

S.E.Railway

No. SER/P-ADA/Ch. OS (P)/409/Optional transfer/Instructor(Maintenance)/17 Adra, Date : 17.07.2017

To
The Sr.DEE (TRD), Sr.DEE (G), Sr. DEE (OP), Sr.DME
S. E .Railway, Adra.
Sr.DEE (TRS)/BKSC, Sr. DME (Diesel)/BKSC
S.E.Railway.

Sub: Filling up of 11 (eleven) posts of Instructor at
Various Training School under Electrical
Department on tenure basis (Ex-Cadre).

Ref: (i)SPO(Engg)/S.E.Rly/GRC's letter No. SER/P-HQ/EL/738
Instructor (Maintenance)/2017 dtd. 10.07.2017

Please visit web page www.ser.indianrailways.gov.in for SPO (Engg)/GRC's letter No. SER/P-HQ/EL/738/Instructor (Maintenance)/2017 Dtd. 10.07.2017 along with a Proforma for application (Two pages) under reference above which speaks for itself.

You are requested to give wide publicity and the names of eligible willing staff in prescribed format may please be forwarded to this office on or before 11.08.2017 positively for onward transmission to Hd. Qrs.

Asstt. Personnel Officer/Adra.
Sr.Divl.Personnel Officer/ Adra.

Copy to : (i) OS to DRM Secretariat for information and upload the notification in Rly. Website.

Sr.DEE(TRD) — J. Hembraam
18/07/17

OS to DRM — Shady
18/7/17

Sr.DEE(G) — P. Khanna
18/07/17

Sr.DEE(OP) — R. Sastry
18/7/17

Sr.DME — R. Sharma
18-7-17

Sr.DEE(TRS)/BKSC }
Sr. DME/DLS/BKSC }
18/7/17



No. SER/P-HQ/EL/738/Instructor(Maintenance)/2017

Dated : 10.7.2017

NOTIFICATIONTo
The All PHOD/HOD,
SER/E.CoR/SECR.**Sub: Filling up of 11 (eleven) posts of Instructor at various Training School under Electrical Department on tenure basis (Ex-cadre).**

In order to fill up ex-cadre post of Instructor (Maintenance) under various Training School of Electrical Department on tenure basis options are invited from willing eligible employees of S.E.Rly, **from the identical grade only**. In case no willing candidates apply for the same the railways can consider candidates below one/two grades provided the post of the Training Centre is either downgraded matching with the scale of pay of the selected candidates or transfer the element of the post in which the incumbent was working in his parent cadre. Reference will be given to candidates having higher academic as well as technical qualification. The panel will be prepared on **merit basis**. The applicant must have aptitude for teaching/delivering lecture in related category and should have knowledge and proficiency in computer. The requisite criteria relating to education/technical qualification and experience are show below against each category.

Mode of selection**Eligible staff/candidates will have to undergo viva-voce in addition to written test i.e. written followed by viva voce for those qualifying in written test.**

(A) ELTC/TATA		Total No. of posts - 04		
Sl. No.	Pay Scale (Rs.)	No. of post	Educational/Technical Qualification	Work Experience
1.	Jr.Instructor (Maintenance) 9300-34800/- + GP 4200/- (in 6th PC)	04 (four)	Degree/Diploma in Electrical / Mechanical Engineering or its equivalent.	2 years as JE in Mechanical or Electrical Wing at Workshop/Division.

(B) AICTC/CKP		Total No. of posts - 02		
Sl. No.	Pay Scale (Rs.)	No. of post	Educational/Technical Qualification	Work Experience
1.	Jr Instructor (Maintenance) 9300-34800/- + GP 4200/- (in 6th PC)	02 (four)	Degree/Diploma in Electrical / Mechanical Engineering or its equivalent.	2 years as JE in Mechanical or Electrical Wing at Workshop/Division.

(C) ESTC/ROU		Total No. of posts - 01 Chief/Sr.Instructor(Main.) - 04 Jr.Instructor(Main)		
Sl. No.	Pay Scale (Rs.)	No. of post	Educational/Technical Qualification	Work Experience
1.	Chief/Sr.Instructor (Maintenance) 9300-34800/- + GP 4600/- (in 6th PC)	01 (one)	Degree/Diploma in Electrical / Mechanical Engineering or its equivalent.	2 years as SSE in Mechanical or Electrical Wing at Workshop/Division.
2.	Jr.Instructor (Maintenance) 9300-34800/- + GP 4200/- (in 6th PC)	04 (four)	Degree/Diploma in Electrical / Mechanical Engineering or its equivalent.	2 years JE in Mechanical or Electrical Wing at Workshop/Division.

NOTE : (The following instructions should be read carefully by the applicant)

1. Selection of Instructors will be done from the same **identical Grade pay only**. In case no willing candidates apply for the same. The railways can consider candidates below one/two grades provided the post of the training centre is either downgraded matching with the scale of pay of the selected candidates or transfer the element of the post in which the incumbent was working in his parent cadre. The is in terms of Estt.Srl. No.14/07.
2. Preference will be given to candidates having higher academic as well as technical qualification.
3. The applicant should not has crossed 52 years of age on the date of issue of this notification.
4. Training Allowance @ 15% of Basic Pay will be admissible in terms of SER Estt. Srl. No.14/2007. The selected instructions if from one level below will not be allowed the option of drawing the pay of the post in the Training Centre in lieu of Training Allowance. There is no provision for grant of higher level of pay of the ex-cadre post and only Training Allowance of prescribed rates is to be granted on cadre pay.
5. The tenure of the selected candidates shall not be exceeding 08 (Eight) years at any cost/circumstances. However, they can be repatriated to their parent unit even before completion of tenure period in Public interest. To effect the higher grade promotion in the cadre. If any, concerned Instructor will be repatriated to the parent unit as per Estt. Srl. No.129/97 & 218/05.
6. Any employee/Instructor presently working in ex-cadre post are not eligible to apply for the subject ex-cadre posts. The repatriated Instructors can be eligible for the notified ex-cadre posts on completion of 02 years service in the parent cadre.
7. During the period of posting, the lien of selected candidate shall continue to be maintained in their parent cadre/units. Since the Written examination for ex-cadre posts of Jr.Instructor (Maintenance) of ELTC/TATA, AICTC/CKP and ESTC/ROU will be held.
8. All the applicants must be sent to the concerned Personnel Branch for certification of their service particulars as per their service record and thereafter, only certified applications will be forwarded directly to his office by the concerned Personnel Branch is one bunch on or before 18.08.2017.
9. Applicants who had earlier worked as Instructor/ELTC/TATA, AICTC/CKP & ESTC/ROU may also apply for the abovementioned ex-cadre posts at ELTC/TATA, AICTC/CKP & ESTC/ROU provided they have completed at least one years since repatriated from the above Training School and fulfils eligibility criteria. Candidates who are not selected for the screening committee but performing duties of Instructor(Maintenance) at ELTC/TATA, AICTC/CKP & ESTC/ROU on local arrangements basis should apply through proper channel as per Estt. SI. No.59/94.
10. Attested copy(s) of Educational and Technical Qualification must be enclosed with the application otherwise it will be treated as incomplete one.
11. The candidate, if selected for the post of Instructor may be permitted to retain Railway Quarter on the previous place of posting for a maximum period of 02(two) years on payment of Normal rent/Flat rate of licence fee in terms of SER Estt. Srl. No.133/04.
12. **Application will be rejected at any state if any discrepancies is detected in application.**
13. The applicants may visit website www.ser.inianrailways.gov.in for notification, syllabus and application Form.

(NB : All concerned are requested to give this Notification wide Publicity amongst staff working under their respective control and suggested to display their circular on the NOTICE BOARD of their working Units to draw the attention of the staff).

No SER/P-HQ/EL/738/Instructor(Maintenance)/2017

Dated : 10.7.2017

Copy forwarded for information, wide publication and necessary action to the :-

1. CPO/GRC.
2. CETE/GRC.
3. Chief Personnel Officer/S.E.C./Rly (Chattisgarh).
4. Chief Personnel Officer/E.C.Rly/BBS.
5. DRM(P)/KGP/ADA/CKP/RNC.
6. Sr.DPO/DPO – ADA,CKP,RNC,KGP
7. Sr.DPO/DPO/SEC Rly/BSP,NGP/Raipur.
8. DEE/TRD/CKP.
9. Chief Instructor/ESTC/ROU


 (S.K. Patra) 10.07.17
 Sr. Personnel Officer/Engg
 For Chief Personnel Officer

**PROFORMA FOR APPLICATION FOR THE POST OF INSTRUCTOR (Ex.Cadre)/Maintenance under
ELTC/TATA, AICTC/CKP & ESTC/ROU.**

(Please read the notification carefully before filling up the application form)
(Through proper channel)

INSTRUCTION:-

- Option form dully filled in all columns will only be accepted through proper channel.
- No application will be accepted after the due date of following application i.e. _____
from the division/unit.
- No application will be entertained without signature of the immediate controlling officer.

Please write the name of the post
With grade pay/Level

To
The Sr. Personnel Officer/M&EL
South Eastern Railway,
Garden Reach.

1.	Name in (BLOCK letters)					
2.	Present Designation (Mention deptt & Office) with pay band and grade pay/Level.	Officiating capacity (ad-hoc etc.) Substantive Department & Controlling Officer Pay Band & GP/Level				
3.	Place of posting	Station/Unit	Division		Railway	
4.	P No./PRAN No.					
5.	Community					
6.	Date of Birth DD/MM/YY	6. a) Date of Appointment DD/MM/YY				
7.	Date of Promotion to the present substantive post	DD/MM/YY				
8.	Qualification (As per service record)	Educational Qualification (mentioned year of passing)				Technical Qualification (if any)
		Matriculation	HS	Degree	Master Degree	
9.	Fluency in Language (put Yes)	English	Read		Write	Speak
		Hindi	Read		Write	Speak
10.	Detail of working experience as Instructor	From	To			
11.	List of award/Certificate of merits/achievements etc. (if any)					
12.	Special aptitude/Hobbies or subject of interest.					
13.	e-mail address					

from office

Continue...

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Please indicate within 50 words why do you wish to apply for the post of Instructor.

I, the undersigned hereby declare that the particulars furnished above are correct and true to the best of my knowledge. Application will be rejected if any discrepancies are detected in my application at any stage

(Signature of the applicant)

Date :

Station:

(Instruction : Signature and date both are compulsory, otherwise application will be rejection)

(FOR OFFICE USE ONLY)

Forwarded to the personnel branch with "no objection"

(Divisional Controlling Officer)

(Hqr . Controlling Officer, in the case of
Employee of SEC Rly. and E.Co. Railway.

Particulars of the employee have been checked and found correct as per available official record.
Forwarded to the Sr.Personnel Officer/M&EL/S.E.Railway/Garden Reach/Kolkata.

(Assistant Personnel Officer)

(Hqr . Controlling Officer, in the case of
Employee of SEC Rly. and E.Co. Railway.

*for name
10/07/17*