

MANDATE FORM

BY

VENDOR / CONTRACTOR / EMPLOYEE FOR
EFT / ECS / RTGS / NEFT PAYMENT

1. NAME OF THE FIRM/PERSON/PARTY
2. ADDRESS :
- TELEPHONE NO. & FAX :
- CELL PHONE : E-mail
3. P.A.N NO:
4. PARTICULARS OF BANK ACCOUNT :
- (i) BANK NAME :
- (ii) BRANCH NAME & ADDRESS
- (iii) BANK BRANCH TELEPHONE NO.:
- (iv) ACCOUNT TYPE (whether SB or Current):
- (v) ACCOUNT NO. :
- (vi) BANK'S MICR CODE :
- (vii) BANK'S IFS CODE :

5. **DECLARATION OF THE PARTY :**

I hereby declare that the particulars given above are correct and complete. If the transaction is delayed or not affected at all for reasons of incomplete and incorrect information, the User Institution i.e., S.E.RAILWAY will not be held responsible. I have understood the scheme and agree to discharge the responsibility for which I am liable as a participant under the scheme.

Date :

Signature of the Supplier / Party/ Employee

N.B. : One cancelled cheque / photocopy of the Cheque is to be enclosed [where the cheque does not carry IFS Code, an attestation from Bank attesting the IFS Code should be given].

SIGNATURE OF BANK OFFICIAL
(where required)