

No. SER/P-KGP/ET/210-212/14/Selection/SM/15% LDCE/2022

NOTIFICATION

To

The Sr.DOM(Co-ord.)/KGP, Sr.DCM/KGP, Sr.DSO/KGP, WPO/WS/KGP,
DOM/SRC, ARM/HLZ, APO/SRC, SMR(Gaz)/HWH.
All SMRs, All CYMs, All Ch.DTIs /DTIs of KGP Division,
Ch.OS/Optg. & Comml. Bill/KGP.

Sub: Filling up of vacancies for the post of Station Master in Pay
Level-6 (7th CPC) against 15% LDCE Quota in Operating
Department of Kharagpur Division.

It has been decided to form a panel of 100 (UR-77, SC-10 & ST-13) candidates for promotion to the post of Station Master in Pay Level-6 (7th CPC) against 15% LDCE Quota, Medical category of which is Aye Two (A2), by way of Selection in terms of RBE No. 22/2018 (S.E.R. Estt. Srl. No. 53/2018).

Therefore, applications in the prescribed proforma (Annexure-A) (enclosed) are invited from the following eligible categories of staff who are willing to appear in the Selection:

1. Eligibility:

- Staff working in Operating and Commercial Department in Pay Level-2 to Pay Level-5 must complete 2 (two) years regular service (Master Circular No. 31) as on the date of Notification.
- Staff working in Operating and Commercial Department in Pay Level-1 have rendered a minimum of 5 (five) years regular service as on the date of Notification.

2. Age:

Maximum age should not exceed 45 years in case of General Candidates and 50 years in case of SC/ST Candidates as on the date of Notification.

3. Educational Qualifications:

The candidates should possess minimum educational qualification of Graduation.

4. Medical Classification:

- Medical Classification: Aye Two (A2).
- Staff once declared medically de-categorised and posted in alternative category having below A2 medical classification are not eligible to apply. If detected the same at any stage even after promotion he will be reverted to the post from where he promoted to the post of Station Master.
- Staff having medical classification below A2 category or PME due will be subjected for passing medical in A2 category if they qualify the Written Examination.

5. Pre-Promotional Training:

In terms of instructions contained in the Rly. Bd.'s letter No. 88-E(SCT)/42/2 dated 11.04.1991, the pre-promotional training to SC & ST employees is to be conducted covering the syllabus of the examination for selection to Safety Category post and will be imparted for a period for 3 to 4 weeks. In case any employee expresses his unwillingness for pre-selection training, a written declaration to that effect may be forwarded to this office.

6. Criteria for the Selection:

- In terms of Rly. Bd.'s letter No. E(NG)/I-2006/PM1/14 dated 22.03.2006 (RBE No. 35/2006), the selection will be on the basis of Written Examination, Aptitude Test and perusal of Record of Service. The Written Examination will consist of one paper in Professional Ability.

Contd. to P/2

- b. The selection consists of Written Test as per Rly. Bd.'s letter No. E(NG)/I/2018/PM1/4' dated 14.12.2018 (RBE No. 196/2018). The question paper will be 100% objective type multiple-choice questions for the Written Examination and 10% of the total marks will be from Official Language policy and rules. The question on Official Language policy and rules may not, however, be compulsory. There shall be negative marking for incorrect answers. One third of the marks allotted for each question will be deducted for wrong answers.
- c. There will be no Viva-voce Test.
- d. There will be no Supplementary Written Examination for LDCE.
- e. The employees qualified in Written Examination and having medical classification below A2 category or PME due should undergo medical examination for Aye Two. After being found fit in Aye Two Medical classification they will be subjected to Aptitude Test and on qualifying the same they will become eligible for further stage of selection, i.e., Scrutiny of Service Records & APARs etc. In case they are empanelled, they have to undergo prescribed initial training as Pro. SM at ZRTI/SINI.
- f. Since it is a safety category post no relaxation of marks will be allowed in respect of SC/ST employees. The panel will be formed in the order of merit based on the aggregate marks of Professional Ability, Aptitude Test and Record of Service and there will be no classification of "Outstanding" in terms of RBE No. 113/2009.
- g. Employees once selected for the post and undergone training will not be permitted to withdraw their candidature and not allowed to go back to their parent cadre under any circumstance.

(7. Submission of application:

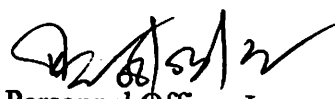
- a. The willing staff who fulfil the above conditions may submit their applications in the prescribed format (Annexure-A) (enclosed) with self-attested copies of certificates in support of their Education Qualification & Community etc. Applications duly filled in all respects should be submitted to the concerned Unit In-charges within 31.03.2022, Unit In-charges will forward all the applications in a bunch to the respective Controlling Officers within 05.04.2022 who in turn forward the same in a bunch covering a forwarding letter to the concerned Bill Sections of Personnel Department within 10.04.2022 positively. Bill Sections will check the correctness of all the particulars of the applications and certify that the particulars are as per Service Sheets and forward the same in a bunch (not in the piecemeal manner) along with a statement certifying that no application is lying pending with them, to Ch.OS/Optg.-Admn. Section of Sr.DPO's Office/KGP within 25.04.2022 positively. No application after due date will be accepted under any condition.
 - b. Sectional Ch.DTIs/DTIs & Ch.CIs/CIs should ensure to wide publicity amongst the eligible staff and care should be taken to avoid complaints of non-receipt of information from any unit.
 - c. Suppression of fact/information detected subsequently will be viewed seriously and will be taken up under D&A rules.
8. Administration holds the right to reject the candidature of any applicant at any stage of selection if otherwise found ineligible.
 9. The syllabus/question bank for the examination as per RBE No. 196/2018 shall be circulated later.
 10. This is issued with the approval of the Competent Authority.

Encl: Application Proforma (Annexure-A)

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Copy to:

- (i) OS/Computer Cell/KGP is advised to upload the notification in KGP Division website.
- (ii) DC/SERMC/SER/KGP for information please.


Asstt. Personnel Officer-I
for Sr. Divl. Personnel Officer
S. E. Railway, Kharagpur
Dated 08.03.2022


for Sr. Divl. Personnel Officer
S. E. Railway, Kharagpur

PROFORMA

To
The Sr. Divl. Personnel Officer,
South Eastern Railway, Kharagpur.

(Through proper channel)

Reg: Application for the post of Station Master in Pay Level-6 (7th CPC) against
15% LDCE Quota in Operating Department of Kharagpur Division.

In response to the Notification No. SER/P-KGP/ET/210-212/14/Selection/SM15%LDCE/2022 dated 08.03.2022,
I offer my candidature for promotion to the post of Station Master in Pay Level-6 (7th CPC) against 15% LDCE Quota.

My Bio-Data and Service Particulars are furnished below:-

1)	Employee No. (As per Pay Slip)												
2)	Name (In Block Letter)												
3)	Designation												
4)	Pay Level in 7 th CPC Pay Matrix												
5)	Place of Work												
6)	Date of Birth												
7)	Age as on 08.03.2022	 Years Months Days											
8)	Date of Appointment and which Grade												
9)	Date of Promotion to the Present Grade												
10)	Date of Regularisation:												
	GP-1800/- (Pay Level-1)												
	GP-1900/- (Pay Level-2)												
	GP-2400/- (Pay Level-4)												
	GP-2800/- (Pay Level-5)												
11)	Educational Qualification as per Service Sheet (Self-attested photocopy of certificate to be enclosed)												
12)	Whether belongs to SC/ST/OBC/UR (Self-attested photocopy of certificate to be enclosed for SC/ST)												
13)	Mention Pay Level & Date in respect of grant of MACP												
14)	Medical Category in which declared Fit												
15)	Declared medically de-categorised (YES/NO)												
16)	Bill Unit No.												
17)	Mobile No.												

I do hereby declare that the particulars furnished above are true and correct to the best of my knowledge. In case any of the above particulars found incorrect/false in future at any stage of the selection even after implementation followed by promotion my candidature will be rejected and I shall be liable to be taken under D&A Rule-1968.

Place: _____

Date: _____

Signature of the applicant with date

Forwarded to Sr.DOM-KGP/Sr.DCM-KGP for further action and certified that the above particulars furnished by the staff are correct, no column is left unfilled and no such application is left behind in this Station/Unit.

Place: _____

Date: _____

Signature of Supervisor with date & seal

Forwarded to the concerned Bill Section of Personnel Branch for further necessary action.

Date: _____

Signature of Controlling Officer with date & seal

Service particulars are checked and found correct as per Service Sheet.

Date: _____

Signature of Bill In-charge with date