

South Eastern Railway

No. SER/P-ADA/Ch.OS(P)/409/Optional Transfer/Safety Counsellor/17

Adra, Dt.28.08.2017

To  
The Sr.DOM, Sr.DEE (OP), Sr.DEN (Co),  
Sr.DME & Sr.DSTE/ Adra.

Sub: Filling up of the post of Safety Counsellor (Traffic), Elect, Engg, Mech & Signal under Safety Organisation/ GRC in PB Rs.9300-34800/- with grade pay Rs.4600/-, Level-7 (in 7<sup>th</sup> PC) (Ex-cadre).

Ref: APO (T)/ GRC's letter No.SER/P-HQ/ET/210/Safety Counsellor/2017 Dtd.16.8.2017.

Please visit web page [www.ser.indianrailways.gov.in](http://www.ser.indianrailways.gov.in) for APO(T)/GRC's letter No. SER/P-HQ/ET/210/Safety Counsellor/2017 Dtd.16.8.2017 along with a proforma for application under reference above, which speaks for itself.

You are requested to give wide publicity and the names of eligible willing staff in prescribed format may please be forwarded to this office on or before **11.9.2017** positively for onward transmission to Hd.Qrs.

Asstt. Personnel Officer/ Adra  
For Sr. Divl. Personnel Officer/ Adra

Copy to: OS to DRM Secretariat for information and upload the notification in Rly. Website.

R  
24/8/17  
at 17.40 hrs.

**MOST URGENT**



SOUTH EASTERN RAILWAY

Head Quarter's office  
11 Garden Reach,  
Kolkata-700043

No. SER/P-HQ/ET/210/Safety Counsellor/2017

Dated: 16.08.2017

To  
The Sr. Divisional Personnel Officer,  
S.E. Railway,  
ADA, CKP, KGP & RNC

Sub:- Filling up of the post of **Safety Counsellor (Traffic), Elec, Engg, Mech & Signal** under Safety Organisation/ GRC in PB Rs.9300-34800/- with grade pay Rs.4600/-, Level-7(in 7<sup>th</sup> PC)(Ex-cadre).

Application are invited in the prescribed proforma for the following post of "Safety Counsellor" in various categories for filling up of the posts in Safety Organisation of HQ's Office under CSO/GRC.

Details of category, No. of post, PB, Eligibility etc. are given below:-

Srl. No.	Category	No. of post	PB, GP/Level	Eligibility
1)	Safety Counsellor (Traffic)	01	PB Rs,9300-34800/- GP Rs.4600/- Level - 7 in 7 <sup>th</sup> PC	Ch.DTI/SMR/YM in identical scale with Computer knowledge
2)	Safety Councillor (Elec)	02	-do-	❖ CLI of GP Rs.4600/- having knowledge of Computer OR ❖ LP of Passenger or Mail Exp. Trains having at least 05 (Five) years experience within GP Rs.4200/- with Computer knowledge.
3)	Safety Counsellor (Engineering)	01	-do-	SSE(P.Way) in identical scale with Computer knowledge.
4)	Safety Counsellor (Mech)	01	-do-	SSE(Mech.) in identical scale with Computer knowledge.
5)	Safety Counsellor (Signal)	01	-do-	SSE(Signal.) in identical scale with Computer knowledge.

S. Chandra  
16/8/17

Contd...p/2

Sr. DPO  
24/8/17  
OS/P

Applicants having adequate educational background (**minimum Graduate/Degree in tech./Educational qualifications as applicable against Direct Recruitment Quota**) in relevant category , **practical experience and special aptitude for safety works** should apply in the prescribed proforma enclosed herewith as Annexure-I. Full care should be taken while filling up the application proforma. Incomplete application will be rejected . Application duly filled in and signed by the candidate should be endorsed by the controlling officer before forwarding the same to the divisional personnel branch . Divisional personnel branch should certify service particulars of the staff . **Without certification no application will be entertained.**

The post of Safety Counsellor/GRC is an **Ex-cadre post** and the **tenure is normally 3 to 5 years.** The **lien** of the selected candidate will be maintained in the division. The selected candidate may be repatriated to his parent organisation before completion of the prescribed tenure if not required by the Safety Organisation..

**MODE OF SELECTION:-** Candidates will be selected through **written test, APAR of last 03(Three) years** and **scrutiny of Service Records.** There will be no scope for the supplementary aptitude test. Applicants may visit website **www.ser.Indianrailways.gov.in** for application and proforma.

It is, therefore requested to arrange to make **wide publicity** amongst eligible staff of the divisions and **complete application** proforma duly forwarded by the **Controlling Officer** should be verified and certified by the Personnel Branch and forwarded to the undersigned in a bunch(in case of more than one application) **latest by 18.09.2017.** If any candidate is subsequently found ineligible for the above selection at any stage his/her candidate will be rejected without accordingly any reasons.

Encl: Annexure-I (reversed side)

*S. Chaudhuri*  
16/8/17

(S. Chaudhuri)  
Asstt. Personnel Officer(T)  
for **Chief Personnel Officer**

No. SER/P-HQ/ET/210/Safety Counsellor/2017

Dated: 16.08.2017

Copy forwarded for information to

- 1) PCE/GRC
- 2) CME/GRC
- 3) CEE/GRC
- 4) C.S.T.E./GRC
- 5) CSO/GRC in reference to his note dt. 27.06.17
- 6) Principal/Z.R.T.I./SINI
- 7) Principal/ELTC/TATA

*S. Chaudhuri*  
16/8/17

for **Chief Personnel Officer**

**PROFORMA OF APPLICATION FOR THE POST OF SAFETY COUNSELLOR OF  
OPTG, ELEC, ENGG, MECH & SIGNAL UNDER SAFETY ORGANISATION OF  
GARDEN REACH HEAD QUARTERS OFFICE**

To  
The Asstt. Personnel Officer(Traffic),  
S.E.Railway, Garden Reach,  
Kolkata-43

Name(in Block letter)			
Present Designation (mentioned if adhoc)			
Station/Division			
P.F. No.			
Pay Band and Grade Pay			
Date of Birth			
Date of appointment	a)	To Rly. Service	
	b)	to the present post.	
Educational and technical qualification			
Details of Computer knowledge			
Brief particulars of safety related works			
Railway telephone No.		Mob.No.	
E-mail D			
Reason for applying for the post			
List of Enclosures if any		1	
		2	

I declare that the particulars furnished above are correct and true to the best of my knowledge.

Date & station: \_\_\_\_\_

(For official use only)

Particulars of the applicants have been checked and found correct.

\_\_\_\_\_  
Signature of the Controlling officer)

\_\_\_\_\_  
(Signature of Personnel Officer)

*Scanner*  
16/8/17