

**SOUTH EASTERN RAILWAY**


Headquarters' office:  
Personnel Department  
11, Garden Reach  
Road, Kolkata - 700043

Office Order No. 12/2018

Dated: 18.01.2018

The following orders are issued with the approval of the General Manager:

Shri Kamal Baitha , CE ( Con/South)/GRC will look after the duties of the post of CAO (Con)/GRC in addition to his own for the period from 19.01.2018 to 04.02.2018 vice Shri Sanjeev Mittal ( HAG/IRSE) who, will be away from Headquarter for undergoing treatment at Dr. BAM Hospital/Byculla/Mumbai from the evening of 19.01.2018 to evening of 04.02.2018.

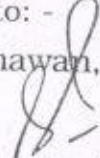
  
( Shreerangam Haritash )  
Dy.Chief Personnel Officer (Gaz.)  
for Pr.Chief Personnel Officer.

No: SER/P-HQ/E-GAZ/2262

Dated: 18.01.2018

Copy forwarded for information and necessary action to: -

1. Secretary, Ministry of Railways, Railway Board, Rail Bhawan, New Delhi-1.

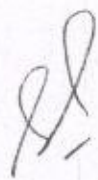
  
( Shreerangam Haritash )  
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for Pr.Chief Personnel Officer.

No: SER/P-HQ/E-GAZ/2262

Dated: 18.01.2018

Copy forwarded for information and necessary action to:

1. Secy to GM/Dy. Secy to AGM/PS to CAO(Con)/Secy. to PCE-GRC
2. PCPO/SPO(Bills)/APO(Co-ord.)/SPO( Con.)-GRC.
3. SDGM/SER; CVO(G)-GRC.
4. FA&CAO(E:GA)/FA&CAO(PF)/FA&CAO(Con)-GRC.
5. ADGM/Dy.Secy.(Conf)/AS(PG)-GRC
6. Officers concerned.
7. P/File.

  
for Chief Personnel Officer.