

NOTIFICATION

To
The Sr. Divisional Operation Manager/Adra
&
All concerned Supervising Units
S.E.Railway/Adra division.

Sub: Selection to the post of Safety Counselor (Traffic) Ex-Cadre post in
GP.Rs.4600/-/Level-7 of 7th CPC of Operating Department.

It is proposed to fill up one (01-UR) post of Safety Counselor (Traffic) Ex-Cadre tenure post in GP Rs. 4600/- (Level-7) of Operating Department by calling options from volunteers amongst eligible serving employees fulfilling the following service conditions:-

Eligibility Criteria:-

- The staff of Optg.Deptt working in the equivalent grade of safety counselor (GP.Rs.4600/-/Level-7) i.e. S.S, CHC, with total service of 7(seven) years or more.
- SMRs/Controllers in GP.Rs.4200/-(Level-6)with total service of 7(seven) years or more and having service of 02(two) years in this grade will also be considered only if suitable employees are not available as per requirement from the equivalent grade.
- The candidates should have adequate educational background (preferably graduation) and practical experience and special aptitude for safety counseling works.

Terms & Conditions:-

- Employees who are working in Ex-Cadre post as on date of notification are not eligible to volunteer to the above post.
- Howeyer, Employees who are working as Safety Counselor in exigency of work for short period with specified Conditions are liable to volunteer for this post.
- Tenure of the post of Safety Counselor is 4(four) years, maximum period of 5(five) years (4+1) keeping of the administrative requirement.
- Selection comprises of written examination test as per guide line circulated vide SER.Estt.Srl.No.154/06 & 44/2009 and perusal of service record.
- Eligible employees having proper understanding of human nature and flair for counseling work may apply.
- Eligible employees may apply for the above post in the prescribed proforma enclosed.
- The exact venue and time of examination to the eligible candidates will be intimated separately. However, it should be advised to the volunteering staff to keep themselves in readiness to appear for written examination. There will be no supplementary examination to the absentees in the main examination since the selection is by calling volunteers.
- The panel will be formed strictly on merit basis as per Estt.Srl.No.132/2009 and there shall be no relaxation for SC/ST candidates as the post is of Safety category.

At any stage of selection if any staff candidature is found to be defective or not as per extent rules, his candidature will be cancelled thereof. Thus mere calling or being eligible provisionally for the selection does not confer them for such promotion.

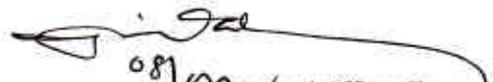
All the Supervisors concerned of Optg. Deptt. should give wide publicity in the notice board of this notification amongst the staff concerned including those who are on Leave/Sick/Deputation outside of Adra Division and collect the applications and sent to Sr.DOM's/Adra, on or before **05.03.2018**.

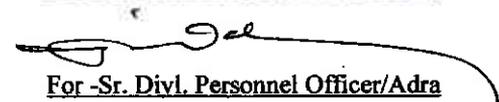
Application duly filled in all respect and forwarded by concerned supervisor should reach this office (Sr.DPO's Office/Adra) in a bunch on or before **08.03.2018**. No application will be entertained after this date.

Encl. Proforma.

Copy to:-¹ Ch.OS (Conf. Cell) for information and necessary action.

2. OS to DRM/Adra - for upload the Rly-web-site please.


Asstt. Personnel Officer-II
For- Sr. Divl. Personnel Officer/Adra


For -Sr. Divl. Personnel Officer/Adra

PROFORMA OF OPTIONS

To
The Divl. Personnel Officer,
S.E.Railway/Adra

Sub: - Selection to the post of Safety Counselor (Traffic) Ex-Cadre Post in GP
Rs. 4600/- Level-7 in Operating Department.

Ref: - Your office letter no- SER/P-ADA/ET/210/14/Safety Counselor (Optyg.)/18
Adra, dt.08.02.2018

In response to your above quoted letter, I beg to offer myself as a candidate for the said post. My service particulars are as under:-

1. Name of the employee(in Block letter) :
2. Design./Station :
3. P.F.Number :
4. Present GP & Level & Pay(Financial up gradation under MACPs, if any, should not be taken for this purpose) :
5. Date of Birth :
6. Date of Appointment :
7. Date of entry to the present scale on regular basis :
8. Educational Qualification :
 - a) Academic :
 - b) Technical :
9. Community(whether UR/SC/ST) :
10. Details of Ex-cadre post in which provisionally worked :

I hereby declare that the above information is true to best of my knowledge and belief. In case any information is found to be false I am aware that my candidature will be terminated and I am liable to be taken under D&A Rules 1968. I will not refuse for the post of SAFETY COUNSELOR selected and I will work for a minimum period of 03 years. I abide to the conditions stipulated in notification dated 16.01.2018.

Date:-

Station:-

Yours faithfully,

Forwarding to Controlling Officer (Sr. DOM/Adra)

Date

Signature of the immediate Supervisor with Stamp

Verified and countersigned and forwarded to
Personnel Branch

Date

Signature of the Controlling Officer