

## EXPRESSION OF INTEREST NOTICE

EOI NOTICE NO. COM/G.18/3/PLG/POLICY/BOC/23

Dated 07.02.2023

Expression of Interest is invited by the Sr. Divisional Commercial Manager, South Eastern Railway, Kharagpur on behalf of the President of India, for Supply, Operation and Maintenance of 02 nos. Battery operated Cars (BOC) along with BOC operators/Drivers for carrying passengers at Kharagpur Railway station for period of 05(Five) year on payment basis.

Details of the subject EoI and application form can be obtained from office of Sr. Divisional Commercial Manager/Kharagpur, DRM Building, Room no-124, Ground Floor, Kharagpur -721301. Details may also be downloaded from website <https://www.ser.indianrailways.gov.in>

Application form can be obtained and submitted/dropped at office of Sr. Divisional Commercial Manager/Kharagpur, DRM Building, Room no-124, Ground Floor, Kharagpur -721301 from 13.02.2023 and up to 14.00 hours of 16.03.2023 on all working days.

Applications will be opened at 15.00 hrs on 16.03.2023.

Divl.Comml.Manager  
f. Sr. Divisional Commercial Manager  
South Eastern Railway, Kharagpur

**NOTIFICATION**  
**SOUTH EASTERN RAILWAY**

**EOI NOTICE NO. COM/G.18/3/PLG/POLICY/BOC/23**

**Expression of interest (EOI)** is invited from individuals/NGOs/Trusts/Charitable Institutions/Corporates by the Sr. Divisional Commercial Manager, South Eastern Railway, Kharagpur on behalf of the President of India for 02 (Two) Battery operated cars (BOC) for carrying passengers at Kharagpur (NSG-2) category station on payment basis, for the period of 05 years.

**Salient features of the scheme are as follows:-**

1. The service provider shall be solely responsible for 'Supply, Operation and Maintenance' of the BOCs.
2. Operators/Drivers for operation of BOC will be provided by the service provider round the clock at his own cost.
3. The year of manufacture of the BOCs shall not be older than one year on the date of opening of tender i.e. 16.03.2023 in support of the following documents may be submitted by the applicant along with the bid document:
  - a) Invoice /Bill in support of purchase of new BOC.
  - b) Document in support of manufacture of BOC.
  - c) Undertaking by the bidder that BOC supplied will be new one having date of manufacture/date of purchase of new BOC is not more than 01 year (the award shall be terminated if, it is found that BOC is more than one year old).
4. The service of BOC can be availed by passenger by advance booking on priority and passengers without prior booking on 'First come first served' basis. However, preference shall be given to passengers who are Sr.Citizens physically challenged pregnant women and medically sick passengers.
5. The charges band of BOC will be:-
  - a) **Minimum charges: Rs. 0/- (Rupee Zero) per passengers per trip subject to max 4 passengers.**
  - b) **Maximum charges: Rs. 60/- (Rupee Sixty) per passenger per trip subject to maximum 4 passengers.**
  - c) **This will include pick-up & dropping of passengers over station area.**
  - d) **The charge to be realized on per trip basis (subject to maximum of 04 passengers in total). Charges are subject to maximum of Rs. 60/- (Rupee Sixty) per trip.**
6. The service provider shall be responsible for payment of electricity charges as per metered consumption.
7. All necessary taxes (GST, central, state and municipal etc) as applicable shall be borne by the service provider.
8. Free parking space shall be provided by the Railway for the BOC at the station.

9. The bidder has to submit EMD equivalent to an amount of Rs. 2,73,750/- (Rupees Two lakhs seventy three thousand seven hundred fifty) only for Kharagpur (NSG-2) category station in form of DD Banker's cheque issued by scheduled commercial Banks in favour of **FA & CAO, South Eastern Railway, Kolkata.**

10. Details of EOI along with other terms and conditions are available in Bid documents which need to be referred before participating in EOI.

The last date of receipt of expression of Interest is upto 14:00 hrs of 16.03.2023 at office of the Sr. Divisional Commercial Manager, DRM Building, South Eastern Railway, Kharagpur-721301 through Registered dak/courier/self presence or through company representative with authority letter. No EoI will be accepted beyond 14.00 hrs of 16.03.2023. EOI will be opened at 15:00 hrs of 16.03.2023 in presence of intending bidder in the office of Sr. Divisional Commercial Manager/Kharagpur.

**The details of expression of Interest shall be available in Website <https://www.ser.indianrailways.gov.in> and also in the office of the Sr. Divisional Commercial Manager / Kharagpur in working days only.**

**Divl.Commercial Manager  
f. Sr. Divisional Commercial Manager,  
South Eastern Railway, Kharagpur**

**SOUTH EASTERN RAILWAY (KHARAGPUR)**  
**(FORMAT FOR APPLICATION)**

To  
Sr. DIVISIONAL COMMERCIAL MANAGER  
SOUTH EASTERN RAILWAY, KHARAGPUR

**Sub:** Supply, operation and maintenance of Battery Operated Car (BOC) along with BOC operators / drivers for carrying passengers at Kharagpur (NSG-2) category station for a period of 05 (Five) years..

**Ref:** Eol Notice No: EOI NOTICE NO. COM/G.18/3/PLG/POLICY/BOC/23  
Dated:07/02/2023

1. Name of the applicant: .....
2. Full address with phone no: .....  
.....Phone No.....
3. E-Mail address:.....
4. As per terms and condition I/we have enclosed the Earnest Money by demand Draft/Pay Order/Bank's Cheque of any Nationalized Bank drawn in favour of FA&CAO/ South Eastern Railway, Kolkata and the particulars are mentioned below:

Bank draft/Pay order no.& Date	Name of Bank and Branch	Amount (Rs.)

5. Quoted rate: Tabulated below:

Srl No	Name of station	Number of Battery Operated Car (BOC) offered	Rate to be charged from the passengers per trip (maximum 04 passengers in total (to be filled in by bidder)
			Rate Per trip: Rs..... ./- (Rupees ..... max 04 passengers in total).

In addition to above, I/We are agreed to collect GST per trip / passengers as applicable time-to-time and deposit the collected GST amount at concerned GST Council/ Portal by myself. I/We are also agreed to pay other related charges like Electrical.etc.as applicable.

**DECLARATION:** I/We hereby declare that I/We agree with terms and conditions and agreement enclosed with the referred EOI notice no. COM/G.18/3/PLG/POLICY/BOC dated 07/02/2023 for Supply, Operation and Maintenance of Battery Operated Car (BOC) along with BOC operators/drivers for carrying passengers Kharagpur (NSG-2) category station for a period of 05 (Five) years.

.....  
**Signature with seal (if any)**

## **BID DOCUMENTS FOR EXPRESSION OF INTEREST**

Notice no:- COM/G.18/3/PLG/POLICY/BOC/23 dated 07/02/2023

On behalf of President of India, Sr. Divisional Commercial Manager/Kharagpur Division, invites Expression of Interest for supply, Operation and Maintenance of Battery Operated Cars (BOC) along with BOC operators/drivers for carrying passengers at Kharagpur Railway Station.

Interested parties may submit their EOI individually for each station mentioned below in a sealed envelope to the office of Sr. Divisional Commercial Manager/Kharagpur, DRM Building, Room no-124, Ground Floor, Kharagpur -721301.

### **A. General Information:**

<b>Sl. No.</b>	<b>Station</b>	<b>Category</b>	<b>No of BOCs PF wise</b>	<b>Total No of BOCs</b>	<b>Estimated number of trips worked-out per day/BOC</b>
1.	Kharagpur	NSG-2 'A-1'	02 (04 seater) at Island PF-1,2,3&4	2	25 Nos. of trips at each side

### **B. Role of Railways:**

1. No investment shall be made by Railways for provisions of the BOC except providing the electrical points for charging of BOC as per the requirement.
2. Free parking space shall be provided by the Railways for the BOCs at nominated location at the station.
3. The number of deployed BOCs at station may be increased/decreased as per requirement and as decided by Railway Administration.
4. The period of contract shall be of 5 years. However, it can be reduced subject to prior intimation to contractor.
5. A dedicated Mobile application developed by CRIS would also be made available for booking of BOCs, as and when it is developed and released by CRIS.
6. Railway Administration is at liberty to alter/modify/amend/cancel the EOI invited without assigning any reason.
7. The offers received in response to this notice inviting Expression of Interest would be scrutinized by as screening committee comprising **junior scale officers** of Commercial, Operating and Accounts departments of the administration. The recommendations of the committee would be put up to the Divisional Commercial Manager/Senior Divisional Commercial Manager who would act as the Approving Authority.

### **C. Role of Service provider:**

1. The service provider shall be solely for provision, operation and maintenance of the BOC. The BOC along with operator/driver will be deployed by the service provider round the clock at his own cost.
2. Deployment of BOCs drivers shall be provided by Service provider at his own cost. The owner should ensure that the operators/drivers shall bear good moral character and no criminal/ Police case contemplated or pending against the operators/drivers. Adequate training to be imparted to the drivers on the safety standards to be maintained to avoid mishaps while operating inside Railway premises.
3. The service provider shall be responsible for payment of electricity, charges as per metered consumption and also for wages etc. to be paid to the vehicle operator as per the existing labour laws/rules for employment of such category of person based on the extant laws applicable.

4. All taxes (Central, State and Municipal etc.) as applicable shall be borne by the service provider.
5. The service of BOC can be availed by the passengers by advance booking on priority and for passengers without booking on “**first-cum first service**” basis. However, preference shall be given to passengers who are Sr. Citizens, Physically challenged, pregnant women and medically sick passengers.
6. The period of contract shall be of 05 (five) years. However, same can be terminated pre-maturely subject to serving two months advance notice.
7. The bidder has to submit EMD equivalent to an amount of **Rs. 2,73,750/- (Rupees Two lakhs seventy three thousand seven hundred fifty)** only in shape of DD/Banker's Cheque issued by scheduled Commercial Banks in favour of FA & CAO, South Eastern Railway, Kolkata. EMD of unsuccessful bidders will be refunded after finalization of EOI and EMD of successful bidder will be refunded after submission of security deposit and completion of other contractual formalities. No interest will be payable on EMD.
8. The Earnest Money Deposit (EMD) of the successful service provider may be adjusted against the Security Deposit, if requested by party.
9. The charged band for BOC between pick-up and dropping point over station area.

**The charge band for BOC is as under:-**

- a) **Minimum charge: Rs.0/- (Rupee Zero) per trip, subject to maximum 04 passengers.**
- b) **Maximum charges: Rs. 60/- (Rupees Sixty) per trip, subject to maximum 04 passengers.**
- c) **The charge to be realized per trip basis subject to maximum of Rs. 60/- (Rupees Sixty) per trip.**
10. The Bidders have to quote the chargeable amount within charge band as mentioned above in para- 9 individually station-wise. The successful bidder will be selected on the basis of minimum charge quoted for each trip.
11. In addition to above, the contractor will collect GST as applicable time-to-time and will liable to deposit the collected GST amount to the concerned GST authorities by themselves.
12. The successful bidder shall have to submit "Security Deposit" equivalent to 05% of total value of contract, which will be calculated on the basis of amount quoted (Rate/Trip quoted by bidder), estimated number of trips per day and period of contract i.e. 05 years.
13. The cost of execution of agreement shall be borne by successful bidder.
14. The contractor will indemnify railways for any loss occurring to passengers, his own staff, railways property etc. during the course of operation of service.
15. BOC-wise number of trips and number of passengers carried should be maintained separately in the register and information to be supplied to railway authorities on daily basis.
16. A dedicated mobile shall be made available by the service provider which would be displayed on IRCTC e-ticketing website and South Eastern Railway website to facilitate booking of BOCs.
17. A dedicated mobile number to be provided for booking of BOCs.
18. At the time of booking and BOC, it will be mandatory for the service provider to immediately revert back to the passengers with the confirmation message along with mobile number of the concerned driver of BOC.
19. The service provider has no right of publicity at BOCs.
20. The year of manufacture of BOC shall not be older than 01 year on the date of opening of Expression of Interest (EOI). Following documents are required to be submitted along with bid document in support of age of BOC.

- a) Invoice Bill in support of purchase of new BOC.
  - b) Document in support of manufacture of BOC.
  - c) Undertaking by the bidder on Non Judicial Stamp Paper that BOC supplied will be new one having date of manufacture date of purchase of new BOC is not more than 01 year (**the award shall be terminated if, it is found that BOC is more than 01 year old**).
21. The charges would be collected by the service provider directly from the passengers. Receipts should be ensured to passengers after collection of charge. Options for cash-less payments through POS machines and other digital modes should be made available to passengers.

#### **D. Procedure and Credentials:**

1. Interest bidders have to submit BID for Kharagpur station in a sealed cover clearly endorsing "**Expression of Interest**" for Supply, Operation and Maintenance of Battery Operated Cars (BOC) at Kharagpur Railway Stations, containing the documents/ credentials as mentioned below:-
  - a) Application on letter-head of firm (typed in Hindi or English), addressed to Sr. Divisional Commercial Manager, South Eastern Railway, Kharagpur quoting **Rs.....** (in words and figures) per trip (maximum 04 passengers in total).
  - b) EMD as mentioned above.
  - c) Documents relating to legal status of firm i.e. whether a company, partnership firm, sole proprietor etc.
  - d) Power of attorney for participating in EOI on behalf of firm.
  - e) Audited P&L Account and Balance Sheet for last 03 years i.e. financial year 2021-22, 2020-21 and 2019-20. In absence of Audited P/L A/C and B/Sheet of 2021-22, Audited P&L Account and Balance Sheet of preceding three years i.e. 2020-21, 2019-20 & 2018-2019 may be submitted.
  - f) Copy of PAN card.
  - g) Address Proof issued by any Govt. Authority.
  - h) The year of manufacture of the BOC shall not be older than 01 year on the date of tender opening. Copy of any of the following supporting documents in regard to year of manufacture of BOC is required to be attached.
    - i) Invoice / Bill in support of purchase of new BOC.
    - ii) Document in support of manufacture of BOC.
    - iii) Undertaking by the bidder that BOC supplied will be new one having date of manufacture/date of purchase of new BOC is not more than 01 year (**the award shall be terminated if it is found that BOC is more than 01 year old**).

#### **E. Other terms and Conditions:**

1. **Upkeepment of assets:-** The licensee will be solely responsible for upkeepment of BOCs and keep them in serviceable condition. The maintenance along with repairs is to be done and cost there upon to be borne by licensee.
2. **Breakdown of service:-** The licensee should be ensure the availability of service during the entire tenure and any breakdown in service shall be rectified within reasonable time not exceeding 48 hours, if required alternative arrangements should be made available to minimize the inconvenience of passengers.
3. **Movement restriction:** Railway Administration reserves the right to during the currency of contract. No compensation will be payable to licensee for such act suspend, regulate and restrict the movement of BOCs at any moment.
4. The licensee should indemnify the Railway administration against an injury or loss or death due to any reason. The railway will not be liable for the same and the licensee will indemnify the railway administration for such act.

## **5. Penal clause:**

- i) A Penalty of Rs. **500/-** will be imposed each time for any breach of agreemental provisions.
  - ii) Service provider is required to ensure working of all BOCs provided by them. Maintenance and other related work should not be done with prior intimation to station authorities. Normally down time on this account should not exceed 48 hours. Down time more than this will attract penalty of **Rs 500/-** for 24 hours or part thereof.
  - iii) Repeated violation or breach of contract will result into termination of contract with forfeiture of security Deposit. Railway Administration is free to terminate the contract mid way if, performance is not found satisfactory.
- 6.** The worker engaged by the licensee for any purpose will be employees of licensee and they may in no way whatsoever claim to be employee of the Railways.
  - 7.** Amendments and any alternation in the agreement can be made with mutual consent of both the parties.
  - 8.** Licensee shall not transfer sublet the contract to any other party, failing which the contract is liable to be terminated without any notice to the licensee and security deposit shall be forfeited in such eventuality.
  - 9.** All disputed in regard to implementation of policy / Agreement, under this scheme will be referred to sole arbitrator nominated by the General Manager of Zonal Railway.
  - 10.** In case of any dispute, any should suit petition, reference or other filing shall be subject to exclusive jurisdiction of the court in Kolkata only.

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## EXPRESSION OF INTEREST NOTICE

EOI NOTICE NO. COM/G.18/3/PLG/POLICY/BOC/23

Dated 07.02.2023

Expression of Interest is invited by the Sr. Divisional Commercial Manager, South Eastern Railway, Kharagpur on behalf of the President of India, for Supply, Operation and Maintenance of 01 no. Battery operated Cars (BOC) along with BOC operators/Drivers for carrying passengers at **Shalimar** Railway station for period of 05(Five) year on payment basis.

Details of the subject EoI and application form can be obtained from office of Sr. Divisional Commercial Manager/Kharagpur, DRM Building, Room no-124, Ground Floor, Kharagpur -721301. Details may also be downloaded from website <https://www.ser.indianrailways.gov.in>

Application form can be obtained and submitted/dropped at office of Sr. Divisional Commercial Manager/Kharagpur, DRM Building, Room no-124, Ground Floor, Kharagpur -721301 from 13.02.2023 and up to 14.00 hours of 16.03.2023 on all working days.

Applications will be opened at 15.00 hrs on 16.03.2023.

Divl.Comml.Manager  
f. Sr. Divisional Commercial Manager  
South Eastern Railway, Kharagpur

**NOTIFICATION**  
**SOUTH EASTERN RAILWAY**

**EOI NOTICE NO. COM/G.18/3/PLG/POLICY/BOC/23**

**Expression of interest (EoI)** is invited from individuals/NGOs/Trusts/Charitable Institutions/Corporates by the Sr. Divisional Commercial Manager, South Eastern Railway, Kharagpur on behalf of the President of India for 01 (One) Battery operated car (BOC) for carrying passengers at **SHALIMAR** (NSG-3) category station on payment basis, for the period of 05 years.

**Salient features of the scheme are as follows:-**

1. The service provider shall be solely responsible for 'Supply, Operation and Maintenance' of the BOCs.
2. Operators/Drivers for operation of BOC will be provided by the service provider round the clock at his own cost.
3. The year of manufacture of the BOCs shall not be older than one year on the date of opening of tender i.e 16.03.2023 in support of the which following documents may be submitted by the applicant along with the bid document:
  - a) Invoice /Bill in support of purchase of new BOC.
  - b) Document in support of manufacture of BOC.
  - c) Undertaking by the bidder that BOC supplied will be new one having date of manufacture/date of purchase of new BOC is not more than 01 year (the award shall be terminated if, it is found that BOC is more than one year old).
4. The service of BOC can be availed by passenger by advance booking on priority and passengers without prior booking on 'First come first served' basis. However, preference shall be given to passengers who are Sr.Citizens physically challenged pregnant women and medically sick passengers.
5. The charges band of BOC will be:-
  - a) **Minimum charges: Rs. 0/- (Rupee Zero) per passengers per trip subject to max 4 passengers.**
  - b) **Maximum charges: Rs. 60/- (Rupee Sixty) per passenger per trip subject to maximum 4 passengers.**
  - c) **This will include pick-up & dropping of passengers over station area.**
  - d) **The charge to be realized on per trip basis (subject to maximum of 04 passengers in total). Charges are subject to maximum of Rs. 60/- (Rupee Sixty) per trip.**
6. The service provider shall be responsible for payment of electricity charges as per metered consumption.
7. All necessary taxes (GST, central, state and municipal etc) as applicable shall be borne by the service provider.
8. Free parking space shall be provided by the Railway for the BOC at the station.

9. The bidder has to submit EMD equivalent to an amount of Rs. 1,64,250/- (Rupees one lakh sixty four thousand two hundred fifty) only for Shalimar (NSG-3) category station in form of DD Banker's cheque issued by scheduled commercial Banks in favour of **FA & CAO, South Eastern Railway, Kolkata.**

10. Details of EOI along with other terms and conditions are available in Bid documents which need to be referred before participating in EOI.

The last date of receipt of expression of Interest is upto 14:00 hrs of 16.03.2023 at office of the Sr. Divisional Commercial Manager, DRM Building, South Eastern Railway, Kharagpur-721301 through Registered dak/courier/self presence or through company representative with authority letter. No EoI will be accepted beyond 14.00 hrs of 16.03.2023. EOI will be opened at 15:00 hrs of 16.03.2023 in presence of intending bidder in the office of Sr. Divisional Commercial Manager/Kharagpur.

**The details of expression of Interest shall be available in Website <https://www.ser.indianrailways.gov.in> and also in the office of the Sr. Divisional Commercial Manager / Kharagpur in working days only.**

Divl.Commercial Manager  
f. Sr. Divisional Commercial Manager,  
**South Eastern Railway, Kharagpur**

**SOUTH EASTERN RAILWAY (KHARAGPUR)**  
**(FORMAT FOR APPLICATION)**

To  
Sr. DIVISIONAL COMMERCIAL MANAGER  
SOUTH EASTERN RAILWAY, KHARAGPUR

**Sub:** Supply, operation and maintenance of Battery Operated Car (BOC) along with BOC operators / drivers for carrying passengers at **SHALIMAR** (NSG-3) category station for a period of 05 (Five) years..

**Ref:** EoI Notice No: COM/G.18/3/PLG/POLICY/BOC/23 dated 07.02.2023

1. Name of the applicant: .....
2. Full address with phone no: .....  
.....Phone No.....
3. E-Mail address:.....
4. As per terms and condition I/we have enclosed the Earnest Money by demand Draft/Pay Order/Bank's Cheque of any Nationalized Bank drawn in favour of FA&CAO/ South Eastern Railway, Kolkata and the particulars are mentioned below:

Bank draft/Pay order no.& Date	Name of Bank and Branch	Amount (Rs.)

5. Quoted rate: Tabulated below:

Srl No	Name of station	Number of Battery Operated Car (BOC) offered	Rate to be charged from the passengers per trip (maximum 04 passengers in total (to be filled in by bidder)
			Rate Per trip: Rs..... ./- (Rupees ..... max 04 passengers in total).

In addition to above, I/We are agreed to collect GST per trip / passengers as applicable time-to-time and deposit the collected GST amount at concerned GST Council/ Portal by myself. I/We are also agreed to pay other related charges like Electrical.etc.as applicable.

**DECLARATION:** I/We hereby declare that I/We agree with terms and conditions and agreement enclosed with the referred EOI notice no. COM/G.18/3/PLG/POLICY/BOC/23 dated 07.02.2023 for Supply, Operation and Maintenance of Battery Operated Car (BOC) along with BOC operators/drivers for carrying passengers **SHALIMAR** (NSG-3) category station for a period of 05 (Five) years.

.....  
**Signature with seal (if any)**

## **BID DOCUMENTS FOR EXPRESSION OF INTEREST**

Notice no:- COM/G.18/3/PLG/POLICY/BOC/23 dated 07.02.2023

On behalf of President of India, Sr. Divisional Commercial Manager/Kharagpur Division invites Expression of Interest for supply, Operation and Maintenance of Battery Operated Car (BOC) along with BOC operators/drivers for carrying passengers at Shalimar Station.

Interested parties may submit their EOI individually for each station mentioned below in a sealed envelope to the office of Sr. Divisional Commercial Manager/Kharagpur, DRM Building, Room no-124, Ground Floor, Kharagpur -721301.

### **A. General Information:**

<b>Sl. No.</b>	<b>Station</b>	<b>Category</b>	<b>No of BOCs PF wise</b>	<b>Total No of BOCs</b>	<b>Estimated number of trips worked-out per day/BOC</b>
1.	Shalimar	NSG-3 'A'	01 (04 seater) at PF-1	1	30 Nos. of trips at each side

### **B. Role of Railways:**

1. No investment shall be made by Railways for provisions of the BOC except providing the electrical points for charging of BOC as per the requirement.
2. Free parking space shall be provided by the Railways for the BOCs at nominated location at the station.
3. The number of deployed BOCs at station may be increased/decreased as per requirement and as decided by Railway Administration.
4. The period of contract shall be of 5 years. However, it can be reduced subject to prior intimation to contractor.
5. A dedicated Mobile application developed by CRIS would also be made available for booking of BOCs, as and when it is developed and released by CRIS.
6. Railway Administration is at liberty to alter/modify/amend/cancel the EOI invited without assigning any reason.
7. The offers received in response to this notice inviting Expression of Interest would be scrutinized by as screening committee comprising **junior scale officers** of Commercial, Operating and Accounts departments of the administration. The recommendations of the committee would be put up to the Divisional Commercial Manager/Senior Divisional Commercial Manager who would act as the Approving Authority.

### **C. Role of Service provider:**

1. The service provider shall be solely for provision, operation and maintenance of the BOC. The BOC along with operator/driver will be deployed by the service provider round the clock at his own cost.
2. Deployment of BOCs drivers shall be provided by Service provider at his own cost. The owner should ensure that the operators/drivers shall bear good moral character and no criminal/ Police case contemplated or pending against the operators/drivers. Adequate training to be imparted to the drivers on the safety standards to be maintained to avoid mishaps while operating inside Railway premises.
3. The service provider shall be responsible for payment of electricity, charges as per metered consumption and also for wages etc. to be paid to the vehicle operator as per the existing labour laws/rules for employment of such category of person based on the extant laws applicable.

4. All taxes (Central, State and Municipal etc.) as applicable shall be borne by the service provider.
5. The service of BOC can be availed by the passengers by advance booking on priority and for passengers without booking on “**first-cum first service**” basis. However, preference shall be given to passengers who are Sr. Citizens, Physically challenged, pregnant women and medically sick passengers.
6. The period of contract shall be of 05 (five) years. However, same can be terminated pre-maturely subject to serving two months advance notice.
7. The bidder has to submit EMD equivalent to an amount of Rs. 1,64,250/- (Rupees one lakh sixty four thousand two hundred fifty) only in shape of DD/Banker's Cheque issued by scheduled Commercial Banks in favour of FA & CAO, South Eastern Railway, Kolkata. EMD of unsuccessful bidders will be refunded after finalization of EOI and EMD of successful bidder will be refunded after submission of security deposit and completion of other contractual formalities. No interest will be payable on EMD.
8. The Earnest Money Deposit (EMD) of the successful service provider may be adjusted against the Security Deposit, if requested by party.
9. The charged band for BOC between pick-up and dropping point over station area.  
**The charge band for BOC is as under:-**
  - a) **Minimum charge: Rs.0/- (Rupee Zero) per trip, subject to maximum 04 passengers.**
  - b) **Maximum charges: Rs. 60/- (Rupees Sixty) per trip, subject to maximum 04 passengers.**
  - c) **The charge to be realized per trip basis subject to maximum of Rs. 60/- (Rupees Sixty) per trip.**
10. The Bidders have to quote the chargeable amount within charge band as mentioned above in para- 9 individually station-wise. The successful bidder will be selected on the basis of minimum charge quoted for each trip.
11. In addition to above, the contractor will collect GST as applicable time-to-time and will liable to deposit the collected GST amount to the concerned GST authorities by themselves.
12. The successful bidder shall have to submit "Security Deposit" equivalent to 05% of total value of contract, which will be calculated on the basis of amount quoted (Rate/Trip quoted by bidder), estimated number of trips per day and period of contract i.e. 05 years.
13. The cost of execution of agreement shall be borne by successful bidder.
14. The contractor will indemnify railways for any loss occurring to passengers, his own staff, railways property etc. during the course of operation of service.
15. BOC-wise number of trips and number of passengers carried should be maintained separately in the register and information to be supplied to railway authorities on daily basis.
16. A dedicated mobile shall be made available by the service provider which would be displayed on IRCTC e-ticketing website and South Eastern Railway website to facilitate booking of BOCs.
17. A dedicated mobile number to be provided for booking of BOCs.
18. At the time of booking and BOC, it will be mandatory for the service provider to immediately revert back to the passengers with the confirmation message along with mobile number of the concerned driver of BOC.
19. The service provider has no right of publicity at BOCs.
20. The year of manufacture of BOC shall not be older than 01 year on the date of opening of Expression of Interest (EOI). Following documents are required to be submitted along with bid document in support of age of BOC.

- a) Invoice Bill in support of purchase of new BOC.
  - b) Document in support of manufacture of BOC.
  - c) Undertaking by the bidder on Non Judicial Stamp Paper that BOC supplied will be new one having date of manufacture date of purchase of new BOC is not more than 01 year (**the award shall be terminated if, it is found that BOC is more than 01 year old**).
21. The charges would be collected by the service provider directly from the passengers. Receipts should be ensured to passengers after collection of charge. Options for cash-less payments through POS machines and other digital modes should be made available to passengers.

#### **D. Procedure and Credentials:**

1. Interest bidders have to submit BID for Shalimar station in a sealed cover clearly endorsing "Expression of Interest for Supply, Operation and Maintenance of Battery Operated Cars (BOC) at Railway Stations, containing the documents/ credentials as mentioned below:-

- a) Application on letter-head of firm (typed in Hindi or English), addressed to Sr. Divisional Commercial Manager, South Eastern Railway, Kharagpur quoting Rs..... (in words and figures) per trip (maximum 04 passengers in total) individually for each station .
- b) EMD as mentioned above.
- c) Documents relating to legal status of firm i.e. whether a company, partnership firm, sole proprietor etc.
- d) Power of attorney for participating in EOI on behalf of firm.
- e) Audited P&L Account and Balance Sheet for last 03 years i.e. financial year 2021-22, 2020-21 and 2019-20. In absence of Audited P/L A/C and B/Sheet of 2021-22, Audited P&L Account and Balance Sheet of preceding three years i.e. 2020-21, 2019-20 & 2018-2019 may be submitted.
- f) Copy of PAN card.
- g) Address Proof issued by any Govt. Authority.
- h) The year of manufacture of the BOC shall not be older than 01 year on the date of tender opening. Copy of any of the following supporting documents in regard to year of manufacture of BOC is required to be attached.
  - i) Invoice / Bill in support of purchase of new BOC.
  - ii) Document in support of manufacture of BOC.
  - iii) Undertaking by the bidder that BOC supplied will be new one having date of manufacture/date of purchase of new BOC is not more than 01 year (**the award shall be terminated if it is found that BOC is more than 01 year old**).

#### **E. Other terms and Conditions:**

1. **Upkeepment of assets:-** The licensee will be solely responsible for upkeepment of BOCs and keep them in serviceable condition. The maintenance along with repairs is to be done and cost there upon to be borne by licensee.
2. **Breakdown of service:-** The licensee should be ensure the availability of service during the entire tenure and any breakdown in service shall be rectified within reasonable time not exceeding 48 hours, if required alternative arrangements should be made available to minimize the inconvenience of passengers.
3. **Movement restriction:** Railway Administration reserves the right to during the currency of contract. No compensation will be payable to licensee for such act suspend, regulate and restrict the movement of BOCs at any moment.
4. The licensee should indemnify the Railway administration against an injury or loss or death due to any reason. The railway will not be liable for the same and the licensee will indemnify the railway administration for such act.

## **5. Penal clause:**

- i) A Penalty of Rs. **500/-** will be imposed each time for any breach of agreemental provisions.
  - ii) Service provider is required to ensure working of all BOCs provided by them. Maintenance and other related work should not be done with prior intimation to station authorities. Normally down time on this account should not exceed 48 hours. Down time more than this will attract penalty of **Rs 500/-** for 24 hours or part thereof.
  - iii) Repeated violation or breach of contract will result into termination of contract with forfeiture of security Deposit. Railway Administration is free to terminate the contract mid way if, performance is not found satisfactory.
- 6.** The worker engaged by the licensee for any purpose will be employees of licensee and they may in no way whatsoever claim to be employee of the Railways.
  - 7.** Amendments and any alternation in the agreement can be made with mutual consent of both the parties.
  - 8.** Licensee shall not transfer sublet the contract to any other party, failing which the contract is liable to be terminated without any notice to the licensee and security deposit shall be forfeited in such eventuality.
  - 9.** All disputed in regard to implementation of policy / Agreement, under this scheme will be referred to sole arbitrator nominated by the General Manager of Zonal Railway.
  - 10.** In case of any dispute, any should suit petition, reference or other filing shall be subject to exclusive jurisdiction of the court in Kolkata only.

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## EXPRESSION OF INTEREST NOTICE

EOI NOTICE NO. COM/G.18/3/PLG/POLICY/BOC/23

Dated 07.02.2023

Expression of Interest is invited by the Sr. Divisional Commercial Manager, South Eastern Railway, Kharagpur on behalf of the President of India, for Supply, Operation and Maintenance of 01 no. Battery operated Car (BOC) along with BOC operators/Drivers for carrying passengers at **Balasore** Railway station for period of 05(Five) year on payment basis.

Details of the subject EoI and application form can be obtained from office of Sr. Divisional Commercial Manager/Kharagpur, DRM Building, Room no-124, Ground Floor, Kharagpur -721301. Details may also be downloaded from website <https://www.ser.indianrailways.gov.in>

Application form can be obtained and submitted/dropped at office of Sr. Divisional Commercial Manager/Kharagpur, DRM Building, Room no-124, Ground Floor, Kharagpur -721301 from 13.02.2023 and up to 14.00 hours of 16.03.2023 on all working days.

Applications will be opened at 15.00 hrs on 16.03.2023.

Divl.Comml.Manager  
f. Sr. Divisional Commercial Manager  
South Eastern Railway, Kharagpur

**NOTIFICATION**  
**SOUTH EASTERN RAILWAY**

**EOI NOTICE NO. COM/G.18/3/PLG/POLICY/BOC/23**

**Expression of interest (EoI)** is invited from individuals/NGOs/Trusts/Charitable Institutions/Corporates by the Sr. Divisional Commercial Manager, South Eastern Railway, Kharagpur on behalf of the President of India for 01 (One) Battery operated car (BOC) for carrying passengers at **BALASORE** (NSG-3) category station on payment basis, for the period of 05 years.

**Salient features of the scheme are as follows:-**

1. The service provider shall be solely responsible for 'Supply, Operation and Maintenance' of the BOCs.
2. Operators/Drivers for operation of BOC will be provided by the service provider round the clock at his own cost.
3. The year of manufacture of the BOCs shall not be older than one year on the date of opening of tender i.e 16.03.2023 in support of the which following documents may be submitted by the applicant along with the bid document:
  - a) Invoice /Bill in support of purchase of new BOC.
  - b) Document in support of manufacture of BOC.
  - c) Undertaking by the bidder that BOC supplied will be new one having date of manufacture/date of purchase of new BOC is not more than 01 year (the award shall be terminated if, it is found that BOC is more than one year old).
4. The service of BOC can be availed by passenger by advance booking on priority and passengers without prior booking on 'First come first served' basis. However, preference shall be given to passengers who are Sr.Citizens physically challenged pregnant women and medically sick passengers.
5. The charges band of BOC will be:-
  - a) **Minimum charges: Rs. 0/- (Rupee Zero) per passengers per trip subject to max 4 passengers.**
  - b) **Maximum charges: Rs. 60/- (Rupee Sixty) per passenger per trip subject to maximum 4 passengers.**
  - c) **This will include pick-up & dropping of passengers over station area.**
  - d) **The charge to be realized on per trip basis (subject to maximum of 04 passengers in total). Charges are subject to maximum of Rs. 60/- (Rupee Sixty) per trip.**
6. The service provider shall be responsible for payment of electricity charges as per metered consumption.
7. All necessary taxes (GST, central, state and municipal etc) as applicable shall be borne by the service provider.
8. Free parking space shall be provided by the Railway for the BOC at the station.

9. The bidder has to submit EMD equivalent to an amount of Rs. 1,09,500/- (Rupees one lakh nine thousand five hundred) only for Balasore (NSG-3) category station in form of DD Banker's cheque issued by scheduled commercial Banks in favour of **FA & CAO, South Eastern Railway, Kolkata.**

10. Details of EOI along with other terms and conditions are available in Bid documents which need to be referred before participating in EOI.

The last date of receipt of expression of Interest is upto 14:00 hrs of 16.03.2023 at office of the Sr. Divisional Commercial Manager, DRM Building, South Eastern Railway, Kharagpur-721301 through Registered dak/courier/self presence or through company representative with authority letter. No EoI will be accepted beyond 14.00 hrs of 16.03.2023. EOI will be opened at 15:00 hrs of 16.03.2023 in presence of intending bidder in the office of Sr. Divisional Commercial Manager/Kharagpur.

**The details of expression of Interest shall be available in Website <https://www.ser.indianrailways.gov.in> and also in the office of the Sr. Divisional Commercial Manager / Kharagpur in working days only.**

Divl.Commercial Manager  
f. Sr. Divisional Commercial Manager,  
**South Eastern Railway, Kharagpur**

**SOUTH EASTERN RAILWAY (KHARAGPUR)  
(FORMAT FOR APPLICATION)**

To  
Sr. DIVISIONAL COMMERCIAL MANAGER  
SOUTH EASTERN RAILWAY, KHARAGPUR

**Sub:** Supply, operation and maintenance of Battery Operated Car (BOC) along with BOC operators / drivers for carrying passengers at **BALASORE** (NSG-3) category station for a period of 05 (Five) years..

**Ref:** EoI Notice No: COM/G.18/3/PLG/POLICY/BOC/23      **Dated:** 07.02.2023

1. Name of the applicant: .....
2. Full address with phone no: .....  
.....Phone No.....
3. E-Mail address:.....
4. As per terms and condition I/we have enclosed the Earnest Money by demand Draft/Pay Order/Bank's Cheque of any Nationalized Bank drawn in favour of FA&CAO/ South Eastern Railway, Kolkata and the particulars are mentioned below:

Bank draft/Pay order no.& Date	Name of Bank and Branch	Amount (Rs.)

5. Quoted rate: Tabulated below:

Srl No	Name of station	Number of Battery Operated Car (BOC) offered	Rate to be charged from the passengers per trip (maximum 04 passengers in total (to be filled in by bidder)
			Rate Per trip: Rs..... ../- (Rupees ..... max 04 passengers in total).

In addition to above, I/We are agreed to collect GST per trip / passengers as applicable time-to-time and deposit the collected GST amount at concerned GST Council/ Portal by myself. I/We are also agreed to pay other related charges like Electrical.etc.as applicable.

**DECLARATION:** I/We hereby declare that I/We agree with terms and conditions and agreement enclosed with the referred EOI notice no COM/G.18/3/PLG/POLICY/BOC/23 dated 07.02.2023 for Supply, Operation and Maintenance of Battery Operated Car (BOC) along with BOC operators/drivers for carrying passengers Balasore (NSG-3) category station for a period of 05 (Five) years.

.....  
**Signature with seal (if any)**

## **BID DOCUMENTS FOR EXPRESSION OF INTEREST**

Notice no:- COM/G.18/3/PLG/POLICY/BOC/23 dated 07.02.2023.

On behalf of President of India, Sr. Divisional Commercial Manager/Kharagpur Division, invites Expression of Interest for supply, Operation and Maintenance of Battery Operated Cars (BOC) along with BOC operators/drivers for carrying passengers at Balasore Railway station.

Interested parties may submit their EOI individually for each station mentioned below in a sealed envelope to the office of Sr. Divisional Commercial Manager/Kharagpur, DRM Building, Room no-124, Ground Floor, Kharagpur -721301.

### **A. General Information:**

<b>Sl. No.</b>	<b>Station</b>	<b>Category</b>	<b>No of BOCs PF wise</b>	<b>Total No of BOCs</b>	<b>Estimated number of trips worked-out per day/BOC</b>
1.	Balasore	NSG-3 'A'	01 (04 seater) at PF-2&3	1	20 Nos. of trips at each side

### **B. Role of Railways:**

1. No investment shall be made by Railways for provisions of the BOC except providing the electrical points for charging of BOC as per the requirement.
2. Free parking space shall be provided by the Railways for the BOCs at nominated location at the station.
3. The number of deployed BOCs at station may be increased/decreased as per requirement and as decided by Railway Administration.
4. The period of contract shall be of 5 years. However, it can be reduced subject to prior intimation to contractor.
5. A dedicated Mobile application developed by CRIS would also be made available for booking of BOCs, as and when it is developed and released by CRIS.
6. Railway Administration is at liberty to alter/modify/amend/cancel the EOI invited without assigning any reason.
7. The offers received in response to this notice inviting Expression of Interest would be scrutinized by as screening committee comprising **junior scale officers** of Commercial, Operating and Accounts departments of the administration. The recommendations of the committee would be put up to the Divisional Commercial Manager/Senior Divisional Commercial Manager who would act as the Approving Authority.

### **C. Role of Service provider:**

1. The service provider shall be solely for provision, operation and maintenance of the BOC. The BOC along with operator/driver will be deployed by the service provider round the clock at his own cost.
2. Deployment of BOCs drivers shall be provided by Service provider at his own cost. The owner should ensure that the operators/drivers shall bear good moral character and no criminal/ Police case contemplated or pending against the operators/drivers. Adequate training to be imparted to the drivers on the safety standards to be maintained to avoid mishaps while operating inside Railway premises.

3. The service provider shall be responsible for payment of electricity, charges as per metered consumption and also for wages etc. to be paid to the vehicle operator as per the existing labour laws/rules for employment of such category of person based on the extant laws applicable.
4. All taxes (Central, State and Municipal etc.) as applicable shall be borne by the service provider.
5. The service of BOC can be availed by the passengers by advance booking on priority and for passengers without booking on “**first-cum first service**” basis. However, preference shall be given to passengers who are Sr. Citizens, Physically challenged, pregnant women and medically sick passengers.
6. The period of contract shall be of 05 (five) years. However, same can be terminated pre-maturely subject to serving two months advance notice.
7. The bidder has to submit EMD equivalent to an amount of Rs. 1,09,500/- (Rupees one lakh nine thousand five hundred) only for Balasore (NSG-3) category station in shape of DD/Banker's cheque issued by scheduled commercial Banks in favour of **FA & CAO, South Eastern Railway, Kolkata**. EMD of unsuccessful bidders will be refunded after finalization of EOI and EMD of successful bidder will be refunded after submission of security deposit and completion of other contractual formalities. No interest will be payable on EMD.
8. The Earnest Money Deposit (EMD) of the successful service provider may be adjusted against the Security Deposit, if requested by party.
9. The charged band for BOC between pick-up and dropping point over station area.

**The charge band for BOC is as under:-**

- a) **Minimum charge: Rs.0/- (Rupee Zero) per trip, subject to maximum 04 passengers.**
- b) **Maximum charges: Rs. 60/- (Rupees Sixty) per trip, subject to maximum 04 passengers.**
- c) **The charge to be realized per trip basis subject to maximum of Rs. 60/- (Rupees Sixty) per trip.**

10. The Bidders have to quote the chargeable amount within charge band as mentioned above in para- 9 individually station-wise. The successful bidder will be selected on the basis of minimum charge quoted for each trip.
11. In addition to above, the contractor will collect GST as applicable time-to-time and will liable to deposit the collected GST amount to the concerned GST authorities by themselves.
12. The successful bidder shall have to submit "Security Deposit" equivalent to 05% of total value of contract, which will be calculated on the basis of amount quoted (Rate/Trip quoted by bidder), estimated number of trips per day and period of contract i.e. 05 years.
13. The cost of execution of agreement shall be borne by successful bidder.
14. The contractor will indemnify railways for any loss occurring to passengers, his own staff, railways property etc. during the course of operation of service.
15. BOC-wise number of trips and number of passengers carried should be maintained separately in the register and information to be supplied to railway authorities on daily basis.
16. A dedicated mobile shall be made available by the service provider which would be displayed on IRCTC e-ticketing website and South Eastern Railway website to facilitate booking of BOCs.
17. A dedicated mobile number to be provided for booking of BOCs.
18. At the time of booking and BOC, it will be mandatory for the service provider to immediately revert back to the passengers with the confirmation message along with mobile number of the concerned driver of BOC.
19. The service provider has no right of publicity at BOCs.

20. The year of manufacture of BOC shall not be older than 01 year on the date of opening of Expression of Interest (EOI). Following documents are required to be submitted along with bid document in support of age of BOC.
- Invoice Bill in support of purchase of new BOC.
  - Document in support of manufacture of BOC.
  - Undertaking by the bidder on Non Judicial Stamp Paper that BOC supplied will be new one having date of manufacture date of purchase of new BOC is not more than 01 year (**the award shall be terminated if, it is found that BOC is more than 01 year old**).
21. The charges would be collected by the service provider directly from the passengers. Receipts should be ensured to passengers after collection of charge. Options for cash-less payments through POS machines and other digital modes should be made available to passengers.

#### **D. Procedure and Credentials:**

1. Interest bidders have to submit BID for Balasore station in a sealed cover clearly endorsing "Expression of Interest for Supply, Operation and Maintenance of Battery Operated Cars (BOC) at Railway Stations, containing the documents/ credentials as mentioned below:-

- Application on letter-head of firm (typed in Hindi or English), addressed to Sr. Divisional Commercial Manager, South Eastern Railway, Kharagpur quoting Rs..... (in words and figures) per trip (maximum 04 passengers in total) individually for each station .
- EMD as mentioned above.
- Documents relating to legal status of firm i.e. whether a company, partnership firm, sole proprietor etc.
- Power of attorney for participating in EOI on behalf of firm.
- Audited P&L Account and Balance Sheet for last 03 years i.e. financial year 2021-22, 2020-21 and 2019-20. In absence of Audited P/L A/C and B/Sheet of 2021-22, Audited P&L Account and Balance Sheet of preceding three years i.e. 2020-21, 2019-20 & 2018-2019 may be submitted.
- Copy of PAN card.
- Address Proof issued by any Govt. Authority.
- The year of manufacture of the BOC shall not be older than 01 year on the date of tender opening. Copy of any of the following supporting documents in regard to year of manufacture of BOC is required to be attached.
  - Invoice / Bill in support of purchase of new BOC.
  - Document in support of manufacture of BOC.
  - Undertaking by the bidder that BOC supplied will be new one having date of manufacture/date of purchase of new BOC is not more than 01 year (**the award shall be terminated if it is found that BOC is more than 01 year old**).

#### **E. Other terms and Conditions:**

- Upkeepment of assets:-** The licensee will be solely responsible for upkeepment of BOCs and keep them in serviceable condition. The maintenance along with repairs is to be done and cost there upon to be borne by licensee.
- Breakdown of service:-** The licensee should ensure the availability of service during the entire tenure and any breakdown in service shall be rectified within reasonable time not exceeding 48 hours, if required alternative arrangements should be made available to minimize the inconvenience of passengers.
- Movement restriction:** Railway Administration reserves the right to during the currency of contract. No compensation will be payable to licensee for such act suspend, regulate and restrict the movement of BOCs at any moment.
- The licensee should indemnify the Railway administration against an injury or loss or death due to any reason. The railway will not be liable for the same and the licensee will indemnify the railway administration for such act.

**5. Penal clause:**

- i) A Penalty of Rs. **500/-** will be imposed each time for any breach of agreemental provisions.
  - ii) Service provider is required to ensure working of all BOCs provided by them. Maintenance and other related work should not be done with prior intimation to station authorities. Normally down time on this account should not exceed 48 hours. Down time more than this will attract penalty of **Rs 500/-** for 24 hours or part thereof.
  - iii) Repeated violation or breach of contract will result into termination of contract with forfeiture of security Deposit. Railway Administration is free to terminate the contract mid way if, performance is not found satisfactory.
6. The worker engaged by the licensee for any purpose will be employees of licensee and they may in no way whatsoever claim to be employee of the Railways.
  7. Amendments and any alternation in the agreement can be made with mutual consent of both the parties.
  8. Licensee shall not transfer sublet the contract to any other party, failing which the contract is liable to be terminated without any notice to the licensee and security deposit shall be forfeited in such eventuality.
  9. All disputed in regard to implementation of policy / Agreement, under this scheme will be referred to sole arbitrator nominated by the General Manager of Zonal Railway.
  10. In case of any dispute, any should suit petition, reference or other filing shall be subject to exclusive jurisdiction of the court in Kolkata only.

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## EXPRESSION OF INTEREST NOTICE

EOI NOTICE NO. COM/G.18/3/PLG/POLICY/BOC/23

Dated 07.02.2023

Expression of Interest is invited by the Sr. Divisional Commercial Manager, South Eastern Railway, Kharagpur on behalf of the President of India, for Supply, Operation and Maintenance of 01 no. Battery operated Car (BOC) along with BOC operators/Drivers for carrying passengers at **Digha** Railway station for period of 05(Five) year on payment basis.

Details of the subject EoI and application form can be obtained from office of Sr. Divisional Commercial Manager/Kharagpur, DRM Building, Room no-124, Ground Floor, Kharagpur-721301. Details may also be downloaded from website <https://www.ser.indianrailways.gov.in>

Application form can be obtained and submitted/dropped at office of Sr. Divisional Commercial Manager/Kharagpur, DRM Building, Room no-124, Ground Floor, Kharagpur-721301 from 13.02.2023 and up to 14.00 hours of 16.03.2023 on all working days.

Applications will be opened at 15.00 hrs on 13.03.2023.

Divl.Comml.Manager  
f. Sr. Divisional Commercial Manager  
South Eastern Railway, Kharagpur

**NOTIFICATION  
SOUTH EASTERN RAILWAY**

**EOI NOTICE NO. COM/G.18/3/PLG/POLICY/BOC/23**

**Expression of interest (EOI)** is invited from individuals/NGOs/Trusts/Charitable Institutions/Corporates by the Sr. Divisional Commercial Manager, South Eastern Railway, Kharagpur on behalf of the President of India for 01 (One) Battery operated car (BOC) for carrying passengers at **DIGHA** (NSG-4) category station on payment basis, for the period of 05 years.

**Salient features of the scheme are as follows:-**

1. The service provider shall be solely responsible for 'Supply, Operation and Maintenance' of the BOCs.
2. Operators/Drivers for operation of BOC will be provided by the service provider round the clock at his own cost.
3. The year of manufacture of the BOCs shall not be older than one year on the date of opening of tender i.e 16.03.2023 in support of the which following documents may be submitted by the applicant along with the bid document:
  - a) Invoice /Bill in support of purchase of new BOC.
  - b) Document in support of manufacture of BOC.
  - c) Undertaking by the bidder that BOC supplied will be new one having date of manufacture/date of purchase of new BOC is not more than 01 year (the award shall be terminated if, it is found that BOC is more than one year old).
4. The service of BOC can be availed by passenger by advance booking on priority and passengers without prior booking on 'First come first served' basis. However, preference shall be given to passengers who are Sr.Citizens physically challenged pregnant women and medically sick passengers.
5. The charges band of BOC will be:-
  - a) **Minimum charges: Rs. 0/- (Rupee Zero) per passengers per trip subject to max 4 passengers.**
  - b) **Maximum charges: Rs. 60/- (Rupee Sixty) per passenger per trip subject to maximum 4 passengers.**
  - c) **This will include pick-up & dropping of passengers over station area.**
  - d) **The charge to be realized on per trip basis (subject to maximum of 04 passengers in total). Charges are subject to maximum of Rs. 60/- (Rupee Sixty) per trip.**
6. The service provider shall be responsible for payment of electricity charges as per metered consumption.
7. All necessary taxes (GST, central, state and municipal etc) as applicable shall be borne by the service provider.
8. Free parking space shall be provided by the Railway for the BOC at the station.

9. The bidder has to submit EMD equivalent to an amount of Rs. 54,750/- (Rupees fifty four thousand seven hundred fifty) only for Digha (NSG-4) category station in form of DD/Banker's cheque issued by scheduled commercial Banks in favour of **FA & CAO, South Eastern Railway, Kolkata.**

10. Details of EOI along with other terms and conditions are available in Bid documents which need to be referred before participating in EOI.

The last date of receipt of expression of Interest is upto 14:00 hrs of 16.03.2023 at office of the Sr. Divisional Commercial Manager, DRM Building, South Eastern Railway, Kharagpur-721301 through Registered dak/courier/self presence or through company representative with authority letter. No EoI will be accepted beyond 14.00 hrs of 16.03.2023. EOI will be opened at 15:00 hrs of 16.03.2023 in presence of intending bidder in the office of Sr. Divisional Commercial Manager/Kharagpur.

**The details of expression of Interest shall be available in Website <https://www.ser.indianrailways.gov.in> and also in the office of the Sr. Divisional Commercial Manager / Kharagpur in working days only.**

Divl.Commercial Manager  
f. Sr. Divisional Commercial Manager,  
**South Eastern Railway, Kharagpur**

**SOUTH EASTERN RAILWAY (KHARAGPUR)  
(FORMAT FOR APPLICATION)**

To  
Sr. DIVISIONAL COMMERCIAL MANAGER  
SOUTH EASTERN RAILWAY, KHARAGPUR

**Sub:** Supply, operation and maintenance of Battery Operated Car (BOC) along with BOC operators / drivers for carrying passengers at **DIGHA** (NSG-4) category station for a period of 05 (Five) years..

**Ref:** Eol Notice No: COM/G.18/3/PLG/POLICY/BOC dated: 07.02.2023

1. Name of the applicant: .....
2. Full address with phone no: .....  
.....Phone No.....
3. E-Mail address:.....
4. As per terms and condition I/we have enclosed the Earnest Money by demand Draft/Pay Order/Bank's Cheque of any Nationalized Bank drawn in favour of FA&CAO/ South Eastern Railway, Kolkata and the particulars are mentioned below:

Bank draft/Pay order no.& Date	Name of Bank and Branch	Amount (Rs.)

5. Quoted rate: Tabulated below:

Srl No	Name of station	Number of Battery Operated Car (BOC) offered	Rate to be charged from the passengers per trip (maximum 04 passengers in total (to be filled in by bidder)
			Rate Per trip: Rs..... ./- (Rupees ..... max 04 passengers in total).

In addition to above, I/We are agreed to collect GST per trip / passengers as applicable time-to-time and deposit the collected GST amount at concerned GST Council/ Portal by myself. I/We are also agreed to pay other related charges like Electrical.etc.as applicable.

**DECLARATION:** I/We hereby declare that I/We agree with terms and conditions and agreement enclosed with the referred EOI notice no COM/G.18/3/PLG/POLICY/BOC/23 dated 07.02.2023 for Supply, Operation and Maintenance of Battery Operated Car (BOC) along with BOC operators/drivers for carrying passengers Digha (NSG-4) category station for a period of 05 (Five) years.

.....  
**Signature with seal (if any)**

## **BID DOCUMENTS FOR EXPRESSION OF INTEREST**

Notice no:- COM/G.18/3/PLG/POLICY/BOC/23 dated 07.02.2023

On behalf of President of India, Sr. Divisional Commercial Manager/Kharagpur Division, invites Expression of Interest for supply, Operation and Maintenance of Battery Operated Cars (BOC) along with BOC operators/drivers for carrying passengers at **Digha** Railway Station.

Interested parties may submit their EOI individually for each station mentioned below in a sealed envelope to the office of Sr. Divisional Commercial Manager/Kharagpur, DRM Building, Room no-124, Ground Floor, Kharagpur -721301.

### **A. General Information:**

<b>Sl. No.</b>	<b>Station</b>	<b>Category</b>	<b>No of BOCs PF wise</b>	<b>Total No of BOCs</b>	<b>Estimated number of trips worked-out per day/BOC</b>
1.	Digha	NSG-4 'A'	01 (04 seater) at PF-1&2	1	10 Nos. of trips at each side

### **B. Role of Railways:**

1. No investment shall be made by Railways for provisions of the BOC except providing the electrical points for charging of BOC as per the requirement.
2. Free parking space shall be provided by the Railways for the BOCs at nominated location at the station.
3. The number of deployed BOCs at station may be increased/decreased as per requirement and as decided by Railway Administration.
4. The period of contract shall be of 5 years. However, it can be reduced subject to prior intimation to contractor.
5. A dedicated Mobile application developed by CRIS would also be made available for booking of BOCs, as and when it is developed and released by CRIS.
6. Railway Administration is at liberty to alter/modify/amend/cancel the EOI invited without assigning any reason.
7. The offers received in response to this notice inviting Expression of Interest would be scrutinized by as screening committee comprising **junior scale officers** of Commercial, Operating and Accounts departments of the administration. The recommendations of the committee would be put up to the Divisional Commercial Manager/Senior Divisional Commercial Manager who would act as the Approving Authority.

### **C. Role of Service provider:**

1. The service provider shall be solely for provision, operation and maintenance of the BOC. The BOC along with operator/driver will be deployed by the service provider round the clock at his own cost.
2. Deployment of BOCs drivers shall be provided by Service provider at his own cost. The owner should ensure that the operators/drivers shall bear good moral character and no criminal/ Police case contemplated or pending against the operators/drivers. Adequate training to be imparted to the drivers on the safety standards to be maintained to avoid mishaps while operating inside Railway premises.

3. The service provider shall be responsible for payment of electricity, charges as per metered consumption and also for wages etc. to be paid to the vehicle operator as per the existing labour laws/rules for employment of such category of person based on the extant laws applicable.
4. All taxes (Central, State and Municipal etc.) as applicable shall be borne by the service provider.
5. The service of BOC can be availed by the passengers by advance booking on priority and for passengers without booking on “**first-cum first service**” basis. However, preference shall be given to passengers who are Sr. Citizens, Physically challenged, pregnant women and medically sick passengers.
6. The period of contract shall be of 05 (five) years. However, same can be terminated pre-maturely subject to serving two months advance notice.
7. The bidder has to submit EMD equivalent to an amount of Rs. 54,750/- (Rupees fifty four thousand seven hundred fifty) only in shape of DD/Banker's Cheque issued by scheduled Commercial Banks in favour of FA & CAO, South Eastern Railway, Kolkata. EMD of unsuccessful bidders will be refunded after finalization of EOI and EMD of successful bidder will be refunded after submission of security deposit and completion of other contractual formalities. No interest will be payable on EMD.
8. The Earnest Money Deposit (EMD) of the successful service provider may be adjusted against the Security Deposit, if requested by party.
9. The charged band for BOC between pick-up and dropping point over station area.

**The charge band for BOC is as under:-**

- a) **Minimum charge: Rs.0/- (Rupee Zero) per trip, subject to maximum 04 passengers.**
- b) **Maximum charges: Rs. 60/- (Rupees Sixty) per trip, subject to maximum 04 passengers.**
- c) **The charge to be realized per trip basis subject to maximum of Rs. 60/- (Rupees Sixty) per trip.**
10. The Bidders have to quote the chargeable amount within charge band as mentioned above in para- 9 individually station-wise. The successful bidder will be selected on the basis of minimum charge quoted for each trip.
11. In addition to above, the contractor will collect GST as applicable time-to-time and will liable to deposit the collected GST amount to the concerned GST authorities by themselves.
12. The successful bidder shall have to submit "Security Deposit" equivalent to 05% of total value of contract, which will be calculated on the basis of amount quoted (Rate/Trip quoted by bidder), estimated number of trips per day and period of contract i.e. 05 years.
13. The cost of execution of agreement shall be borne by successful bidder.
14. The contractor will indemnify railways for any loss occurring to passengers, his own staff, railways property etc. during the course of operation of service.
15. BOC-wise number of trips and number of passengers carried should be maintained separately in the register and information to be supplied to railway authorities on daily basis.
16. A dedicated mobile shall be made available by the service provider which would be displayed on IRCTC e-ticketing website and South Eastern Railway website to facilitate booking of BOCs.
17. A dedicated mobile number to be provided for booking of BOCs.
18. At the time of booking and BOC, it will be mandatory for the service provider to immediately revert back to the passengers with the confirmation message along with mobile number of the concerned driver of BOC.
19. The service provider has no right of publicity at BOCs.

20. The year of manufacture of BOC shall not be older than 01 year on the date of opening of Expression of Interest (EOI). Following documents are required to be submitted along with bid document in support of age of BOC.
- Invoice Bill in support of purchase of new BOC.
  - Document in support of manufacture of BOC.
  - Undertaking by the bidder on Non Judicial Stamp Paper that BOC supplied will be new one having date of manufacture date of purchase of new BOC is not more than 01 year (**the award shall be terminated if, it is found that BOC is more than 01 year old**).
21. The charges would be collected by the service provider directly from the passengers. Receipts should be ensured to passengers after collection of charge. Options for cash-less payments through POS machines and other digital modes should be made available to passengers.

#### **D. Procedure and Credentials:**

1. Interest bidders have to submit BID for DGHA station in a sealed cover clearly endorsing "Expression of Interest for Supply, Operation and Maintenance of Battery Operated Cars (BOC) at Railway Stations, containing the documents/ credentials as mentioned below:-

- Application on letter-head of firm (typed in Hindi or English), addressed to Sr. Divisional Commercial Manager, South Eastern Railway, Kharagpur quoting Rs..... (in words and figures) per trip (maximum 04 passengers in total) individually for each station .
- EMD as mentioned above.
- Documents relating to legal status of firm i.e. whether a company, partnership firm, sole proprietor etc.
- Power of attorney for participating in EOI on behalf of firm.
- Audited P&L Account and Balance Sheet for last 03 years i.e. financial year 2021-22, 2020-21 and 2019-20. In absence of Audited P/L A/C and B/Sheet of 2021-22, Audited P&L Account and Balance Sheet of preceding three years i.e. 2020-21, 2019-20 & 2018-2019 may be submitted.
- Copy of PAN card.
- Address Proof issued by any Govt. Authority.
- The year of manufacture of the BOC shall not be older than 01 year on the date of tender opening. Copy of any of the following supporting documents in regard to year of manufacture of BOC is required to be attached.
  - Invoice / Bill in support of purchase of new BOC.
  - Document in support of manufacture of BOC.
  - Undertaking by the bidder that BOC supplied will be new one having date of manufacture/date of purchase of new BOC is not more than 01 year (**the award shall be terminated if it is found that BOC is more than 01 year old**).

#### **E. Other terms and Conditions:**

- Upkeepment of assets:-** The licensee will be solely responsible for upkeepment of BOCs and keep them in serviceable condition. The maintenance along with repairs is to be done and cost there upon to be borne by licensee.
- Breakdown of service:-** The licensee should ensure the availability of service during the entire tenure and any breakdown in service shall be rectified within reasonable time not exceeding 48 hours, if required alternative arrangements should be made available to minimize the inconvenience of passengers.
- Movement restriction:** Railway Administration reserves the right to during the currency of contract. No compensation will be payable to licensee for such act suspend, regulate and restrict the movement of BOCs at any moment.
- The licensee should indemnify the Railway administration against an injury or loss or death due to any reason. The railway will not be liable for the same and the licensee will indemnify the railway administration for such act.

#### **5. Penal clause:**

- i) A Penalty of Rs. **500/-** will be imposed each time for any breach of agreemental provisions.
  - ii) Service provider is required to ensure working of all BOCs provided by them. Maintenance and other related work should not be done with prior intimation to station authorities. Normally down time on this account should not exceed 48 hours. Down time more than this will attract penalty of **Rs 500/-** for 24 hours or part thereof.
  - iii) Repeated violation or breach of contract will result into termination of contract with forfeiture of security Deposit. Railway Administration is free to terminate the contract mid way if, performance is not found satisfactory.
6. The worker engaged by the licensee for any purpose will be employees of licensee and they may in no way whatsoever claim to be employee of the Railways.
  7. Amendments and any alternation in the agreement can be made with mutual consent of both the parties.
  8. Licensee shall not transfer sublet the contract to any other party, failing which the contract is liable to be terminated without any notice to the licensee and security deposit shall be forfeited in such eventuality.
  9. All disputed in regard to implementation of policy / Agreement, under this scheme will be referred to sole arbitrator nominated by the General Manager of Zonal Railway.
  10. In case of any dispute, any should suit petition, reference or other filing shall be subject to exclusive jurisdiction of the court in Kolkata only.

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