

SOUTH EASTERN RAILWAY

Office of the
Pr.Chief Personnel Officer,
Garden Reach, Kolkata-43.

Estt. Srl. No. 103/2019

RBE No. NIL

No. SER/P-HQ/Ruling/0/811

Dated : *dy.* 06.2019

To

All concerned

Sub: Policy on House Rent Allowance and Payment of HRA to the eligible staff

Ref: This office Estt. Srl. No. 75/2019

In terms of instructions contained in Estt. Srl. No. 75/2019, a policy on allotment of railway quarters and payment of HRA to eligible staff was under consideration in this office.

In view of the above, the matter has been examined at length and General Manager has approved the following for its implementation over S.E. Railway :

1. "List of essential /non-essential staff may be prepared first on zonal/divisional/unit basis.
2. The list of liveable and non-liveable quarters may be prepared for each quarter allotment unit.
3. Essential pool quarter, other pool quarter and general pool quarter may be prepared on the basis of (2) above.
4. Condemned quarters may be demolished as early as possible.
5. In case of non-essential category staff the condition of applying for Government accomodation and furnishing of 'No Accomodation Certificate' by employees to become eligible for HRA may be dispensed with as suggested by Railway Board."

In this connection, it is also stated that instructions contained in terms of Board's letters circulated under E.S. No. 64/2004, 132/2007, 186/2010 and 05/2018 may be kept in mind while dealing with such cases.

The matter has also been raised in the zonal PNM meeting with SERMC held on 20.03.2019.

Action taken report may be submitted to this office for kind perusal of PCPO.


(S.K. Pramanik)

Asstt. Personnel Officer(Court)
for Pr. Chief Personnel Officer