

दक्षिण पूर्व रेलवे / South Eastern Railway

मुख्यालय/ Headquarters Office
कार्मिकविभाग / Personnel Department
गार्डनरीच, कोलकाता - ७०००४३
Garden Reach, Kolkata - 700 043.

No: SER/P-HQ/E-ADMN/CPRO/PI

Dated: 04.08.2020

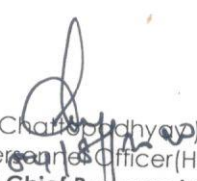
To
The CAO(Con)/COM/PCE/CME/CEE/CSTE/CSC-GRC
The CCM/COS/SDGM/CPO(A)-GRC & KOL
The CSTE(C)/CEE(C)/CMD-GRC
The FA & CAO(Admn.)/FA & CAO(Con)-GRC
The Secy. to GM/DGM(G)/DGM(Law)/Dy.Secy. to AGM-GRC
The CSO/Dy.CVO(T)-GRC
The CPRO/LO-GRC, Dy.CPO's/GRC
The Chairman -RRB/KOL
The Registrar-RCT/KOL
The SPOs/APOs-GRC & KOL, PS to PCPO/GRC
The DRM(P)/KGP/ADA/CKP/RNC.
The CWM/WPO-KGP(WS), Sr.DCM/APO(Stores)-KGP
The Principal-ZTC-Sini, APO/Sini.

Sub: General Selection for filling up of a vacancy of Publicity Inspector in PB Rs.5200-20200/- GP Rs.2800/- (Level 5) under the administrative control of CPRO/GRC.

Ref: This office notification of even no. dated 03.06.2020.

A notification for General Selection for filling up a vacancy of Publicity Inspector in PB Rs.5200-20200/- GP Rs.2800/- (Level 5) which was circulated vide No.SER/P-HQ/E-ADMN/CPRO/PI dated 03.06.2020 wherein last date was 03.07.2020 for inviting application from willing staff of all departments of Head quarters/Unit office of S.E.Railway which has now been extended upto 04.09.2020 for submission of application from the eligible willing staff to this office in one bunch duly scrutinised by controlling unit and certified by the concerned Personnel Branch with remarks "checked & found correct".

Other terms and conditions as laid down in the previous notification No. SER/P-HQ/E-ADMN/CPRO/PI dated 03.06.2020 remains unchanged.


(P.S.Chatterjee)
Asstt. Personnel Officer(HQ).
for Principal Chief Personnel Officer.

मुख्यालय/ Headquarters Office
कार्मिकविभाग / Personnel Department
गार्डनरीच, कोलकाता - 700043
Garden Reach, Kolkata - 700 043.

No: SER/P-HQ/E-ADMN/CPRO/PI

Dated: 03.06.2020

To
The CAO(Con)/COM/PCE/CME/CEE/CSTE/CSC-GRC
The CCM/COS/SDGM/CPO(A)-GRC & KOL
The CSTE(C)/CEE(C)/CMD-GRC
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The CWM/WPO-KGP(WS), Sr.DCM/APO(Stores)-KGP
The Principal-ZTC-Sini, APO/Sini.

Sub: General Selection for filling up of a vacancy of Publicity Inspector in PB
Rs.5200-20200/- GP Rs.2800/- (Level 5) under the administrative control
of CPRO/GRC.

With a view to fill up 01 (UR) vacancy of Publicity Inspector in PB Rs.5200-20200/- GP Rs.2800/- (Level 5), applications are invited from willing staff of all departments of Head quarters/Divisions/Unit office of S.E.Railway who fulfill the following terms and conditions as laid down in Estt.Srl. No.82/89 and Rly. Board's letter No.E(NG)1-96/PM 20/4 dated 03.01.97 :-

- 5 (Five) years regular service in Group-C category of any department as on 03.06.2020
- He/She should not be above 40 years of age as on 03.06.2020
- He/She must be a graduate.

Preference will be given to employees holding diploma in Public Relations/Journalism/ Advertising/Mass Communication from a recognized Institute/ University.

It may be noted that Financial upgradation under MACP cannot be counted as regular promotion.

Other terms and conditions :

- Only those who volunteer and send their application within the stipulated time will be considered for selection, subject to fulfilling the eligibility criteria as stated above.
- The general selection will consist of Written Test followed by Record of Service as per Para 219(j) of IREM Volume-I edition 2009. No viva voce will be held. No SPE/Vigilance/D&A case against selected candidate should be pending.
- In terms of S.E.Rly.'s Estt.Srl. Nos.73/2019,122/2019, the question paper will be 100% objective type. Duration of examination will be 90 minutes. 1/3rd of marks will be deducted for wrong answer. To ensure the authenticity of the answer, cutting, overwriting, erasing or alteration of any type in the answer will not be accepted. Zero marks will be given for answer having correction/over writing. There will be 110 questions. Out of which 10 questions(optional) will be on Rajbhasha. If the candidates answer more than 100, the first 100 attempted questions will count. Blue colour ball pen is to be used in examination & on OMR sheet.
- Willing staff, including the staff on deputation to other department and Railways having lien in any office of S.E. Railway, fulfilling the above conditions, should submit their applications in prescribed proforma - **Annexure-A** along with attested copies of certificates in support of their educational qualification to the concerned Personnel Branch. In those units not provided with Personnel Officers, application should be submitted to the head of the unit.
- Applications from the eligible willing staff on or **before 03.07.2020** should reach this office in one bunch in a cover addressed to the Asstt. Personnel Officer(HQ)/South Eastern Railway/Garden Reach/Kolkata-43. Applications received **after 03.07.2020** will not be entertained under any circumstances. Applications received to be scrutinised by controlling unit officer with remarks "**checked & found correct**".

03/07/2020

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7. Wide publicity should be given to the concerned staff of your end. Applications received beyond target date should not be entertained and the same should be disposed off at Division/Unit level and rejected on account of late receipt.
8. The applications in the prescribed proforma given by the willing staff who satisfy the prescribed conditions should be forwarded to this Office, duly certifying the correctness of the particulars in each and every application without fail. Such applications should be sent to this office **in a bunch by 03.07.2020**. In case no applications received **a NIL statement** may be sent. Advance copy of the application received without certifications of the correctness of the particulars will not be entertained. Applications that do not satisfy the prescribed conditions need not be forwarded and disposed off at the divisional/Unit level itself.
9. It may be please be noted that Cadre Controlling Officers/Heads of Units have no discretion to entertain any application beyond the date.
10. The application of the willing staff whose service cannot be spared in the event of their being selected **need not be forwarded**.
11. If the willing staff is undergoing penalty or is under suspension or any Departmental proceedings have been initiated for major penalty or any cases pending, the particulars of such employees should be advised with details along with the application.
11. **There will be no Supplementary Test in any circumstances.**
12. If any candidate is subsequently found ineligible for the above selection at any stage his/her candidature will be rejected without assigning any reason.

The applicants may visit website www.ser.indianrailways.gov.in for notification and application form.

Encl: As above (Annexure A))


(P.S. Chatterjee)
Asstt. Personnel Officer(HQ)
for Principal Chief Personnel Officer.

PROFORMA FOR THE SELECTION OF PUBLICITY INSPECTOR IN PB Rs.5200-20200/-
GP Rs.2800/- (LEVEL 5 in 7th PC) IN CPRO's OFFICE/GRC.

Passport size
Photograph to
Be affixed and
attested

1. Name in full(Block letters) :
2. Father's/Husband's Name :
3. Date of Birth :
4. Whether UR/SC/ST :
5. Designation, Scale of Pay & Grade Pay on regular measure :
6. HQ/Division/Unit/Department in which working :
7. Working under (Controlling Officer) :
8. Date of appointment, Category & Scale of Pay to which appointed(Vth/VI PC) : i)
: ii)
: iii)
9. Educational Qualification :
10. Diploma, if any, in Public Relations/Journalism/ Advertising/Mass Communication from a Recognised Institute/University. :
11. Date of promotions on regular measure in different grades since appointment. No scale/ grade pay earned by ACP/MACP should be mentioned. Only date & scale of pay/GP on regular measure to be mentioned. :
12. P.F. Account No. :
13. Whether undergoing any punishment(Major/ Minor) as on date :
14. Whether any Major/Minor proceeding pending as on date :
15. Contact Number : Rly. Mobile:

I hereby declare that the particulars furnished above are true & correct to the best of my knowledge and belief. I understand that in the event of particulars or information given herein being found false or incorrect, liable to be taken up under DAR, apart from my application being rejected

Date:
Place:

Signature of the employee

Forwarded to the Asstt. Personnel Officer(HQ)/GRC for necessary action please.

Particulars given by the employee in column Nos.1 to 14 have been verified with the Service Records and found to be correct.

Signature of the Controlling Officer

Name:
Desig:
Station & Date:

Office Seal:

Signature of the Personnel Officer

Application Accepted/Rejected
If rejected grounds of rejections:
(To be signed by competent authority)

Dr. M. S. S.