



SOUTH EASTERN RAILWAY

ADRA/ DIV



ID: 2021061941

Office Order No. : SER/P-
ADA/EC/235/SR.CLERK/2021/23Office Of: Sr. Divl. Personnel Officer/Adra
Date : 23-08-
2021

The following promotion order is issued with the approval of the competent authority to have immediate effect:

Sr No.	Name / HRMS ID / Employee No	Sub Type / W.E.F	Existing Particular	Revised Particular	Remarks
			Department / Designation Zone /Division/Station/Office/Section BU Pay Level/Basic Pay	Department / Designation Zone /Division/Station/Office/Section BU Pay Level/Basic Pay	
1	ASWIN SHETTY A / PXLURQ / 18329802513	Regular Promotion / -	COMMERCIAL / JUNIOR CLERK CUM TYPIST SER / ADRA / ADRA / SR.DCM/OFFICE /ADRA / 0703292 2 / 21100	COMMERCIAL / SENIOR CLERK CUM TYPIST SER / ADRA / ADRA / SR.DCM/OFFICE /ADRA 0703292 5 / Will be fixed later	
2	SABARIRAJAN A / OLTKKT / 18329802515	Regular Promotion / -	COMMERCIAL / JUNIOR CLERK CUM TYPIST SER / ADRA / ADRA / SR.DCM/OFFICE /ADRA / 0703292 2 / 21100	COMMERCIAL / SENIOR CLERK CUM TYPIST SER / ADRA / ADRA / SR.DCM/OFFICE /ADRA 0703292 5 / Will be fixed later	
3	MUKESH KUMAR SINGH / CGATOR / 50714701725	Regular Promotion / -	COMMERCIAL / JUNIOR CLERK CUM TYPIST SER / ADRA / ADRA / ADRA / 0703292 2 / 23800	COMMERCIAL / SENIOR CLERK CUM TYPIST SER / ADRA / ADRA / ADRA 0703292 5 / Will be fixed later	

- 1) The above named staff have been declared suitable for promotion to the post of Sr. Clerk-cum-Typist in Pay Level-5 (RSRP'16) vide Sr. DPO/Adra's Memorandum No. SER/P-ADA/EC/1/210/Sr. Clerk/2021 dated 23.08.2021.
- 2) The promotion of Sri Mukesh Kumar Singh at Sl. No.3. to the post of Sr.-Clerk-cum-Typist in Pay Level-5 will be effected on completion of 02 years regular service in the existing Grade i.e. Jr.Clerk-cum-Typist in Pay Level-2.
- 3) The above promotion to the post of Sr. Clerk-cum-Typist in Pay Level-5 is provisional and the period of probation is of twelve months. On completion of the prescribed period the appointing authority will assess the work and conduct of the Railway servant himself and in case the Railway servant is found fit to hold the post he will pass an order declaring that the person concerned has successfully completed the probation. If the appointing authority considers that the work of the Railway servant has not been satisfactory or needs to be watched for some more time, he may revert him to the post of Jr. Clerk-cum-Typist in Pay Level-2 or extend the period of probation as the case may be in terms of in the Master Circular No.19 (updated in June2019) circulated vide S.E.R. Estt. Srl. No. 111/2019.
- 4) There is no SPE/VIG. and D&A case pending against the above named staff.
- 6) The above promotion order should be given effect subject to free from any punishment under DAR other than stoppage of Pass/PTO etc.
- 7) The above named staff may opt within one month from the date of taking over charge for fixation of pay in terms of Estt. Srl. No. 99/17.
- 6) If the staff concerned have got financial up-gradation in Pay Level-5 (RSRP'16) or above under MACP Scheme earlier, no pay fixation is admissible further to the staff under this promotion order. Their promotion to the post of Sr. Clerk-cum-Typist in Comm. Deptt will be regularized only .
- 7) The date of taking over charge should be intimated to this office (Comm/Genl & Bill Sec.) for record.
- 8) The place of posting on promotion of the above named staff has been indicated by Sr.DCM/Adra.
- 9) The promotion order is provisional and subject to the outcome of SLP (C) No. 4831/2012 and Contempt Petition (C) No. 314/2016 – Samta Andolan Samiti through President – Vs – Sanjoy Kothari & others.
- 10) Necessary entry may be made in the Service Record.

Digitally Signed.
Name: BHANU LATHA
KARUNAKARAN
Date: 28-Aug-2019 09:07:05
Location: ADRA/SER
for Sr. Divl. Personnel Officer/Adra

File Reference No. :SER/P-ADA/EC/210/1/Sr.Clerk & Jr.Clerk

Copy forwarded for information and necessary action to:

Sr.DCM/ADRA, Sr.DFM/ADRA, Ch.OS(I/C)/Sr.DCM's Office/Adra, CCI(CC)/Adra, Ch.OS(CommI/Bill)/Adra, OS/DRM's Cell/Adra, Staff concerned, O. O. Book & P/File

Asstt. Personnel Officer
for Sr. Divl. Personnel Officer/Adra