दक्षिण पूर्व रेलवे
South Eastern Railway

Office of the
Sr.Divl.Personnel Officer
S.E.Railway/Adra

No. SER/P-ADA/Rectt/127/Cultural Quota/Gr.C/2018-19 Adra, Dated: 31.08.2018

To
All Concerned
Adra Division/S.E.Railway.

Sub: Wide publication of Centralised Notification for recruitment against Cultural quota in South Eastern Railway for the year 2018-19.

Ref: (1) Employment Notice No. **SER/Pers/Cultural Quota/2018-19.**
(2) Chairman/RRC/GRC's letter communicated under APO (Rectt.)/GRC's No. SER/P-HQ/Rectt./127/Cultual Quota/Gr.C/2018-19 dated 16.08.2018

A copy of Employment Notice No. **SER/Pers/Cultural Quota/2018-19** in connection with the above subject is enclosed herewith for wide publicity of the same at your end, so that the aspiring candidates can apply for 02 no. of posts for Group 'C' category in PB-1 (Rs.5, 200-20, 000/- and GP Rs.1, 900/- (6^{th} CPC) or Level-2 (7^{th} CPC) [01 in the discipline of Instrumental (Tabla) and 01 in the discipline of Dance (Bharatnatyam/Odissi] within the closing date i.e.19.09.2018.

The above said Employment Notice No. **SER/Pers/Cultural Quota/2018-19** can be sighted on the official website of South Eastern Railway, **www.ser.indianrailways.gov.in**.

31/8/18
Sr.Divisional Personnel Officer
S.E.Railway, Adra

Copy to : (1) Notice Board.
(2) Divisional Cultural Secretary, Adra/SER.
(3) SERMC Association/Adra Division.
(4) SERMU Association/Adra Division.
(5) SC & ST Association/Adra Division
(6) OBC Association/Adra Division
(7) Sri Soumen Chattopadhyay, OS/DRM Secretariat/Adra for uploading the above said Notification along with letter of Chairman/RRC/GRC on the website of Adra Division.

Sr.Divisional Personnel Officer
S.E.Railway, Adra

SOUTH EASTERN RAILWAY

Office of the Chairman
Railway Recruitment Cell
Garden Reach-43.

R/3776 21/8/18
CRB Section, Sr.DPO/S.E.Rly/Adra

No.SER/P-HQ/Rectt/127/Cultural Quota/Gr.C/2018-19 Dt.16.08.2018

The President,
South Eastern Railway Cultural Association
& Chief Passenger Transportation Manager(CPTM)
South Eastern Railway,
Kolkata-700043

Sub : Wide publication of Centralised Notification for recruitment against Cultural quota in South Eastern Railway for the year 2018-19

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A copy of the Employment Notice No.SER/Pers/Cultural Quota/2018-19 in connection with the above subject is enclosed herewith. It is requested that the above may please be given wide publicity at your end among all the stakeholders including the Divisional Cultural Associations of SER, so that adequate number of aspiring candidates can apply for the same.

The notification, along with necessary Annexures, is also available on the official website of South Eastern Railway, www.ser.indianrailways.gov.in

Encl: As above.

G. Sridhar 16/8/18

(G. Sridhar)
Asstt.Personnel Officer(Rectt)
Chairman/RRC

Copy to:

1. Secy to GM/SER – for kind information of GM.
2. Dy.Secy to AGM/SER – for kind information of AGM.
3. CAO(Con)/SER – for kind information.
4. PCPO/SER- for kind information.
5. Vice President,SER Cultural Association & CPO(A)/SER – for kind information.
6. Secretary, SER Cultural Association & Dy.CPO(HQ)/SER – for kind information.
7. DRMs - ADA,CKP,KGP & RNC – for kind information & necessary action.
8. CWM/KGP(WS) – for kind information & necessary action.
9. Dy.CMM/GSD/KGP- for kind information & necessary action.
10. DRM(P)/ADA, CKP, KGP & RNC – for information and necessary action.
11. Dy.CPO(HQ)/GRC – for information & necessary action.
12. WPO/KGP(WS)- for information & necessary action.
13. SPO(Con)/GRC – for information & necessary action.
14. SPO(HQ), SPO(M&EL) & SPO(T)/GRC – for information & necessary action.
15. Genl.Secy,SERMC-for information and necessary action please.
16. Genl.Secy,SERMU- for information and necessary action please.
17. Office Notice Board.

SOUTH EASTERN RAILWAY
Office of the Chief Personnel Officer, Garden Reach, Kolkata-700043

CENTRALISED NOTIFICATION FOR RECRUITMENT AGAINST CULTURAL QUOTA ON SOUTH EASTERN RAILWAY FOR THE YEAR 2018-19

Employment Notice No. SER/Pers/Cultural Quota/2018-19

Opening Date : 20.08.2018 Closing Date : 19.09.2018 Closing Time : 18.00 Hrs

Closing Date : 27.09.2018 (for residents of North Eastern states, Sikkim, Jammu & Kashmir, Lahaul & Spiti District and Pangi Sub-Division of Chamba District of Himachal Pradesh, Andaman & Nicobar Islands and Lakshwadeep)

Applications are invited from Indian nationals for recruitment against Cultural Quota vacancies in Gr.C grade in PB-1 Grade Pay-Rs.1900/-[6th CPC] or Level-2[7th CPC] for the year 2018-19 in South Eastern Railway.

1. DETAILS OF VACANCIES :

Post	Scale	Discipline	No. of Post
Group 'C' (in suitable post)	PB-1; (Rs.5,200-20,200/-) and GP Rs.1,900/- (6th CPC) or Level-2(7th CPC)	1. Instrumental (Tabla)	01
		2. Dance (Bharatnatyam/ Odissi)	01

The posts against this quota are open to all candidates and candidates belonging to SC/ST/OBC categories are only extended relaxation in age limit as admissible in general open market recruitments. They may submit necessary self-attested certificates issued from the competent authority in the proper format to be eligible to be given age relaxation. This is strictly required vide chapter 13 of the brochure (published by Govt. of India/Ministry of Personnel, Public Grievance & Pensions Department of Personnel Training, New Delhi). Xerox copy of caste certificate issued by the Competent Authority, not below the rank of Tehsildar in case of SC/ST/OBC candidates. OBC candidates shall also submit OBC Non-Creamy-Layer Certificate in Central Govt. Format issued not before than 03 years by the competent authority.

2. ELIGIBILITY NORMS :

2.1. Professional / Cultural Qualifications:

Essential : Possession of degree / diploma / certificate in Instrumental (Tabla)/Dance (Bharatnatyam/Odissi) from Government recognized institute.

Desirable: (i) Experience in Instrumental (Tabla) /Dance (Bharatnatyam/Odissi) in the field and performance given on AIR / Doordarshan etc.

(ii) Prizes won at National level.

2.2. **Educational Qualifications:** 12th (+2 stage) or its equivalent examination with not less than 50% marks in the aggregate. (50% marks in the aggregate will be required for NTPC categories. 50% marks are not required for SC/ST/Ex -servicemen candidates.). Pass in Matriculation or its equivalent from a recognized Board and having ITI certificate may also apply to be appointed as Artisans in Technical categories. Candidates should possess requisite academic & professional qualification on the date of submission of application. Those who are appearing at and/or awaiting results of final examination are not eligible.

2.3. **Age Limit** : (Age as on 01.01.2019)

UR	OBC	SC/ST
18-30 years	18-33 years	18-35 years

Copy of Matriculation or its equivalent certificate from a recognized Board, OR the Birth Certificate should be submitted for proof of Date of Birth.

2.4. **Extent of Age Relaxation :**

(i) Serving Railway employees, including casual labours, who have put in three years of continuous service and substitutes who have put in three years of continuous service or three years in broken spells in the Railways. Maximum Age :- UR-40 years, OBC-43 years & SC/ST-45 years.

(ii) Widows/Divorced women and women judicially separated but not remarried . Maximum age :- UR- 35 years, OBC-38 years, SC/ST-40 years.

(iii) Persons with Disabilities(PWD): Age relaxation of 10 years in respective communities subject to production of Disability Certificate in proper format.

(iv) Ex Servicemen : The Upper Age limit is relaxable for Ex Servicemen upto the extent of service rendered in Defence Forces plus 3 years provided they have put in a minimum of 6 months attested service. Ex Servicemen who have already joined the Govt. Service in civilian capacity after availing the age relaxation are not eligible for such benefit.

(v) Persons who had ordinarily domiciled in the State of Jammu & Kashmir during the period from 01/01/1980 to 31/12/1989 : Relaxation upto 05 years.

3. HOW TO APPLY :

3.1 **Examination Fees -**

(i) The Examination fee as detailed below to be paid by way of IPO, or Bank Draft. Date of issue of IPO / Bank Draft should not before the date of this notification.

(a)	For all candidates[except those mentioned in sub para (b) below]	**Rs. 500/-** (Rupees Five hundred only)
(b)	For candidates belonging to SC/ST/ Ex.Servicemen/ Persons with Disabilities(PWDs), Women, Minorities and Economic Backward Classes.	**Rs. 250/-** (Rupees Two hundred Fifty only).

Bank Draft/IPO should be issued in favour of **FA&CAO, South Eastern Railway, Garden Reach – 700043, payable at GPO/Kolkata.**

(Candidates must write their name, full address at the space provided in the IPO. Applications received with cash / Money Order/ Central Recruitment Fees stamps /Cheque will not be accepted and hence will be rejected.)

(ii) Economically Backward Classes will mean the candidates whose family income is less than Rs.50,000/- per annum and income certificate for this purpose should be issued from the specified Authority and on the specified Format as per Annexure-II.

(iii) For claiming waiver of examination fees, minority candidates should furnish 'Self declaration' as mentioned in Annexure-III along with the application form Minority candidates shall also be required to furnish an affidavit sworn before an Executive Magistrate of their belonging to the minority community. Minorities will mean Muslims,Christians,Sikhs, Buddhists/Jains, Zorastrians (Parsis).

(iv) An amount of Rs.400/- will be refundable to UR and OBC, Rs.250/- to SC/ST, Ex-Servicemen, Persons with Disabilities (PWDs), women, minorities and economically backward classes. The refund is restricted to only those eligible candidates who will appear in the Written Examination.

3.2. **Instructions for filling up the application Form:**

(i) The notification with the application form along with the Annexures, are available in South Eastern Railway website www.ser.indianrailways.gov.in. Candidates should be able to download the application form from the website.

(ii) The candidate has to fill up required information in his/her own handwriting using blue /black ball point pen. The application should be filled either in English or Hindi but not in any other language. Application filled in any language other than Hindi/English and having any change in the format of application will lead to rejection of application summarily.

(iii) One recent passport size photograph (4cm x 5cm) should be affixed on the application form without fail. The Photo may preferably be not older than 3 month as on date of applying. The photo should clearly reveal the full face and should be taken without wearing cap and goggles/coloured glasses. Photo should be new, sharp and clear, with light background, suitable for scanning and printing. Do not put any mark or signature on the front side of the affixed photograph. The photograph should be neatly and firmly pasted in the prescribed space, and not stapled or pinned. **Photograph should not be attested.**

(iv) One loose extra photograph with name, date of birth, and signature of the candidate written on the backside should be attached along with the application form.

(v) Candidate should copy the paragraph at Item-20 of the application form in English/Hindi in his/her own running handwriting (not in capital/spaced out letters) in the space given below the paragraph.

(vi) Signature of the applicant must be full and in running hand not in block capital letter or disjointed letters. Candidates are required to sign in English or in Hindi in the prescribed places provided in the application form.

(vii) While filling up of the application, candidates have to ensure that the signatures and two marks of physical identification (like a mole on the nose, cut-mark on the fore head in the left side or a scar mark below the left arm etc)are clearly given without fail. Candidates should also give two left thumb impressions in the application form. If the LTIs are not clear and are smudged, the application will be liable to be rejected.

(viii) Applicant should write on the top of the envelope containing the application as follows: **"Application against Cultural Quota Recruitment for the year 2018-19 ."**

(ix) Candidates should send their applications so as to reach at the address mentioned at para 3.3 below on or before the closing date and time. Railway Administration shall not be responsible for any postal delays. Application received after the last date & time would be summarily rejected.

(x) Candidates should note that only Date of Birth as recorded in the Matriculation/High School Examination Certificate or Birth Certificate is to be enclosed.

(xi) Candidate should write his/her name, father's name / husband's name in capital letters as given in educational Certificate.

(xii) Before applying for a post, the candidate should ensure that he/she fulfils the eligibility and other criteria stipulated for the post. The Railway Administration would be free to reject any application not fulfilling the requisite criteria at any stage of recruitment and if erroneously appointed, such candidate is liable to be summarily removed from service even after appointment.

(xiii) In case of serving employees, a 'No-Objection Certificate' from the employer should be enclosed.

(xiv) The candidates seeking fees exemption, for being from economically backward classes, must get the Annexure-II filled up and certified by the proper authority as mentioned therein. Minority candidates have to make a self declaration in the format as in Annexure-III of the Notification for claiming waiver of examination fees. And such candidates are to furnish a minority community declaration affidavit on non-judicial stamp paper of Rs.10/- sworn before an Executive Magistrate establishing their belonging to minority communities.

(xv) Those candidates who are debarred from appearing in any of the RRB/RRC exams need not apply unless their debarment period is over by the closing date of this Employment Notification. Otherwise, their applications shall not be entertained.

(xvi) Applicant should enclose with the application a set of **Self-Attested** legible photocopies of all certificates, in proof of Cultural Qualification, Educational Qualification, age, ST/SC/OBC status etc.

(xvii) Applicant should fill all 23 columns in the application without fail.

NOTE : Kindly bring original documents of Date of Birth, Educational Qualification and Cultural Qualification and identification proof on the day of practical demonstration and interview without fail in the event of being called for the same. No TA/DA/Accommodation will be provided for appearing in the practical demonstration/interview. You will have to bring your own kit and come prepared to stay for 1-2 days on your own arrangement. All documents enclosed with the application form may be self attested.

3.3 **Address for submitting application :** Candidates should send their applications, filled in all respects along with the enclosures and Annexures duly certified, by Post, to the address mentioned below. Alternatively, candidates can also drop their applications directly in the **Drop Box** placed at the office premises:

Filled in applications should be sent to
The Assistant Personnel Officer(Recruitment), Railway Recruitment Cell, Bungalow No.12A, Garden Reach, Kolkata-700043 (Near BNR Central Hospital) **Drop Box** has also been provided in the RRC office building for dropping the application forms. The applications should be sent in a closed envelope with superscription **"Application against Cultural Quota Recruitment for the year 2018-19".**

4. **SELECTION PROCEDURE :** Eligibility of the candidates will be assessed on the following basis:

4.1 **Written Test:** Consists of 50 objective type questions (50 marks) relating to General Knowledge, Arithmetic and Reasoning. **There will be negative marking in the written test and 1/3rd of marks allotted for the Objective Type Question will be deducted for every wrong answer.** Written test shall be of duration of 60 minutes and in bi-lingual format.

4.2 Assessment of talent in the relevant cultural discipline [Instrumental (Tabla)/ Dance (Bharatnatyam/Odissi)] on the basis of **Practical Demonstration** to be adjudged by a duly constituted committee. (35 marks).

4.3 Assessment of talent in the relevant cultural discipline on the basis of **Testimonials / Prizes** etc to be adjudged by a duly constituted committee, same as in 4.2 above.(15 marks).

4.4 Questions for written test will be of objective type multiple choice.

4.5 From amongst those who secure a minimum of 40% marks in the Written Test, candidates equal to 5 times the number of notified vacancies will be called, purely in the order of merit based on written test marks, for attending performance / practical demonstration stage of recruitment and assessment of Testimonials / Prizes etc.

4.6 The date, time and venue of written examination, Practical Demonstration / document verification will be fixed by the RRC and will be intimated to the eligible candidates in due course. Request for postponement of the examination/ Practical Demonstration / document verification will not be entertained under any circumstances.

5. **OTHER TERMS AND CONDITIONS :**

(i) Eligibility status of the candidate shall be made available on South Eastern Railway website. Candidates can verify their eligibility from the website. Candidates should provide their mobile number and e-mails in the application form at the space provided. RRC will not entertain any request for change of mobile number and e-mail address at any stage.

(ii) Applications not fulfilling any of the terms and conditions given in this notification shall be summarily rejected. Canvassing in any form will disqualify the candidature.

(iii) Applicant should possess requisite educational and cultural qualifications on the date of submission of application.

(iv) Discrepancies in the application submitted would render the candidate ineligible at any time during the selection.

(v) Eligible applicants will be issued with call letters to their correspondence address, for the Written Test. South Eastern Railway will upload the list of eligible and ineligible candidates applying for the notified vacancies in the website of South Eastern Railway website address

www.ser.indianrailways.gov.in for general information and viewing. No other intimation of rejection, other than uploading the list in the above mentioned website, would be communicated to ineligible candidates.

(vi) SC/ST candidates will be eligible for free rail travel in second class for attending Written Test/ Practical Demonstration.

(vii) Selected candidates have to pass the requisite medical fitness standards prior to appointment.

(viii) In the event of appointment as Clerk-cum- typist posts in Group-C railway service, candidates will be required to acquire typing proficiency of 30 w.p.m. in English or 25 w.p.m. in Hindi within a period of two years from the date of appointment, and till such time, appointment will be provisional.

(ix) The candidature at all stages of the recruitment will be purely provisional subject to satisfying the prescribed eligibility criteria. Decision of South Eastern Railway in all matters relating to this recruitment shall be final.

(x) The candidates applying against this notification should keep track of the Date of Written Test / Practical Demonstration which will be notified through the official website of South Eastern Railway. In case the applicant does not receive the call letter by 5 days before the notified date of written examination due to postal delay, the applicant should report to the Assistant Personnel Officer (Rectt.) in person for duplicate call letter at least **one day before the day of the written examination**. Duplicate call letter will be issued on production of original photo Identity Card i.e. Aadhar Card/ Voter Identity Card/ PAN Card/ Passport or Driving License.

(xi) Candidates may download recruitment notification and application form, along with Annexures, available on South Eastern Railway website address www.ser.indianrailways.gov.in

(xii) Selected candidates are likely to be posted anywhere on South Eastern Railway after successful completion of all pre-appointment formalities, including training wherever prescribed.

(xiii) For any legal dispute, the jurisdiction will be the Central Administrative Tribunal, Calcutta.

6. **CAUTION**: Recruitment is purely merit based. South Eastern Railway have not appointed any agent or coaching centre for acting on its behalf for this recruitment. Candidates are cautioned against any false claims made by any unscrupulous persons/agencies of getting them selected in this recruitment on illegal consideration. If they come across any such persons/agencies, please do inform to Chairman, Railway Recruitment Cell, South Eastern Railway, 11,Garden Reach, Kolkata-700043. They can also inform to the Sr. DGM, South Eastern Railway, 11,Garden Reach,Kolkata-700043.

13/8/16

CHAIRMAN, RAILWAY RECRUITMENT CELL

Annexure-1

SOUTH EASTERN RAILWAY

APPLICATION FORM (in A4 size paper)

E. N. No. SER /Pers/Cultural Quota/2018-19 dated 20.08.2018

For office use only

To

The Principal Chief Personnel Officer,
South Eastern Railway, Garden Reach,Kolkata.

Sub:- Application for Recruitment against Cultural quota 2018-19

Paste (do not pin or staple) your recent (not older than three months) passport size colour photograph.

(Not to be attested)

After reading the Employment Notice and agreeing to all the terms and conditions notified therein, I do hereby apply for recruitment against Cultural quota in **Instrumental (Tabla /Dance(Bharatnatyam/Odissi)** in Gr. C over South Eastern Railway against E. N. No. SER/Pers/ Cultural Quota/2018-19 dated 20.08.2018 and furnish the following particulars:

1. Candidate's full name (in capital letters):

2. Father's/ Husband's name (in capital letters):

3. Date of Birth:	D	D	M	M	Y	Y	Y	Y

4. Community (SC/ST/OBC/UR)	

5. Sex : (Male /Female)	

6. Educational qualification:	

7. Religion	

8. Nationality:	

9. Tick (√) the applicable box, if you are:	Serving Railway Employee	Divorcee/ Widow	Minority Community	Economically Weaker Section	Persons with Disabilities (PWD)

10. Full address for correspondence:

State:	PIN							

11. Mobile No.:	

12. E-Mail ID:	

13. Nearest Railway Station	

14. Exam Fee Details:

DD/IPO No.	Date	Name of the Post Office/Bank	Amount (Rs.)

15. Write 2 (two) clear visible marks of identification on your body. (Moles, Cut-marks or scar marks etc.)	1)
	2)

16. *Applicant's full signature in running script in English or Hindi*

APPLICATION FORM E.N.No. SER /Pers/Cultural Quota/2018-19 dated 20.08.2018

Details of Cultural Qualifications: (Note: Photo copy of all certificates should be attached. Candidates may attach separate sheet if the space is not adequate.)

Sl. No.	Qualification in Instrumental (Tabla) / Dance (Bharatnatyam/Odissi)	Name of Institute / College /University from which the qualification earned.	Date of Certificate
a)			
b)			
c)			
d)			
e)			
f)			
g)			
h)			

18. Details of Testimonials / Prizes: (Note: Self attested photo copy of all certificates should be attached. Candidates may attach separate sheet if the space is not adequate.)

Sl. No.	Event	Date	Performance / Scholarship / Awards/ Position	Awarded by whom
a)				
b)				
c)				
d)				
e)				

19.	Put two left thumb impressions (Must be clear and not smudged)		

20. **Applicant's DECLARATION. Copy the following paragraph in English/Hindi in the space below in your own handwriting in running script (not in capital/disjoint letters). Applications without this written declaration will be rejected:**

I have read the Employment Notice and submit this application after agreeing to all the terms and conditions notified therein. If any information submitted above is found false or incorrect or I am not eligible in terms of eligibility criteria, my candidature / appointment is liable to be cancelled / terminated without any notice at any stage of recruitment or even after empanelment.

21. Place:

22. Date:

23. Applicant's full signature in running script in English or Hindi

Annexure-II

FORMAT OF INCOME CERTIFICATE FOR WAIVER OF EXAMINATION FEES FOR ECONOMICALLY BACKWARD CLASSES/SECTIONS
(To be issued on the letter Head of the Issuing Authority mentioned below)

1.	Name of the Candidate	:
2.	Father's / Husband's name	:
3.	Age	:
4.	Residential Address	:
5.	Annual Family Income (In words and figure)	:
6.	Date Of Issue	:
7.	Signature of issuing authority	:
8.	Stamp of issuing authority	:

(Name of the issuing authority with Office Seal)

NB: Economically Backward Classes will mean the candidates whose family income is less than Rs.50,000 /- per annum.

The following authorities are authorized to issue income certificate to be issued on the letter head of the issuing authority for the purpose of identifying economically backward classes/sections: -

1) District Magistrate or any other Revenue Officer upto the level of Tehasildar.

2) Sitting Member of Parliament of Lok Sabha for persons of their own Constituency.

3) BPL Card or any other certificate issued by Central Government under a recognized poverty alleviation programme or Izzat MST issued by Railways.

4) Union Minister may also recommend, for any persons from anywhere in the country.

5) Sitting Member of Parliament of Rajya Sabha for persons of the district in which these MPs normally reside.