

No.SER/P-ADA/EC/CI/Selection/Pt.II/16.

Adra, dtd.18.03.2016.

To
The Sr. Divl. Commercial Manager,
&
All Supervising Units (Comml. & Optg. Deptt.)
S.E.Railway/Adra division.

Sub: Selection for promotion to the post of CI (Coml. Inspector) in
PB ₹9300-34800/-+GP ₹4200/-.
Vacancy = 06 (UR=04, SC=01, & ST=01)

Ref: Sr.DPO/ADA's Lr. No.SER/P-ADA/EC/CI/Selection./Pt.II/16
dtd. 16.03.2016.

Options are hereby invited from the willing candidates of Coml.Deptt., for the selection of the post of Commercial Inspector in PB.Rs.9300-34800/-+GP.Rs.4200/- through open to the following categories vide CPO/COM/KOL's memorandum No.P/H/3/Com./AVC/SRDI/RDI dtd. 17.03.06.

A. Eligible categories:

1) Sr.Comml./Clerk (Goods/Parcel/Booking), Sr. Enquiry Clerk in PB.Rs.5200-20200/-+GP.Rs.2800/- are entitled to apply for the above said selection.

Applications are to be submitted on 13.04.2016 (last date) positively duly forwarded by their immediate supervisor to the office of Sr.DCM/Adra as per format attached herewith and the service particulars should be got verified and certified by the respective bill section.

Sr.DCM/Adra is requested to send the collected options in a bunch to this office on and before 13.04.2016 positively for further course of action.

No options will be entertained after expiry of the target date i.e. 13.04.16 in any circumstances.

The above selection will be conducted amongst the eligible optees according to the procedure vide CPO/COM/KOL's memorandum No.P/H/3/COM/AVC/SRDI/RDI dd.17.03.2006.

The proforma of the applications is enclosed herewith and all the 09 columns of the proforma should be correctly filled-up and forwarded by the immediate supervisor. (Annexure-A)

It should be made clear to all Staff that incomplete applications and applications submitted by the candidate not full-filling the necessary eligibility criteria will be rejected.

The Supervisors/Unit In-charges should take proper step to avoid complains of non receipt of information.

This may be given wide publicity amongst all eligible staff and also displayed in the notice board in each station/Unit/Office. So, that all willing candidates may submit their applications in proper time.

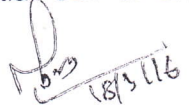
This issues with the approval of competent authority.


Asstt.Personnel Officer-I
For -Sr.Divl.Personnel Officer/Adra

No. Even.

Adra, dtd. 18.03.2016.

Copy to – (1) PS to ADRM/Adra for kind information to ADRM/Adra, (2) OS/DRM Cell for uploading in Railway net Web. Site/Adra division, (3) CCI/Coml./Control/Adra - He is requested to relay the order through Control message of all unit of Commercial Deptt. of Adra Division, (4) All CCI/CI's of Coml.Deptt., (5) Ch.S&WI/P.Branch/Adra, (6) SERMC, SERMU, All India SC/ST association, All Indian OBC association, (7) Ch.OS (Coml.) Bill section- she is advised to verify and certify the service particulars of the staff from the service records. (8) OS/Confidential Cell of Sr. DPO's Office/Adra.

A handwritten signature in black ink, followed by the date '18/3/16' written below it.

Asstt.Personnel Officer-I
For -Sr.Divl.Personnel Officer/Adra