

Appointment of a Halt Agent at Panpali & Chhanua.

Ref: Comml. 49/PH/PNPL/CHHN/2023

Date:- 23/05/2023.

South Eastern Railway invites applications for appointment of a halt agents for a contractual period of 05(five years only at Panpali & Chhanua Passenger Halts situated over Chakradharpur Division as per Railway Board's letter No. 2017/TG-IV/2/RB/05/Halts Policy dated.18/11/2019 (Master Circular). The agent should be at least 10th Standard pass. The candidate should be minimum 18 years of age. The halt contractor should be a permanent resident of the place where the halt station is opened. A certificate to this effect shall be obtained from DM/ADM/SDO/BDO of the same district where the halt is situated. Terms and conditions of the engagement is available in the office of Sr. Divisional Commercial Manager, South Eastern Railway, Chakradharpur and applicant can download the matter through website www.ser.indianrailways.gov.in. The date of dropping applications in the office of Sr. Divisional Commercial Manager, South Eastern Railway, Chakradharpur from 10.00 Hrs. to 13.00 Hrs. on 16/06/2023 and the Tender Box will be re-opened on 16/06/2023 at 15.30 Hrs.


महायुक्त वाणिज्य प्रबंधक
Asstt. Comml. Manager
४० वीं सेलटे / चक्रधरपुर
S. E. Railway, Chakradharpur

For Sr.Divl.Commercial Manager,
S.E.Rly,Chakradharpur.

**FORMAT OF THE APPLICATION FOR
APPOINTMENT OF PASSENGER HALT AGENTS FOR SELLING TICKETS
AT PANPALI & CHHANUA PASSENGER HALTS**

Ref:- No. Comml.49/PH/PNPL/CHHN/2023

Dated 23/05/2023.

Applicant's
passport size
photograph
with signature

NAME OF THE STATION APPLIED FOR : _____

1. Name of the applicant : _____

(In Block Letters)

2. Father's Name (In Capital Letters) : _____

3. Permanent Address of applicant : _____

4. Educational Qualification : _____

(Minimum 10th Standard Pass

Attached proof of educational
Qualification)5. Whether belonging to Schedule Caste/
Schedule Tribe and other Backward
Classes (Submit an attested copy of
The Caste Status) (if applicable) : _____6. Certificate of permanent Residence
issued by the DM/ADM/BDO/SDO
should be submitted/attached. : _____

7. Experience (if any) : _____

8. Age and Date of Birth : _____

(Minimum 18 years)

(Attach proof of age)

9. Martial Status : _____

10. Character Certificate to be issued
from Police Department : _____11. Medical Certificate from a recognized
Doctor stating that the applicant is fit for : _____active service and free from any communicable
diseases.

Place: _____ Date: _____

Signature of applicant (in full)

सहायक वाणिज्य प्रबंधक
Asstt. Commr. in charge
कोई रेलवे कार्यालय
S.E. Railway, Chakradharpur

Annexure-B

Notice: No.Comml. 49/PH/PNPL/CHHN/2023.

Dated 23/05/2023.

Security Deposit of Rs.5,000 (Rupees Five thousand) only will be deposited to the Railway and no accrued interest will be claimed during the time of agreement.

1. Cost of the equipments supplied to the agent will be deposited by the Agent to the Railways.
2. Agreement will be executed between the Railway Administration and the selected candidate for an initial period of 05(five) years subject to terms and conditions.
3. The appointment is purely contractual in nature and no facilities viz. absorption in Railway Service, regularization of service, Bonus, Railway pass facilities etc. shall accrue to the halt contractor.
4. Candidates belonging to Schedule Caste/Schedule tribe & other Backward Classes should submit an attested copy of the Caste Status.
5. The halt contractor should be a permanent resident of the place where the halt station is opened. The residence should be treated as local residence if it is located within the same district in which the station is located.
6. The minimum Educational Qualification should be at least 10th standard pass for new contractors (i.e. contractors engaged after 24.06.2005)
7. The antecedents of the applicants will be verified before their appointment as halt contractors .
8. Halt contractor should produce a medical certificate showing that he/she is fit for the active service and free from any communicable diseases.
9. The passenger halt agents will procure pre printed UTS tickets from the base station on cash payment.
10. Domicile Certificate issued by DM/ADM, Block Development officer or Sub- Divisional Officer should be submitted. The applicant should be a permanent resident of the district in which the halt is located.
11. Police clearance is to be attached with application form.
12. One passport Size Photograph is to be affixed on the right side of the application.
13. The last date of dropping applications in the office of the Sr. Divisional Commercial Manager, S.E. Railway, Chakradharpur from 10:00 hours to 13:00 hours on dated.13/03/2023 The tender box will be re-opened on the same date at 15:30 hrs by the nominated officers/Supervisory staff of Commercial & Accounts departments respectively.


सहायक वाणिज्य प्रबंधक
Sd/- Comm. Manager
२० बूरो रोड/चक्रधरपुर
C. Railway, Chakradharpur

14. The Commission payable to the Halt contractors will be as under:-

Sales turn over in Rs.	Commission payable
1- 15,000	- 15%**
15,001 – 50,000	- 12%
50,001 – 1,00,000	- 9%
1,00,001 – 2,00,000	- 6%
2,00,001 and above	- 3%

**The minimum commission payable to the halt contractors would be Rs. 1000/- per month for halts having stoppage upto 2 pairs of trains and Rs. 1500/- per month for halts having stoppage of more than 2 pairs of trains.

If the sales turnover is Rs.3,00,000/- the commission would be 15% of 15,000/-+12% of 35,000/-+9% of 50,000/-+6% of 1,00,000/-+3% of 1,00,000/- = 2250+4200+4500+6000+3000= Rs.19,950/-(Authority Rly Boards letter No. 2017/TG-IV/2/RB/05/Halts Policy dated.18/11/2019. (Authority:-Passenger Marketing/Master Circular/Halts 2019/9)

15.The passenger halt agent will procure pre printed UTS tickets from the 'Base station' on cash payment.

16.The commission payable to the halt contractor will be on the basis of the individual month's transaction and not on the basis of monthly average sales turnover for the entire year. (Authority:- Passenger Marketing/Master Circular/Halts 2019/9)

17.Appointment of Heirs and Successors of Deceased Halt Contractors:-

"In the event of death of the halt contractor appointment of heirs and successors of deceased halt contractors, may be considered along-with other applicants and preference will be given to the heirs, all other things being equal. Further, it is clarified that if eligible heir and successor of the deceased halt contractor apply, draw of lots may not be required and preference may be given to him/her. However, after the expiry of the contract period, fresh applications should be called for and selection will be by draw of lots. Draw of lots will, therefore, be carried out only when there is no legal heir".

(All terms and conditions are subject to changes and it will be abided by the applicants)

By order


सहायक वसति प्रबंधक
Asstt. Comm. Manager
द. पू. रेलवे/चक्रधरपुर
S. E. Railway, Chakradharpur