

मुख्यालय/ Headquarters:
कार्मिकविभाग / Personnel Department
गार्डनरीच, कोलकाता - ७०००४३
Garden Reach, Kolkata - 70043
Dated 02.07.15

No.SER/P-HQ/EP/110/SWI(35%)

To
The CAO(Con)/COM/PCE/CME/CEE/CSTE-GRC
The CCM/COS/CPO(A)/SDGM-GRC & KOL
The CSTE(C)/CEE(C)/CMD-GRC
The Sr DCM/KGP, Secy to GM,DGM(Law) Dy Secy to AGM-GRC
The CSO, Dy CVO(T)-GRC
The CPRO/LO-GRC
The Chairman-RRB/KOL
The Registrar-RCT/KOL
The Dy CPOs/SPOs/APOs-GRC & KOL

Sub: Selection for promotion to the post of Staff & Welfare
Inspector in scale Rs 9300-34800/- and GP Rs 4200/-
in CPO's Office/GRC.

With a view to fill up 02 (two) vacancies (UR=01, SC=Nil,ST=1), application from willing staff of all departments of Head Quarters office (other than accounts & Security) who will fulfill the following conditions of eligibility in terms of Estt Srl No 90/2002 are called for the above selection:

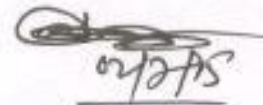
- i) Group C Staff in possession of any of the following qualifications irrespective of the grade or length of service or other educational qualifications:
- Diploma in Labour Welfare/Social welfare
 - Diploma in Labour Laws
 - LLB with paper(s) in Labour Laws
 - Post Graduate diploma in Personnel Management awarded by an institution recognized by the Government of India and
 - MBA with paper(s) in Personnel Management awarded by an institution recognized by the Government of India and

Provided that staff working in grade Rs 5000-8000 (Vth PC) or above on regular basis will not be eligible to appear in the aforesaid selection.

Provided further that eligibility of staff in possession of qualification as mentioned above will also be subject to the condition that they have successfully completed the probation in the respective grade.

- ii) Gr D Staff who have completed at least 7 years' service in Gr D (erstwhile) and are in possession of any of the qualification mentioned in (i) above.

- iii) Staff in the grades next below the grade of Welfare Inspector i.e. those in grades Rs 4500-7000/- (Vth PC) and Rs 4000-6000/- (Vth PC) with 5 years service in the respective grade in case the higher grade does not fall in the normal line of advancement, otherwise 5 years service together in these grades.



iv) Staff in the grades Rs 4500-7000/- (Vth PC) and Rs 4000-6000/- (Vth PC) who are graduates irrespective of the length of service in these grades provided the staff concerned have successfully completed the probation in the respective grades.

V) Staff in grades lower than the grade next below the grade of Welfare Inspector i.e. those in grades Rs 3200-4900 (Vth PC) and Rs 3050-4590/- (Vth PC) who are graduates and who have completed not less than 7 years service in the respective grade in case the higher grade does not fall in the normal line of advancement, otherwise, 7 years service together in these grades.

It may be noted that "Financial upgradation under MACPS cannot be counted as regular promotion."

Willing staff including the staff on deputation to other departments and Railways having lien in any of the Head quarters Offices-GRC & KOL fulfilling the above conditions should submit their applications indicating their intention to sit for the selection in prescribed proforma along with attested copies of certificates in support of their educational qualification to their respective Controlling Officer on or before 03.08.15. Controlling Officer duly checked & verified all columns and submit to Personnel Branch officers concerned on or before 10.08.15. The concerned staff Officers after receipt of such applications should scrutinize the candidature of the applicants and send names alongwith applications and testimonials of eligible candidates (as per proforma attached) as per their integrated seniority to this office on or before 20.08.15 positively. The concerned staff officer should ensure that all the columns of the enclosed proforma are properly filled in before sending the statement to this office. It may also be noted that the incomplete statements furnished by the units will not be entertained and are liable to be rejected. Staff working on construction/ Project/ex-cadre organization /units maintain lien in HQ Office/GRC & KOL should submit their applications through their respective Personnel Branch Officers.

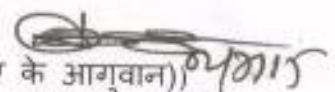
Eligibility of staff working in construction organization/Project Offices/Other Ex cadre organization/Units will be determined with reference to their position in the parent department of HQ Office/GRC & KOL subject to the fulfillment of other conditions laid down.

The controlling staff Officers, who deal with the staff establishment matters, should circulate the contents of this letter to all concerned and invite application from all the willing and eligible Staff including those on leave/training/deputation having lien in HQ Office-GRC & KOL and submit the consolidated statement along with application and testimonials as indicated above. Incomplete application forwarded by Controlling Officer will not be entertained by the respective Personnel Branch Officer.

NB: If any candidate is subsequently found ineligible for the above selection at any stage his/her candidature will be rejected without assigning any reason.

May also be seen in the Railway website at www.ser.indianrailways.gov.in

DA: PROFORMA


(ए के आगुवान) 04/08/15

Sr. Personnel Officer(HQ/Engg)
for CHIEF PERSONNEL OFFICER