



दक्षिण पूर्व रेलवे
SOUTH EASTERN RAILWAY
Office of the DRM (Comml.)
Kharagpur (खड़गपुर),

No. Com/G30/PH/MHNL

Date: 03.09.2020

To
The CPRO
South Eastern Railway.
Garden Reach,Kolkata-43

Sub:- Press notification for awarding the contract of Commission Agents at Mahendralal Nagar passenger halt in Santragachi- Bargachia – Amta section over Kharagpur Division.

It has been decided by the competent authority that appointment of fresh commission agent at Mahendralal Nagar passenger halt located between Munshirhat & Maju station Santragachi – Bargachia – Amta section over Kharagpur Division will be made through open tender. Therefore, applications are called for from the intending candidates of the locality adjacent to above mentioned two passenger halts for a period of five (05) years.

A draft notice is sent herewith in duplicate for arranging publication through daily leading newspapers of English, Bengali and Hindi languages.

Fund exists to meet the expenditure under the chargeable Head of Allocation No. A-923-21.

In view of above, you are requested to arrange for early releasing of press notification on this issue so that the division can complete the screening procedure on **06.10.2020** and let this office know the date of publication for record.

The above notification will be uploaded in website No. www.ser.indianrailways.gov.in .

[It may please be noted if leading of normal life/activities is restricted by any order of state authority on the date of dropping/date of opening of tender box, then it shall be suspended. Then date of dropping/opening the tender box shall be rescheduled on next usual working day.]

Sr.Divl.Comml.Manager
South Eastern Railway
Kharagpur

- ❖ Copy to : Sr. DSTE(Sig)/KGP for information please. He is requested to arrange for upload the Application Schedule/Notice in South Eastern Railway website (Containing in enclosed Pen drive).
- ❖ Copy to : SMR/BAC & Sec.CCI/CI for information and necessary action. They are advised to arrange to paste the copy of notification (copy enclosed) on station Notice Boards for wide publication to interested applicants of the locality.

Sr.Divl.Comml.Manager
South Eastern Railway
Kharagpur

Applications for awarding Commission agents at Mahendralal Nagar passenger halt in Santragachi- Bargachia – Amta section over Kharagpur Division.

Applications are invited from the interested candidates of the locality adjacent to the above mentioned four passenger halts for working as Commission Agent for 05 (five) years for selling tickets to Railway passengers on commission basis as per Railway rules. One applicant can apply for one halt only. The application should be submitted in plain paper as per following proforma addressing to:

To
The Sr.Divl.Comml.Manager,
South Eastern Railway,
Kharagpur

Photo duly
attested

Sub :- Award of contract for working as Commission Agent at _____
Passenger halt in Santragachi – Bargachia – Amta section.

1. Name (in capital letters) :
2. Father's Name :
3. Permanent Address :
4. Local Address :
5. Educational Qualifications :
6. Other Qualifications (if any) :
7. Nationality & Medical Certificate :
8. Religion :
9. Kilometer distance of the :
Residence from the Halt station
10. Whether SC or St or OBC or :
General
11. Financial capability :
12. Residential-cum-Character certificate :

Yours faithfully,

(Signature of the candidate)

N.B : All necessary documents should be attached with application. One applicant can apply for one passenger halt only.

Qualification/Eligibility criteria for participate in tender (application basis) for awarding commission agents at Mahendralal Nagar passenger halt in Santragachi- Bargachia – Amta section and following documents to be submitted alongwith application.

- 1) Residential-Cum-Character Certificate**:-A certificate from Civil Authority to verify whether the applicant is a permanent resident of adjacent locality of the above passenger halt and his character certificate.
- 2) Distance prove Certificate** :- A certificate from Civil Authority showing the distance of the residence of the candidate from the proposed halt stations should also be submitted along with voter I/card etc.
- 3) Educational Certificate**: - The applicant should be at least 10th standard pass and should have working knowledge of simple English so as to read the name of the station and value of the tickets etc.
- 4) Certificate in respect of the other antecedents**: - If any.
- 5) A Medical certificate**: - A medical certificate is showing that he/she is fit for active service and free from any communicable diseases.
- 6) The Certificate/Documents in respect of Financial capability** to work as Commission Agent.
- 7) S.C or S.T or O.B.C Certificate**.

The applicant will have to be present on the date of opening of the Applicant Box.

The successful Commission Agent will be entitled to get Commission as per rules in force. **A security deposit of RS.2000/-** will have to be deposited by the selected Commission Agent. In addition to that, he/she has also to deposit the approximate cost of the Railway articles supplied to the Agent to safeguard the interest of the Administration. The Agent will have to collect tickets in advance from the base station on cash payment. The **Appointment as Commission Agent is purely on contractual basis and no facilities viz absorption in Railway service, regularization of service, Bonus, Railway pass facilities etc., shall accrue to the Commission Agent.**

The application should be dropped in the Box kept in the office only of the undersigned **on or before 15.00 hrs. of 06.10.2020**. No application will be accepted if received through postal/courier service. The Application Box will be opened **on 06.10.2020 at 15.30 hrs** in presence of the applicants. Members of the selection Committee shall scrutinize and shortlist the eligible offers. Selection of the candidate will be by draw of lottery, drawn by any child if there is more than one suitable candidate.

The Railway Administration reserves the right to reject/cancel any or all applications without assigning any reason.

[It may please be noted if leading of normal life/activities is restricted by any order of state authority on the date of dropping/date of opening of tender box, then it shall be suspended. Then date of dropping/opening the tender box shall be rescheduled on next usual working day.]

**Sr.Divl.Comml.Manager
South Eastern Railway
Kharagpur**

This Notification is also available in website No. www.ser.indianrailways.gov.in



दक्षिण पूर्व रेलवे
SOUTH EASTERN RAILWAY
Office of the DRM (Comml.)
Kharagpur (खड़गपुर),

No. Com/G30/PH/MHNL

Date: 03.09.2020

Award of Commission agents at Mahendralal Nagar passenger halt (located between Munshirhat & Maju stations) in Santragachi- Bargachia – Amta section over Kharagpur Division.

On behalf of President of India Sr. Divisional Commercial Manager, South Eastern Railway, Kharagpur invites application for awarding of Commission Agents Mahendralal Nagar at passenger halt (located between Munshirhat & Maju stations) in Santragachi- Bargachia – Amta section over Kharagpur Division as per the following schedule.

Date of dropping : **10.00 Hrs to 15.00 Hrs of 06.10.2020.**

Date of Opening : At **15.30 Hrs. of 06.10.2020**

Venue : **Sr.Divl.Commercial Manager's Office/Kharagpur**

Eligibility criteria, location, format of application and other details are available at website www.ser.indianrailways.gov.in Any query pertaining to this tender may be obtained from Sr.Divl.Commercial Manager's Office, South Eastern Railway/ Kharagpur during working hours on any working day.

[It may please be noted if leading of normal life/activities is restricted by any order of state authority on the date of dropping/date of opening of tender box, then it shall be suspended. Then date of dropping/opening the tender box shall be rescheduled on next usual working day.]

Divisional Railway Manager (Commercial)
South Eastern Railway, Kharagpur
For & on behalf of President of India.