

This book belongs to :

Name : _____
Designation : _____
Department : _____
Office : _____

Points to ponder....



Extracts from Railway Services (Conduct) Rules, 1966.

23. Interpretation:

The power of interpreting these rules is reserved to the President.

24. Delegation of Powers:

The Government may, by general or special order, direct that any power exercisable by it under these rules shall, subject to such conditions, if any, as may be specified in the order, be exercisable also by such officer or authority as may be specified in the order.

25. Repeal and Savings:

The Railway Services (Conduct) Rules, 1966, contained in Appendix VI of the Indian Railways Establishment Code, Volume I, shall cease to be in force except as respects things done or omitted to be done.

26. Obligation to abide by all administrative Instructions:

Notwithstanding anything contained in these rules, a railway servant shall be governed by all the administrative instruction that may be issued from time in regard to the conduct of railway servants.

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SOUTH EASTERN RAILWAY

Estt.Srl.No. 27/2014

RBE No. 7/2014

No. SER/P-HQ/Ruling/O/945

Dated: 04.03.2014

Sub: Allotment/Retention of Railway quarter to the wards of Railway employees recruited under the LARSGESS Scheme on the Railways.

Ref: Railway Board's letter No.
i) 2013 E(LR)II/1/17 dt.18.02.14
ii) NFIR's letter No. II/34/7 dt.16.08.12 and
iii) AIRF's letter No. AIRF/415/AIRF/116
dt. 21.05.13

Railway Board's letter No.E(G)2012 QR-1-12 dated 21.02.2014 (RBE No.7/2014) is as under :-

Following receipt of demands from both the Federations and meeting held by the Board with the Federations (AIRF & NFIR) on 07.02.2014, the issue of regularisation of quarter for the wards of Railway employees recruited under the LARSGESS Scheme on the Railways has been considered by the Board.

2. The Board, in exercise of powers vested with the full Board for making reasonable relaxations in public interest, have decided that **the quarters occupied by the employees taking VRS under the LARSGESS scheme may be allowed retention of accommodation in the name of only those wards who are eligible for the same type of accommodation, and for others, the wards may be considered for a fresh allotment as per their entitlement on out of turn basis.**

3. This issues with the concurrence of Finance Directorate of the Ministry of Railways.

Estt.Srl.No. 28/2014

RBE No. 6/2014

No. SER/P-HQ/Ruling/O/951

Dated: 10.03.2014

**Sub: Recruitment of staff in Pay Band-1
of Rs. 5200-20200 (Grade Pay:Rs.1800)
on Indian Railways - Mode of dispatch
of call letters to applicants regarding.**

Ref: Railway Board's letter Nos.

**i) E(NG)-II/2008/RR-1/33 dt.29.5.13
(Estt.Srl.No. 54/13)**

**ii) E(NG)-II/2008/RR-1/33 dt.19.8.13
(Estt.Srl.No. 90/13)**

**ii) E(NG)II/2007/RR-1/58 dt 08.12.11
(Estt.Srl.No. 193/11)**

Railway Board's letter No. E(NG)-II/2008/RR-1/33 dated 10.01.2014 (RBE No.6/2014) is as under :-

In partial modification to instructions contained in Board's letter even number dated 29/5/2013 (RBE No. 53/2013) and 19/8/2013 (RBE No. 85/2013), it is directed that henceforth, call letter be issued to successful candidates in written examination for appearing in PET (Physical Efficiency Test), **three weeks prior to date of commencement of PET under "Business Post"** instead of earlier instructions of one months prior to date of conduct of examination.

2. It is also directed that no replacement panels are to be given against non-joining of selected candidates. as recruitment in Pay Band-1 (Grade Pay: Rs.1800) is now done annually in terms of instructions contained in Board's letter No. E(NG)II/2007/RR-1/58 dated 08/12/2011.

Estt.Srl.No. 29/2014

RBE No. Nil

No.SER/P-HQ/Ruling/O/937

Dated:10.03.2014

**Sub: Clarification regarding payment of
Pension contribution and burden of leave
Salary for the period of leave taken by a
Government servant during foreign
Service.**

**Ref: Railway Board's letter No.
F(E) III/2005/PN1/12 dt. 23.11.09
(Estt.Srl.No.265/09)**

Railway Board's letter No.F(E) III/2005/PN1/12 dated 26.02.2014 (RBE No.Nil) is as under :-

Doubts on the following three issues have been raised by the zonal Railways/PSUs on calculating FSC charges etc. during foreign service of a Railway servant:

- i) Whether increments earned during foreign service should be taken into account for calculating pension contribution?
- ii) Whether pension contribution is payable for the period of leave availed by the Railway servant while in foreign service and
- iii) Who will bear the burden of leave salary for the period of leave taken by the Railway servant during foreign service.

The matter has been examined and point wise clarification is given as under:

i) **Calculation of increment for pension contribution:** In terms of DOP&T's O.M. No. 2/34/2008-Estt.(Pay II) dt. 19.11.2009 Circulated vide Board's letter No. F(E)III/2005/PN1/12 dt. 23.11.2009, pension contribution payable in respect of a Govt. servant during the active period of his foreign service shall be based on the existing basic pay (Pay in the pay band plus Grade pay) of the post held by a Govt. servant at the time of proceeding on foreign service and in case he receives proforma promotion/financial upgradation while on foreign service, on the basic pay (pay in the pay band plus grade pay) fixed on such promotion/financial upgradation.

It is stated that since the term financial upgradation does not include increase in the basic pay on account of grant of increments, increments earned during foreign Service will not be taken into account while calculating pension contribution.

ii) **Pension contribution for the period of leave during foreign service:** In terms of Rule 2006 of Indian Railway Establishment code Vol. I (F.R. 115) both pension contribution and leave salary contribution are not payable for the period of leave taken during foreign service.

iii) **Burden of leave salary for the leave taken during foreign service:** As per Rule 827 of Indian Railway Finance Code, Vol. I, the leave salary in respect of leave taken by a Railway servant while in

foreign service will be borne by the Railway which received the contribution for leave salary. However, any Compensatory Allowance (including Dearness Allowance) payable to the Railway servant in respect of the period(s) of leave taken while in foreign service should be paid by the foreign employer.

The clarification given at para (ii) and (iii) above is in supersession of earlier clarifications issued to RITES Ltd. vide board's letters of even No. dt. 19.08.2010 and 01.02.2011. Past cases already settled otherwise need not be re-opened.

Estt.Srl.No.30/2014

RBE No.22/2014

No.SER/P-HQ/RULING/O/837

Dated:12.03.2014

**Sub: Appointment on Compassionate grounds
of dependant of medically unfit staff on
the Railways**

**Ref: Railway Board's letter No.E(NG)II-84/
RC1/105 dt.16.11.84 (Estt.Srl.No.228/84)**

Railway Board's letter No.E(NG)II/2012/RC-1/Genl./15 dated 04.03.2014 (RBE No.22/2014) is as under :-

Attention is invited to this Ministry letter No. E(NG)II-84/RC1/105 dated 16.11.1984, stipulating therein, that in cases of medically decategorised/incapacitated Railway employees, a wife is eligible for compassionate ground appointment subject to certain conditions.

Pursuant to the issue raised in PNM/AIRF meeting (Item No. 53/2012), the matter has been reviewed and in supersession of Board's letter *ibid*, it has been decided by the Board that in case of medically decategorised/incapacitated employees where compassionate appointment is otherwise permissible, it will be the discretion of the concerned medically decategorised/incapacitated Railway employee to request for a job to either spouse or ward as per his/her choice. Further, in the event of death of the medically unfit employee without making clear his wishes, the first preference for appointment on compassionate ground appointment should be that of spouse as done in case of death.

Estt.Srl.No.31/2014

LOCAL CIRCULAR

No.SER/P-HQ/Ruling/O/810

Dated:18.03.2014

**Sub: Revision of rate of diet charge allowance
in lieu of free food to non-gazetted staff
for attending break-down duties**

Ref: Estt.Srl.No.74/2010

The question of revision of the existing rate of diet allowance in lieu of free food to non-gazetted staff for attending break-down duties under Rule 1420, Indian Railway Establishment Code (IREC) Vol.II, 2005 Edition (NOTE) notified under Estt.Srl.No.74/2010 has been considered keeping in view the increase in prices of essential commodities. It has now been decided in consultation with associate Finance and with the sanction of G.M. that the existing rate of diet allowance payable to the staff for attending break-down duties under Rule 1420, IREC Vol.II is being revised w.e.f. 07.03.2014 (i.e date of the sanction of G.M) as under :-

Existing Rate	Revised Rate
Rs.40/- per meal per head	Rs.50/- per meal per head

In this regard, the instructions contained in Estt.Srl.No.232/72 should also be observed.

Estt.Srl.No.32/2014

LOCAL CIRCULAR

No.SER/P-HQ/Ruling/0/927/32/Pt-I

Dated:28.03.2014

**Sub: Grant of financial upgradation under MACP
Scheme- Date of effect.**

Ref: This office Estt.Srl.Nos. 120/2009 and 05/2012.

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Several references from various corners are being received seeking clarification regarding admissibility of financial upgradations under MACP Scheme.

2. Attention is invited to the above cited serials wherein it is specifically mentioned that the MACP scheme envisaged three financial

upgradations counted from the direct entry grade on completion of 10,20 and 30 years of regular service respectively. Financial upgradation under the scheme is admissible whenever an employee has spent 10 years of regular service in the same grade pay. It is thus evident, that 1st financial upgradation would be admissible on completion of 10 years of regular service from the date of actual joining of the post in the entry grade. 2nd financial upgradation on completion of 20 years from the date of initial apptt. Or 10 years from the date of 1st financial upgradation/promotion, whichever is earlier, and 3rd MACP would be admissible on completion of 30 years service from the date of initial appointment or 10 years from the date of 2nd financial upgradation/promotion, whichever is earlier, if the employee has not earned three promotions in thirty years span of regular service.

3. In this connection an illustration under para 28 of E.S.No.120/09 has been shown. The matter has further been re-iterated vide E.S.No. 05/2012.

After careful examination of the matter, it is reiterated that Bd's instructions as indicted under reference should be implemented in toto.

The following example can clear the doubts in this regard.

"An employee, (1) Joined in Rly. service in 17.11.1984 in scale Rs. 260-400/- (3rd PC), Rs. 950-1500/- (4th PC) & Rs.3050-4590/- (5th PC) now G.P.Rs.1900 /-.

(2) Promoted regularly in scale Rs.1200-1800/- (4th PC) , Rs.4000-6000/- (5th PC) GP. Rs. 2400/- on 13.01.89. He got no further promotion till date.

(3) 2nd MACP granted on 01.09.2008. He was notionally due 2nd MACP on 13.01.1999, but not granted, since the scheme was not in existence at the material time and the same benefit was granted w.e.f. 01.09.2008.

(4) He is eligible for 3rd MACP w.e.f. (13.01.1999 + 10 years i.e.) 13.01.2009, although his 30 years of service will be completed on 17.11.2014."

This issues with the approval of CPO(A) and in consultation with FA & CAO(HQ) vide his letter no. E/Genl/37B/Pt.III/119 dt. 07.02.2014.

Estt.Srl.No.33/2014

**RBE No. 32 /2014
S.No.PC-VI/333**

No.SER/P-HQ/Ruling/O/823

Dated:31.03.2014

**Sub: Payment of Dearness Allowance to
Railway employees –Revised rates
effective from 01.01.2014**

**Ref: Railway Board's letter Nos.
i) PC-VI/2008/I/7/2/1 dt.09.09.08
(Estt.Srl.No.123/08)
ii) PC-VI/2008/I/7/2/1 dt.25.09.13
(Estt.Srl.No.99/13)**

Railway Board's letter No. PC-VI/2008/I/7/2/1 dated 28.03.2014 (RBE No.32/2014) is as under :-

Please refer to this Ministry's letter of even number dated 25.09.2013 (S.No. PC-VI/325, RBE No.98/2013) on the subject mentioned above. The President is pleased to decide that the Dearness Allowance payable to Railway employees shall be enhanced from the existing rate of 90% **to 100%** with effect from **1st January, 2014**.

2. The provisions contained in Paras 3, 4 & 5 of this Ministry's letter of even number dated 09.09.2008 (S.No. PC-VI/3, RBE No. 106/2008) shall continue to be applicable while regulating Dearness Allowance under these orders.

3. The additional installment of Dearness Allowance payable under these orders shall be paid in cash to all railway employees. The payment of arrears of Dearness Allowance shall not be made before the date of disbursement of salary of March, 2014. The arrears may be charged to the salary bill and no honorarium is payable for preparing separate bill for this purpose.

4. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

Estt.Srl.No. 34/2014

RBE No.23/2014

No.SER/P-HQ/R/O/951

Dated: 31.03.2014

Sub: Status of Gymnastics Federation of India

Ref: Railway Board's policy letter No.2010/E(Sports)/4(1)/1(Policy) dt.31.12.10 (RBE No.189B/2010) (Estt.Srl.No.21/11) and clarifications/corrigendum issued thereto

Railway Board's letter No.2014/E(Sports)/4(1)/1/Policy Clarifications dated 11.03.2014 (RBE No.23/2014) is as under :-

Ministry of Sports & Youth Affairs has informed that due to dispute in the management of Gymnastic Federation of India, Ministry is not dealing with any faction of the Federation.

In view of above, it has been decided that the sports achievements in the event conducted by Gymnastics Federation of India or its affiliated units after 30.07.2011, shall not be considered for recruitment, incentives and all other establishment matters, till further order. However, the certificates issued by the Association of Indian Universities and the International Federations for recognized sports achievement in the game of Gymnastic, will be permissible for said purposes.

(This disposes of SCR's letter No.SCR/P-HQ/129/Sport/2013-14 dt.06.03.14)

Estt.Srl.No. 35/2014

RBE No.24/2014

No.SER/P-HQ/Ruling/O/930

Dated:31.03.2014

Sub: Grant of full sets of Post Retirement Complimentary Passes (PRCP) after 20 years of railway service

Ref: Railway Board's letter No.E(W)2013/PS 5-1/7 Dated 16.12.13 (Estt.Srl.No.01/14)

Railway Board's letter No.E(W)2013/PS 5-1/7 dated 12.03.2014 (RBE No.24/2014) is as under :-

Instructions were issued vide Board's letter of even dated 16.12.2013, discontinuing weightage of 5 years in qualifying service for PRCP on voluntary retirement and also granting full sets of PRCP after 20 years railway service. These instructions were effective from date of issue i.e.16. 12.2013.

On receipt of various references/representations regarding date of implementation of the said instruction, the issue has been further examined and Board have now decided that the instructions dated 16.12.2013 be made applicable with effect from 01.01.2006.

In all other respects, the extant provisions of the Railway Servants (Pass) Rules, 1986 (revised edition- 1993) shall continue to apply.

This issues with the concurrence of Finance Directorate of Ministry of Railways.

Estt.Srl.No. 36/2014

RBE No.25/2014

No.SER/P-HQ/R/O/992

Dated: 31.03.2014

Sub: Choice posting of staff deployed in Udhampur-Srinagar-Baramullah Rail Link (USBRL) Project

Ref: Railway Board's letter Nos. :-

**i) E(NG)I-96/TR/28 dt.06.12.96
(Estt.Srl.No.177/97) and**

**ii) E(NG)I-2004/TR/16 dt.14.08.07
(Estt.Srl.No.182/07)**

Railway Board's letter No.E(NG)I-2014/TR/1 dated 14.03.2014 (RBE No.25/2014) is as under :-

One of the Federations e.g. AIRF have raised a demand in the PNM meeting held in January, 2014, that staff deployed in USBRL Project under the jurisdiction of Northern Railway may, on the completion of their tenure, be posted at a station/division/zone of their choice on all the zonal Railways.

2. The matter has accordingly been considered by Board. It is desired that if such staff apply for request transfer on bottom seniority or mutual transfer, as the case may be, to any division/zone of the Railways their applications for the purpose may be processed on a first-come first-served basis. Moreover, if the request for transfer is within parent seniority unit in their substantive post, then they may be posted at the station/place of their choice if post being held is available. In all such cases, transfer shall be effected in a time bound manner following the extant instructions/policy of request./mutual transfer as contained in Paras 310 & 312 of IREM Vol.I 1989 Edition, Paras 229 & 230 of IREC Vol.I. 1985 Edition, Board's letter No. E(NG)I-96/TR/28 dated 06.12.1996, E(NG)I-2004/TR/16 dated 14.08.2007 and dated 22.10.2007. The Railway may please ensure strict compliance. **This may be given wide publicity.**

Estt.Srl.No.37/2014

RBE No.26/2014

No.SER/P-HQ/Ruling/O/942

Dated: 31.03.2014

Sub: Guidelines for Personnel Officers and Members of Selection Boards constituted for conducting selections for promotion to posts classified as "selection"

Ref: Railway Board's letter Nos. :-

- i) E(NG)I-98/PM1/17 dt.20.10.99
(Estt.Srl.No.266/99) and**
- ii) E(NG)I-2005/PM1/16 dt.20.04.05
(Estt.Srl.No.76/05)**

Railway Board's letter No.E(NG)I-2005/PM1/16 dated 12.03.2014 (RBE No.26/2014) is as under :-

Reference Board's letter No,E(NG)I-98/PM1/17 dated 20.10.1999 forwarding therewith guidelines for Personnel Officers and Members of Selection Boards constituted for conducting selections for promotion to posts classified as 'Selection'.

2. The existing note (5) below para 9.1 of the aforesaid guidelines should be substituted with the following :-

Note 5: " In both the multiple choice objective type and narrative type of answers, while there should not be any over-writing and erasing; correction of marks, if genuinely warranted, may be made by striking the marks originally given and entering the fresh marks duly attesting the correction."

3. However, to avoid chances of mistakes by the evaluators, it may strictly be ensured that the question setter provides the evaluators with correct/model answers.

4. This supersedes letter of even No. dated 20.04.2005 issued on the subject.

Estt.Srl.No.38/2014

RBE No. Nil

No.SER/P-HQ/Ruling/O/873

Dated: 02.04.2014

**Sub: Closing of Central Government Offices
in connection with general elections
to the Lok Sabha and State Legislative
Assemblies and Bye Elections to
Legislative Assemblies during 2014.**

**Ref: Railway Board's letter No.
E(G)2008 LE 1/5 dt.02.02.09
(Estt.Srl.No.32/09)**

Railway Board's letter No. E(G)2014/EL 1-1 dated 24.03.2014 (RBE No. NIL) is as under :-

Please find enclosed copy of Letter No. 12/ 7/ 2014-JCA-2 dated 21/3/2014 on the above subject from Ministry of Personnel, Public Grievances and Pensions (Department of Personnel & Training) for information and guidance. DOP&T's O.M. No.12/ 14/ 99-JCA dated 10/10/2001 was circulated to the Railway's vide Board's letter No. E(G)2008 LE 1/5 dated 2/2/2009.

OFFICE MEMORANDUM

Sub: Closing of Central Government Offices in connection with general elections to the Lok Sabha and State Legislative Assemblies and Bye Elections to Legislative Assemblies during 2014.

The undersigned is directed to say that in connection with the general elections to the Lok Sabha and State legislative Assemblies of Andhra Pradesh, Odisha & Sikkim and Bye Elections to legislative Assemblies of some States, scheduled to be held in 2014, the following guidelines, already issued by DOPT vide OM No. 12/14/99-JCA dated 10th October, 2001, have to be followed for closing of the Central Government Offices including Industrial Establishments in the States:-

(i) The relevant offices/organizations shall remain closed on the day of poll in the notified areas where general elections to the Lok Sabha and State Legislative Assembly are scheduled to be conducted.

(ii) In connection with bye-election to State Assembly, only such of the employees who are bona-fide voters in the relevant constituency should be granted special casual leave on the day of polling. Special Casual leave may also be granted to an employee who is ordinarily a resident of constituency and registered as a voter but employed in any Central Government Organization/industrial Establishment located outside the constituency having a general/bye-election.

2. The above instructions may be brought to the notice of all concerned.

Estt.Srl.No.39/2014

RBE No.31/2014

No.SER/P-HQ/Ruling/O/990

Dated:03.04.2014

**Sub: Liberalized Active Retirement Scheme
for Guaranteed Employment for Safety
Staff (LARGESS) - Inclusion of additional
categories - PNM/AIRF Item No. 38/2012
and PNM/NFIR Item No. 14/2013.**

Railway Board's letter No. E(P&A)I-2010/RT-2 dated 24.03.2014 (RBE No.31 /2014) is as under :-

The employees' Federations have been demanding for extension of the scope of LARSGESS to some additional categories. Both AIRF and NFIR had raised this demand as Agenda Item in the PNM Forum.

2. The matter has been considered by the Board. It has been decided to include the following five categories in GP 1800 under the purview of LARSGESS:-

- (i) Electrical Power Staff working on track,
- (ii) Track Machine Staff working on track.
- (iii) Bridge Staff working on track,
- (iv) TRD Staff working on track.
- (v) PWI Khalasis working on track

3. These instructions are applicable from January - June 2014 retirement/recruitment cycle onwards only. In case, a Notification has already been issued for this cycle, a revised Notification may be issued calling for applications from the above mentioned categories also. The past cycles will be governed by the earlier instructions only.

4. The terms and condition of the Scheme for the above categories will remain the same, as applicable to the existing specified safety categories in GP 1800 notified vide Board's letter of even number dated 11.09.2010.

5. As per the directions of the Election Commission of India, the inclusion of the above mentioned five categories in the list of existing specified safety categories under LARSGESS should not be given any publicity, other than for the Official use.

Estt.Srl.No.40/2014

RBE No. Nil

No.SER/P-HQ/Ruling/O/924

Dated:04.04.2014

**Sub: Grant of Fixed Medical Allowance to
Railway pensioners/family Pensioners- reg.**

Ref: Railway Board's letter Nos.
i) PC-V/98//7/1/1 dated. 21.04.99
(Estt.Srl.No.115/99)
ii) PC-V/2010/A/Med./1 dated. 29.06.10
(Estt. Srl. No. 104/10)

Railway Board's letter No.PC-V/2010/A/Med./1 dated 11.02.2014 (RBE No. Nil) is as under :-

In pursuance of Government's decision on the recommendations of the Fifth Central Pay Commission, instructions regarding grant of Fixed Medical Allowance to Railway Pensioners/Family Pensioners were issued vide Board's letter No. PC-V/98//7/1/1 dated 21- 4-99 and subsequently amended from time to time, the last being letter No. PC-V/2010/A/Med./1 dated. 29.06.2010. Some references have been received in Board's office stating that no endorsement regarding ineligibility for OPD facility is being made in the RELHS card of those Pensioners who are availing FMA and that such a situation is prone to misuse of the facility. With a view to prevent any possibility of misuse of OPD facility by a Pensioner/Family Pensioner, it is advised that on the RELHS card of Pensioners/Family Pensioners following endorsement may please be made in clear terms :

"Whether eligible for OPD facility-Yes/No."

2. All the concerned may please be instructed to ensure the aforementioned endorsement in the RELHS card of Railway Pensioners/Family Pensioners.

Estt.Srl.No.41/2014

RBE No.28/2014

No.SER/P-HQ/Ruling/O/833

Dated:04.04.2014

Sub: Grant of Transport Allowance to Railway Employees-Extension of benefit of Transport Allowance at double the Normal Rates to Deaf and Dumb Employees – Implementation of the Order of the Apex Court-regarding

Ref: Railway Board's letter Nos.
i) F(E)I-78/AL-7/5 dated 23.10.78
(Estt.Srl.No. 342/78)
ii) PC-V/2008/A/TA/2 dated. 12.09.08
(Estt. Srl. No.124/08)

Railway Board's letter No.PC-V/2014/A/TA/1 dated 19.03.2014 (RBE No.28/2014) is as under :-

In compliance of the Order dated 12th December, 2013 of the Hon'ble Supreme Court of India in Writ Petition (Civil) No. 107/2011 (Deaf Employees Welfare Association & Another V/s Union of India & Others), it has been decided to extend the benefit of Transport Allowance, as admissible to blind and orthopaedically handicapped employees in terms of para-2 (i) of Board's letter No. PC-V/2008/A/TA/2, dated 12.09.2008 (RBE No.111/2008), to deaf and dumb Railway Employees also, with immediate effect, subject to the condition that the recommendation of the Head of ENT Department of a Railway or Government Civil Hospital is received by the Head of Department and fulfillment of other conditions mentioned in Railway Board's letter No. F(E)I-78/AL-7/5, dated 23.10.1978 read with Board's letter dated 12.09.2008.

2. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

Estt.Srl.No.42/2014

RBE No. Nil

No.SER/P-HQ/Ruling/O/931(4)/Pt.II

Dated: 04.04.2014

Sub: Cadre restructuring of Group 'C' cadres – duties & responsibilities.

Ref: Railway Board's letter No. PC-III/2013/CRC/4 dated 08.10.13 (Estt.Srl.No. 108/13)

Railway Board's letter No. PC-III/2013/CRC/7 dated 19.03.2014 (RBE No. Nil) is as under :-

Please connect your office letter ibid wherein it was stated that as per para 7 of Board's letter No. PC-III/2013/CRC/4 dated.08.10.2013 (RBE No.102/2013), the employees being promoted on the higher scale of pay as a result of cadre restructuring will shoulder the basic functions, duties and responsibilities attached to these posts but while upgrading these employees against the above restructuring order, difficulty in execution of job of the lower category is being felt as the employees so promoted will shoulder higher responsibility and will not continue to shoulder responsibility of the present post.

The matter has been examined and it is reiterated that though the posts are being placed in higher scales of pay as a result of restructuring, the basic functions, duties and responsibilities attached to these posts at present will continue, to which should be added duties and responsibilities of greater importance.

This issue in consultation with Establishment Directorate & with concurrence of Finance Directorate of this Ministry.

(This disposes in reference to ECR/HJP's letter No.E/41/O/ECR/HJP dt. 20.02.2014)

Estt.Srl.No. 43/2014

RBE No. Nil

No.SER/P-HQ/Ruling/O/930

Dated:04.04.2014

Sub: Entitlement for 1st Class Passes on being medically decategorised and inter railway transfer on own request basis to lower grade post-reg.

Ref: Railway Board's letter Nos.
i) E(W)2008/PS5-1/38 dated 06.01.11
(Estt.Srl.No. 01/11)
ii) E(W)2012/PS5-1/4 dated. 10.09.13
(Estt. Srl. No.92/13)

Railway Board's letter No.E(W)/2012/PS5-6/4 dated 18.03.2014 (RBE No. Nil) is as under :-

The matter has been examined. It has been observed that the essence of the letter 10.09.2013 is that pass entitlement of railways employees will remain the same even if they are transferred on inter-railway transfer on own request basis.

Accordingly, the railway employees who have been transferred on inter-railway transfer to posts carrying lower scale of pay with pay protection and are already entitled to 1st class pass shall also be eligible for 1st class pass, irrespective of their eligibility in terms of Board's letter No.E(W)2008/PS5-1/38 dated 06.01.2011.

Estt.Srl.No. 44/2014

RBE No. 33/2014

No.SER/P-HQ/Ruling/O/951

Dated: 04.04.2014

**Sub: Revision of percentage distribution of posts
of Track Maintainers.**

**Ref: Railway Board's letter No.
2010/CE-I(Spl)/GNS/15(Pt.)
Dated 17.08.12 (Estt.Srl.No.60/13)**

Railway Board's letter No.2012/CE-I/GNS/20 dated. 01.04.2014 (RBE No. 33/2014) is as under :-

Instructions on restructuring/reorganisation of staffing pattern of Trackmen on Indian Railways were issued vide Board's letter no. 2010/CE-I(Spl)/GNS/15 (Pt.) dated 17.08.2012 (RBE No.91/2012). As per these instructions, the categories of Trackmen/Gatemen/Trolleyman/Watchmen/Keymen and Mates (P.Way) of Civil Engineering Department were merged and a unified cadre of Track Maintainer was introduced as under:-

SN	Designation	Pay structure	%age distribution of posts
1	Track Maintainer-I	PB-1 GP Rs.2800	3
2	Track Maintainer-II	PB-1 GP Rs.2400	6
3	Track Maintainer-III	PB-1 GP Rs.1900	20
4	Track Maintainer-IV	PB-1 GP Rs.1800	71

2. The issue of revision of existing percentage distribution of posts of Track Maintainer has been raised at various fora by both the recognised Federations (AIRF/NFIR). Accordingly, the matter has been examined and keeping in view the career progression and working conditions of Track Maintainers, it has been decided by Ministry of Railways (Railway Board) to revise the percentage distribution of posts of Track Maintainers as given below:-

SN	Designation	Pay structure	%age distribution of posts
1	Track Maintainer-I	PB-1 GP Rs.2800	6
2	Track Maintainer-II	PB-1 GP Rs.2400	12
3	Track Maintainer-III	PB-1 GP Rs.1900	22
4	Track Maintainer-IV	PB-1 GP Rs.1800	60

The revision of percentage distribution of posts of Track Maintainers as indicated in para 2 above, would be self-financing and expenditure neutral proposition. After working out the financial implications, the matching savings should be effected from the category itself. Wherever it is not possible to do so from the category itself, the matching savings should be arranged from the Civil Engineering department at the Divisional/Zonal level. In rare circumstances where matching surrender are not possible, the option of using matching savings from vacancy bank as per laid down norms may be resorted to, However, there would be no revision of percentage distribution of posts of Track Maintainers without matching savings.

3. All selections should be made as per norms/ procedure for future promotion in the unified cadre of Track Maintainers laid down in Board's letter no. E(NG)I-2012/PMS/1 dated 13.08.2013. Instructions regarding minimum residency period for promotion issued by Board from time to time should be followed strictly.

4. Detailed duties/responsibilities attached to each post of Track Maintainer and corresponding changes in Permanent Way Manual/Safety Manuals, Training manual etc. will be notified separately by Civil Engineering Directorate/concerned Directorate of this Ministry as mentioned in para 3 of Board's letter no. 2010/CE-I(Spl)/GNS/15 (pt.) dated 17.08.2012

5. These orders are **effective from the date of issue.**

6. This issues in consultation with the Civil Engineering & with concurrence of the Finance Directorate of the Ministry.

Estt.Srl.No. 45/2014

RBA No.4/2014

No. SER/P-HQ/Ruling/O/937

Dated:04.04.2014

**Sub: Amendment to the Scheme of Payment
of Railway Pension through PSBs**

**Ref: Railway Board's letter No.
2010/AC-II/21/12 dated 17.10.13
dated (Estt.Srl.No.113/13)**

Railway Board's letter No. 2010/AC-II/21/12 dated 04.03.2014 (RBA No.04/2014) is as under :-

Advance correction Slip No.37 amending Annexure IIF, Chapter X, Indian Railway Code for Accounts Department-Vol.I is enclosed for necessary action.

**Indian Railway Code for Accounts Department, Part-I
(1990 Edition) Annexure II-F
Advance Correction Slip No.37**

Following banks may be added in the existing list of Public Sector Banks at page 201, Annexure II-F, (List of Public Sector Banks of Different States, regarding the Scheme of Payment of Pensions) for the States of Haryana, Karnataka, Punjab, Himachal Pradesh, West Bengal, Andhra Pradesh, Assam, Bihar, Madhya Pradesh, Jammu & Kashmir, Nagaland, Odisha, Rajasthan, Manipur, Tripura, Mizoram, Arunachal Pradesh and Chandigarh:-

Sl.No.	State	Name of the Existing Public Sector Banks	
2	Haryana	1.	State Bank of India
		2.	Punjab National Bank
		3.	Central Bank of India
		4.	Syndicate Bank
		5.	Bank of India
		6.	Union Bank of India
		7.	State Bank of Patiala
		8.	Bank of Baroda
		9.	Oriental Bank of Commerce
		Addition to the list of existing public sector banks	
		10.	Allahabad Bank

Sl.No.	State	Name of the Existing Public Sector Banks	
3	Karnataka	1.	State Bank of India
		2.	State Bank of Mysore
		3.	Canara Bank
		4.	Syndicate Bank
		5.	Union Bank of India
		6.	Indian Bank
		7.	State Bank of Hyderabad
		8.	Corporation Bank
		9.	Vijaya Bank
		Addition to the list of existing public sector banks	
		10.	Central Bank Of India

Sl.No.	State	Name of the Existing Public Sector Banks	
6	Punjab	1.	State Bank of India
		2.	Punjab National Bank
		3.	Central Bank of India
		4.	United Commercial Bank
		5.	Bank of India
		6.	Indian Overseas Bank
		7.	State Bank of Patiala
		8.	Bank of Baroda
		9.	Punjab & Sind Bank
		10.	Oriental Bank of Commerce
		Addition to the list of existing public sector banks	
		11.	Allahabad Bank

Sl.No.	State	Name of the Existing Public Sector Banks	
9	Chandigarh	1.	State Bank of India
		2.	Punjab National Bank
		3.	Central Bank of India
		4.	United Commercial Bank
		5.	State Bank of Patiala
		6.	Bank of India
		7.	Bank of Baroda
		Addition to the list of existing public sector banks	
		9.	Allahabad Bank

Sl.No.	State	Name of the Existing Public Sector Banks	
13	Himachal Pradesh	1.	State Bank of India
		2.	Punjab National Bank
		3.	UCO Bank
		4.	State Bank of Patiala
		5.	Central Bank of India

		6.	Union Bank of India
Addition to the list of existing public sector banks			
		7.	Allahabad Bank

Sl.No.	State	Name of the Existing Public Sector Banks	
14	Jammu & Kashmir	1.	State Bank of India
		2.	Punjab National Bank
		3.	Central Bank of India
		4.	United Commercial Bank
Addition to the list of existing public sector banks			
		5.	Allahabad Bank

Sl.No.	State	Name of the Existing Public Sector Banks	
16	Nagaland	1.	State Bank of India
		2.	United Bank of India
		3.	UCo Bank
		4.	Bank of Baroda
Addition to the list of existing public sector banks			
		5.	Central Bank of India

Sl.No.	State	Name of the Existing Public Sector Banks	
17	Odisha	1.	State Bank of India
		2.	United Commercial Bank
		3.	Bank of India
		4.	United Bank of India
		5.	Indian Overseas Bank
		6.	Indian Bank
		7.	Andhra Bank
		8.	Central Bank of India
Addition to the list of existing public sector banks			
		9.	Allahabad Bank

Sl.No.	State	Name of the Existing Public Sector Banks	
18	Rajasthan	1.	State Bank of India
		2.	State Bank of Bikaner & Jaipur
		3.	Punjab National Bank
		4.	Bank of Baroda
		5.	United Commercial Bank
		6.	Central Bank of India
		7.	Union Bank of India
Addition to the list of existing public sector banks			
		8.	Allahabad Bank

Sl.No.	State	Name of the Existing Public Sector Banks	
20	Manipur	1.	State Bank of India
		2.	United Bank Of India
		3.	United Commercial Bank
		4.	Bank of Baroda
		Addition to the list of existing public sector banks	
		5.	Central Bank of India

Sl.No.	State	Name of the Existing Public Sector Banks	
22	Tripura	1.	State Bank of India
		2.	United Bank Of India
		3.	United Commercial Bank
		4.	Bank of Baroda
		Addition to the list of existing public sector banks	
		5	Central Bank of India

Sl.No.	State	Name of the Existing Public Sector Banks	
27	Mizoram	1.	State Bank of India
		2.	Bank of Baroda
		Addition to the list of existing public sector banks	
		3.	Central Bank of India

Sl.No.	State	Name of the Existing Public Sector Banks	
28	Arunachal Pradesh	1.	State Bank of India
		2.	Bank of Baroda
		Addition to the list of existing public sector banks	
		3.	Central Bank of India

Estt.Srl.No.46/2014

RBE No. Nil

No.SER/P-HQ/Ruling/O/853 & 903

Dated: 08.04.2014

Sub: Official Dealings with Members of Parliament and State Legislature - Observance of Proper Procedure

Ref: Railway Board's letter Nos :-

1. 2011/O&M/3/4 dt. 03/03/11
2. 2011/O&M/3/7 dt. 02/11/11

Railway Board's letter No.2014/O&M/2/5 dated 07.03.2014 (RBE No.Nil) is as under :-

Attention is invited to guidelines contained in the letters under reference regarding promptness, courtesy/protocol to be observed by Senior Officers while attending to Hon'ble Members of Parliament and inviting local MP/MLAs to Railway Functions.

2. Recently, Lok Sabha Secretariat vide its OM dated 11.2.2014 (copy enclosed) has brought to the notice of Board that during the sitting of Railway Convention Committee held on 6.2.2014, certain Members of Parliament expressed their serious concern over laxity in showing due courtesy/protocol as also failure to invite public representatives at public function organized by Railways violating DoP&T's instructions dated 01.12.2011. The Committee has taken a serious note of such aberration and has desired to ensure strict compliance of the extant instructions.

3. It is reiterated that the guidelines as contained in above mentioned Board's letters be followed strictly by all concerned without fail. The guidelines are also available on Railnet and Internet under the link O&M of Secretary's Branches. A copy of the guidelines as contained in M/o Personnel, Public Grievances and Pensions, DOP&T's OM dated 1.12.2011 are also enclosed for information and guidance.

4. Necessary instructions may be issued to all concerned for following the extant instructions scrupulously leaving no room for complaint by any MPs/MLAs.

Copy of Lok Sabha Secretariat's OM No.5/1/RCC-09 dated 11.2.2014

OFFICE MEMORANDUM

**Sub: Forwarding instructions of the Government of India
Regarding 'Official dealings between the
Administration and Members of Parliament and
State Legislature - Observance of proper procedure'
to the Ministry of Railways**

The undersigned is directed to state that at the sitting of Railway Convention Committee held on 06.02.2014, some Members expressed their serious concern over non adherence to show due courtesy/protocol and failure to public representative at public functions organized by Railway Authorities, thereby violating instructions issued by the Government of India vide Ministry of Personnel, Public Grievances & Pensions O.M.No.11013/4/2011-Estt.(A) dated 01.12.2011 regarding

official dealings between the Administration and Members of Parliament and State Legislatures' by some of the officials of the Ministry of Railways.

2. The Committee has taken a serious note of such aberration and desired that the above instructions may be forwarded to the Ministry of Railways with a direction to ensure its strict compliance by all the officials of the Ministry as well as Zonal Railways.

Copy of O.M.No.11013/4/2011-Estt.(A) dated 01.12.11 of the Ministry of Personnel, Public Grievances and Pensions (Department of Personnel and Training), New Delhi.

OFFICE MEMORANDUM

Sub: Official dealings between the Administration and Members of Parliament and State Legislatures – Observance of proper procedure

The Members of Parliament and State Legislatures as the accredited representatives of the people occupy a very important place in our democratic set-up. In connection with their duties, they often find it necessary to seek information from the Ministries/Departments of the Government of India or the State Governments, or make suggestions for their consideration or ask for interviews with the officers. Certain well-recognized principles and conventions to govern the relations between the Members of Parliament/ State Legislatures and Government servants have already been established.

2. Reference is invited to the guidelines concerning the official dealings between Administration and Members of Parliament and State Legislatures which were issued by the Cabinet Secretariat (Department of Personnel and Administrative Reforms, in the O.M. No 25/19/64-Estt. (A) dated 08.11.1974). The importance of adherence to these guidelines was reiterated in the Department of Personnel and Training's O.M. No. 11013/6/2005-Estt (A) dated 17.08.2007. The provisions of the Central Secretariat Manual of Office Procedure regarding prompt disposal of communications from MPs have also been reiterated by the Department of Administrative Reforms and Public Grievances. The Minister of State for Personnel, Public Grievances and Pensions has also written to all Ministers in this regard vide D.O letter dated 5th May, 2011, requesting that a mechanism may be set up to periodically monitor progress in disposal of references received from Members of Parliament.

3. Some instances of non-adherence to the existing guidelines have been brought to Government's attention by Members of Parliament and a need has been felt for again sensitizing all administrative authorities concerned.

4. The Central Secretariat Manual of Office Procedure provides following instructions for prompt disposal of letters from Members of Parliament:-

Correspondence with Members of Parliament –

(1) Communications received from a Member of Parliament should be attended to promptly.

(2) Where a communication is addressed to a Minister or a Secretary to the Government, it should, as far as practicable, be replied to by the Minister or the Secretary himself as the case may be. Where it is not practicable for the Minister to reply, a reply should normally be issued under the signature of an officer of the rank of Secretary to the Government.

(3) Where a communication is addressed to the head of an attached or subordinate office, Public Sector Undertaking, Financial institutions (including nationalized banks) Division/Branch in charge in Ministry/Department/ Organization, it should be replied to by the addressee himself. In such cases, care may be taken to ensure that wherever policy issues are involved, approval of the competent authority is obtained before a reply is sent. It should, however, be ensured that the minimum level at which such replies are sent to Member of Parliament is that of Under Secretary and that also in a polite letter form only.

(4) Information sought by a Member of Parliament should be supplied unless it is of such a nature that it would have been denied to him, if similar information had been sought in Parliament.

(5) While corresponding with Members of Parliament, it should be ensured that the letter is legible. Pre-printed or cyclostyled replies should be scrupulously avoided.

(6) In case a reference from an ex-member of Parliament is addressed to a Minister or Secretary, reply to such reference may be sent by the concerned Divisional Head after obtaining approval of the Secretary of Ministry/Department.

In case the reference is addressed to a lower level officer, reply to such reference could be sent by the officer on his own in non-policy cases and after obtaining approval of the higher authorities in policy

cases. Here also, it may be ensured that the minimum level at which a reply is sent is that of an Under Secretary and that too in a polite letter form only.

Prompt response to letters received –

(1) Each communication received from the Member of Parliament, a member of the public, a recognized association or a public body will be acknowledged within 15 days followed by a reply within the next 15 days of acknowledgement sent.

(2) Where a delay is anticipated in sending a final reply, or where the information has to be obtained from another Ministry or another office, an interim reply may be sent within a month (from the date of receipt of the communication) indicating the possible date by which a final reply can be given.

(3) If any such communication is wrongly addressed to a department, it should be transferred promptly (within a week) to the appropriate department under intimation to the party concerned.

5. The aforesaid guidelines also cover Official dealings between Administration and Members of Parliament/State Legislatures. In this context, attention is also invited to Rule 3(2A) of All India Service (Conduct) Rule, 1968 and Rule 3-A of Central Civil Service (Conduct) Rules, 1964 which provide as follows :-

Every member of the service shall in the discharge of his duties act in a courteous manner and shall not adopt dilatory tactics in his dealings with the public or otherwise.

The existing instructions are hereby appropriately strengthened to emphasize the basic principles to be borne in mind by the Government servants while interacting with the Members of Parliament and State Legislatures. These are as follows :-

(i) Government servants should show courtesy and consideration to Members of Parliament and State Legislatures;`

(ii) while the Government servants should consider carefully or listen patiently to what the Members of Parliament and of the State Legislatures may have to say, the Government servant

should always act according to his own best judgment and as per the rules;

(iii) Any deviation from an appointment made with a Member of Parliament/State Legislature must be promptly explained to him to avoid any possible inconvenience. Fresh appointment should be fixed in consultation with him;

(iv) An officer should be meticulously correct and courteous and rise to receive and see off a Member of Parliament/State Legislature visiting him. Arrangements may be made to receive the Members of Parliament when, after taking prior appointment, they visit the officer of the Government of India, State Government or local Government. Arrangements may also be made to permit entry of vehicles of the Members to these Officers subject to security requirements/ restrictions;

(v) Members of Parliament of the area should invariably be invited to public functions organized by a Government office. Proper and comfortable seating arrangements at public functions and proper order of seating on the dais should be made for Members keeping in view the fact that they appear above officers of the rank of Secretaries to Government of India in the Warrant of Precedence; The invitation cards and media events, if organized for the function held in the constituency, may include the names of the Members of that constituency who have confirmed participation in these functions.

It is clarified that if a constituency of any Member of Parliament is spread over more than one District, the M.P should invariably be invited to all the functions held in any of the Districts which are part of his/her constituency;

(vi) Where any meeting convened by the Government is to be attended by Members of Parliament, special care should be taken to see that notice is given to them in good time regarding the date, time, venue etc. of the meeting. It should also be ensured that there is no slip in any matter of detail, however minor it may be. It should especially be ensured that:-

(a) Intimations regarding public meetings/functions are sent through speedier communication devices to the MPs, so that they reach them well in time, and

(b) that receipt of intimation by the M.P. is confirmed by the officer/official concerned.

(vii) Letters from Members of Parliament and Members of State Legislatures must be promptly acknowledged, and a reply sent at an appropriate level expeditiously as per the relevant provisions of the Central Secretariat Manual of Office Procedure;

(viii) Information or statistics relating to matters of local importance must be furnished to the MPs and MLAs when asked for. The information so supplied should be specific and answer the points raised. A soft copy of the information should also be sent to the Member via e-mail;

(ix) If the information sought by a Member of Parliament cannot be given and is to be refused, instructions from a higher authority should be taken and the reasons for not furnishing the information should be given in the reply;

(x) Wherever any letter from a Member of Parliament is in English and the reply is required to be given in Hindi in terms of the Official Languages Act, 1963 and the rules framed there under, an English translation should also be sent along with the reply for the convenience of such Members of Parliament from non Hindi speaking areas;

(xi) References from the Committees of Parliament must be attended to promptly;

(xii) The officers should not ignore telephonic messages left for them by the Members of Parliament/State Legislatures in their absence and should try to contact at the earliest the Member of Parliament/State Legislature concerned. These instructions also include SMS and e-mails received on official mobile telephones which also should be replied to promptly and on priority;

(xiii) All Ministries/Departments may ensure that the powers of Members of Parliament/State Legislatures as Chairpersons/ Members of committees under various Centrally Sponsored/Central Sector government schemes are clearly and adequately defined; and

(xiv) A Government servant should not approach MPs/MLAs for sponsoring his individual case as bringing or attempting to

bring political or non-official or other outside influence is prohibited under the conduct Rules e.g. Rule 18 of the All India Service (Conduct) Rules, 1966 and Rule 20 of the Central Civil Services (Conduct) Rules.

6. All Ministries/Departments are requested to ensure that the above basic principles and instructions are followed by all officials concerned, both in letter and spirit. Violation of the guidelines laid down on this subject will be viewed seriously.

7. Any violation of relevant Conduct Rules in this regard, which violation is established after due enquiry will render the Government servant concerned liable for appropriate punishment as per Rule.

Estt.Srl.No. 47/2014

RBE No.30/2014

No. SER/P-HQ/Ruling/O/883

Dated: 08.04.2014

Sub: Fixation of Pay in the revised pay structure for running staff promoted as on 01.01.2006 or thereafter.

Ref: Railway Board's letter Nos.

**i) PC-VI/2008/1/RSRP/1 dated 04.09.08
(Estt.Srl.No.125/08)**

**ii) E (P&A)II-2004/RS-13 dated 30.06.04
(Estt.Srl.No.132/04)**

**iii) PC-VI/2008/1/RSRP/1 dated 25.09.08
(Estt.Srl.No.143/08)**

Railway Board's letter No. E(P&A)II/2010/RS-27 dated 21.03.2014 (RBE No.30/2014) is as under :-

1. Eastern Railway had raised a query on the matter of fixation of pay thus :

“This Railway is facing difficulty while implementing Rule-11 of Board's RBE No. 103/2008 for those running staff who were promoted from non-running general category to running category on or after 01.01.2006 and subsequently elected to switch over to VIth CPC with effect from the date of their promotion/up-gradation etc. Clarification from Board is sought for whether 30% pay element will be taken into account while calculating the Dearness Pay applicable at pre-revised scale (ie.

Vth CPC) on the date of promotion and Dearness Allowance as on 01.01.2006 as per Board's RBE No. 140/2004.”

2. The matter was deliberated upon in consultation with Finance Directorate of Railway Board and it was observed that as per Rule 5 of RS(RP) Rules, 2008 a new provision of option was introduced for the implementation of 6th CPC pay structure. As per this option a person promoted to a post during the period from date of effect of revised pay structure to date of notification may switch over to the revised pay structure after effecting the promotion.

2.1 Thus, an employee getting promoted from a stationary post to the Running post as Guard, during above period, was eligible to opt to continue in pre-revised pay structure until his promotion as Guard and switch over to revised pay structure after effecting such promotion.

2.2 In such an eventuality he would lose his arrears on account of 6th CPC till such date of option/switching over. Further, his next increment will also be released on subsequent 1st July only if he completes six months qualifying service in the revised pay structure prior to the 1st July of relevant year.

3. Since such employees, as given in the situation quoted by E. Railway above were holding running posts at the time of switching over to the revised pay structure, their pay fixation should be as per methodology applicable to the running staff. In this connection, clarification 3 of Board's letter No. PCVI./2008//RSRP/1 dated 25.09.2008, that fitment tables may be used in the cases when employee switches over to revised pay structure from a date subsequent to 1.1.2006, is also relevant. Accordingly, fitment table as applicable to the running staff may be used in such cases.

4. This disposes of E.Rly's D.O. letter No. E/SPC/2008/Rcfd. dt. April 22, 2010.

5. This issues with the concurrence of the Finance Directorate.

Estt.Srl.No. 48/2014

RBA No. 5/2014

No.SER/P-HQ/Ruling/O/937

Dated: 08.04.2014

Sub: Accountal of withdrawal of erroneous contributions received into NPS instead of GPF.

Ref: Railway Board's letter No. 2010/AC-II/21/18 dated 02.07.13 (Estt.Srl.No.67/13)

Railway Board's letter No. 2010/AC-II/21/18 dated 31.03.2014 (RBA No.5/2014) is as under :-

A number of cases exist on Railways wherein employees initially covered under New Pension System were later on covered under old pension scheme due to various administrative reasons like counting of previous service etc. During this period the NPS subscription of these employees were remitted to the Trustee Bank.

PFRDA, vide their letter dated 22.01.2013 circulated to Railways vide Board's letter of even no. dated 02.07.2013, have now clarified that such cases will be treated as erroneous transfer and 100% withdrawal of accrued pension wealth is allowed in such cases, subject to the condition that such proceeds shall mandatorily be transferred back to the concerned PAO/ DDO from whom the request for withdrawal has arisen.

Accordingly, Railways are processing the applications received from such employees and the accrued pension wealth is being returned to the Railways. In this regard, some of the Railways have sought clarification regarding the accounting treatment of the amounts so refunded. The matter has been examined in consultation with the Finance Directorate and the position is clarified as under:-

Government Contribution:-

The Government Contribution, alongwith interest thereon received back, may be credited to Pension Fund since the pension expenditure of such staff shall eventually be borne by Pension Fund.

Employees Contribution:-

The contribution made by the employee towards NPS alongwith interest thereon may be credited to the employee's PF account against compulsory subscription and the balance amount may be returned to the employee (or) be treated as VPF subscription, if so opted by the employee.

Kindly issue necessary instructions to the concerned officials and ensure compliance.

Estt.Srl.No. 49/2014

RBE No.34/2014

No.SER/P-HQ/Ruling/O/862

Dated: 23.04.2014

Sub: Amendment to Indian Railway Establishment Code Vol. I (1985 Edition) Chapter V- Appendix V - Study Leave Rules.

Railway Board's letter No.2011/F(E)-III/2(2)/3 dated 09.04.2014 (RBE No.34/2014) is as under :-

In exercise of the powers conferred by the proviso to Article 309 of the Constitution, the President Is pleased to direct that Appendix V of the Indian Railway Establishment Code Vol. I, (1985 Edition) (Third Reprint Edition 2008) be amended as in the **Advance Correction Slip No.121** attached.

INDIAN RAILWAY ESTABLISHMENT CODE, VOLUME-I,
FIFTH EDITION-1985 (Third Reprint Edition-2008)
APPENDIX V

STUDY LEAVE RULES

ADVANCE CORRECTION SLIP NO.121

1. In each of the Forms namely Form 'A', Form 'B', Form 'C' and Form 'D' appended to Study Leave Rules contained In Appendix-V, after the paragraphs namely "NOW THE CONDITION OF ABOVE WRITTEEN OBLIGATION being in force on Government loans", the following paragraph may be inserted:-

“NOW FURTHER THE CONDITION OF THE ABOVE WRITTEN OBLIGATION IS THAT the period of my bond mandating putting in service for the period as specified above, after expiry of the study leave availed by me shall be extended by a comparable period, equivalent to the aggregate periods of leave of any kind availed by me, during the currency of the bond period.”

2. At the end of each Forms namely Form 'A', Form 'B', Form 'C' and Form 'D' appended to Study Leave Rules contained in Appendix-V, the following paragraph may be inserted:-

“Explanation: The term 'currency of bond' means the period during which the liability of the Government servant is activated and the right of the Government is alive to claim the predetermined and stipulated amounts from the Government servant who fails to discharge his obligation.”

(Authority: Ministry of Railway's letter No. 2011/F(E)-III/2(2)/3, New Delhi, Dated 09.04.2014)

Estt.Srl.No.50/2014

RBE No.35/2014

No.SER/P-HQ/Ruling/O/945

Dated: 29.04.2014

Sub: Retention of Railway quarter in case of absorption following deputation in Railway PSUs.

Railway Board's letter No. E(G)2014 QR 1-2(PSU-Abspn.) dated 16.04.2014 (RBE No.35/2014) is as under :-

The question of house retention in case of absorption in Railway PSUs has been considered by the full Board in its last meeting held on 13.01.2014. It has been decided as under :

“Retention permission was granted to the officers as an incentive for the officers to volunteer to go to some PSUs. It has been, however, observed that the officers continue to occupy the Railway houses even after getting absorbed in the PSUs. Henceforth, the officers allowed to retain the houses on deputation shall have to vacate the Railway accommodation as soon as they are absorbed”.

2. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.