

**FORM FOR SEEKING 'NO OBJECTION CERTIFICATE'  
FROM EMPLOYER FOR PASSPORT/VISA**

1.	Name (In Block letters)	:	
2.	Father's name	:	
3.	Spouse's name	:	
4.	Present Designation	:	
5.	Present station at which posted	:	
6.	Division/Headquarters	:	
7.	P.F. No.	:	
8.	Identity Card No.	:	
9.	Whether Permanent/Temporary/ Quasi Permanent employee	:	
10.	Date of joining Railway service (Permanent)	:	
11.	Date of joining in the present post	:	
12.	Scale of Pay	:	
13.	Grade Pay	:	
14.	Present Pay with NPA	:	
15.	Bill Unit No.	:	
16.	Present Residential Address	:	
17.	Residing since	:	
18.	Permanent Residential Address	:	
19.	Name (s) & Age (s) of dependant family members and his/her/their relationship with the applicant, if required	:	
20.	Fresh Passport or Renewal	:	
21.	If Renewal/Visa, Passport No.	:	
	Passport issued by	:	
	Place of issue	:	
	Date of Issue	:	
	Date of expiry of Passport	:	

22.	Visa Applicant must fill up the following columns	:	-
(i)	Name of foreign countries to visited.	:	-
(ii)	Period of stay Abroad.	:	-
(iii)	Purpose of visit.	:	-
(iv)	Name, address & relationship of family members/persons with whom the applicant is likely to visit abroad.	:	-
(v)	Estimated expenditure (travel, Boarding, Lodging, Visa, Misc. Etc.) for visit abroad.	:	-
(vi)	Source of Fund of total estimated expenditure.	:	
23.	Whether copy of Pay Slip enclosed (Yes / No)	:	<b>YES</b>
24.	Whether copy of Identity Card enclosed (Yes /No)	:	<b>YES</b>
25.	Whether 3 copies of Passport size photograph (3.5 cm x 3 cm) enclosed.		<b>YES</b>
26.	In case of gift as interpreted in Rule 13 of RSCR or sponsorship, requisite documents submitted or not.	:	<b>N.A.</b>
27.	Any other relevant fact which the applicant may like to mention.	:	<b>NIL</b>

### DECLARATION

I \_\_\_\_\_ do hereby declare that the information furnished above are correct in all respect. If in future any information is found false/wrong, I shall be solely responsible for my wrong information and liable for disciplinary action

I \_\_\_\_\_ further declare that while on ex. India, I will not take any service or accept any employment without obtaining the previous sanction of the President as laid down in Rules 509 of Indian Railways Establishment Code Volume-I or I will engage in any business, profession or vocation without prior sanction and that I will not extent ex. India leave from abroad. I am fully aware of the consequences arising out of this sanction and / or absence after the expiry of the leave.

Date:

Place:

(Signature of the Applicant)

Designation:

Signature & Designation of Immediate Supervisor

Submitted to Personnel Branch/HQ/Division/Units.