

SOUTH EASTERN RAILWAY

Headquarters Office
Personnel Branch
Garden Reach
Kolkata-43.
Dated: 26.11.2020.

No: SER/P-HQ/Wel/455/3/2020-21.

To,


- (1) The DRM – SERly./KGP, ADA, CKP & RNC, CWM/KGP (WS)
- (2) The Chairman, Divl.SBFC & Sr.DPO/DPO – SERly/KGP, ADA, CKP & RNC.
- (3) The Chairman/Workshop SBF Committee – SERly/KGP (W/S), APO(Stores)/KGP,
- (4) The Sr.DGM/PCE/PCME/PCSTE/PCEE/PCSTE(C)/PCOM/PCOS/CAO (Con)/GRC, PCSC (RPF)/CPRO/PCMD/PFA/FA&CAO(C)/Secy. to GM/CVO (G/Sr.EDP Manager Sr.Statistical & Analysis Officer/– SERly./GRC,
- (5) The PCCM/APO (Comml.)/SERly./ 14, Strand Rd/Kol-1,
- (6) The CPO(Admn)/Dy.CPO(Gaz.)/Dy.CPO(HQ)/Chairman(RRC)/SPO(T)/SPO(M&EL)/SPO(Con)/ SPO(HQ)/APO(Bills)/APO(Co-ord)/APO(RP)/APO(HQ)/PStoPCPO/SERly/GRC
- (7) The Dy.CE(W/S)/SNY, APO/SNY,
- (8) The Chairman – RRB/Metro Rly. Bldg., Belgachia/Kolkata-700037
The General Secretary/SERMC/GRC.
- (10) The Zonal/Genl.Secretary-AISC & STREA/AIOBCREA - GRC.
- (11) Sr.DEN/ASTE(TM)/ADEE(G)/GRC.

**Sub: Grant of financial assistance towards Education
from Staff Benefit Fund for the year 2020-21.**

Ref: This office letter of even number dated 03.11.2020.

Considering the present pandemic situation due to COVID-19, it has been decided by the competent authority that the following documents to be submitted towards grant of **Scholarship for Higher Technical/Professional education** from SBF for the financial year 2020-21 through Form No.1, 2 & 3 circulated vide this office letter mentioned under reference.

1. In case, any employee who is unable to collect the requisite Bonafide Certificate from the Institution where his/her ward is studying, an undertaking will be submitted along with the respective Form for grant of Technical Scholarship @Rs.18,000/- for Academic Year 2020-21 that **'Bonafide Certificate will be submitted as and when Institution will reopen.'**
2. Copy of vouchers will be accepted on self attestation by the employees.
3. The last date of submission of the application is extended upto 24.12.2020 for HQ Offices only. **No application will be entertained from the staff after 24.12.2020.**


26/11/2020
(Jaydip Sengupta)
Secretary/S. B. F. C.
&
Sr. Personnel Officer -HQ

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- (10) The Zonal/Genl.Secretary-AISC & STREA/AIOBCREA - GRC.
- (11) Sr.DEN/ASTE(TM)/ADEE(G)/GRC.

**Sub: Grant of financial assistance towards Medical Ground
from Staff Benefit Fund for the year 2020-21.**

Ref: This office letter of even number dated 03.11.2020.

It has been decided by the competent authority that the last date of submission of FORM No.4 for financial assistance towards Medical Ground is extended upto 24.12.2020 for HQ Offices only. **No application will be entertained from the staff after 24.12.2020.**



(Jaydip Sengupta)
Secretary/S. B. F. C.

&

Sr. Personnel Officer -HQ