



दक्षिण पूर्व रेलवे
SOUTH EASTERN RAILWAY

75
आज़ादी का
अमृत महोत्सव

कार्यालय / Office of the
वरि. मंडल कार्मिक अधिकारी
Sr. Divisional Personnel Officer
दक्षिण पूर्व रेलवे, राँची.
S. E. Railway, Ranchi.
Dated: 02.08.2022

No.SER/P-RNC/ET/Selection/DPQ/SM/22
To
The Sr.Divl. Operating Manager
S.E.Railway,Ranchi.

Sub:- Selection for the post of Station Master in level-6 against
25% DPQ in Operating Department of Ranchi Division as
per 22/2018.

It is proposed to conduct a selection to form a panel of Station Master in
Pay Matrix level-6 to filled up 16 posts (UR=08,SC=08,ST=00) against 25%
departmental quota from the eligible candidates working in the categories as
mentioned below in terms of RBE No- 22/2018.

1. Eligibility Criteria and eligible categories of staff.

Employee possessing the qualification of Matriculation and working as
Shunting Jamadars, Shunting Masters, Cabinmen Grade-I, Switchmen,
Sr.Signallers and Sr.Trains Clerks in Level-4 and Leverman Gr.I, Pointsman
Gr.I , Shuntman Gr.I,Cabinman Gr.II and Trains Clerk all Level-2 with an
upper age limit of 45 years (50 years in the case of SC/ST). **Staff in Level-
1 (erstwhile 6th CPC GP Rs. 1800/-) of Operating department may be
allowed to appear with qualification of Matriculation and 05 years of
regular service.**

Note: In terms of Estt. Srl No- 55/06 (RBE No- 34/06) and 129/06 (RBE NO 99/06),
in respect of employee who seek transfer on request basis will continue to be
assigned bottom seniority in new unit/cadre as per the extant procedure, the
service rendered by them in the old unit may be reckoned for determining their
eligibility wherever a minimum length of service is prescribed as a condition for
promotion including promotion to General Posts in the new unit, subject to the
condition that the service so allowed to be counted does not exceed the length
of service of their immediate senior in the new unit.

The benefit of counting of service will be applicable only in those cases where
the staff join the new unit on request transfer in the same category of posts or
the category in which he was working in the old unit is an eligible category for
the selection/post in the new unit also.

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2. **Upper age limit of 45 years (50 years in the case of SC/ST).** Upper age limit for promotion of Switchmen (Levermen and Cabinmen wherever they are considered in lieu of Switchmen) as SM against 25% quota set apart for them will be 50 years.

3. In terms of SER Estt. Srl. No- 153/06, the cutoff date for determining the eligibility of the staff will be the date of issue of notification.

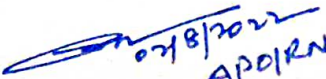
4. **Requisite Medical Category:- Aye Two (A-2)**

5. **Mode of Selection:-**

- i) Selection will be on the basis of Professional ability test shall be adjudged by written examination and records of service **followed by Psychological test.**
- ii) Passing Marks -60% marks both in written test and in aggregate for being placed on the panel irrespective of SC/ST candidates and **final empanelment is subject to passing of psychological test.** Selection being a safety category, no relaxation of marks will be allowed in respect of SC/ST candidates. (Master Circular-31)
- iii) The Panel will be formed in the order of merit based on the aggregate mark of candidates. (RBE No- 113/09)
- iv) Selected candidates will be subjected to passing the prescribed medical examination in Aye two (A-2), if they are not passed or their PME is due.
- v) The candidates who will pass the medical category in Aye two (A-2) will be sent for completion of prescribed promotional course of training at ZRTI/SINI.
- vi) Those who successfully complete the promotional course of training will be promoted as Station Master (Provisionally) in Pay Matrix-Level-6 & will be posted anywhere in RNC Division and those who fail in the training will be sent back to their parent cadre.

6. **Procedure for Examination**

In terms of RBE No- 196/2018, the question paper will be 100% objective type. All the question will be of multiple choice only. The written examination will be conducted on OMR sheet/CBT mode and blue DOT ball pen is to be used on OMR sheet. To ensure the authenticity of the answers cutting, overwriting, erasing or alteration of any type in the answer will not be accepted. Zero marks will be given for answer having correction/over writing. There will be negative marking @1/3 mark for a wrong answer. No negative marking against non-attempted question. Duration of examination will be 90 minutes.


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Question Papers are required to be prepared in bilingual form i.e. English and Hindi. The staff will have the option to write their answers either in Hindi or English. The question for about 10% of total marks allotted for written test should be set on official language policy and rules. The question on official language policy and rules may not, however be compulsory. Question papers will contain 110 objective question, out of which only any 100 question to be attempt. If any candidates attempt more than 100 question than 100 questions only from the start will be evaluated. If, any discrepancy found in the question of Hindi version, the only English version question will be valid.

7. Date of Examination:-

The date, venue and time of examination will be intimated separately. The employee may also note that no supplementary examination will be held under any circumstances.

8. Syllabus & Question bank

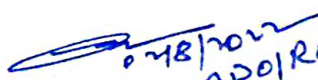
The syllabus prescribed for the examination is enclosed as Annexure-II and the comprehensive Model Question is uploaded on Railway website www.ser.indianrailways.gov.in and all the candidates are advised to acquainted themselves with the question.

9. Training and Medical of successful candidates

The selected candidates have to pass the prescribed medical examination in Aye two(A-2) medical category and who fail in the prescribed medical examination will not entail to any right to claim for promotion of Station Master. The candidates who will pass the medical category in Aye two (A-2) will be sent for completion of prescribed promotional course of training at ZRTI/SINI. Those who successfully complete the promotional course of training will be promoted as Station Master (Provisionally) in Pay Matrix-Level-6 and those who fail in the training will be sent back to their parent cadre.

10. Pre-Selection coaching

Pre -selection coaching to eligible SC employee shall be imparted as per the syllabus for a period of 3 to 4 weeks. After completion of the pre-selection coaching, a certificate has to be issued by the controlling officer to the effect that all the eligible SC employee have been imparted pre-selection coaching for a period of 3 to 4 weeks covering the syllabus prescribed for the examination. In case, any employee expressed his unwillingness for pre-selection, a written declaration to that effect may be forwarded to this office.


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11. Last date of submission of application

The willing and eligible staff have to submit their application/ options in prescribed proforma (enclosed at Annexure-I) to their controlling supervisors who will forward the applications in one bunch with a covering letter to the Controlling Officer. The controlling officer has to forward all the application in one bunch to this office on or before **01.09.2022**.

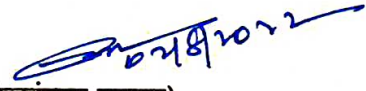
Application received after the due date should not be entertained by the controlling Officers/Supervisors. The application sent directly or in piece-meal or received after the last date by this office will not be entertained under any circumstances.

12. Other important information

i)At any stage of selection if any staff candidature is found to be defective or not as per extent rules, his candidature will be cancelled thereof. Thus mere calling or being eligible provisionally for the selection does not confer any right to them for such promotion. The administration also reserved the right to cancel the notification/notified vacancies at its discretion, if any discrepancies are found at any stage and such decision will be final and binding on all.

This notification should be given wide publicity. All the Supervisory officials should ensure that this notification is brought to the notice of all the employees working under their control. The employee who are on leave/sick list etc should be notified of the selection.

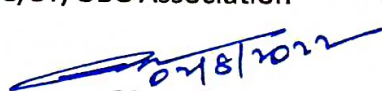
Encl:- 1. Annexure-I (application form)
2. Annexure-II (Syllabus)


(चित्तरंजन कुमार)

सहायक कार्मिक अधिकारी
कृते व.मंडल कार्मिक अधिकारी
राँची

Copy forwarded to the following for kind information and necessary action:-

- | | | |
|------------------------------------|---------------------------------------|----------------------------|
| 2. All SMR/SS(I/C) of RNC Division | 2. Sectional CDTI | 3. CYM/HTE,MURI |
| 4. CSWI/RNC | 5. Ch.OS(Conf)/RNC | 6. Representative of SERMC |
| 7. Representative of SERMU | 8. Secretary of SC/ST/OBC Association | |


कृते व.मंडल कार्मिक अधिकारी
राँची

Annexure-I

Application for the post of Station Master in Level-6 against 25% General selection (DPQ) in Operating department on RNC division.

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- | | | |
|--|---|---------------------------------|
| 1. Name of the Employee | : | Photo |
| (In Block Letter) | | |
| 2. Father's Name | : | |
| 3. PF No/NPS No | : | |
| 4. Date of Appointment | : | |
| 5. Designation at the time of Appointment | : | |
| 6. Present Designation/Stn | : | |
| 7. Present Level of Pay matrix | : | |
| 8. Community | : | |
| 9. Date of Birth | : | |
| 10. Age as on 25.07.2022 | : | Days_____ months_____ year_____ |
| 11. Educational qualification | : | |
| True copy of certificate to be enclosed duly self attested | | |
| 12. Phone No | : | |

I hereby declared that the above information is true to the best of my knowledge and belief, in case any information is found to be false I am aware that my candidature will be terminated.

Date:

Signature of the Employee

Verified and forwarded to Personnel Branch for further action.

Signature of Controlling Officer

Syllabus for selection for the post of Station Master against 25% DPO quota of Operating Department, Ranchi Division, S.E. Rly.

1. Organisational structure of Indian Railways
2. Definition and classification of stations
3. Conduct of Railway Servant
4. Duties of railway servant for ensuring safety, Duty in case of bad riding and foggy weather
5. Reception of trains in an obstructed & non signalled line, Departure of trains from non signalled line and line provided with common starter, securing of vehicles
6. Control and precaution of shunting, circumstances in which signal is treated as defective, working of trains and signals are defective and damaged point,
7. Kinds of signals, Aspect and Indication chart of different signals, Minimum equipment of signals, conditions for taking off Home signal, necessity of signals, Over Dimensional consignment, & difference and IBP
8. Power Block Green Notice working of Motor Trolley, Patrolman does not turn up
9. Various boards and indicators, detonator and its placement
10. Caution order, Last vehicle indicator, Rules regarding intact arrival of train, personal equipment of Guard and Brake Van equipments
11. Working of train without Guard, Brake Van, Hot axle detected, All right exchange of signals, working of Material trains, starting of train.
12. Protection of train in mid section, Fire on train, Engine failure in mid section, Engine unable to haul the load, Train Parting
13. Temporary Single Line working on Double line section, Working of trains during total interruption of communication on double & single line section, Working of trains during obstruction of one line and when means of communication not available on double line in Absolute Block System, Working of trains into an occupied block section
14. Various System of workings in Indian Railways, Essentials of Absolute Block System, Conditions for granting Line clear at "A", "B" and "C" class stations, Shunting rules, Shunting Authority
15. Train staff and ticket system, Brief about working of trains in electrified section. Working of level crossing Gates
16. Various fixed stop signals in Automatic Block territories, Essentials of Automatic Block System on Double line & Single Line, Difference between Absolute & Automatic Block system, Passing Automatic stop signal at "ON"
17. Working of train in different abnormal situations in Automatic Block System,
18. Various Authority to proceed given to LP, Working of Motor Trolley/Lorry
19. Patrolman does not turn up, One Train Only System, Train Staff and Ticket System, Station Working Rule.
20. Accident, classification of accident, serious accident, Duties of Guard, SMs in case of serious accident, Sounding of Hooters, Reportable Train Accidents, Duty of Station Master in case of serious accident, Suspension of Lock and Block Instruments.
21. Marshalling Yard its components, Important registers maintained in the marshalling yard, Pooled and Non Pooled wagons, Wagon census, Interchange of rolling stock, Interchange of coaching stock & goods stock,



22. Carriage and Wagon, Air Brake Equipments, Brake Continuity Test, Brake Binding, factors influencing brake binding, manual releasing, Passenger Emergency Alarm System, GDR Check, Advantages of Air brake system over vacuum brake system, difference between Air brake system & vacuum brake system, Feed Pipe & Brake Pipe, BPC & its type, Brake Power Percentage, Advantages of Twin Pipe System, Flat Tyre, Brief of LHB coach.
23. Brief about Disaster and disaster management, Disaster Management Act- 2005, NDMA, NDRF and other relevant topics.
24. Procedures for arranging blocks & imposing speed restrictions, Train unusually delayed, Fouling mark not clear, Train parting, Hot axle, Train dividing, Train without Brake van, Train Stops at FSS.
25. Punctuality & its causes, Rake Link, Time tabling, different types of Time Tables, need for Passenger Time Table, Brief about CRS, Warning Signal, Modified Semi-Automatic Stop Signal
26. Interlocking, Basic Principles of Interlocking, Different standards of Interlocking, Isolation, Means of isolation, necessity of isolation, substitutes of isolation.
27. Causes & Remedies of yard congestion, Causes & Remedies of Yard Accidents, Important registers maintained in yard.
28. Train in the block section without authority to proceed, Section Capacity, measures to improve section capacity, Engine Turn Round measures to improve Engine Turn Round, Wagon Turn Round measures to improve Wagon Turn Round, Throughput measures to increase throughput, Control Organization, its function, duties, Registers maintained in the control office, FOIS, RMS & TMS, CMS, ICMS, RAS, COA.
29. Granting of Engineering Block, Marshalling of coaching and goods stock.
30. Catch siding & Slip Siding.
31. Fire, classification of fire, Different types of fire extinguishers, Types of fire extinguishers, Duties of running staff in case of fire.
32. Train detained in section for more than 5 minutes due to no tension, Safety rules concerned with 25 KV AC working.
33. Duties of SM when : Train dividing, Fire on train, Hot axle, Alarm Chain Pulling, During accident, Securing of vehicle, Train Parting and other abnormality,
34. Guideline for working of TT Machine working.
35. Various signals and boards and their distances, Various operating forms, Various Authority to proceeds in normal & abnormal working, material Train working, Motor trolley working
36. Whistle code, Bell code For EMU DMU & Block Instruments, Abbreviations etc.
37. Different types of ticket, MST & QST, Tatkal tickets.
38. Minimum fare of ticket for any class.
39. Basic rules regarding booking parcel and goods.
40. Name of coaching trains and number.
41. Basic concept of Different type of coaches used in Indian Railway & SER.
42. Different types of concessions given to passengers.
43. Demurrage & Wharfage Rules, Break journey, Free Allowances, UTS, PRS etc.
44. Rajbhasa
45. Establishment Rules and General Knowledge .

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