

SOUTH EASTERN RAILWAY

Office of the
Sr.Divl. Personnel Officer
Ranchi

No. SER/P-RNC/ET/210/GG(15%)/22

Date: 16.02.2022

To
The Sr. DTM/RNC, Sr.DCM/RNC
All CYMs, Ch. DTI, SS/SMs, CHC, CTIs, CCI
Ranchi Division

NOTIFICATION

Sub: General Selection for promotion to the Post of Goods Train Manager (Goods Guard) in Pay Band Rs.5200-20200/- with Grade Pay 2800/- (Level 5 in 7th CPC Pay Matrix) against 15% Quota through LDCE for 21(UR-14,SC-6 &ST-1) vacancies in Operating Department of Ranchi Division.

It is proposed to conduct a General Selection for filling up 21(UR-14,SC-6 &ST-1) vacancies of Goods Train Manager (Goods Guard) in Pay Level-5 in 7th CPC Pay Matrix against 15% LDCE quota of Operating Department in Ranchi Division.

2.Eligibility criteria and Service condition of staff

“15% by LDCE from amongst serving regular non-ministerial employees in Operating and Commercial Department with a minimum of three years regular service, working in Grade Pay Rs. 1800/- (Level-1) to GP Rs. 2400/- (level-4) up to 40 years of age (45 years in case of SC/ST) with educational qualification of Graduation.”

(Auth : RBE No. 46/2017)

As Such, applications are invited from willing and eligible serving regular non-ministerial employees in Operating and Commercial Department with a minimum of three years regular service, working in Grade Pay Rs. 1800/- (Level-1) to GP Rs. 2400/- (level-4) up to 40 years of age (45 years in case of SC/ST) with educational qualification of Graduation.

Note:- In terms of Estt. Srl. No. 55/06 (RBE No. 34/06) & 129/06 (RBE No. 99/06) in respect of employees who have reported/joined in eligible Departments of RNC Division on Inter Railway Request Transfer/Inter Divisional Request Transfer on bottom seniority, the service rendered in the old unit will be count for the purpose of qualifying service for promotion in new seniority, subject to condition that the service so allowed to be counted does not exceed the length of service of their immediate senior in the new seniority unit and the category in which he/she was working in old unit is an eligible category for the selection/post in the new unit also.

In terms of CPO/GRC's Estt Sl No.153/06, the cutoff date for determining the eligibility of the staff will be the date of issue of notification. As such the volunteering employees should stand fulfill the eligibility criteria and service condition as on the date of notification i.e. as on **16.02.2022**.

3.Procedure for examination

In terms of Estt Sl No 73/2019, 129/2019 and 238/2019, the question paper will be 100% Objective Type. All the question will be of multiple choices only. The written examination will be conducted on OMR sheet/CBT mode. To ensure the authenticity of the answers cutting, overwriting erasing or alteration of any type in the answer will not be accepted. Zero marks will be given for


16/2/2022
APD/RNC

2/4

answer having correction/over writing. There will be negative marking @1/3 mark for a wrong answer. No negative marking against non-attempted question. Duration of examination will be 90 minutes.

Question papers are required to be prepared in bilingual form i.e. English and Hindi. The staff will have the option to write their answers either in Hindi or English. The Question for about 10% of total marks allotted for written test should be set on official language policy and rules. The Question on official language policy and the rules may not, however be compulsory. Question papers will contain 110 objective question, out of which only any 100 question to be attempted. If any candidates attempt more than 100 questions, only 100 questions from the first be evaluated. If any discrepancy found in the Question of Hindi version, the only English version question will be valid.

4.Mode of Selection

In terms of Estt SI No 132/2009, wherein it is laid down that “The final panel should be drawn up in the order of merit based on aggregate marks of ‘Professional ability’ and ‘Record of service’. However a candidate must secure a minimum of 60% marks in ‘Professional ability’ and 60% marks in the aggregate, for being placed on the panel. **There will be no classification of candidates as ‘Outstanding’.**

This Selection being a Safety category, no relaxation of marks will be allowed in respect of reserved community (SC/ST) candidate. The allotment of marks under various heads for being placed on the panel as per para 219(j) of IREM Vol I is as under:-

Sl No	Factor/Heading	Maximum Marks	Qualifying marks
1	Professional ability	50	30
2	Record of service	30	-
	Total	80	48

In terms of CPO/GRC's letter no P/R/14/314/3 dated 27.09.2006, the marks under the heading “Records of service” is distributed as under:-

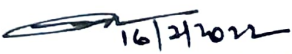
Sl No	Factor/Heading	Maximum Marks
1	Educational Qualification	10
2	Entries in Service record (15 marks as per different heads of APARs and 5 marks as per service record) Viz- Award/Punishment etc.	20
	Total	30

5.Date of examination

The date, venue and time of examination will be intimated separately. **The employee may also note that no supplementary examination will be held under any circumstances.**

6.Syllabus & Question bank

The syllabus prescribed for the examination is enclosed as **Annexure-II**. Updated question bank covering the complete syllabus will be provided to the staff concerned or the same can be downloaded from Official Website: www.ser.indianrailways.gov.in. It is further advised that there will not be any mandatory limit of question from the question bank. It is the duty of the Controlling Officer to ensure that the question bank is circulated to all the eligible staff and postponement of selection due to non-circulation of Question bank will be viewed seriously.(RB's Lr No E(NG)1-2006PM 1/34, dated 06.11.2006.)


16/2/2022
AP0/RNC

7.Training and Medical of successful candidates

The selected candidates have to pass the prescribed medical examination in Aye Two(A2) medical category and who fail in the prescribed medical examination will not entail to any right to claim for promotion of Goods Guard. The candidates who will pass the medical category in Aye Two(A2) will be sent for completion of prescribed promotional course training at ZRTI/Sini. Those who passed the training will be promoted as Goods Guard (Provisionally) and those who fail in the training will be sent back to their parent cadre.

8.Pre-selection coaching

Pre-selection coaching to eligible SC/ST employees shall be imparted as per the syllabus for a period of 3 to 4 weeks. After completion of the pre-selection coaching, a certificate has to be issued by the controlling officer to the effect that all the eligible SC/ST employees have been imparted pre-selection coaching for a period of 3 to 4 weeks covering the syllabus prescribed for the examination. In case, any employee expressed his unwillingness for pre-selection, a written declaration to that effect may be forwarded to this office.(Auth: 88E(SCT)/1/42/2 dated 11.01.1991)

9.Last date of submission of application

The willing and eligible volunteers have to submit their applications/options in prescribed proforma (Enclosed at Annexure-I) with recent size photo duly attested by Gazetted Officer. The employee belonging to SC/ST should enclosed the caste certificate issued by the competent authority of the respective State Government(s) to their controlling supervisors on or before 12.03.2022 who will forward the applications in one bunch to the Controlling Officer on or before 14.03.2022. The controlling officer shall forward all the applications in one bunch to Sr.DPO/RNC's Office (General Section) on or before **16.03.2022** positively.

Applications received after the due date should not be entertained by the Controlling Officers/Supervisors. The application sent directly or in piece-meal or received after the last date by this office will not be entertained under any circumstances.

10.Other information

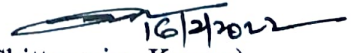
At any stage of selection if any staff candidature is found to be defective or not as per extent rules, his candidature will be cancelled thereof. Thus mere calling or being eligible provisionally for the selection does not confer any right to them for such promotion. The administration also reserved the right to cancel the notification/notified vacancies at its discretion, if any discrepancies are found at any stage and such decision will be final and binding on all.

This notification should be given wide publicity. All the Supervisory officials should ensure that this notification is brought to the notice of all the employees working under their control. The employees who are on leave/sick list etc should be notified of the selection.

This is also available in the website : www.ser.indianrailways.gov.in.

Encl. 1. Annexure-I (Application Proforma)

2. Annexure-II (Syllabus)

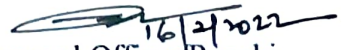

(Chittaranjan Kumar)

Asstt. Personnel Officer

For Sr.Divl.Personnel Officer/Ranchi

Copy forwarded to the following for kind information and necessary action:-

1. CS&WI & Ch.OS(Confidential)/Pesonnel/RNC
2. Operating/Comml Control/HTE
- 3.CBS/HTE,RNC,MURI
- 4.CRS/HTE/RNC
5. Representative of AIRF & NFIR, RNC Divn
6. Notice Board.


For Sr.Divl.Personnel Officer/Ranchi

Affix passport
size photo
attested by
controlling
officer

Proforma of Application

Sub: Application for Selection to the post of Goods Train Manager(Goods Guard) in Pay Level-5 (GP 2800/-6th CPC) against 15% LDCE in Operating Department, RNC Division.

Ref: Sr.DPO/RNC's Notification No SER/P-RNC/ET/210/GG(15%)/22 dated 16.02.2022.

1	Name of the Applicant (in block letter)	
2	Father's Name	
3	PF No/Employee No	
4	Community(UR/SC/ST) (Caste certificate SC/ST must be enclosed)	
5	Designation/Station/Department	
6	Date of Birth	
7	Date of Appointment	
8	Date of Regularisation	
9	Capacity on Appointment	
10	Date of total regular service in GP Rs. 1800/- (Level-1), Rs. 1900/- (Level-2), Rs. 2000/- Level-3,& Rs.2400/- (Level-4) in Optg/Comml Department as on date of notification on substantive post.	
11	Total length of service in eligible category (As on 16.02.2022)	Year.....Month.....Days
12	Age as on 16.02.2022	
13	Educational Qualification(Attested photocopy of educational qualification certificate must be enclosed)	
14	Present Medical Category	
15	Transfer particulars if any from other Department to Optg/Comml Deptt or from other Division/Railway and date of joining in Optg/Comml in RNC Divn.	

I hereby declared that the information given above is true to the best of my knowledge. I also understand that candidature shall be liable to be cancelled in case of any wrong/misleading information given by me. (N.B: All columns should be filled up by the staff concerned himself/herself)

Date:

Station:

Signature of the Applicant

Forwarded to Sr.DOM/RNC for further action and above particulars are verified and found correct.

Date:

Station:

Signature of immediate Supervisor
with stamp

Name:

Designation:

Verified and counter signed and forwarded to Sr.DPO/RNC.

Date:

Signature of the Controlling Officer
with stamp

**SYLLABUS FOR SELECTION FOR THE POST OF GOODS GUARD AGAINST 15%
LDCE QUOTA OF OPERATING DEPARTMENT, RANCHI DIVISION, S.E. Rly.**

A)	SYLLABUS FOR TRANSPORTATION RULES
i)	Signal, Type of Signal, Use of Signals.
ii)	Duties of Traffic staffs during failure of Signals.
iii)	Definition of basic terms connected with train operations.
iv)	Shunting, Type of Shunting, Shunting procedure, Shunting Speed, Shunting Authority.
v)	Duties of Goods Guard in Different situations
Vi)	Rules regarding marshalling of trains. Interlocking, Non-Interlocking working, FOIS, Working of Material Trains, Trolleys/Motor Trolleys, Tie Tampers, Cranes. Brake System.
vii)	GDR, BPC, ODC, Abnormal working.
viii)	Working of trains generally, LC gates, Caution order & Different types of boards (TSL, Block Ticket Etc.).
ix)	System of working in Indian Railway & SER
X)	Basic concept of different type of wagons use in Indian Railway & SER.
B)	SYLLABUS FOR SAFTY RULES
i)	Purpose of exchanging of Signals, Safety Equipments of Guards.
ii)	Use of Detonators, VTO, FSP etc
iii)	Pilot in and Pilot out procedure.
iv)	Rules for stabling of Train.
v)	Duties of Staff during abnormal working.
Vi)	Accident, Serious Accident, classification of Accidents, Mock drill, Sounding of Hooters for ART, ARME, 140T BD Crane etc.
C)	SYLLABUS FOR COMMERCIAL RULES
i)	Different types of ticket, MST & QST, Tatkal tickets.
ii)	Minimum fare of ticket for any class.
iii)	Basic rules regarding booking parcel and goods.
iv)	Name of coaching trains and number.
v)	Basic concept of Different type of coaches used in Indian Railway & SER.
Vi)	Different types of concessions given to passengers.
vii)	Demurrage & Wharfage Rules.
viii)	Break of journey, UTS, PRS etc.
ix)	Free Allowances.
D)	SYLLABUS FOR ESTABLISHMENT RULES
i)	Basic Leave Rules.
ii)	Basic Pass Rules.
iii)	Basic D & A Rules.
iv)	HOER.
v)	PNM, PREM, JCM, SBF etc.
E)	SYLLABUS GENERAL SUBJECT
i)	Abbreviation connected with Railway.
ii)	Simple mathematics.
iii)	Simple English.
iv)	General Knowledge and Current affairs.
v)	History of Railway, Railway Board Organisation, Zonal Railway Organisation, Divisional Railway Organisation
F)	QUESTION RELATED WITH RAJBHASHA

16/2/2022
APN RNC