFORMS:

a) Use of e-Office, HRMS, HR-MIS, IPAS, SPARROW, LIMBS, ARPAN, CPGRAMS, ANUBHAV, UMID, RESS, GEM, etc;

b) Future of IT in Personnel Management.

10. REPRESENTATIONS & COURT CASES:

a) Service Law;

b) Handling legal cases (in CATs and Courts);

c) RTI & CIC matters; other statutory commissions / bodies;

d) CPGRAMS, CA(iii) References, etc.

11. Official Language Policy and Official Language Rules.

12. Any other matter related to any of the above-mentioned topics.

GOVERNMENT OF INDIA
MINISTRY OF RAILWAYS
(RAILWAY BOARD)

No. E(GP)2022/2/4 **New Delhi, dt:07/11/2022**

The General Managers,
All Indian Railways/PUs.

(Kind Attn.:All PCPOs/PFAs/Dy.CPO(G) & Dy.CAO(G)

Sub.: Promotions to Group 'B' posts on Indian Railways - Introduction of Centralized Computer Based Multiple Choice Objective type examination (CBT) in all departments having Organised Services

Board has prescribed syllabus for written examinations held as part of 30% LDCEs for promotion to Group 'B' posts in all Organised Services. Besides this, syllabus for 70% Selection for promotion to Group 'B' post of APO has also been prescribed by Board. Now, in the context of introduction of Centralised CBT for 70% Selections and 30% LDCEs for promotion to Group 'B' posts, Board has prescribed syllabus of 70% Selections and have also modified the syllabus for 30% LDCEs for all Group 'B' posts in Organised Departments. Similarly, syllabus for Establishment & Financial Rules has also been prescribed.

2. A copy each of the Syllabus for professional subjects prescribed by Board for 70% Selections and 30% LDCEs for promotion to Group 'B' posts in all Departments having Organised services along with the syllabus for Establishment & Financial Rules is enclosed for information. These syllabi are applicable for Selections & LDCEs to be conducted w.e.f.1.1.2023.

DA:As above

M Saluja 07/11/22

(Meenakshi Saluja)
Dy. Director, Estt.(GP)-III
Railway Board
Ph. No. 233047250
E.mail ID- meena.1964@gov.in

Centralised CBT for Gr. B Selection against Special round of 70% quota for the vacancy cycle 2023-24																Annexure - II	
Format of particulars of eligible applicants to be sent to NAIR																	
Sl. No.	Railway / PU	Post Name	Name of the applicant	I-PAS No.	HRMS ID	DESIGNATION	Mobile No.	Email ID	Place of Posting	Division/ Workshop/ Unit	Controlling Officer	DOB DD/MM/YYYY	Community (UR/SC/ST)	PwBD or not (Yes/No)	If Yes, PwBD Category	If a PwBD,whether entiled to scribe (Yes/No)	Proposed Exam City
[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]	[10]	[11]	[12]	[13]	[14]	[15]	[16]	[17]	[18]
1																	Kolkata
2																	Kolkata
3																	Kolkata
4																	Kolkata
5																	Kolkata