

No.SER/P-ADA/EC/CI/Selection/75% DPQ/21

Dated -15.01.2021

To
The Sr.Divl.Commercial Manager,
S.E. Railway/ADA.Sub: Selection for promotion to the post of CI (Comml.Inspector) in level-6 in 7th CPC.
of Comml.Department, Vacancy – 05(UR-04, SC-Nil, ST-01).
Ref: PCPO/GRC's Memorandum No. -SER/P-HQ/EC/205/CI Dated-27.05.2019.

With the approval of the Competent authority, the selection for promotion to the post of CI (Comml.Inspector) in level-6 (7th CPC) against 75% DPQ of Comml. Deptt. for filling-up 05 vacancies (UR-04, SC-Nil, ST-01) through the some categories are eligible to appear in the selection vide PCPO/GRC's memorandum under reference .

A) Eligible Categories:

As per modified Avenue of promotion i.e. AVC to the post of Commercial Inspector in level 6(7thCPC) against 75 % DPQ vide PCPO/GRC's memorandum no-SER/P-HQ/EC/205/CI dated 27-05-2019, the following categories are eligible for promotion to the post of CI in Comml. Deptt. :-

01	Sr. Comml. Clerk /Goods/Parcel/Booking. GP-2800/- or Level-5 (7 th CPC).	Commercial Inspector (CI).-75 % DPQ, (GP-4200/- or Level-6 (7 th CPC).
02	Sr. Ticket Examiner/TTE. GP-2800/- or Level-5 (7 th CPC).	
03	Enquiry-cum-Resrvation Clerk (GP.2800/- or Level-5 (7 th CPC)	

General selection will be conducted by the Division on the basis of options from amongst the willing eligible staff of the feeder categories with minimum 02 years non-fortuitous service in respective grade and panel will be made as per merit.

75 % DPQ will be drafted for promotional course training of around three months during being imparted at Zonal Railway Training Institute SINI, through successful completion of Training is not linked with their posting and assigning seniority on empanelment as Commercial Inspector.

Nature of Selection

In terms of Estt. Srl. No.-132/09(RBE No.-113/09), the selection is general selection post in which options are to be invited from eligible categories who have possess eligibility criteria. All optees fulfilled their eligibility conditions are eligible to appear in the selection. 1:3 ratio will not be applicable in the instant selection. The final panel should be made in order of merit based on aggregate marks of "Professional ability" and record of "Service Records & APARs".

Applications should be submitted to the Sr. DCM's office/ADA within 08.02.2021(last date) positively as per enclosed format(Annexure-A) duly forwarded by the immediate Supervisor and counter signed by concerned departmental Officer

Sr.DCM/ADA is requested to arrange to send the collected options in a bunch to this office on 09.02.2021 positively for verification and certification of their service particulars by the respective bill section for further course of action.

No option will be entertained after expiry of the target date e.i. 08.02.2021 in any circumstances.

It should be made clear to all staff that incomplete applications and application submitted by the candidate not fulfill the necessary eligibility criteria will be rejected.

The Supervisors/ Unit In-charges should take proper step to avoid complaints of a non- receipt of information.

This may be given wide publicity amongst all eligible staff and also displayed in the Notice Board in each station/unit/office so that all willing candidate may submit their application in proper time.

This issues with the approval of competent authority.

Encloser- Annexure-A

No.Even.

Copy to - 1) PS to ADRM/Adra for kind information to ADRM/Adra,

2) OS/DRM cell for up-loading in Railway net web. site/Adrdivn.

3) All Supervisor Units (Comml.&OptgDeptt.)/ADA Divn.

4) CCI/Comml./Control/Adra - he is requested to relay the Notification through Control message of all unit of comml.Deptt. of AdraDivn.

5) All CCI/CI's of Comml.Deptt. criteria will be rejected.

6) Ch.S&WI/P.Branch/Adra. do take proper step to avoid complaints of a non-receipt of information.

7) All India SC/ST association and All India OBC association.

8) Ch.OS(Comml.) Bill - she is advised to verify and certify the service particulars of the staff(Optee) from the service records submitted by them.


9) OS/Confl. cell/Sr.DPO/Adra.

Competent authority


15/01/2021

Asstt. Personnel Officer
For-Sr.Divl. Personnel Officer/Adra

Adra, date-15.01.2021.


15/01/2021

For-Sr.Divl. Personnel Officer/Adra
For-Sr.Divl. Personnel Officer/Adra

Adra, da 15.01.2021

Proforma

To
The Sr.Divl.Personnel Officer
S.E.Railway/Adra.

Sub: Selection for the post of Comml.Inspector in Pay Level-6 of 7th C.P.C.
Total Vacancy=05(UR-04, SC-Nil, ST-01)

Ref: Your circular No.SER/P-ADA/EC/CI/Selection/75%DPO/21 dated 15.01.2021

In response to the above circular I am willing to appear at the selection for the post of
Commercial Inspector (CI) in Pay Level-6 (7th C. P.C.) of Comml.Dept

My bio-data is as under:-

- 1) Name (In block letters) :
- 2) Father's name :
- 3) Caste : Profirma
- 4) Design/Stn. :
- 5) Department :
- 6) Date of birth : post of Comml.Inspector in Pay Level-6 of 7th C.P.C.
- 7) Date of appointment : 05/08/2021 SC-NIL-011
- 8) Capacity of appointment : 75%DPO/21 dated 15.01.2021
- 9) Present Pay Level (excluding MACP) : Comml.Inspector in Pay Level-6 of 7th C.P.C.
- 10) Date of Prom. In Pay Level -5 :
- 11) Date of completion of 02 Yrs. regular service in Pay Level - 5 :
- 12) Education Qualification :
- 13) Medical Classification :

Date:

Signature of the applicant

1. Forwarding of Supervisor with Seal :
2. Countersigned by ACM/Adra with seal :
3. Service particulars are verified and found correct.
4. Signature of the concerned dealing Asstt. Of Comml.Bill Sec.

Counter signed by Ch. OS.Comml. Bill Sec.