



दक्षिण पूर्व रेल्वे
SOUTH EASTERN RAILWAY

11, Garden Reach Road,
Kolkata-700 043

Dated: 14.11.2023

No: SER/P-HQ/455/Children's Camp/2023

To
All PHODs,
CWM/KGP-WS,
All DRMS,
S.E.Railway.

Sub: Children's Camp-2023 for wards of Gr. C & D staff of S.E.R.

Personnel Department has been organizing Children's Camps for wards of employees of S.E.Railway, for more than a decade, all of which were grand success. This year too, Personnel department, Headquarters, Garden Reach plans to hold a similar camp, CAMP-2023, for wards of all non-gazetted employees of S.E.Railway under the aegis of Staff Benefit Fund Committee. The fully residential camp shall be held from 19th to 21st December, 2023 in an appropriate resort within West Bengal. The participants of the camp must be middle school student (i.e. a student of Class V to IX). The camp will be fully residential and guardians are not allowed in the camp. Since the camp is limited to only **80 (Eighty only)** participants considering the logistical constraints, the quota of each Division/Unit shall be decided on the basis of number of applications received from respective Divisions/Unit, on a first come first served basis.

To ensure that all children get equal opportunity for participation in such camps, it has been decided that children who had not participated in the earlier camps shall have preference over those who participated in the earlier camps. This however does not; in anyway, debar any employee to apply for this camp. While considering the participants, freshers would be given preference over repeat participants, irrespective of the quota of any Divn/Unit. **Preferably one child per family will be considered for participation.**

Interested employees of S.E.Railway may submit the application form (enclosed) along with #2 (two) recent coloured stamp size photographs of the participants duly stapled (**and not pasted**) and send the same to the undersigned within the stipulated period for Divisions & Headquarters as mentioned below. For participation of his/her ward(s) in the Camp-2023, applications should be sent with relevant documents in support of studentship of requisite class, duly forwarded by the Controlling Officer of the concerned staff. Incomplete form(s) shall be rejected forthwith. **Applications for Hd. Qrs. Offices would be received from 11.00 hrs to 15.00 hrs (each day) from 28.11.23 to 30.11.23 in PCPO's Staff Section, GM Bldg, 1st Floor, GRC. Divisions & Workshop should send their applications to Headquarters latest by 01.12.2023 positively.** Final list of all participants will be prepared strictly on 'first-come-first-served' basis and will be circulated later and also uploaded on the Personnel Department page on www.ser.indianrailways.gov.in. Application forms may also be downloaded from the Personnel Department webpage of SER.

Encl: Application Form

S.Roy 14/11/23

(Satyajit Roy)

Asstt. Personnel Officer (HQ)
for Pr. Chief Personnel Officer

No: SER/P-HQ/455/Children's Camp/2022

Dated: 14.11.2023

Copy forwarded for information to:

1. Secy. to GM for kind information of GM.
2. PS to AGM for kind information of AGM.
3. PS to PCPO for kind information of PCPO.
4. CPO (A)
5. All Sr.DPOs/DPOs/WPO-SER- They are requested to use the good services of Welfare Inspectors to give this notification a wide publicity and receive the application on 'first-come-first-served basis at their level and forward the same to HQ on **priority basis**. They may receive all applications & send them to HQ indicating the priority, i.e. fresher's followed by repeat candidates. **They are requested to send the applications latest by 01.12.2023.**
6. All PPLs/HMS-SER Schools- For wide publicity amongst interested students of Rly Schools and forward the applications to respective Sr. DPOs.
7. All Personnel Officers/HQ/GRC
8. SPO(HQ)/GRC

S.Roy 14/11/23

for Pr. Chief Personnel Officer

APPLICATION FORM FOR PARTICIPATION OF CHILDREN'S CAMP-2023
FOR WARDS OF Gr. C & D STAFF OF S.E. RAILWAY

A EMPLOYEE DETAILS

- 1. Name of the Employee & EMP NO : _____
- 2. Designation & Station : _____
- 3. Division/Unit : _____
- 4. Department : _____
- 5. Controlling Officer : _____
- 6. Bill Compiling Officer & Bill Unit No : _____
- 7. Contact Nos : Off : _____ Mob: _____
Res : _____ e-mail: _____
- 8. Residential address in full : _____

B PARTICIPANT DETAILS
(Filling up of all columns are compulsory)

- 1. Name of the Participant (IN BLOCK LETTERS) : _____
- 2. Relationship with employees : _____
- 3. Date of Birth : _____
- 4. School & Standard/Class studying in : _____

Staple a recent stamp size photograph & attach one with the application

C PERSONAL DETAILS

- a. Interest & Hobbies : _____
- b. You are allergic to : _____
- c. T-Shirt/Track pant size (in inches) : T-Shirt size: _____ Track pant size: _____
- Any other added information that you would like to share : _____
- Whether you had participated in any of the earlier camps organized by SER, if so please mention the year/(s) of participation. (Please state Yes/No. If Yes please mention year of participation. This is mandatory.) _____

CONSENT OF THE PARENT

I, Sri/Smt _____, Designation _____ Station _____, father/mother of _____ am willing to send my _____ (please mention the relationship) to participate in the Children's Camp, Camp-2023 to be from 19.12.23 to 21.12.23, being organized by Personnel Department & SBF Committee, SER Hd.Qrs Office/Garden Reach. The particulars as given in this application are true to the best of my knowledge and belief. I shall be liable for disciplinary action, if any of the information furnished above is found to be incorrect.

Date:

Signature of the Controlling Officer with Office Stamp.

Signature of the Employee

5/12/23