

SOUTH EASTERN RAILWAY

Office of the  
Pr.Chief Personnel Officer,  
Garden Reach, Kolkata-43.

Estt. Srl. No. 248/2018

RBE No.NIL

No. SER/P-HQ/Ruling/O/992

Dated : 28.12.2018

To  
All concerned

**Sub:- Mutual transfer involving employees working  
in two different grades.**

**Ref:- Estt. Srl. Nos. 158/17 & 147/18, 150/07 & 182/07.**

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Railway Board's letter no. E(NG)I-2018/TR/8 dated 26.10.2018 (RBE No. NIL) is  
forwarded for information, guidance and necessary action.

Encl: As above.



( S.K.Pramanik )  
Asstt. Personnel Officer (Court)  
for Pr.Chief Personnel Officer.



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GOVERNMENT OF INDIA  
MINISTRY OF RAILWAYS  
(RAILWAY BOARD)

RB-EP-443/18  
31/12/18

No. E(NG)I-2018/TR/8

New Delhi, dated 26.10.2018.

SER The General Managers (P),  
All Zonal Railways & Production Units,  
(As per standard list).

Sub: Mutual transfer involving employees working in two different grades.

In terms of para 310 of IREM Vol. I 1989 Edition, Railway Servants can seek mutual transfer in the corresponding cadre of two Divisions/Offices/Railways and retain the seniority of the junior employees in their respective new units. The procedure for mutual transfer have recently been further simplified vide

- (i) Board's letter No. E(NG)I-2017/TR/24 dated 22.09.2017 (RBE No. 131/2017) which delegates powers to Divisional Railway Managers in respect of mutual transfer; and
- 158/17
- (ii) Board's letter No. E(NG)I-2017/TR/19 dated 06.07.2018 (RBE No. 99/2018) which enabled employees working in Level-I (GP Rs.1800) belonging to any department/cadre to go on Mutual Exchange basis transfer with another employee working in Level-I (GP Rs.1800) irrespective of cadre.
- 147/18

2 With a view to further enable employees to seek Mutual Exchange Transfer and in view of clarifications sought by some Zonal Railways in this regard and the demand of both the Federations e.g. NFIR and AIRF, Board have considered the matter. It has been decided that Mutual Transfers may also be permitted between staff in two different grades but only in the recruitment grade of the cadre and not in intermediate grades.

3 Both the employees seeking mutual exchange shall have to give a written undertaking accepting reversion unconditionally and willingly in their own interest to the recruitment grade and bottom seniority in their respective new Unit in order to avoid future litigation. The expression mentioned in preceding lines, should necessarily be incorporated in the application submitted by the employee concerned. The "Note" below Para 2 (b) (iii) of Board's letter No. E(NG)I-2017/TR/24 dated 22.09.2017 as mentioned in para 1 above stands

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APOCR

for review  
circulated.

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4 Other terms and conditions for mutual exchange including community restrictions contained in Board's letters No. E(NG)I-2004/TR/16 dated 14.08.2007 & 22.10.2007 remain.

15/07

18/07

Please acknowledge receipt.

Hindi version will follow.

Prabhash Kumar  
26/10/18

(Prabhash Kumar)

EDE (N)

Railway Board