

No. SER/P-ADA/Ch. OS (P)/209/Deputation/Ex-cadre post/GRC Adra, Date: 17.09.2018

To
The All Branch Officers,
S. E .Railway, Adra Division.

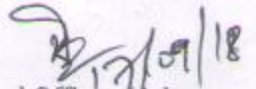
Sub : Induction of OS Vigilance office/GRC against an ex-cadre
on post ad-hoc measure.

Ref: CVO/S.E.Rly/GRC' letter No. GM/V/Staff cadre/278/10744
dtd. 04.09.2018.

Please visit web page www.ser.indianrailways.gov.in for CVO/S.E.Rly/GRC's letter
No. GM/V/Staff cadre/278/10744 dtd. 04.09.2018 along with a Proforma (in one page) which speaks
for itself.

You are requested to give wide publicity and the names of eligible willing staff in
prescribed format may please be forwarded to this office within 27.09.2018 positively for onward
transmission to Hd. Qrs.

In this regard Sr. DFM/ADA, Sr. DSC/ADA & AWM/ADA are requested to send the
options of the willing candidates under their control directly to the HQ after obtaining the approval
of the Divl. Competent authority.


Asstt. Personnel Officer/Adra.
Sr.Divl.Personnel Officer/ Adra.

Copy to : (i) OS to DRM Secretariat for information and upload the notification in Rly. Website.
Copy to : (ii) OS/Admn for wide publicity amongst the Staff of Personnel Branch.
(iii) NOTICE BOARD

10/9/18
DRM/R
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**South Eastern Railway
Vigilance Branch**



No.GM/V/Staff Cadre/27B / 10744

Dated : 04.09.2018

To
The CAO(Con),PCE,CEE,CSTE,CME,CMD,
COS, FA & CAO,PCPO, COM/GRC, CCM/Kolkata
S.E. Railway,Garden Reach ,
DRM/KGP, Adra, Ranchi, CKP
&
CWM/S.E.Railway,Kharagpur.

Sub : Induction of OS Vigilance Office /GRC against
an ex-cadre post on ad-hoc measure.

It has been decided to fill up following vacancies in the post
OS, Sr.Clerk and Jr Clerk in the Vigilance Branch/GRC.

- 1) Office Superintendent (Level -6 of 7th PC)= 02 posts
- 2) Sr.Clerk (Level-5 of 7th PC)= 01 post
- 3) Jr.Clerk (Level -2 of 7th PC)=01 post

Staff working in the same scale of pay is eligible for the above
post and should complete at least 02 years service on regular basis in their existing
grade/Post. The posting will be purely on ad-hoc basis and will not confer on the
incumbent any claim for seniority and to continue as such in future.

You are requested to give wide circulation amongst the staff
working under you so that willing staff may submit application in enclosed format &
while forwarding the applications the following aspect must be looked into:-

- 1) Integrity of staff.
- 2) Applicants having D & A cases either departmental or Vigilance or CBI/SPE are not
eligible.
- 3) The above post is ex-cadre post.
- 4) Candidates having knowledge of working in computer will be given preferences.

The selection will comprise of written test followed by a Viva-voce.

Applications of the eligible volunteers should be duly filled up in
the enclosed pro-forma and submit through proper channel duly forwarded by their
controlling officer to be sent to this office by 03.10.18. It may be ensured that the
applications are forwarded to this office before/within the due date.

A wide circulation of this notice may please be made.

Encl: as above

S. Chattara
(S.Chattara)

Vigilance Officer/Personnel
for Chief Vigilance Officer/S.E.Rly/GRC

(S.DPO)
Aut of H.O.

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07/11/18

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Ch. O. S. C.

Format for application for the post of O.S. (Ex-cadre) in scale
Level -6 of 7th PC , Sr.Clerk (Ex-cadre)level-5 of 7th PC &
Jr Clerk (ex-cadre) level 2 of 7th PC

I do hereby apply for the Ex-cadre post of OS of Level-6(7th PC),Sr.Clerk (Ex-cadre) of level 5 (7th PC)& Jr Clerk (ex-cadre)level-2 (7th PC). My Bio-data are produced below:- (Strike out which is not applicable)

- 1) Name :
- 2) Father's name :
- 3)(a)Date of birth : (b) PF/NPS No.:
- 4) Date of appointment :
- 5)(a) Present designation:
(b) Present office of posting.
(c) whether his promotion is a regular promotion or an ad-hoc promotion :
(d) Present basic pay and grade pay:
- 6) Date of joining this grade (Present):
- 7) Educational qualification :
- 8) Description of post held :
- 9) Working experience in Vigilance related D& A case if any.
- 10) Area of knowledge in computer, if any:

Signature of the candidate.

For Office use at Divisional Office/HQ office etc.

- 1) Whether involved any current Vigilance , SPE/DAR case if any please furnished details :
- 2) Whether any penalty has been imposed in the past as a result of Vigilance case, if yes please mentioned details of the penalty and period.

Certified that the above particulars are correct as per record and hence forwarded for consideration.

Signature of controlling officer/
concerned personnel officer