

South Eastern Railway

Office of the
Sr. DPO/ Adra.

No.SER/P-ADA/OMS/209/Instructor/STC/BTC/RWTI/2022

Adra, Dtd -15.02.2022


To
Sr. DME/Adra, Sr.DME/ELIN/BKSC,
Sr.DEE(TRD)/Adra, Sr.DEE(OP)/Adra,
Sr.DMM/Adra, Sr.DOM/Adra,
Sr.DEE/TRS/BKSC & DEE(G)/Adra
S.E.Railway/Adra Division.

Sub: Formation of Panel to fill up 25 Ex-cadre Posts 13(Thirteen) for STC, 10(Ten) for BTC & 02(Two) RWTI of PSTC/KGP

Ref: SPO(M&EL) for PCPO/SER/GRC's letter No. SER/P-HQ/EM/738/Instructor/STC/ BTC/RWTI/2022 dated 11.02.2022.

Please visit web page www.ser.indianrailways.gov.in for SPO(M&EL) for PCPO/SER/GRC's letter No. SER/P-HQ/EM/738/Instructor/STC/BTC/RWTI/2022 dated 11.02.2022 with application format, which is self-explanatory.

You are requested to give wide publicity and the names of eligible willing staff may please be forwarded to this office **on or before 14.03.2022** positively for onwards transmission.


Asstt. Personnel Officer
for Sr.Divl. Personnel Officer
S.E.Railway/ Adra

Copy to: OS to DRM Secretariat for information and upload the notification in Rly. Website.

Opening Date: 11/02/2022

Closing Date: 11/03/2022



SOUTH EASTERN RAILWAY

PCPO(Mech.)'s Office/GRC.

No. SER/P-HQ/EM/738/Instructor/STC/BTC/RWTI/2022

Dated: 11.02.2022.

NOTIFICATION

The PCPO & CPO (A)/GRC PCME & CWE/GRC DRM – KGP, CKP & CWM/ KGPW
DRM (P) - KGP/CKP/RNC Sr. DME- CKP & KGP Sr. DME (D) KGP Dy. CME (HQ) & Dy.CE(EnHM)
Sr. DEE(G)/ (OP)/TRD- KGP, RNC & CKP Dy. CME (C/W)/ (Prod.)/ (D/W)/ (W/W)/ (Co-Ord)/ KGPW
Dy. CEE(W) KGP, Dy. CEE (ERS-POH)/ KGPW & WPO/ KGP Dy. CPO(HQ)

Sub: Formation of Panel to fill up 25 Ex-Cadre Posts 13(Thirteen) for STC, 10(Ten) for BTC & 02 for RWTI of PSTC/KGP.

Ref: i) Principal /STC/KGP's letter No. SER/STC/KGP/Estt./ faculty dated: 30.07.2021
ii) This office Earlier Notification No. dated: 10.08.21

Application are invited from willing eligible employees of South Eastern Railway for filling up of Ex-Cadre Posts of Instructor in STC, BTC & RWTI under Principal Supervisors Training Centre/ KGP in prescribed **format** annexed hereto as **Annexure-'A'**. The details of vacancies and other parameters viz. Qualification and work experience are shown below juxtapose each category: -

(A) **Details of vacancies & eligibility criteria**

STC of PSTC/KGP				
Srl. No	Name of the Ex- Cadre Post & Pay Level in 7 th PC	No. of post	Educational/Technical Qualification	Work Experience
1.	Sr. Lecturer (C&W-Mech), Level-7 in 7 th . PC	01 (one)	Degree/Diploma in Mech./Elect. Engineering or its equivalent.	2 years as SSE/5 years as JE in carriage & wagon wing at Workshop/Division
2	Sr. Lecturer (Elect. / EMU) Level-7 in 7 th . PC	01 (One)	Degree/Diploma in Mech./Elect. Engineering or its equivalent.	2 years as SSE/5 years as JE in Mech. or Elect. Wing of EMU Crashed/ WS/Div.
3	Sr. Lecturer (Dsl. /Elect.), Level-7 in 7 th . PC	01 (One)	Degree/Diploma in Mech./Elect. Engineering or its equivalent.	2 years as SSE/5 years as JE in Mech. or Elect. Trade as Dsl. Mech in Diesel wing at Workshop/ Division.
4	Sr. Lecturer (Dsl/ Mech/ Hyd.), Level-7 in 7 th . PC	01 (One)	Degree/Diploma in Mech./Elect. Engineering or its equivalent.	2 years as SSE/5 years as JE in Mech. or Elect. Trade as Dsl. Mech in Diesel wing at Workshop/ Division.
5	Sr. Lecturer (Stores), Level-7 in 7 th . PC	01 (One)	Degree/Diploma in / any Branch of Engg. Diploma in Stores Management.	Min.2 years as CDMS/ Ch. OS or 05 years as DMS/OS in stores Deptt.
6	Ch. Instructor (Rg. /Simu.), Level-7 in 7 th . PC	03 (Three)	Matriculation with ITI or its equivalent/Bachelor degree in any discipline.	3 years as Loco Inspector/5 years as Loco Pilot.
7	Ch. Instructor (Traffic), Level-7 in 7 th . PC	01 (One)	Graduate in any discipline.	Min. 2 years as Section Controller SM/ YM, Traffic Inspector in level-6.
8	Lecturer (Dsl. /Mech/Hyd./PN), Level-6 in 7 th . PC	01 (One)	Degree/Diploma in / Mechanical Engineering or its equivalent.	2 years as JE in Workshop / Diesel Shed.
9	Lecturer (C&W), Level-6 in 7 th . PC	01 (One)	Degree/Diploma in / Mechanical Engineering or its equivalent.	2 years as JE in Mechanical of C&W wing at WS/Division.
10	Lecturer (Electronics/Computer), Level-6 in 7 th . PC	01 (One)	Degree/Diploma in Electronics/ Computer Engg. or its equivalent.	2 years as JE in Mech./Elect. Wing at Workshop/Division.
11	Lecturer (Elect. / EMU), Level-6 in 7 th . PC	01 (One)	Degree/Diploma in Mech./Elect. Engineering or its equivalent.	2 years as JE in Mechanical or Electrical wing of EMU Crashed/ Workshop / Division.
Total:		13		

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BTC of PSTC/KGP				
Sl. No.	PB+GP as per 6 th .PC/ Level 7 in 7 th .PC	No. of post	Educational/Technical Qualification	Work Experience
1	Ch. Instructor (C&W/Dsl/Elect), Level -7 in 7 th . PC	01 (One)	Degree/Diploma in Mech./ Elect. Engg. or its equivalent.	2 years as SSE/5 years as JE in WS/Divn. as C&W/Elect/Dsl. Trade as Dsl. Mech. in Diesel wing as Electrician in Elect. Wing.
2	Sr. Instructor (C&W/Dsl./Elect.) Level-6 in 7 th . PC.	02 (Two)	Degree/Diploma in Mech./Elect. Engg. or its equivalent.	2 years as JE in WS/Divn. as C&W/Elect/Dsl. Trade as Dsl. Mech. in Diesel wing as Electrician in Elect. Wing.
3	Jr. Instructor (C&W/Loco), Level -5 in 7 th . PC.	04 (Four)	Matriculation with ITI/Act Apprentice in relevant trade or its equivalent.	2 years as Tech-I at WS/Divn. as C&W/Elect/Loco trade as Diesel Mech. in Diesel wing as Electrician in Electrical wing.
4	Jr. Instructor (Dsl.) Level -5 in 7 th . PC.	02 (Two)	Matriculation with ITI/Act Apprentice in relevant trade or its equivalent.	2 years as Tech-I at WS/Divn. as in Elect. trade as Diesel Mech. in Diesel wing as Electrician in Electrical wing.
5	Jr. Instructor (Elect.), Level -5 in 7 th . PC.	01 (One)	Matriculation with ITI/Act Apprentice in relevant trade or its equivalent.	2 years as Tech-I at WS/Divn. as Dsl./Elect. trade as Diesel Mech. in Diesel wing as Electrician in Electrical wing.
Total:		10		

RWTI of PSTC/KGP				
1	Sr. Instructor (Welding) Level-6 in 7 th . PC.	02 (Two)	Degree/Diploma in / Mech./Elect. Engg. or its equivalent but reference will be given to the applicant having practical knowledge of welding trade	2 years as JE in welding wing at Workshop/Division.
Total:		02		

(B) Eligibility Conditions

- i) Upper age limit as on date of notification should be 55 years (Authority: RBE No. 04/2021).
- ii) Staff in the same/allied department in identical Grade Pay in Rs4600, Level shall be considered. However, if the pay, are not available, then staff in next below GP i.e., Rs. 4200, Level-6 shall be considered. However, if the post of the 'Instructor' is in GP Rs 4200 or below, the staff in identical grade will be eligible to apply. (Authority: RBE No. 79/2019).

(C) Selection Process:

- i) Written test (75 marks) and Class Room Lecture Trail (25 marks). Constitution of Selection committee to be in terms of letter No. E(MPP)/2018/3/5 dated 19/06/2018 (circulated under RBE No. 93/2018). Principal/ Head of Training Institute shall be associated in class room trail. Thus, the above selection process will evaluate the knowledge as well as communication skill of the candidates as both are required for the post of Instructor. (Authority: RBE No. 79/2019).
- ii) Maximum Marks 100, Qualifying Marks -60%. Those candidates who score not less than 60% marks in the written test (professional ability), should be called for class room trail and the final panel should be drawn in order of merit from amongst those who secure a minimum of 60% marks in professional ability and 60% marks in aggregate. (Authority: RBE No. 39/2020).

(D) Tenure

- i) Maximum of 5 years in the Training Institutes. (Authority: RBE No.04/2021).

(E) Teaching Allowance:

- i) 12% of Basic pay (as per Bd's letter No. E(MPP)2012/3/28 dt. 06.10.17(RBE No. 145/17).

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Note: The following instructions should be read carefully by the applicant/candidate before applying)

1	The numbers of vacancies indicated in this notification are provisional and may increase or decrease or even become Nil depending upon the actual needs of the Rly. Administration. The administration reserves the right to cancel the notified vacancies at its discretion and such decision will be final and binding on all.
2	Selection of Instructor will be done from the same identical grade pay only except in GP Rs. 4600/L-7. In case no candidate applies for the ex-cadre post of Sr. Lecturer/Ch. Instructor (in GP Rs. 4600/L-7), the railway can consider the applications of the staff in next below GP Rs. 4200/L-6. Eventually if the said candidate gets selected, the said post at the training centre shall be downgraded matching with the scale of pay of selected candidate. In that case the selected instructors will not be allowed the option for drawing the pay of the post in the training centre in lieu of Training Allowance. There is no provision for grant of pay of the ex-cadre post and only Training Allowance at prescribed rates shall be granted on cadre pay in terms of RBE No. 06/07.
3	Any employee/Instructor presently in ex-cadre post is not eligible to apply for the subject ex-cadre posts. The repatriated instructors can be eligible for the notified ex-cadre posts on completion of mandatory 02(two) years cooling off periods in their parent cadre and fulfils eligibility criteria.
4	The tenure of the selected candidates shall be 05(five) years (RBE No.04/21). However, they can be repatriated to their parent unit/cadre even before completion of tenure on public interest or at least 06 months before superannuation. To affect the higher promotion in the cadre, if any, concerned Instructor may be repatriated to his parent cadre/unit.
5	During the periods of posting, the lien of selected candidates shall continue to be maintained in their parent cadre/unit.
6	The written examination shall be conducted in two phases. W/Test of STC will be conducted separately in 1st phase, whereas the W/Test of BTC & RWTI shall be conducted at a time in 2nd phase. Accordingly, the candidates are at liberty to submit application for more than One category/post only for BTC and RWTI as per eligibility criteria prescribed in the notification.
7	Selected faculty members shall be permitted to retain Rly. Qrs. at their previous place of posting for the full tenure of posting in the Training Institute on payment of normal rent/flat rate of licence fee (RBE No. 87/13, SER's Estt.Srl.No.100/13).
8	All the applications, as per proforma attached at Annexure- 'A' along with self-attested copies of Educational and Technical Qualification. Respective units must send the application soon after closing date i.e. by 14/03/2022 to the concerned Personnel Branch for certification of their service particulars as per their service record and thereafter, only certified applications will be forwarded directly to this office by the concerned personnel branch in a bunch on or before 17.03.2022. However, advance copy of application shall be received by this office, but the same must be forwarded by the respective Controlling Officer/ Personnel Officer. Applications received after closing date shall be rejected. The applications should be properly scanned and sent to this office in e-office receipt only and hard copies of the application may be sent through special messenger.
9	Application will be rejected at any stage if any discrepancies are detected in application.
10	The applicant may visit website www.ser.indianrailways.gov.in for notification, syllabus and application Format.

[NB: All the Branch Officers are requested to give this Notification wide publicity amongst the staff working under their respective control and suggested to display the circular on the NOTICE BOARD of their working Units to draw the attention of the staff and their applications should also be forwarded within specified date so that all the Post of Instructors could be filled]

Encl: As above

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(P.S.Biswas)
Sr. Personnel Officer(M&EI.)
for **Pr.Chief Personnel Officer**

PROFORMA FOR APPLICATION FOR THE POST OF INSTRUCTOR (Ex. Cadre) under PSTC/KGP
(Please read the notification carefully before filling up the application form)
(Through proper channel)

INSTRUCTION: -

- Option form duly filled in all columns will only be accepted through proper channel. However, advance copy can be sent to this office but it must be ultimately forwarded by the Controlling Officer.
- No application will be accepted after the due date of submission of application i.e.17/03/2022 from the division/ unit.

Please write the name of the Ex- cadre post with grade pay/Level	
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To
The Sr. Personnel Officer/M&EL
South Eastern Railway,
Garden Reach.

1.	Name in (BLOCK LETTERS)				
2.	Present Designation (Mention Deptt. & Office) with pay band and grade pay/Level.	Officiating capacity (ad-hoc etc.) Substantive Department & Controlling Officer Pay Band & GP/Level			
3.	Place of posting	Station/Unit	Division	Railway	
4.	P F No./ PRAN No.				
5.	Community:				
6.	Date of Birth: (DD/MM/YYYY)	6. a) Date of Appointment (DD/MM/YYYY)			
7.	Date of Promotion to the present substantive post	DD/MM/YY			
8.	Qualification (As per service record)	Educational Qualification (Mention year of passing)			Technical Qualification (if any)
		Matriculation	HS	Degree	Master Degree
9.	Fluency in Language (Write Yes/ No)	English	Read	Write	Speak
		Hindi	Read	Write	Speak
10.	Detail of working experience as Instructor if any (To be supported by documentary evidence)	From	To		
11.	List of award/Certificate of merits/achievements etc. (if any)				
12.	Special aptitude/ hobbies or subject of interest.				
13.	Contact No. & valid e-mail address				

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(Format of application continued from pre page)

14	<u>Please indicate within 50 words why do you wish to apply for the post of Instructor.</u>
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I, the undersigned hereby declare that the particulars furnished above are correct and true to the best of my knowledge. The application will be rejected if any discrepancies are detected at any stage.

(Signature of the applicant)

Date:

Station:

(Instruction: Signature and date both are compulsory, otherwise application will be rejection)

(FOR OFFICE USE ONLY)

Forwarded to the Personnel Branch with "no objection" to release the candidate if he finally selected for the notified post.

Date:

Signature of the controlling Officer, with office stamp

Particulars of the employee has been checked with respect to eligibility conditions mentioned in the Notification and on being found correct a per available official record the same is forwarded to SPO/ M&EL/ S.E. Railway /Garden Reach for further necessary action.

Date:

Signature of the Personnel Officer with office stamp