

S.E.Railway

No. : SER/P-ADA/ET/210/14/SM(15%LDCE)

Adra, Date : 24.05.2017

To  
The Sr. DOM/Adra, Sr.DCM/Adra  
&  
All supervising units (Optg. & Comml. Deptt.)  
S.E.Railway/Adra

Sub : Selection for promotion to the post of SM(merged ASM + SM) in Grade  
Pay `4200/- (Level-6 in 7th CPC) against 15% LDCE Quota.

No. of vacancies – 13 (UR-07, SC- 04, ST- 02)  
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It has been decided by the competent authority to hold selection for the post of SM  
(merged ASM + SM) in GP ` 4200/- (Level-6 in 7th CPC ) against 15% LDCE to form a panel of  
13 candidates (UR-07, SC- 04, ST-02).

The selection shall consist of written test followed by scrutiny of SRs/APARs and  
Aptitude test and the panel will be formed in order of merit in terms of Estt. Srl. No. 132/09.

**Zone of consideration & eligibility criteria :**

Group-C & D staff (GP ` 1800/- Level-1 to GP ` 2800/- Level -5) i.e. below the grade of  
SM (Level-6) of Operating & Commercial department with an upper age limit of 45 years (50  
years in the case of SC/ST ) and qualification of graduation subject to the condition that Group  
'D' staff (GP ` 1800/- Level-1) have rendered a minimum of 05 years regular service.

- a) The candidates should possess the medical standard of A2 (Aye Two).
- b) Medical decategorised staff should not apply for the post of SM, if not fit in A2 (Aye Two)  
Category.
- c) The Controlling Officers/unit supervisors while forwarding the application through  
covering letter should ensure that particulars given by the candidates are verified and  
found correct.
- d) If any discrepancy is found at any stage in regard to the eligibility of applicant, his/her  
candidature is liable to be cancelled forthwith without intimation.

Options are therefore, called from Group-C & D staff of Operating & Commercial  
department who satisfy the above eligibility conditions. Applications should be filled in prescribed  
format (enclosed) and sent to this office in a bunch through the respective controlling officers by  
10.06.2017 positively. **No application will be entertained after the target date (10.06.17) in  
any circumstances. Each and Every column of the proforma should be correctly filled up.  
Incomplete application will be rejected.**

**The qualifying marks should be 60% which will equally apply to reserved  
community candidates as the post of SM is a safety category post.**

There will be no Viva-Voce test and no supplementary written test for LDCE.

The notification should be given wide publicity among the staff of Operating &  
Commercial department and also displayed in the Notice Board in each station/unit office.

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Service particulars should be verified by the respective bill compiling in-charges and be submitted to Operating (General) section within 07 (seven) days.

Encl : Proforma of the application.

*V. K. B. S. M. S.*  
for-Sr. Divl. Personnel Officer  
S.E.Railway/Adra

Copy forwarded for information and necessary action to :

Ch.DTI (M)/Adra, and all DTIs of Operating department, S & WI of Personnel Branch, CTIs & CIs of Commercial department for necessary information and circulation among the staff.

SERMC, SERMU, AISC & ST Association & AIOBC Association.

Ch.OS/Optg.(Bill) and Comml.(Bill) of Personnel Branch –She is advised to verify the particulars of the staff from their SRs maintained in her section and certify within the target date. Every care should be taken to verify the service particulars correctly to avoid further complications.

OS to DRM (Sri S.Chattopadhyay) – He will please upload the notification in the Rail-net website.

*V. K. B. S. M. S.*  
for - Sr. Divl. Personnel Officer  
S.E.Railway/Adra

S.E.Railway

To  
The Sr. Divl. Personnel Officer  
S.E.Railway / Adra

Sub : Selection for the post of SM (merged ASM + SM) in Grade Pay ` 4200/-(Level-6)  
against 15% LDCE Quota.

Ref : Your Notification No. SER/P-ADA/ET/210/14/SM(15%LDCE) dtd : 23.05.2017.

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In reference to the above notification, I beg to offer myself as a candidate for the said selection.

My service particulars are as under :-

- 1) Name (Blosk letters) :
- 2) Design / Station / Bill Unit No. :
- 3) Department :
- 4) Supervisor In-Charge :
- 5) Date of Birth :
- 6) Date of Appointment :
- 7) Date of regular Promotion in :  
GP ` 1900/- :  
GP ` 2400/- :  
GP ` 2800/- :
- 8) Educational Qualification :  
as per service record :  
(Enclosed Xerox copy of certificate) :
- 9) Caste : UR/OBC/SC/ST :
- 10) Medical classification :

Forwarded by the Supervisor

Signature of the applicant

Service-particulars to be checked  
and certified by the Bill Section.

Signature of Ch.OS/Optg.(Bill) &  
Comml.(Bill)/Section

*AK*  
*24/05/17*