

South Eastern Railway

Office of the
General Manager(P)
Garden Reach; Kolkata - 43.

No. SER/P-HQ/GAZ-CON/260/Gr. B/CBT/2021

Dated: 14.11.2022

All Concerned.

Sub: Important instruction in connection with CBT for promotion to Group 'B' posts against LDCE quota scheduled to be held on 20.11.2022.

Ref: i) DG(HRM)/NAIR's letter no. EG/ NAIR/CBT/GBS. Dated 04.11.2022.
ii) Railway Board's letter no. E(GP)2022/2/4 dated 28.06.22, 04.10.22.
iii) This office letter of even number dated 07.11.2022.


In terms of this office letter of even number dated 07.11.2022 candidates, of CBT scheduled to be held on 20.11.2022, have been advised to **upload their photographs and download e-call letter before proceeding** to the venue. For further convenience it is reiterated that recent photographs should be uploaded at NAIR website www.nair.indianrailways.gov.in under the caption **CBT for Gr. 'B' LDCE- 2022** before 16.11.2022. If they find any difficulty in uploading the photographs, downloading the E-Call letter and relieving letter proforma etc. the candidate can send an E-mail to cbtforldce2022@gmail.com mentioning their IPASS number (11- digit PF number), name of Railway/PU, name of the candidate and details of problem faced. And the same copy should be sent to dcpog@ser.railet.gov.in.

* Following points maybe taken care of before appearing at the CBT.

1. E-Call Letter is valid only with the following original documents:
 - a. System-generated E-Relieving Letter duly signed by controlling officer and recent photo duly pasted (Mandatory).
 - b. Railway Employee ID card/ Aadhaar Card in original (Mandatory).
2. The E-Call letter, E-Relieving letter and prescribed valid photo ID are to be submitted for verification at the time of the entry to examination centre. ECA official will be present to check them. The valid photo ID proof should be in original.
3. Candidates who are unable to produce these documents will not be allowed entry in the examination centre. The candidate for another examination centre will not be allowed entry.
4. The candidate should be given **Relieving Letter issued by controlling officer of unit for each post**. A recent passport-size photo should be pasted and attested by concerned controlling officer/Supervisor in each copy of the Relieving letter.
5. Separate E-Relieving letters will be required for the candidates appearing in more than one post.
6. Candidates **must also bring two colour photographs** (of size 35mm x 35 mm) with clear front view of the candidate without cap and sunglasses. The photo should be checked against the actual identity of the candidate and only on finding the same as correct he/she should be allowed inside the Centre premises.
7. Only the documents mentioned above (E-Call Letter, Employee ID Card/ Aadhaar Card, Relieving letter and Photo in original) along with pen/pencil and a transparent water bottle should be carried by a candidate, inside the Examination Hall.

All concerned is requested to note the above instructions.

This is also being uploaded on S.E. Railway website www.ser.indianrailways.gov.in. All the candidates have to check the website for further updates.


(Ravi Kumar)
Dy. Chief. Personnel Officer (Gaz)
for Pr. Chief Personnel Officer.