



NOTIFICATION FOR APPOINTMENT OF JANSADHARAN TICKET BOOKING SEWAK (JTBS) AT 33 'A', 'B', 'D' & 'E' CATEGORY STATIONS OVER CHAKRADHARPUR DIVISION OF SOUTH EASTERN RAILWAY.

Notification No.Comml.82/JTBS/CKP Divn./33 stns./16

Date: 21.06.2016.

Sr. Divisional Commercial Manager, S.E.Railway Chakradharpur on behalf of the President of India, invites applications for appointment of Jansadharan Ticket Booking Sewak (JTBS) at 33 'A', 'B', 'D' & 'E' category stations over Chakradharpur Division of South Eastern Railway for issuing computerized unreserved tickets through computerized Unreserved Ticketing System (UTS).

Interested persons fulfilling the eligibility criteria may apply in the in the prescribed format and drop the application in the sealed cover along with requisite papers into the box kept in the office of the Sr. Divisional Commercial Manager, South Eastern Railway, Chakradharpur, West Singhbhum, Jharkhand – 833102.

The details of the scheme, along with application form, criteria, eligibility, terms and conditions are placed in the official website of South Eastern Railway www.ser.indianrailways.gov.in. Applicants should download the application forms along with terms and conditions from the website.

The application along with all the prescribed and relevant documents in a sealed cover may be dropped in the sealed Box kept in the office of The Sr. Divisional Commercial Manager, South Eastern Railway, Chakradharpur from 10.00 am to 13.00 am on 03.08.2016. The sealed cover should be super scribed as "Application for appointment of Jansadharan Ticket Booking Sewak (JTBS) at (Jharsuguda, Chakradharpur, Rajkharsawan, Sini, Chaibasa, Adityapur, Gamharia, Manoharpur, Rajgangpur, Bamra, Kandra, Mahalimarup, Barbil, Goikera, Sonua, Garposh, Barabamboo, Bagdehi, Barajamda, Panposh, Dangoaposi, Jhinkpani, Kalunga, Noamundi, Nuagaon, Bondamunda, Kansbahal, Gua, Bisra, Birmitrapur, Jaroli, Banspani and Deojar) over Chakradharpur Division of South Eastern Railway".

The sealed applications shall be opened on 03.08.2016 at 15.30 hrs.

The applicant sent through postal service or any other means shall not be entertained. The application should be as per format.

In case the office is closed due to unprecedented reason, the application will be dropped on the next working day between 10.00 hrs to 13.00 hrs and applications shall be opened at 15.30 hrs.

Railway reserve its right to either cancel the application/contract or reject any or all the application/contract without assigning any reason thereof.

**Sr. Divisional Commercial Manager
South Eastern Railway, Chakradharpur**

APPLICATION FORM

Application for appointment of Jansadharan Ticket Booking Sewak (JTBS) at (Jharsuguda, Chakradharpur, Rajkharsawan, Sini, Chaibasa, Adityapur, Gamharia, Manoharpur, Rajgangpur, Bamra, Kandra, Mahalimarup, Barbil, Goikera, Sonua, Garposh, Barabamboo, Bagdehi, Barajamda, Panposh, Dangoaposi, Jhinkpani, Kalunga, Noamundi, Nuagaon, Bondamunda, Kansbahal, Gua, Bisra, Birmitrapur, Jaroli, Banspani and Deojhar) over Chakradharpur Division of South Eastern Railway

(Please fill the application in BOLD letters)

Please affix your latest passport size photo.

1	Name of the applicant with Surname	
2	Father's / Husband Name	
3	Sex (M/F)	
4	Date of Birth (with proof)	
5	Educational Qualification (with attested copies of certificates)	
6	Whether applied against any reserved category? (If "Yes", attach relevant document).	(Yes/No). If "Yes", Mention category.....
7	Residential Address with PIN code (proof of residence to be enclosed)	
8	Business address (JTBS Premises).	
9	Phone No. (Attach proof of phone)	
10	Name of station and location applied for	
11	Distance of JTBS from serving station	
12	Whether the JTBS premises are owned or on hire/lease (supporting documents to be attached) and its area with dimensions.	
13	Whether the premises is easily accessible to the public (Sketch of location with land marks to be enclosed)	
14	Experience in similar type of business (Relevant documents to be attached)	
15	Details of character certificate issued by District Magistrate/Block Development Officer/Tehsildar (Attested copy to be enclosed).	
16	PAN Card No./Aadhaar Card No. (copy of document enclosed)	

DECLARATION

1. I hereby undertake that in the event of detection of any false or inaccurate information given above at any stage and in any respect, the application/license shall be liable to be rejected/cancelled without assigning any reason thereof.
2. I shall abide by all terms and conditions of Jansadharan Ticket Booking Sewak Scheme prescribed from time to time.
3. I declare that in case of inability to operate JTBS, after appointment, the Bank Guarantee as well as Security Deposit deposited by me will be forfeited by Railway.

Total No. of enclosures.....

Date:
Place:

(Signature of the Applicant)
Name:
Address:

Note: All enclosed supporting documents should be duly attested by a Gazetted Officer or Notary Public.

GENERAL CONDITIONS

1. Location details for Appointment of JTBS:

Sl. No.	Stn.	Catg.	Monthly ave. pass.	Reservation	Sl. No.	Stn.	Catg.	Monthly ave. pass.	Reservation
1	JSG	A	164426	ST	18	BEH	E	13081	GN
2	CKP	B	165184	GN	19	BJMD	D	7897	SC
3	RKSN	D	69803	SC	20	PPO	E	11632	GN-PH
4	SINI	D	54387	GN	21	DPS	E	5774	OBC-FF
5	CBSA	D	42805	OBC	22	JNK	E	5504	GN
6	ADTP	D	55214	GN	23	KLG	D	6439	ST
7	GMH	E	43372	Minority	24	NOMD	D	4523	GN
8	MOU	D	45983	GN	25	NXN	E	5326	Minority
9	GP	D	44259	ST	26	BNDM	D	4646	GN
10	BMB	D	36248	GN	27	KXN	E	4254	OBC
11	KND	E	30389	SC	28	GX	E	2754	GN
12	MMV	E	37169	GN	29	BZR	E	3497	OBC
13	BBN	D	13282	OBC	30	BRMP	E	1359	GN
14	GOL	E	22891	GN-PH	31	JRLI	E	2215	OBC
15	SWR	E	16719	Minority	32	BSPX	E	2215	GN
16	GPH	E	14714	GN	33	DJHR	E	261	OBC
17	BRM	E	15672	ST					

Abbreviation:

GN-General, GN (PH) – General Physically Challenged, SC – Scheduled Castes, ST – Scheduled Tribes, OBC – Other Backward Castes, FF – Freedom Fighter, Women – Women including War Widows and Widows and Widows of Railway Employee, PH – Physically and Mentally challenged persons, Minorities – Muslim, Christians, Sikhs, Buddhists Zoroastrians (Parsis).

2. Eligibility:

- a. Applicant should not be under 18 years of AGE AND SHOULD BE AT LEAST Matric pass or equivalent. However, educational qualification can be relaxed by DCM/Sr. DCM if there is no applicant otherwise available.
- b. Applicant should produce a character certificate from District Magistrate/Addl. District Magistrate/Sub District Magistrate/lock Development Officer or Tehsildar. However, before appointment as JTBS, the applicant will also have to produce a certificate from the police station serving his/her locality that no criminal case is pending against him/her.
- c. Applicant with a telephone connection in his office or residence will be preferred.
- d. Applicant should be residing in the municipal limits of the city/district in which JTBS is being appointed.
- e. Applicant should be prepared to give Rs 5000/- refundable security deposit & Rs 20000/- Bank guarantee to the Railway. On completion/termination of contract pending dues will be adjusted from the Security Deposit and Balance refunded to JTBS.
- f. In case, the JTBS operator expresses inability to operate JTBS, after appointment as JTBS operator by Zonal Railway, the bank guarantee as well as the security made by the JTBS operator will be forfeited. A declaration to this effect should be obtained from the applicant when he/she applies for JTBS.

3. Procedure:

- a. JTBS will be given one UTS terminal for which all the costs initial as well as recurring including equipments & channels would have to be borne by JTBS.
- b. JTBS will collect Re 1/- per passenger as Commission from the passengers.
- c. JTBS operators are allowed to renew season tickets. Each season ticket is to be treated as a single ticket/single passenger for the purpose of service charge.
- d. JTBS can issue unreserved concessional ticket to Senior Citizens.
- e. JTBS can also issue platform tickets. Steps may however, be taken by the Railways to avoid misuse of this facility by JTBS operators as well as passengers.
- f. JTBS operator can operate one additional counter provided the sale of tickets is more than 800 per day on each counter for at least a period of one month.
- g. JTBS will not sublet/assign or transfer the rights or obligations arising out of the contract. In case of death of licensee, the license will be transferred to his/her legal heir (s) for the unexpired period of license by the competent authority and the legal heir (s) will also be eligible to apply for extension of the license as per the provision of the policy.
- h. JTBS operator can shift from the original location to a new location at his/her own cost with a view to increase sale of tickets.
- i. JTBS will be responsible for the safe custody of the ticket rolls. In case of any loss on this account necessary debits will be raised against him/her as per extant instructions.
- j. Proper record of tickets rolls issued to the JTBS will be kept by the Commercial Department of the stations serving the JTBS.

- k. Proper account of UTS ticket stationery may be ensured & checked through surprise checks.
 - l. JTBS will be authorized to issue cash ticket only.
 - m. JTBS will submit a daily statement to the Station Master/Manager or any other nominated officer indicating the details of tickets sold along with the value. Station Master/Manager or any other nominated officer will maintain proper record of daily sale of tickets by JTBS.
 - n. A consolidated statement of ticket rolls supplied to and details of tickets sold by JTBS will be submitted by Station Master/Manager or any other nominated officer to DCM/Sr.DCM every month.
 - o. JTBS will not issue tickets from station premises.
 - p. JTBS will have to make advance deposit and tickets can be issued. There will be a check in the system that JTBS will not be able to issue tickets if at any time the amount deposited by them is less than Rs 10,000/-.
4. **Refund of Ticket:** JTBS will not be authorized to make refunds. Refund of tickets issued by JTBS will be done by the serving station or any station in that cluster as per refund rules in force. The genuineness of the tickets issued by JTBS will be checked by the station staff before making refund.
5. **Period of contract:** Initial period of contract will be for 3 years which can be extended yearly on the basis of satisfactory performance for the next 3 years. Thereafter, fresh applications will be called for in which the existing JTBS will also be eligible to apply. An agreement will be executed by JTBS with the Railways.
6. **Termination of Contract:** Each side can terminate the contract without assigning reasons by giving one month notice.
7. **Appointment of JTBS:** Appointment of JTBS will not confer any right on the person for employment on Railways. The appointment is purely contractual in nature and no facilities viz. absorption in Railway service, regularization of service, bonus, railway pass facilities etc. shall accrue the JTBS.
8. **Arbitration:** DRM will be the final authority for resolving any dispute between the JTBS and railway administration. The appeal will lie to AGM in Head quarters.