

<b>1.0 a – Commercial Notification of Private Sidings</b> (Greenfield projects) (When consultant is engaged)			
<b>Sl. No.</b>	<b>Service</b>	<b>Time limit</b>	<b>Single Window Agency</b> (to be contacted for progress/ non-compliance)
1.1	<b>Commercial Notification of new Private Sidings</b>	7 days from receipt of the Administrative Approval of COM and confirmation of distance/Siding Charge from Engineering/Accounts Branch	CCMFM (ccmps@ser.railnet.gov.in)

<b>1.0 b –Private Freight Terminal (Brown Field)</b>			
<b>Sl. No.</b>	<b>Service</b>	<b>Time limit</b>	<b>Single Window Agency</b> (to be contacted for progress/ non-compliance)
1.1	DPR approval	One month from date of receipt	ctpm@ser.railnet.gov.in
1.2	Engg. Drawing approval	One month from date of DPR approval	cpde@ser.railnet.gov.in
1.3	Completion Drawing	After approval of ESP	All officers involved in ESP approval
1.4	Administrative approval for commissioning	Within Completion time limit of 1 (One) year after final approval of CTPM	com@ser.railnet.gov.in
1.5	Commercial Notification	7 days from receipt of the Administrative Approval of COM	ccmps@ser.railnet.gov.in

**1.0 c –Private Freight Terminal (Green Field)**

<b>Sl. No.</b>	<b>Service</b>	<b>Time limit</b>	<b>Single Window Agency (to be contacted for progress/ non-compliance)</b>
1.1	DPR approval	One month from date of receipt	ctpm@ser.railnet.gov.in
1.2	Engg. Drawing approval	One month from date of DPR approval	cpde@ser.railnet.gov.in
1.3	Completion Drawing	After approval of ESP	All officers involved in ESP approval
1.4	Administrative approval for commissioning	Within Completion time limit of 3 (One) year after final approval of CTPM	com@ser.railnet.gov.in
1.5	Commercial Notification	7 days from receipt of the Administrative Approval of COM	ccmps@ser.railnet.gov.in