

South Eastern Railway

Office of the
Sr. Divl. Personnel Officer/Adra

No. SER/P-ADA/EC/CI/Selection/19

Dated 06.03.2019

To
The Sr. Divl. Commercial Manager,
South Eastern Railway,
Adra.

- Sub: Selection for promotion to the post of Commercial Inspector in Level-6 (7th PC) of Commercial Department.
Vacancy:- 08 (UR:-06, SC:-01 & ST:-01)
- Ref: i) Sr.DPO/ADA's Notification No. SER/P-ADA/EC/CI/Selection/17 dated 14.03.2017.
ii) Sr.DPO/ADA's letter No. SER/P-ADA/EC/CI/Sel/18 dated 14.03.2018.
iii) PCPO/GRC's letter No. SER/P-HQ/EC/732/1 dated 31.01.2019.

With the approval of the competent authority the selection proceeding for promotion to the post of Commercial Inspector in Level-6 (7th PC), notified vide this office letter, under reference (i) and the subsequent letter, under reference (ii), issued towards postponement of the same are hereby treated as cancelled.

However, the selection for the post of Commercial Inspector in Level-6 (7th PC) against 75% DPQ (General Selection) has now been decided to be held afresh from amongst the following categories of Commercial Department:

Eligible categories:- Sr. Commercial Clerk (Goods/Parcel/Booking) in Level-5 (7th PC) and Sr. Enquiry Clerk in Level-5 (7th PC) are entitled to apply for the said selection.
Vide RBE No. 28/2018, Sr. Commercial Clerk cadre and Enquiry-cum-Reservation Clerk (ECRC) cadre have been merged and designated as Sr. Commercial-cum-Reservation Clerk in Level-5 (7th PC) which is, as such, entitled to apply for the said selection.

Applications should be submitted within 28.03.2019 (last date) positively as per the enclosed format duly forwarded by the immediate Supervisors concerned to the office of Sr. DCM/Adra.

Sr. DCM/Adra is requested to send the collected options in a bunch to this office on 28.03.2019 positively for verification and certification of the service particulars by the respective Bill Sections for further course of action.

No option will be entertained after expiry of the target date, i.e., 28.03.2019 in any circumstance.

The above selection will be conducted from amongst the eligible optees according to the procedure communicated under CPO(Comml.)/KOL's Memo. No. P/H/3/COM/AVC/SRDI/RDI dated 17.03.2006.



P.T.O.

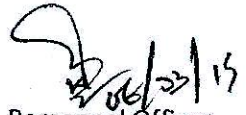
The proforma of the application is enclosed herewith and all the 12 columns of the proforma should be correctly fill-up and forwarded by the immediate Supervisor concerned (Annexure-A).

It should be made clear to all staff that incomplete application and application submitted by the candidate not fulfilling the necessary eligibility criteria will be rejected.

The Supervisors/Unit in charges should take proper step to avoid complaints of non receipt of information.

This may be given wide publicity amongst all eligible staff and also displayed in the Notice Board in each Station/Unit/Office so that all willing candidates may submit their applications in proper time.


This issues with the approval of competent authority.


Asstt. Personnel Officer,
for Sr. Divl. Personnel Officer/Adra

Dated 06.03.2019

No. Even

- Copy to:
1. All Supervising Units (Comml. & Optg. Deptt.)/Adra Divn.
 2. PS to DRM/Adra for kind information of DRM/Adra.
 3. OS/DRM Cell for up-loading in Rail-net Website/Adra. He is requested to relay the Notification through control message to all Units of Comml. Deptt. of Adra Divn.
 4. All CCIs/CIs of Comml. Deptt./Adra Divn.
 5. Ch. S&WI(HQ)/Adra, OS(Conf.)/Sr.DPO/Adra.
 6. Ch. OS(Comml.-Bill). She is advised to verify and certify the service particulars of the staff concerned from their Service Records.
 7. SERMC, SERMU, All India SC/ST Association and All India OBC Association.


Asstt. Personnel Officer,
for Sr. Divl. Personnel Officer/Adra

Proforma

To
The Sr.Divl.Personnel Officer
S.E.Railway/Adra.

Sub. Selection for the post of Comml. Inspector in Level-6(RSRP'16)
Vacancy = 08 (UR-06, SC-01 & ST-01)

Ref: Your circular No.SER/P-ADA/EC/CI/Selection/19, dtd.06.03.2019

In response to the above circular I am willing to appear at the selection for the post of Comml. Inspector(CI) in Level-6 (RSRP'16) of Commercial Department.

My bio-data is as under:-

- 1) Name (In block letters)
- 2) Father's name
- 3) Caste
- 4) Design & Stn.
- 5) Department
- 6) Date of birth
- 7) Date of appointment.
A) Capacity of appointment
- 8) Present Pay Level with GP.
- 9) Date of promotion in the present grade.
- 10) Education Qualification
- 11) Medical Classification
- 12) Bill Unit No.

Signature of the applicant

Date:

1. Forwarding of Supervisor with Seal
2. Countersigned by /ACM-Adra with Seal
3. Particulars are verified and found correct.
4. Signature of concerned Dealing Asst: Of Comml. Bill Section.

Countersigned by Ch.OS/Optg/Comml.Bill.