

Office of the,
Sr. Divl. Comml. Manager,
Chakradharpur
Date:- 29/04/2022.

No.Comml49/PH/Chhanua/2022.

To,
The Chief Public Relation Officer,
South Eastern Railway,
Garden Reach,
Kolkata-43

Sub: Publication of Notification for appointment of Passenger Halt Agent for the sale of tickets at Chhanua(CHHU) passenger halt.

Ref Tender Notice No. Comml.49/PH/Chhanua/2022 dated. 29/04/2022.

Applications are being invited from interested candidates for appointment of a passenger halt at Chhanua situated in between Kuldiha and Badampahar stations of Chakradharpur division.

Therefore, you are requested to print the enclosed matter of the notification in the regional and local newspapers of Bengal, Odisha and Jharkhand for wide publicity and intimate the date of issue of the notification along with the paper cutting to this office for record.(A copy of the notification to be published in the above mentioned newspapers is enclosed in original)

The cost of publication of the tender/application for notification may be allocated under Head A- 923-21.

Encl:- As above

Sr.Divl.Comml.Manager
S.E.Rly, Chakradharpur

Copy to:- ADSTE, SER/GRC/KOL-43, for information and necessary action please. He is requested to upload the tender notification for appointment of a Passenger Halt Agent for the sale of tickets at Chhanua in the web site No. www.ser.indianrailways.gov.in. for wide publicity.(copy enclosed)

Encl:-As above


Sr. Divl. Comml. Manager
S.E.Rly, Chakradharpur

MANDATE FORMAT FOR EACH TENDER NOTICE/TENDER DOCUMENT

1.	Tender Reference No.	Comml.49/PH/Chhanua/2022 dated 29/04/2022
2.	Tender Title	Appointment of Passenger Halt Agent at Chhanua
3.	Product category	Appointment of Passenger Halt Agent
4.	Sub category	Application Form
5.	Tender Value	Commissioned based/ N. A.
6.	Earnest Money	Rs. 5,000/- (Rupees five thousand only) as Security Deposit for Chhanua PH. (as Security Deposit)
7.	Tender document cost	Nil
8.	Tender Type	Open
9.	Location	Sr. DCM's Office/CKP
10.	Announcement date	Dated. 19/04/2022
11.	Last date of collection	Dated. 20/05/2022
12.	Last date of submission	Dated.20/05/2022 from 10: 30 Hrs. to 13:30 Hrs
13.	Opening date	Date.20/05/2022 at 15:30 Hrs
14.	Works description	Selling of Tickets by Passenger Halt Agent at Chhanua PH.
15.	Pre- qualification criteria	The candidate should be minimum 10 th Standard Pass. He/She should belong to the local residential area for which a certificate should be enclosed issued by DM/SDM/ADM/BDO of the same district where the PH is situated.

(Saugat Mitra)

Divl. Comml. Manager(TC&PA)
Chakradharpur

Comml. Manager (TC & PA)
S.E. Railway, Chakradharpur

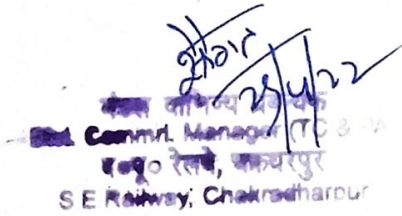
Appointment of a Halt Agent at Chhanua Passenger halt

Ref: Comml. 49/PH/Chhanua/2022

Date:- 29/04/2022.

South Eastern Railway invites applications for appointment of a halt agent for a contractual period only upto 01/06/2023 for the left over period due to sudden death of the Agent at Chhanua Passenger Halt situated between Kuldiha and Badampahar Stations of Chakradharpur Division as per Railway Board's letter No. 2017/TG-IV/2/RB/05/Halts Policy dated.18/11/2019 (Master Circular). The agent should be at least 10th standard pass. The agent should be a local resident. A certificate to this effect shall be obtained from DM/ADM/SDO/BDO of the same district where the halt is situated. Terms and conditions of the engagement is available in the office of Sr. Divisional Commercial Manager, South Eastern Railway, Chakradharpur and applicants can download the matter through website www.ser.indianrailways.gov.in. The date of dropping applications in the office of Sr. Divisional Commercial Manager, South Eastern Railway, Chakradharpur from 10.30 Hrs. to 13.30 Hrs. on 20/05/2022 and the Tender Box will be re-opened on 20/05/2022 at 15.30 Hrs.

Divisional Railway Manager (Commercial)
South Eastern Railway
Chakradharpur


Comm. Manager (TC & P)
Chakradharpur
S E Railway, Chakradharpur

Annexure-A

FORMAT OF THE APPLICATION FOR APPOINTMENT OF PASSENGER HALT AGENT FOR SELLING TICKETS AT CHHANUA PASSENGER HALT FOR THE LEFT OVER PERIOD UPTO 01/06/2023 AS PER PARA 6.0 OF RAILWAY BOARD'S LETTER NO.2017/TG-IV/2/RB/05/HALTS POLICY DT.18/11/2019 (MASTER CIRCULAR).

Ref:- No. Comml.49/PH/Chhanua/2022

Dated.29/04/2022

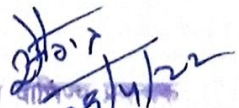
Applicant's
passport size
photograph
with signature

1. Name of the applicant : _____
(In Block Letters)
2. Father's Name (In Capital Letters) : _____
3. Permanent Address of applicant : _____
4. Educational Qualification : _____
(Minimum class 10 i.e Xth Standard
Pass Attached proof of educational
Qualification)
5. Whether belonging to Schedule Caste/
Schedule Tribe and other Backward
Classes (Submit an attested copy of
The Caste Status (if applicable) : _____
6. Certificate of Local Residence issued by : _____
the DM/ADM/BDO/SDO should be submitted
7. Experience (if any) : _____
8. Age and Date of Birth : _____
(Minimum 18 years)
(Attach proof of age)
9. Martial Status : _____
10. Character Certificate to be issued : _____
from Police Department
11. Medical Certificate from a recognized : _____
Doctor. The applicant should be physically
fit for the active service and free from any
communicable diseases.

Signature of applicant (in full)

Place: _____

Date: _____


BHM Commr. Manager (TC & PA)
द०पू० रेलवे, चक्रधरपुर
S E Railway, Chakradharpur

Annexure-B

Ref: No. Comml.49/PH/Chhanua/2022.

Dated 29/04/2022

Security Deposit of Rs. 5,000 (Rupees Five thousand) only will be deposited to the Railway and no accrued interest will be claimed during the time of agreement.

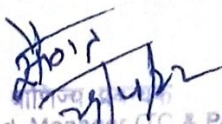
1. Cost of the equipments supplied to the agent will be deposited by the Agent to the Railways.
2. Agreement will be executed between the Railway Administration and the selected candidate for a period upto 01/06/2023 subject to terms and conditions.
3. The appointment is purely contractual in nature and no facilities viz absorption in Railway Service, regularization of service, Bonus, Railway pass facilities etc. shall accrue to the halt contractor.
4. Candidates belonging to Schedule Caste/Schedule tribe & other Backward Class should submit an attested copy of the Caste Status.
5. Domicile Certificate issued by DM/ADM, Block Development officer or Sub- Divisional Officer should be submitted by the applicant. The applicant should be a permanent local resident of the place where the halt station is opened and within the same district in which the halt is located.
6. Police clearance is to be attached along with application form.
7. One passport Size Photograph is to be affixed on the right side of the application.
8. The last date of dropping applications in the office of the Sr. Divisional Commercial Manager, S.E.Railway, Chakradharpur from 10.30 hours to 13.30 hours on dated. 20/05/2022.
9. The Halt Agent will get commission as under:-

Sales turn over in Rs.	Commission payable
1- 15,000	- 15% **
15,001 – 50,000	- 12%
50,001 – 1,00,000	- 9%
1,00,001 – 2,00,000	- 6%
2,00,001 and above	- 3%

** The minimum commission payable to the halt contractor would be Rs.1,000/-per month for halts having stoppage upto 2 Pairs of trains and Rs.1,500/- per month for halts having stoppage of more than 2 pairs of trains.

If the sales turnover is Rs.3,00,000/-, the commission would be 15% of 15000 +12% of 35000+9% of 50000+6% of 1,00,000 +3% of 1,00,000= 2250 +4200 +4500+ 6000+ 3000= 19,950/-

The Railway Administration reserves the right to decide any case or any dispute.


Divl. Commr. Manager (TC & PA)
द०पू० रेलवे, चक्रधरपुर
S.E.Railway, Chakradharpur