

S.E.Railway

No. SER/P-ADA/Ch. OS (P)/409/Optional transfer/Ex-Cadre post
of Caretaker-cum-Protocol Assistant NDLS//17

Adra, Date: 23.06.2017

To
The All Branch Officer,
S. E .Railway, Adra Division.

Sub : Filling up the Ex. Cadre post of Caretaker-cum-Protocol
Assistant, S.E.Rly's Protocol Office at NDLS in Pay Band
Rs. 5200-20200/-, GP Rs. 1900/-, 6th PC, Levgel-2 in 7th PC.

Ref: SPO(Engg)/GRC's letter No. SER/P-HQ/E-ADMN/OPTION/NDLS/209
Dtd. 13.06.2017.

Please visit web page www.ser.indianrailways.gov.in for SPO(Engg)/GRC's letter No. SER/P-HQ/E-DN/OPTION/NDLS/209 Dtd. 13.06.2017 along with a Proforma (one page) under reference above which speaks for itself.

You are requested to give wide publicity and the names of eligible willing staff in prescribed format may please be forwarded to this office on or before 17.07.2017 positively for onward transmission to Hd. Qrs.

Asstt. Personnel Officer/Adra.
Sr.Divl. Personnel Officer/Adra.

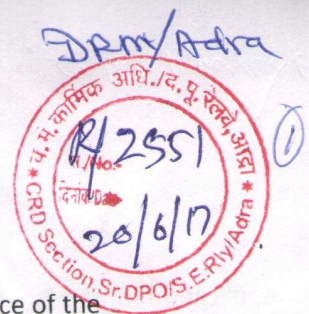
27/6/17

Copy to : (i) OS to DRM Secretariat for information and upload the notification in Rly. Website.
(ii) Copy to OS/Admn of Sr. DPO's office for wide circulation among the staff of Personnel Branch.

19/6/2017
DRM/Adra
1373

R
23/6/17

SOUTH EASTERN RAILWAY



Office of the
Chief Personnel Officer,
11, Garden Reach Road, Kolkata-43

No. SER/P-HQ/E-ADMN/Option/NDLS/209

Dated: 23-6-2017.

To

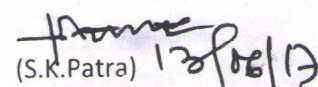
The General Manager (P),
The Central Railway, Chhatrapati Shivaji Terminus, Mumbai, Mharashtra-400 001,
The Eastern Railway, Fairlie Place, Kolkata, West Bengal – 700 001,
The East Central Railway, Hajipur, Bihar,
The East Coast Railway, Bhubaneshwar, Orissa,
The Northern Railway, Baroda House, New Delhi – 110 001,
The North Central Railway, Allahabad, Uttar Pradesh,
The North Eastern Railway, Gorakhpur, Uttar Pradesh – 273 012,
The N.F. Railway, Maligoan, Guwahati, Assam – 781 011,
The North Western Railway, Jaipur, Rajasthan,
The Southern Railway, Park Town, Chennai, Tamil Nadu – 600 003,
The South Central Railway, Rail Nilayam, Secunderabad – 500 071, Andhra Pradesh,
The South Western Railway, New Head Quarter's Office, Gadag Road, Hubli-20, Karnataka,
The Western Railway, Charchgate, Mumbai, Maharashtra – 400 020,
The West Central Railway, Jabalpur, Madhyapradesh,
The South East Central Railway, Bilaspur, Chattisgarh,
The Metro Railway, Kolkata – 700 001
All PHODs/S.E. Railway/GRC & Kolkata,
All DRM/DRM(P) – KGP/CKP/ADA/RNC, S.E. Ry.
WPO/KGP,
All SPO's/APO's / GRC & KOL.

Sub : Filling up the Ex. Cadre post of Caretaker-Cum-Protocol
Assistant, S.E. Railway's Protocol Office at NDLS in Pay Band
Rs.5200-20200/-, GP Rs. 1900/-, 6th PC, Level -2 in 7th PC.

It has been decided by the Competent authority to fill up 01 (one) post in Pay Band Rs. 5200-20200/- + GPRs. 1900/- 6th PC, Level-2 in 7th PC in S.E. Railway's Protocol Office, New Delhi as Caretaker-Cum-Protocol Assistants.

Options are invited from the regular Group 'D' staff (Except Accounts & Security Deptt.) in Pay Band Rs. 5200-20200/- + GP Rs. 1800/- 6th PC, Level-1 in 7th PC for providing higher GP Rs. 1900/- Level -2 in 7th PC. Application are invited as per enclosed format (Annexure-I) for a period of five years keeping lien to their parent department and Railways and the same may be forwarded through the respective controlling Officer with the approval of the competent authority duly certified by the concerned staff Officer so as to reach the undersigned within 45 days from the date of issue of this letter.

Encl: Annexure-I


(S.K. Patra)
Sr. Personnel Officer (Engg.)
for CHIEF PERSONNEL OFFICER

Application for the Ex.Cadre post of Caretaker-Cum-Protocol Assistance in PB-1 Rs. 5200-20200/-, GP Rs. 1900/-, 6th PC, Level-2 in 7th PC in S.E.Railways , Protocol Office, New Delhi

ANNEXURE – I

BIO-DATA

1.	P.F. No.	:	
2.	Name of the staff (in Block Letters)	:	
3.	Father's /Husband's Name	:	
4.	Date of Birth	:	
5.	Date of appointment & Grade	:	
6.	Department in which working	:	
7.	Place of present posting & Railways	:	
8.	Present designation & Scale (a) Substantive grade & Scale : (b) Officiating grade & Scale :	:	
9.	Educational Qualification	:	
10.	D&A/VIG/Case if, any	:	
11.	Community	:	
12.	Telephone No. (a) Railway : (b) Mobile :	:	

I declared that the particulars and documents furnished above are correct and true and I am liable for departmental action if the same are found to be false or fabricated later.

Date :

Signature of the employee

Particulars given by the employee have been verified with the service records and found correct.

Signature of the Controlling Officer
(With Office Stamp)

Signature of the Personnel Officer/Divn./Units
(With Office Stamp)