

South Eastern Railway

Office of the DRM(P)KGP

Dated: 05-10-2020.

No: SER/P-KGP/Form16/FY 2019-2020

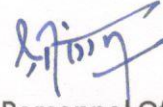
To,
All Branch Officers,
S.E.Railway,Kharagpur.

Sub: Form-16 for the FY- 2019-2020 (AY-2020-21)

As per practice every year manually signed Form-16 printed by personnel department and supplied to concern staff bill unit wise for their ready reference. But this year Form-16 digitally signed by the associated accounts and same has been available in RESS app which is easily downloaded and can be printed.

Due to Covid-19 pandemic it is not possible to generate the individual Form-16 and supplied to staff concern.

In view of the above all Branch Officers are requested to advice the concern staff working under their control to download RESS mobile app or in desktop for viewing and printing of Form-16 for the FY- 2019-20 (AY- 2020-21).



Sr.Divisional Personnel Officer,
S.E.Railway, Kharagpur.