

South Eastern Railway

Office of the
Sr. Divisional Personnel Officer
Adra

No.SER/P-ADA/Ch.OS(P)/209/WPO/Patna/2021

Dtd.- 08.09.2021

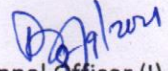
To
The Sr.DEN(Co), Sr.DME & Sr.DME/ELIN/BKSC
S.E.Railway/ Adra

Sub: Calling options from staff for serving under workshop project organization/ Patna for various projects.

Ref: (i) PCPO/GRC's letter No.SER/P-HQ/Rulling/867/Pt. III, Dtd.24.08.2021.
(ii) CAO/WP/Patna's letter No.WP/Option/NG/B&K dtd.06.08.2021.

Please visit web page www.ser.indianrailways.gov.in for PCPO/GRC's letter No. SER/P-HQ/Rulling/867/Pt. III, Dtd.24.08.2021 together with CAO/WP/Patna's letter No.WP/Option/NG/B&K dtd.06.08.2021 along with application format, which is self-explanatory.

You are requested to give wide publicity and the names of eligible willing staff may please be forwarded to this office **on or before 10.09.2021** for onwards transmission.


Asstt. Personnel Officer (I)
For Sr.Divl. Personnel Officer
S.E.Railway/ Adra

Copy to : OS to DRM Secretariat for information and upload the notification in Rly. Website.

SOUTH EASTERN RAILWAY

Office of the
Pr. Chief Personnel Officer
11, Garden Reach Road
Kolkata - 700 043

Dated : 24.08.2021

No.SER/P-HQ/Ruling/867/Pt-III

To
The PCE/PCME/PFA
S.E.Railway/Garden Reach
The DRM(P)/KGP-ADA-CKP-RNC
The WPO/KGP-W/Shop
The APO/SNY-W/Shop
The APO(Stores)/KGP
S.E.Railway

Sub: Calling of options from Staff for serving under workshop
Projects organization/Patna for various projects.

Ref: Sr. Personnel Officer/WP-W.P.O/Patna's letter No. WP/Option/
NG/B&K dated 06.08.2021.

On the above issue, a copy of SPO/WP/Patna's letter No. WP/Option/NG/B&K dated 06.08.2021 alongwith its all enclosures are sent herewith for information & wide circulation among the staff.

You are requested to send the applications of the willing eligible employee alongwith the Bio-data, APARs for the latest 05(five) years, Vigilance/D&AR Clearance through P.Br. Cadre Officer direct to the office of Sr.Personnel Officer/WP-workshop projects organization/Personnel Deptt./Chamber Bhawan/J.C.Road/Patna-800001 latest by 15.09.2021 treating the matter as MOST URGENT.

Enclo: As above

(S.K. Pramanik)

Asstt. Personnel Officer(CC)
for Pr. Chief Personnel Officer

Copy alongwith a copy of SPO/WP/Work-shop project's organization/personnel Deptt.Chamber Bhawan/Patna's letter No. WP/Option/NG/B&K dated 06.08.2021 is forwarded to SPO(M&EL) & APO(HQ) for information & necessary action please.

Enclo: ~ As above.

for Pr. Chief Personnel Officer

as sent through
office from F1 to
F19

APO(HQ) → Ch. as (1)
for n-2



RECEIVED
S. E. RLY / ORG.
KOLKATA-6

रेल मंत्रालय

Ministry of Railways

Workshop Projects Organization

Personnel Department, Chamber Bhawan,
J.C.Road, Patna-800 001



Dated:-06.08.2021

No. WP/Option/NG/B&K

All GMs, Zonal Railways

All CAO of Production Unit of Indian Railways

All CWMs of Workshops, All CTIs

Sub-Calling of options from Staff for serving under Workshop Projects Organization/Patna for various Projects.

Options are hereby invited from the following categories of staff for serving under Workshop Projects Organization/Patna in various Projects located at Howrah, Garden Reach, Bhaguapal, Bhubaneswar, Badnera, Kurnool etc. The requirement of the staff in the Project offices is mentioned against each category. The acceptance of options would be done as per availability of posts. The option is required to be submitted in the prescribed format enclosed herewith as Annexure 'A' duly forwarded by their controlling Personnel Department. Advance copy of option will not be entertained. The option will remain open up to 15th September 2021.

will not be entertained. The option will remain open up to 15.04.2017

S N	Department	Category	Number of options to be called												
			WPO	KRNT	TPTY	BPL	HWH/GRC-KGP	JUDW	BBS-BGPL	BSL	PRTN	BNDM	NBQ	Anara	Total
1	Mechanical & IT	SSE/JE					2		1						3
		Sr. Tech	1												1
		Tech-III					2		1						3
		Sr. Clerk/Jr. Clerk	1												1
		Gr.D					2		1						3
2	Civil	SSE/JE(Works)	3	1	1	1	2	1	2	2	1	1	1	1	17
		SSE/JE(P.Way)	1	1			1			1		1			5
		Sr. Tech/Tech-I, II & III	3	1	1	1	3	1	2	3	1	2	1	1	20
		Ch. OS/OS*					1			1					2
		Sr. Clerk/Jr. Clerk*	1						1						2
		Gr.D	2	1	1	1	1	1	1	1	1	1	1	1	13
Total		12	4	3	3	14	3	9	8	3	5	3	3	70	

*Preference in case of Ministerial staffs will be given to those who have prior experience in tender working preferably in Civil Engineering.

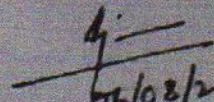
The administration will have the right to short-list the candidates after screening as per its own requirements and adjudging their working knowledge & experience. Hence, merely option for this Unit will not confer any right on them for automatic transfer on option. Screening of applications will be conducted on 'first come first serve basis' until desired vacancies are filled up. Even after acceptance, the decision of the competent authority will be final in all cases of repatriation at a later stage whether on administrative ground or on request or employee concerned. All staff will retain their lien and seniority in their parent/original cadres.

....Continued Pg-2....

(2)

It is hereby requested that this letter may please be circulated to all concerned units under your control for inviting options from willing staff of the above mentioned departments and the same may please be forwarded to this office. It may be noted that the option once exercised by the willing staff and the acceptance issued by this organization will be treated as final

Encl: as above.


02/02/24
(Rajeev Ranjan)

Senior Personnel Officer/WP
for Chief Administrative Officer/WP

Copy forwarded for information and necessary action:-

01. Secy. to CAO/WP for kind information of CAO/WP.
02. CME/WP.
03. SSE/IT/WP-for uploading in WPO/Site.


for Chief Administrative Officer/WP

Option form of Workshop Projects Organisation Patna and other Projects

(Ref: WP/Option/NG/B&K dated- .08.2021)

Affix recent
passport
Size photograph
duly attested by
gazetted officer

1. Name (In capital letters) :
2. Father's Name/Husband's Name :
3. Designation :
4. Department :
5. Option for (WPO/Patna or KRNT,
TPTY, BSL, KGP, BPL etc Project :
(Note: Applicant can give more than one
option in descending order of preference)
6. P.F. No./NPS No. :
7. Present Place of posting :
8. Name, Designation & CUG No.
of Controlling Officer :
9. CUG No. & Fax No. of GM,
DRM, HOD etc. :
10. Substantive grade & Level :
11. Officiating grade & Level :
12. Date of birth :
13. Date of appointment :
14. Source of recruitment :
15. Educational Qualification :
16. Technical Qualification :
17. Knowledge of computer :
18. Other Experience :
19. Whether UR/OBC/SC/ST :
20. Awards and Punishments
(for last three years) :
21. Mobile No. :

I hereby declare that above mentioned information is true to best of my knowledge. In the event of being found incorrect, I will be held liable for that any my candidature will stand cancelled.

Date: -

Place:-

Signature of candidate

Name & Designation of
forwarding Officer with Office Seal