

South Eastern Railway

No.SER/P-ADA/ET/210/14/STGM.Gr.II/ DPQ.

Adra, dtd.10.08.2016.

To
The Sr.DOM/Adra
&
Unit Supervisors concerned
S.E.Railway/Adra.

Sub: Selection for promotion to the post of STGM.Gr.II/DPQ in PB. & GP.
.5200-20200/- & .2400/- No of vacancies-15(UR-07, SC-07, ST-01).

Ref: This Office letter No. SER/P-ADA/ET/210/14/ STGM.Gr.II/01 dt.28.08.15
and No. SER/P-ADA/ET/210/14/ STGM.Gr.II/01 dt.02.05.16.

The written test as a part of the selection process in connection with the above will be held on **14.08.16(Sunday) at 10.30 hrs. at S.E.Railway,Girls' H.S.School/Adra.**

The eligible candidates as listed under this office letter No. SER/P-ADA/ET/210/14/ STGM.Gr.II/01 dt.02.05.16(List enclosed) should be directed to **S.E.Railway,Girls H.S.School/Adra** to appear at the written test on scheduled date, time and venue with proper identification memo and necessary duty pass for to and fro journey, where necessary.

If anyone is sick or on leave, he/she should be informed at his/her home address/last known address.

In case anyone fails to appear in the written test, the reason for absence should invariably be communicated to this office by **14.08.2016.**

It should be impressed upon the staff concerned that no supplementary test will be held for absentees unless the absence is covered by valid reason.

(K.C.Hembram)
Asstt.Personnel Officer-I
For-Sr.Divl.Personnel Officer/ADRA

No.Even.

Adra, dtd.10.08.2016.

Copy to – 1. Ch.DTI (M) /ADA- He will please ensure proper information being served to all eligible staff.

2. Copy to –OS to ADRM/Adra – he will please up-load the letter in Rly-web-site.

3. Steno to Sr.DOM/Adra- He will please get the Working reports of the last 03 years of the candidates as per enclosed list ready and handover the same to the Ch.OS/Conf.cell as and when asked for.

4. Ch.OS.Optg.Bill – She will please get the S/Sheets of the candidates as per the enclosed list up to date so that the same may be handed over to OS/Confdt Cell as and when necessary.

Asstt.Personnel Officer-I
For-Sr.Divl.Personnel Officer/ADRA
10/8/16