

<i>This book belongs to</i>		
<i>Name</i>	:	
<i>Designation</i>	:	
<i>Department</i>		
<i>Office</i>	:	

Points to ponder....



Extracts from Railway Services (Conduct) Rules, 1966.

18. Movable, Immovable and Valuable Property. Contd....

Explanation I under sub-rule 5 contd....

- (b) All loans, whether secured or not, advanced or taken by the Government servant.*
- (c) motor cars, motor cycles, horses or any other means of conveyance and*
- (d) refrigerators, radios, radiograms and television sets*

Explanation II. – For the purpose of this rule, “lease” means, except where it is obtained from, or granted to a person having official dealings with the railway servant, a case of immovable property from year to year or for any terms exceeding one year or reserving a yearly rent.

to be continued.....

INDEX

<i>Estt. Srl.No.</i>	<i>Subject</i>	<i>Page No.</i>
<u>ALLOWANCE</u>		
45/13	<i>Revision of minimum rates of wages and Variable Dearness Allowance</i>	
47/13	<i>Enhancement in the rate of Risk Allowance in respect of eligible unskilled staff on the railways in accordance with DOP&T's guidelines</i>	
48/13	<i>Grant of Dearness Relief to Railway pensioners/ family pensioners - Revised rate effective from 01.01.2013</i>	
50/13	<i>Rates of Night Duty Allowance w.e.f. 01.01.2013</i>	
55/13	<i>Children Education Allowance/Hostel Subsidy - Clarification</i>	
<u>DEPUTATION</u>		
57/13	<i>Extension of deputation of Non-gazetted Railway employees working with Railways PSUs-Unauthorised stay regarding</i>	
<u>FIXATION OF PAY</u>		
44/13	<i>Fixation of pay of disabled/medically unfit running staff on being appointed against alternative (stationary) posts in revised (6th CPC) pay structure</i>	
<u>PASS/PTOs</u>		
43/13	<i>Entitlement for travel in Duronto Express trains in non AC accommodation i.e. SL & 2S classes</i>	

Estt. Srl.No.	Subject	Page No.
--------------------------	----------------	---------------------

PENSION

- 42/13 *Revision of provisional pension sanctioned under Rule 10 of Railway Services (Pension) Rules, 1993*
- 49/13 *Revision of 1/3rd commuted portion of pension in respect of Government servants who had drawn lumpsum payment on absorption in Central Public Sector Undertakings/Central Autonomous Bodies - stepping up of notional full pension w.e.f. 24.09.2012*

PROMOTION / SELECTION

- 52/13 *Implementation of Recommendations of 6th CPC-Merger of grades - Revised Classification and mode of filling up of non-gazetted posts - Scheme for filling up of vacancies after 31.03.2013*
- 53/13 *Out-of-Turn Promotions to sportspersons/coaches for excellence in the field of Sports - changes/addition/deletion in the existing policy*
- 56/13 *System Improvement in conduct of Departmental Selections - Observation and adherence of guidelines for more transparency*

RECRUITMENT

- 40/13 *Recognition of qualification of Prathama Examination conducted by Hindi Sahitya Sammelan, Allahabad*
- 41/13 *Acceptance of certificates/qualifications awarded by Rajasthan State Open School, Jaipur and A.P. Open Schooling, Hyderabad for the purpose of employment on the railways*

Estt. Srl.No.	Subject	Page No.
46/13	<i>Recognized National Sports Federation for the game of Hockey - clarification regarding</i>	
51/13	<i>Recognized Senior National Bridge Championship for incentive and recruitment purposes - clarification regarding</i>	
54/13	<i>Recruitment of staff in Pay Band-1 of Rs.5200-20200 (Grade Pay Rs.1800) on Indian Railways - Mode of dispatch of call letters to applicants regarding</i>	

SOUTH EASTERN RAILWAY

CPO's Office/GRC

Estt.Srl.No. 40/2013

RBE No.40/2013

No. P/Rect/Poly/Pt.VI

Dated: 03.05.2013

Sub: Recognition of qualification of Prathama Examination conducted by Hindi Sahitya Sammelan, Allahabad.

Ref: Railway Board's letter Nos :-

- i) E(NG)-III/2005/RR-1/7 dated.25.01.2002 (Estt. Srl. No.19/2002)**
- ii) E(NG)-III/2005/RR-1/6 dated.26.04.2005 (Estt. Srl. No.87/2005)**
- iii) E(NG)-III/2005/RR-1/6 dated.23.01.2007 (Estt. Srl. No.27/2007)**
- iv) E(NG)-III/2005/RR-1/6 dated 30.08.2012 (Estt. Srl. No.115/2012)**

Railway Board's letter No. E(NG)-II/2005/RR-1/6 dated 30.04.2013 (RBE No.40/2013) is as under:-

Attention is invited to instructions contained in Board's letter of even number dated 30.8.2012 (RBE No. 94/2012) where it was apprised that no further extension for recognition has been granted to the above stated examination for the purpose of employment on the railways to the posts for which prescribed qualification is matriculation.

The matter has been further examined by M/o Human Resource of Development (MHRD) and it has been decided by them to withdraw instructions which provided for not recognizing the qualification cited above subject to the condition that all those students who are enrolled with the institution with permanent recognition up to 31.05.2013 would be eligible for consideration in accordance with MHRD's notification No. F.24-4/2001-TS.III dated 27.7.2001, 14.5.2004 and 21.11.2006 circulated vide this office letter No. E(NG)II/2002/RR-1/7 dated 25.1.2002 (RBE No. 11/2002) and letter of even number dated 26.4.2005 (RBE No. 67/2005) & dated 23.1.2007 (RBE No. 13/2007)

respectively where after these orders will cease to have effect from 01.6.2013.

The instructions contained in Board's letter of even number dated 30.8.2012 (RBE No.94/2012), therefore, stand suitably amended.

Estt.Srl.No.41/2013

RBE No.31/2013

No.P/Rect/Poly/Pt.VI

Dated: 07.05.2013

Sub: Acceptance of certificates/qualifications awarded by Rajasthan State Open School, Jaipur and A.P. Open Schooling, Hyderabad for the purpose of employment on the railways

Railway Board's letter No.E(NG)-II/2004/RR-1/14 dated 04.04.2013 (RBE No.31/2013) is as under :-

The issue of recognition of qualification awarded by institutions cited in the above subject has been under consideration of this Ministry. The issue has been examined in consultation with M/o. Human Resource Development and Department of Personnel & Training, Mb Personnel, Public Grievances and Pensions.

A copy of office Memorandum No. 14021/1/2012-Estt.D dated 6.3.2013 issued by Department of Personnel & Training, M/o. Personnel, Public Grievances and Pensions on the above subject is sent herewith for guidance and compliance.

These instructions will be applicable from the date of issue of above stated office memorandum of Department of Personnel & Training. Cases pertaining to recruitments/engagements finalized prior to the date of issue of these instructions need not be re-opened.

Copy of office Memorandum No. 14021/1/2012-Estt.D dated 6.3.2013 issued by Department of Personnel & Training, M/o. Personnel, Public Grievances and Pensions

Sub: Recognition of certificates/qualifications awarded by Rajasthan State Open School, Jaipur and Andhra Pradesh Open Schooling Society for the purpose of employment in Central Government Offices

The undersigned is directed to state that the matter whether qualifications/certificates awarded by Rajasthan State Open School, Jaipur and Andhra Pradesh Open Schooling Society are recognized for the purpose of employment in Central Government Offices has been considered in consultation with the Ministry of Human Resource Development.

2. Department of School Education and Literacy, Ministry of Human Resource Development had clarified vide their O.M.No.F-2-35/2011-Sch.3 dated 07.09.2012 that Council of Boards of School Education in India (COBSE), an Association of National and State School Education Boards, is responsible for verifying genuineness/recognition of School Education Boards in India. It grants membership to boards/institutes that are set up by an Act of Parliament or State Legislature or an executive order of the Central/State Governments and follow the National Curriculum Framework. The certificates issued by its member Boards are equivalent to any other board across the country. It was informed that Andhra Pradesh Open Schooling Society and Rajasthan State Open School, Jaipur, are its members and their courses are recognized by COBSE and all its member Boards, and are valid for further studies and appointment in the Central and State Government departments. As regards, validity of certificates issued by Rajasthan State Open School, Jaipur and Andhra Pradesh Open Schooling Society for employment purposes, it may be got verified from the respective State Open Schools, wherever necessary.

Estt.Srl.No.042/2013

RBE No.33/2013

No.P/S/Pen/6th PC/Policy

Dated: 07.05.2013

Sub: Revision of provisional pension sanctioned under Rule 10 of Railway Services (Pension) Rules, 1993

Ref: Railway Board's letter No. F(E)III/2008/PN1/12 dt.08.09.2008 (Estt.Srl.No.174/2008)

Railway Board's letter No.F(E)III/2008/PN1/12 dated 10.04.2013 (RBE No.33/2013) is as under :-

A copy of Department of Pension and Pensioners' Welfare (DOP&PW)'s O.M. No. 38/6/2010-P&PW(A)(Pt.) dated 18th March 2013

on the above subject is enclosed for information and compliance. These instructions shall apply mutatis mutandis on the Railways also.

2. DOP&PW's O.M. No. 38/37108-P&PW(A) dated 1st September, 2008, as clarified/modified from time to time, was adopted/circulated vide this office letter No.F(E)III/2008/PNI/12 dated 08.09.2008.

3. Rule 69 of the CCS (Pension) Rules, 1972 referred to in the aforementioned OM dated 18th March,2013 corresponds to Rule 10 of Railway Services (Pension) Rules, 1993.

Copy of Department of Pension and Pensioners' Welfare (DOP&PW)'s O.M. No. 38/6/2010-P&PW(A)(Pt.) dated 18th March 2013

Sub: Revision of provisional pension sanctioned under Rule 69 of the CCS (Pension) Rules, 1972

The undersigned is directed to say that in pursuance of Government's decision on the recommendations of Sixth Pay Commission, orders for revision of pension of pre-2006 pensioners w.e.f. 1.1.2006 have been issued on 1.9.2008.

The following categories of pensioners were entitled to provisional pension as in the pre-2006 pay-scale:-

- a) Employees suspended before 2006 and also retired before 1.1.2006
- b) Employees suspended before 2006 but retired after 1.1.2006
- b) Employees who retired before 1.1.2006 and against whom departmental/judicial proceedings were pending at the time of retirement.

It has been decided that in all the above cases, the provisional pension sanctioned under Rule 69 of CCS (Pension) Rules, 1972 will be revised in terms of this Department's OM No. No.38/37/08-P&PW(A) dated 1st September, 2008 as clarified/modified from time to time. An illustration regarding revision of provisional pension sanctioned under Rule 69 of CCS (Pension) Rules 1972 before 1.1.1996 is enclosed.

As regards revision of provisional pension in case of employees who are drawing provisional pension in 4th CPC scales, their provisional pension would be brought over to 5th CPC and thereafter to the 6th Central Pay Commission and their provisional pension would be revised in accordance with the instructions contained in DoP&PW OM No.38/37/08-P&PW(A) dated 1st September, 2008 as clarified/modified from time to time.

This issues with the approval of Department of Expenditure, Ministry of Finance ID No.61 /E.V/2013 dated 4th January, 2013 and No.214/E.V/2013 dated 16th January, 2013.

Illustration

Revision of Provisional Pension sanctioned Under Rule 69 of CCS (Pension) Rules 1972 before 1.1.1996

1. Pay Scale of a Government Servant : 3000-4500
who retired on superannuation on
31.1.1994
2. Basic Pay/Average Emoluments : 3500
3. Provisional Pension w.e.f. 1.2.1994 : 1750
4. Revised Pay-Scale w.e.f. 1.1.1996 : 10000-15200
5. Revised provisional pension w.e.f. : 5265
1.1.1996
[As per OM No.45/86/97-P&PW(A)-
Part.II]
6. Revised Pay Band [PB-3] + Grade Pay : (15600-39100)+6600
7. Revised Provisional Pension w.e.f. : 11900
1.1.2006
[As per OM No.38/37/08-P&PW(A)
dated 1st September, 2008]
8. Revised Provisional Pension w.e.f. : 12600
24.9.2012
[As per OM No.38/37/08-P&PW(A)
dated 28th January, 2013]

Estt.Srl.No.43 /2013

RBE No. 35/2013

No.P/GM-CPO/Pass/Rules

Dated: 07.05.2013

Sub: Entitlement for travel in Duronto Express trains in non AC accommodation i.e. SL & 2S classes

Ref: Railway Board's letter No.E(W)2009/PS 5-1/30 dt.01.03.13 (Estt.Srl.No.25/13)

Railway Board's letter No. No.E(W)2009/PS 5-1/30 dated 22.04.2013 (RBE No.35/2013) is as under :-

Instructions have been issued vide above referred letter for allowing booking of berths/seats in Duronto Express trains by serving/retired railway servants on Duty/Privilege/Post Retirement Complimentary Passes, subject to Duty Pass quota in air conditioned accommodation on the pattern of Rajdhani/Shatabdi express trains without any exception.

2. Since non AC accommodation i.e. SL and 2S classes are also available in Duronto Express trains, the entitlement of serving/retired railway servants in Duronto express trains has been reviewed.

3. After due deliberations, Board have now decided that entitlement to travel in Duronto express trains on Second class/ Second class 'A' passes will be as under:-

- (a) Second class 'A' passes are made valid for travel in SL and 2S classes of Duronto Express trains.*
- (b) Second/Sleeper class passes are valid for travel in 2S class of Duronto Express trains.*
- (c) The maximum number of berth/seats to be booked against aforesaid passes may be restricted to 4 per pass.*
- (d) Berths/Seats in SL/2S classes of Duronto Express trains can also be booked against First class/First class 'A' passes like normal Mail/Express trains.*

4. This information may be brought to the notice of all concerned.

5. CRIS will make necessary modification in the software under intimation to all zonal railways and this office.

6. This issues with the concurrence of the Finance directorate of the Ministry of Railways.

Estt.Srl.No.44/2013

RBE No.41/2013

No.P/R/4/31/Pt.III (Policy)

Dated: 07.05.2013

Sub: Fixation of pay of disabled/medically unfit running staff on being appointed against alternative (stationary) posts in revised (6th CPC) pay structure

Ref: Railway Board's letter No.E(NG)I-96/RE-3/9(2) dated 29.04.99 (Estt.Srl.No.122/99)

Railway Board's letter No.E(NG)I-2008/RE-3/4 dated 30.04.2013 (RBE No.41/2013) is as under :-

Reference Railway Board's letter No.E(NG)I-96/RE-3/9(2) dated 29.04.1999 containing procedure for absorption of disabled/medically unfit Railway servant in alternative employment, framed pursuant to the enactment of Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Act- 1995.

2. Consequent upon implementation of revised pay structure inter-alia involving merger of various pre-revised scales and comprising running Pay Bands & Grade Pay based on recommendations of 6th Central Pay Commission, a question has arisen regarding methodology for fixation of pay of medically unfit running staff on being posted/appointed against stationary posts. The matter has, accordingly, been considered by the Ministry of Railways (Railway Board) and based on the recommendations of a Committee constituted for the purpose, it has been decided that while determining pay in Pay Band for the purpose of fixation of pay of medically unfit running staff in alternative (stationary) post, an amount equal to such percentage of basic pay (pay in Pay Band + Grade Pay) representing pay element of running allowance as may be in force from time to time may be added to the existing pay in Pay Band and the resultant figure (ignoring the

fraction of rupee. if any) rounded off to the next multiple of 10, would be the pay in the Pay Band in the alternative post with no change in the Grade Pay of substantive post, in suitable alternative post. An illustration in this regard is enclosed as Annexure-I.

3. For this purpose, Para 1307 and 1308 of Indian Railway Establishment Manual, Volume-I, (Revised Edition-1989) First Re-print Edition-2009 may be amended as per Advance Correction Slip No.224 enclosed as Annexure-II.

4. This issues with the concurrence of Finance Directorate of Ministry of Railways.

ANNEXURE-I

Annexure to Board's letter No.E(NG)I-2008/RE-3/4 dated 30.04.2013

Illustration :

(i) Present Pay :- Rs.12470 + Rs.4200 = Rs.16,670
Add 30% pay element# Rs.5001 i.e. = Rs.5010
Pay fixed in alternative post would be = Rs.17480+Rs4200

(ii) Present pay:- Rs.7950 + Rs.1900 = Rs.9850
Add 30% pay element# Rs.2955 i.e. = Rs.2960
Pay fixed in alternative post would be = Rs.10,910+Rs.1900

Note:# At present the rate of pay element of running allowance being 30% of Basic Pay

Indian Railway Establishment Manual, Volume-I (Revised Edition-1989) First Re-print Edition-2009

Chapter-XIII: Absorption of disabled/ medically unfit staff in alternative employment.

ADVANCE CORRECTION SLIP NO.224

1. Substitute the following for the existing paragraph 1307:

1307 Reckoning of element of Running Allowance for the purpose of fixation of pay of disabled/medically unfit running staff: While determining pay for the purpose of fixation of pay of medically unfit running staff in an alternative (stationary) post, an amount equal to such percentage of basic pay representing the pay element of running allowance as may be in force from time to time, may be added to the existing pay in Pay Band and the resultant figure (ignoring the fraction of rupee, if any) rounded off to the next multiple of 10 would be the pay in the Pay Band in the alternative post with no change in the Grade Pay of substantive post, in suitable alternative post.

2. Substitute the following for the existing paragraph 1308:

1308 Fixation of Pay (other than Running Staff) : The pay in Pay Band of the disabled/medically unfit Railway servants (other than Running Staff) will be fixed in the alternative post as previously drawn in the post held by them on regular basis before acquiring disability.

(Authority: Railway Board's letter No. E(NG)I-2008/RE-3/4 dated 30.04.2013)

Estt.Srl.No.045 /2013

RBE No.39/2013

No.P/EN/30/236/Pt.VII

Dated: 14.05.2013

**Sub: Revision of minimum rates of wages
and Variable Dearness Allowance**

Railway Board's letter No.2011/E(LL)/AT/MW/1 dated 26.04.2013 (RBE No.39/2013) is as under :-

A copy each of Orders No. (i) 1/2(3)/2013-LS.II, (ii) 1/2(5)/2013-LS.II, (iii) No. 1/2(6)/2013-L.S.II and (iv) No. 1/2(7)/2013-LS.II dated 18.03.2013 revising the rates of variable dearness allowance for contract workers engaged in (i) Construction or maintenance of roads or in Building operations etc. (ii) loading and unloading operations in Railway goods sheds, parcel Offices of Railways, (iii) Employment of sweeping and cleaning excluding activities prohibited under the Employment of Manual Scavengers and Construction of Dry Latrines (Prohibition) Act, 1993 and (iv) employment of watch and ward respectively is sent herewith for information and strict compliance. The rates are applicable w.e.f. 01.04.2013.

2. Railways, being Principal Employer are required to ensure that the contractors are complying with the provisions of the Contract Labour (R & A) Act, 1970 and Minimum wages Act, 1948 strictly and arranging prescribed minimum wages to the contract laborers.

3. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

Copy of Ministry of Labour & Employment, Office of the Chief Labour Commissioner(C)'s Order No. 1/2(3)/2013-LS.II dt.18.03.2013

ORDER

In exercise of the powers conferred by Central Government vide Notification 1285(E) dated 20.05.2009 of the Ministry of Labour & Employment the undersigned, hereby revise the rates of Variable Dearness Allowance on the basis of the average consumer price index number for the preceding period of six months ending on 31.2.2012 reaching 215.83 from 202.83 (based 2001 = 100) and thereby resulting

in an increase of 13 points for Industrial Workers as under. This order shall come into force w.e.f. 01.04.2013.

The rates of Variable Dearness Allowance for workers employed in CONSTRUCTION OR MAINTENANCE OF ROADS, RUNWAYS OR IN BUILDING OPERATIONS INCLUDING LAYING DOWN UNDERGROUND ELECTRIC, WIRELESS, RADIO TELEVISION, TELEPHONE TELEGRAPH AND OVERSEAS COMMUNICATION CABLES AND SIMILAR OTHER UNDERGROUND CABLING WORK, ELECTRIC LINES, WATER SUPPLY LINES AND SEWERAGE PIPE LINES would be as under :-

Category of worker	Rates of V.D.A. Area wise per day (in Rupees)		
	A	B	C
Unskilled	117.00	96.00	78.00
Semi-skilled/ Unskilled Supervisory	128.00	109.00	91.00
Skilled/Clerical	141.00	128.00	109.00
Highly Skilled	153.00	141.00	128.00

Therefore the minimum rates of wages showing the basic rates and Variable Dearness Allowance payable w.e.f. 01.04.2013 will be as under:-

Category of worker	Rates of wages including V.D.A. per day (in Rupees)		
	A Area	B Area	C Area
Unskilled	$\frac{180.00+117.00}{297.00}$	$\frac{150.00+96.00}{246.00}$	$\frac{120.00+78.00}{198.00}$
Semi-skilled/ Unskilled Supervisory	$\frac{200.00+128.00}{328.00}$	$\frac{170.00+109.00}{279.00}$	$\frac{140.00+91.00}{231.00}$
Skilled/Clerical	$\frac{220.00+141.00}{361.00}$	$\frac{200.00+128.00}{328.00}$	$\frac{170.00+109.00}{279.00}$
Highly Skilled	$\frac{240.00+153.00}{393.00}$	$\frac{220.00+141.00}{361.00}$	$\frac{200.00+128.00}{328.00}$

The VDA has been rounded off to the next higher rupee as per the decision of the Minimum Wages Advisory board meeting held of 26.08.2008.

The classification of workers under different categories and a classification of cities under different areas will be same as in the

notification referred to in para 1 as amended from time to time. The present classification of cities into areas A, B & C is enclosed as Annexure I for ready reference.

Copy of Ministry of Labour & Employment, Office of the Chief Labour Commissioner(C)'s Order No. 1/2(5)/2013-LS-II dt.18.03.2013

ORDER

In Exercise of the powers conferred by Central Government vide Notification No.S.0.1284(E) dated 20.05.2009, of the Ministry of Labour & Employment, the undersigned hereby revise the rates of Variable Dearness Allowance consumer price index number for the preceding period of six months ending on 31.12.2012 reaching 215.83 from 202.83 (Base: 2001 = 100) and thereby resulting in an increase of 6.50 points for industrial workers and directs that this order shall come into force w.e.f. 01.04.2013.-

RATES OF V.D.A. FOR EMPLOYEES EMPLOYED IN LOADING AND UNLOADING IN (i) GOODS SHEDS, PARCEL OFFICES OF RAILWAYS; (ii) OTHER GOODSHEDS, GODOWNS, WAREHOUSES ETC. AND (iii) DOCKS AND PORTS would be as under :-

AREA	RATES OF V.D.A. PER DAY (IN RS.)
'A'	117.00
'B'	96.00
'C'	78.00

Therefore, the minimum rates of wages showing the basic rates and Variable Dearness Allowance payable w.e.f. 01.04.2013 would be as under:-

AREA	RATES OF WAGES PLUS V.D.A. PER DAY		
	Basic Wages (Rs.)	V.D.A. (Rs.)	Total (Rs.)
'A'	180.00	+ 117.00	= 297.00
'B'	150.00	+ 96.00	= 246.00
'C'	120.00	+ 78.00	= 198.00

The VDA has been rounded off to the next higher rupee as per the decision of the Minimum Wages Advisory board meeting held on 26.08.2008.

The classification of workers under different categories and the classification of cities under different areas will be same as in the notification referred to in para I as amended from time to time. The present classification of cities into areas A, B & C is enclosed as Annexure I for ready reference.

Copy of Ministry of Labour & Employment, Office of the Chief Labour Commissioner(C)'s Order No. 1/2(6)/2013-LS-II dt.18.03.2013

ORDER

In exercise of the powers conferred by Central Government vide Notification No.S.O.1994 (E) dated 7th August, 2008 of the Ministry of Labour & Employment, the undersigned hereby revise the rates of Variable Dearness Allowance to workers engaged in **“Employment of Sweeping and Cleaning excluding activities prohibited under the Employment of Manual Scavenger and Construction of Dry Latrines (Prohibition) Act, 1993”** w.e.f. 01.04.2013 on the basis of rise in the average consumer price index number reaching 215.83 from 202.83 (Base: 2001 = 100) and thereby resulting in an increase of 13 points calculated on the basis of average for the period of six months ending on 31.12.2012. The rates of Variable Dearness Allowance w.e.f. 01.04.2013 shall be as under :-

RATES OF V.D.A. FOR EMPLOYEES EMPLOYED IN “Employment of Sweeping and Cleaning excluding activities prohibited under the Employment of Manual Scavenger and Construction of Dry Latrines (Prohibition) Act, 1993” would be as under :-

AREA	RATES OF V.D.A. PER DAY (IN RS.)
‘A’	117.00
‘B’	96.00
‘C’	78.00

Therefore, the minimum rates of wages showing the basic rates and Variable Dearness Allowance payable w.e.f. 01.04.2013 would be as under:-

AREA	RATES OF WAGES PLUS V.D.A. PER DAY		
	Basic Wages (Rs.)	V.D.A. (Rs.)	Total (Rs.)
'A'	180.00	+ 117.00	= 297.00
'B'	150.00	+ 96.00	= 246.00
'C'	120.00	+ 78.00	= 198.00

The VDA has been rounded off to the next higher rupee as per the decision of the Minimum Wages Advisory board meeting held on 26.08.2008.

The classification of workers under different categories and the classification of cities under different areas will be same as in the notification referred to in para I as amended from time to time. The present classification of cities into areas A, B & C is enclosed as Annexure I for ready reference.

Copy of Ministry of Labour & Employment, Office of the Chief Labour Commissioner(C)'s Order No. 1/2(7)/2012-LS-II dt.18.03.2013

ORDER

In exercise of the powers conferred by Central Government vide Notification No.S.O.2288(E) dated 18th September, 2012 of the Ministry of Labour & Employment, the undersigned hereby revise the rates of Variable Dearness Allowance to the employees engaged in "Employment of Watch and Ward" on the basis of rise in the average consumer price index number reaching 215.83 from 202.83 (Base: 2001 = 100) and thereby resulting in an increase of 13 points calculated on the basis of average for the period of six months ending on 31.12.2012. The rates of Variable Dearness Allowance w.e.f. 01.04.2013 shall be as under :-

- I. **RATES OF V.D.A. FOR EMPLOYEES EMPLOYED IN WATCH AND WARD (without arms) would be as under :-**

AREA	RATES OF V.D.A. PER DAY (IN RS.)
'A'	128.00
'B'	109.00
'C'	91.00

Therefore, the minimum rates of wages showing the basic rates and Variable Dearness Allowance payable w.e.f. 01.04.2013 to employees employed in WATCH AND WARD (without arms) would be as under:-

AREA	RATES OF WAGES PLUS V.D.A. PER DAY		
	Basic Wages (Rs.)	V.D.A. (Rs.)	Total (Rs.)
'A'	200.00	+ 128.00	= 328.00
'B'	170.00	+ 109.00	= 279.00
'C'	140.00	+ 91.00	= 231.00

II. RATES OF V.D.A. FOR EMPLOYEES EMPLOYED IN WATCH AND WARD (with arms) would be as under :-

AREA	RATES OF V.D.A. PER DAY (IN RS.)
'A'	141.00
'B'	128.00
'C'	109.00

Therefore, the minimum rates of wages showing the basic rates and Variable Dearness Allowance payable w.e.f. 01.04.2013 to employees employed in WATCH AND WARD (with arms) would be as under:-

AREA	RATES OF WAGES PLUS V.D.A. PER DAY		
	Basic Wages (Rs.)	V.D.A. (Rs.)	Total (Rs.)
'A'	220.00	+ 141.00	= 361.00
'B'	200.00	+ 128.00	= 328.00
'C'	170.00	+ 109.00	= 279.00

The VDA has been rounded off to the next higher rupee as per the decision of the Minimum Wages Advisory board meeting held on 26.08.2008.

The classification of workers under different categories and the classification of cities under different areas will be same as in the notification referred to in para I as amended from time to time. The present classification of cities into areas A, B & C is enclosed as Annexure I for ready reference.

ANNEXURE-I

**Classification of cities for purposes of fixation of Minimum Wages
of scheduled employment in the Central Sphere**

AREA 'A'

1	Ahmedabad	(UA)
2	Bengaluru	(UA)
3	Kolkata	(UA)
4	Delhi	(UA)
5	Greater Mumbai	(UA)
6	Hyderabad	(UA)
7	Kanpur	(UA)
8	Lucknow	(UA)
9	Chennai	(UA)
10	Nagpur	(UA)
11	Faridabad Complex	
12	Ghaziabad	
13	Gurgaon	
14	Noida	
15	Secunderabad	
16	Navi Mumbai	

AREA 'B'

1	Agra	(UA)
2	Ajmer	
3	Aligarh	
4	Allahabad	(UA)
5	Amaravati	
6	Amritsar	(UA)
7	Aurangabad	(UA)
8	Bareilly	(UA)
9	Bhavnagar	
10	Bikaner	
11	Bhopal	
12	Bhubaneswar	
13	Chandigarh	(UA)
14	Coimbatore	(UA)
15	Cuttack	(UA)
16	Durgapur	

17	Gorakhpur	
18	Guwahati City	
19	Guntur	
20	Gwalior	(UA)
21	Indore	(UA)
22	Hubli-Dharwad	
23	Jabalpur	(UA)
24	Jaipur	(UA)
25	Jalandhar	(UA)
26	Jamshedpur	(UA)
27	Jodhpur	
28	Kochi	(UA)
29	Kolhapur	(UA)
30	Kozhikode	(UA)
31	Kota	
32	Ludhiana	
33	Madurai	(UA)
34	Meerut	(UA)
35	Moradabod	(UA)
36	Mysore	(UA)
37	Nasik	(UA)
38	Pune	(UA)
39	Patna	(UA)
40	Raipur	(UA)
41	Rajkot	
42	Ranchi	(UA)
43	Solapur	
44	Srinagar	(UA)
45	Surat	(UA)
46	Thiruvananthapuram	(UA)
47	Vadodara	(UA)
48	Varanasi	(UA)
49	Vijayawada	(UA)
50	Vishakhapatnam	(UA)
51	Warangal	
52	Mangalore	(UA)
53	Puducherry	(UA)
54	Salem	(UA)
55	Tiruppur	(UA)
56	Tiruchirappalli	(UA)
57	Asansol	(UA)

58	Belgaum	(UA)
59	Bhiwandi	(UA)
60	Dhanbad	(UA)
61	Dehradun	(UA)
62	Jammu	(UA)
63	Jalandhar Cantt.	
64	Jamnagar	(UA)
65	Durg-Bhilai Nagar	(UA)

AREA 'C' will comprise all areas not mentioned in this list.
N.B. : UA stands for Urban Agglomeration.

Estt.Srl.No.046/2013

RBE No.43/2013
Clarification/Corrigendum No.34

No.P/R & R/Poly/Pt.VI

Dated: 14.05.2013

**Sub: Recognized National Sports Federation for
the game of Hockey - clarification regarding.**

**Ref: Railway Board's letter No. 2010/E(Sports)/
4(1)/1(Policy) dated 31.12.2010
and clarification/corrigendum issued thereto
(Estt.Srl.No.21/2011)**

Railway Board's letter No. 2013/E(Sports)/4(1)/1/Policy
Clarifications dated.01.05.2013 (RBE No.43/2013) is as under :-

The issue of recognized National Sports Federation for the
game of Hockey has been considered in this office in consultation with
the Ministry of Youth Affairs and Sports.

2. In this connection it is stated that the International Federation
of Hockey recognizes Hockey India as the National Body of India to field
its team in the international events and Hon'ble Supreme Court, vide
its interim orders, have also ordered that Hockey India will field the
men's and women's Hockey teams in future games and Hockey India is
required to hold the National Championships in various categories for
this purpose. Government is also providing the requisite support to this
federation. It is accordingly decided that till further orders, **Hockey
India** may be treated as the recognized National Sports Federation for
the game of Hockey for the purposes of recruitment, incentive, out-of-
turn promotions and all other establishment matters of Hockey players

and also for the purpose of participation in domestic Hockey tournaments.

Zonal Railways/Production Units may accordingly take necessary action at their end to decide the aforesaid matters of sportspersons, related to the game of Hockey.

Estt.Srl.No.047/2013

RBE No. 44/2013

No.P/R/PC/41/Pt.VI

Dated: 14.05.2013

Sub: Enhancement in the rate of Risk Allowance in respect of eligible unskilled staff on the railways in accordance with DOP&T's guidelines.

**Ref: 1. Railway Board's letter No. E(P&A)I-84/SP-1/TP-1 dated 21.08.1991 (Estt.Srl.No.174/1991)
2. Railway Board's letter No. E(P&A)I-97/SP-1/AD-1 dated 02.02.2005 (Estt.Srl.No.29/2005)**

Railway Board's letter No. E(P&A)I-2008/SP-1/AD-3 dated 02.05.2013 (RBE No.44/2013) is as under :-

It has been decided to enhance the rate of Risk Allowance in respect of eligible unskilled workers on the railways/Production Units as per list attached.

2. The V CPC had recommended that Risk Allowance should be admissible to only those staff who face continuous risk rather than contingent risk while performing their duties. As such in accordance with these guidelines, the categories/staff engaged in the jobs as mentioned in the list annexed with this letter were identified as eligible for grant of Risk Allowance. The rate of Risk Allowance in respect of these categories/staff is enhanced from the existing rate of Rs.20/-p.m to Rs.40/-p.m. w.e.f. 01.09.2008 to 31.12.2010.

3. The rate of the Risk Allowance would increase by 25% every time the Dearness Allowance payable on revised pay scales goes up by 50%.

4. Subsequent to enhancement in the rate of Dearness Allowance to 51%, the rate of Risk Allowance would be Rs.50/-p.m. from 01.01.2011 onwards.

5. *The categories who are in receipt of HPCA/PCA are not eligible for grant of Risk Allowance.*
6. *This issues with the concurrence of the Finance Directorate of the Ministry of Railways.*

ANNEXURE

List of categories/staff engaged in the following jobs are eligible for Grant of Risk Allowance

1. *Those directly engaged in spray painting.*
2. *Those directly engaged in galvanising tanks, effluent treatment plant, manufacturing of insulation components involving hazardous chemicals etc.*
3. *Those directly engaged in use of electrolytes.*
4. *Those directly exposed to metallic dust, fumes generated from resin bakers, smoke from the furnace, carbon burst shops.*
5. *Those directly working in Melting Shop in all foundries where scrap is used.*
6. *Moulding shop in Rail Wheel Factory/Bangalore.*
7. *Those directly engaged in chrome plating.*
8. *Safaiwalas directly working in underground drains/sewer pipes, cleaning of manholes.*
9. *Safaiwalas directly working in sewerage treatment plant in workshops.*
10. *Malaria Khalasis directly engaged in spraying pesticides, handling acids, anti-larval drugs, etc.*
11. *Chest Clinic Staff*
12. *X Ray Attendants*

Estt.Srl.No.048/2013

RBE No. 46/2013

No.P/S/Pen/6th PC/Poly

Dated: 14.05.2013

Sub: *Grant of Dearness Relief to Railway pensioners/ family pensioners - Revised rate effective from 01.01.2013*

Ref: **S.N. Railway Board's letter No Estt.Srl.No.**

1.	PC-VII/2008/II/7/2/2 dt.08.10.12	137/12
2.	F(E)III/96/PN1/9 dt.18.08.98	230/98
3.	F(E)III/96/PN1/9 dt.02.08.00	162/00
4.	F(E)III/99/PN1/21 dt.05.08.99	206/99
5.	F(E)III/2008/PN1/13 dt.20.07.09	161/09

A copy of Office Memorandum No.42/13/2012-P&PW (G) dated 02.05.2013 of Ministry of Personnel, Public Grievances & Pensions (Department of Pension and Pensioners' Welfare) on the above subject is enclosed for your information and necessary action. These orders will apply mutatis mutandis on the Railways also.

2. A concordance of DOP&PW's instructions referred to in the enclosed Office Memorandum and Railway Board's corresponding instructions are given below: -

S. No.	Para No.	No. & date of Deptt. of Pension & Pensioners' Welfare's O.M.	No.& date of corresponding orders issued by Railway Board
1.	1	O. M. No. 42/13/2012 P&PW (G) dated 04.10.2012	PC-VI/2008/II/7/2/2 dated 08.10.2012
2.	2	(i) O. M. No. 23/1/97- P&PW (B) dated 23.02.1998 (ii) O. M. No. 23/3/2008 P&PW (B) dated 15.09.2008	N.A.
3.	3	(i) O. M. No. 4/59/97- P&PW(D) dated. 14.07.1998 (ii) O. M. No. 4/29/99 P&PW(D) dated. 12.07.2000	(i) F(E)III/96/PN1/9 dated 18.08.1998 (ii) F(E)III/96/PN1/9 dated 02.08.2000
4.	5	(i) O. M. No. 45/73/97- P&PW(G) dated 02.07.1999 (ii) O.M.No. 38/88/2008- P&PW(G) dated 09.07.2009	F(E)III/99/PN1/21 dated 05.08.1999 F(E)III/2008/PNI/13 dated 20.07.2009

3. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

Copy of Office Memorandum No.42/13/2012-P&PW (G) dated 02.05.2013 of Ministry of Personnel, Public Grievances & Pensions (Department of Pension and Pensioners' Welfare)

OFFICE MEMORANDUM

Sub: Grant of Dearness Relief to Central Government pensioners/family pensioners - Revised rate effective from 01.01.2013

The undersigned is directed to refer to this Department's OM No. 42/13/2012-P&PW(G) dated 4th October, 2012 on the subject mentioned above and to state that the President is pleased to decide that the Dearness Relief (DR) payable to Central Government pensioners/family pensioners shall be enhanced from the existing rate of 72% to 80% w.e.f. 1st January, 2013.

2. These orders apply to (i) All Civilian Central Government Pensioners/Family Pensioners (ii) The Armed Forces Pensioners, Civilian Pensioners paid out of the Defence Service Estimates, (iii) All India Service Pensioners (iv) Railway Pensioners and (v) The Burma Civilian pensioners/family pensioners and pensioners/families of displaced Government pensioners from Pakistan, who are Indian Nationals but receiving pension on behalf of Government of Pakistan and are in receipt of ad-hoc ex-gratia allowance of Rs. 3500/- p.m. In terms of this Department's OM No. 23/1/97-P&PW(B) dated 23.2.1998 read with this Department's OM No. 23/3/2008-P&PW(B) dated 15.9.2008.

3. Central Government Employees who had drawn lumpsum amount on absorption in a PSU/Autonomous body and have become eligible to restoration of 1/3rd commuted portion of pension as well as revision of the restored amount in terms of this Department's OM No. 4/59/97-P&PW (D) dated 14.07.1998 will also be entitled to the payment of DR @ 80% w.e.f. 1.1.2013 on full pension i.e. the revised pension which the absorbed employee would have received on the date of restoration had he not drawn lumpsum payment on absorption and Dearness Pension subject to fulfillment of the conditions laid down in para 5 of the O.M. dated 14.07.98. In this connection, instructions

contained In this Department's OM No.4/29/99-P&PW (D) dated 12.7.2000 refer.

4. Payment of DR involving a fraction of a rupee shall be rounded off to the next higher rupee.

5. Other provisions governing grant of DR In respect of employed family pensioners and re-employed Central Government Pensioners will be regulated in accordance with the provisions contained in this Department's OM No. 45/73/97-P&PW (G) dated 2.7.1999 as amended vide this Department's OM No. F. No. 38/88/2008-P&PW(G) dated 9th July, 2009. The provisions relating to regulation of DR where a pensioner is in receipt of more than one pension, will remain unchanged.

6. In the case of retired Judges of the Supreme Court and High Courts, necessary orders will be issued by the Department of Justice separately.

7. It will be the responsibility of the pension disbursing authorities, including the nationalized banks, etc. to calculate the quantum of DR payable in each individual case.

8. The offices of Accountant General and Authorised Public Sector Banks are requested to arrange payment of relief to pensioners etc. on the basis of these instructions without waiting for any further Instructions from the Comptroller and Auditor General of India and the Reserve Bank of India in view of letter No. 528-TA, II/34-80-II dated 23/04/1981 of the Comptroller and Auditor General of India addressed to all Accountant Generals and Reserve Bank of India Circular No. GANB No. 2958/GA-64 (ii) (CGL)/81 dated the 21st May, 1981 addressed to State Bank of India and its subsidiaries and all Nationalised Banks.

9. In their application to the pensioners/family pensioners belonging to Indian Audit and Accounts Department, these orders Issue after consultation with the C&AG.

10. This issues with the concurrence of Ministry of Finance, Department of Expenditure conveyed vide their OM No. 1(4)/EV/2004 dated 1st May, 2013.

Estt.Srl.No. 49/2013

RBE No.42/2013

No.P/S/Pen/Commutation/Pt.II

Dated: 31.05.2013

Sub: Revision of 1/3rd commuted portion of pension in respect of Government servants who had drawn lumpsum payment on absorption in Central Public Sector Undertakings/Central Autonomous Bodies - stepping up of notional full pension w.e.f. 24.09.2012

Ref: Railway Board's letter Nos :-

- 1. F(E)III/2008/PN1/12 dt. 08.09.08 (Estt.Srl.No.174/08);**
- 2. F(E)III/2005/PN1/23 dt.22.09.08 (Estt.Srl.No.188/08);**
- 3. F(E)III/2008/PN1/12 dt.11.02.13 (Estt.Srl.No.20/13) and**
- 4. 2013/AC-II/21/1 dt.17.04.13 (RBA No.7/2013)**

Railway Board's letter No.F(E)III/2005/PN1/23 dated 30.04.2013 (RBE No.42/2013) is as under :-

A copy of Department of Pension and Pensioners' Welfare (DOP&PW)'s O.M.No.4/38/2008-P&PW(D) dated 03rd April, 2013 on the above subject is enclosed for information and compliance. These instructions will apply mutatis mutandis on the Railways also.

2. A concordance of DOP&PW's instructions referred to in the enclosed O.M. and Railway Board's corresponding instructions is given below :-

S.No.	DOP&PW's instructions	Railway Board's corresponding instructions
1.	O.M. No. 38/37/08-P&PW(A) dated 01.09.2008	Letter No.F(E)III/2008/PN1/12 dated 08.09.2008
2.	O.M. No. 4/38/2008-P&PW(D) dated 15.09.2008	Letter of even number dated 22.09.2008
3.	O.M. No. 38/37/08-P&PW(A) dated 28.01.2013	Letter No. F(E)III/2008/PN1/12 dated 11.02.2013
4.	O.M. No. 38/37/08-P&PW(A) dated 13.02.2013	Letter No. 2013/AC-II/21/1 dated 17.04.2013

Copy of Department of Pension and Pensioners' Welfare (DOP&PW)'s O.M.No.4/38/2008-P&PW(D) dated 03rd April, 2013

Sub: Revision of 1/3rd commuted portion of pension in respect of Government servants who had drawn lumpsum payment on absorption in Central Public Sector Undertakings/Central Autonomous Bodies - stepping up of notional full pension w.e.f. 24.09.2012

Orders for revision of 1/3rd restored pension of absorbees, who had drawn lumpsum payment on absorption, were issued vide this Department O.M of even number dated 15.9.2008. As per para 2A of the said OM, the full pension of the absorbees was notionally revised w.e.f. 1.1.2006 in accordance with the instructions contained in this Department O.M. No.38/37/08-P&PW(A) dated 1.9.2008. The payment of DR and additional pension to old pensioners is regulated on the basis of the notional full pension.

2. Instructions have been issued vide this Departments OM No 38/37/08- P&PW(A) dated 28.1.2013 for stepping up of the pension of pre-2006 pensioners w.e.f. 24.9.2012. Accordingly, the notional full pension of the absorbee pensioners would also be stepped up w.e.f 24.9.2012 in accordance with the instructions contained in the aforesaid OM dated 28.1.2013. No arrear of DR and additional pension on notional full pension would be payable for the period prior to 24.9.2012.

3. Instructions have been issued on issuance of revised authority in respect of pre-2006 pensioners vide this Department OM No.38/37/08-P&PW(A) dated 13.2.2013. These instructions will also be applicable for issuance of revised authority in respect of absorbee pensioners.

4. This issues with the concurrence of Ministry of Finance, Department of Expenditure, vide their ID. No 1(5)/E.V/2012 dated 15.03.13 and with concurrence of office of CAG, vide their ID No. 26-Staff Hak(rules)/4-2013 dated 25.03.2013.

Copy of Railway Board's letter No. 2013/AC-III/21/1 dated 17.04.2013 (RBA No.7/2013)

Sub: Revision of pension of pre-2006 pensioners

A copy of Department of Pension and Pensioners' Welfare (DOP&PW)'s O.M.No.38/37/08-P&PW(A) dated 13.02.2013 on the above subject is enclosed for information and compliance. These instructions will apply mutatis mutandis on the Railways also.

Copy of Department of Pension and Pensioners' Welfare (DOP&PW)'s O.M.No.38/37/08-P&PW(A) dated 13.02.2013

OFFICE MEMORANDUM

Sub: Revision of pension of pre-2006 pensioners - reg.

The undersigned is directed to say that in pursuance of Government's decision on the recommendations of Sixth Central Pay Commission, orders were issued for revision of pension/family pensioners vide this Department's OM NO.38/37/08-P&PW(A) dated 1.9.2008, as amended from time to time.

2. The pension/family pension of pre-2006 pensioners was stepped up to 50% of the sum of minimum of pay in the pay band and the grade pay corresponding to the pre-revised pay scale from which the pensioner had retired, as arrived at with reference to the fitment tables annexed to the Ministry of Finance, Department of Expenditure OM No.1/1/2008-IC dated 30th August, 2008 with effect from 24.09.12 vide this Department OM o even number dated 28th January, 2013.

3. In regard to disbursement of revised pension/family pension, while Head of Departments are responsible for sanctioning of pension/family pension, in cases where revision has already been done by PAOs consequent to 6th CPC, the revision may be effected at the level of PAOs. A copy of the revised authority may be sent to HOD/DDO for record. In cases where no revision has been effected, Head of Offices may follow normal procedure for revision of pension/family pension. Even in cases where there is no change in pension/family pension as a result of the issue of this OM, a revised authority for no change may be issued by the PAOs. The finalized authority will be sent to CPAO for further necessary action.

4. A suitable entry regarding the revised pension/family pension shall be recorded by the pension Disbursing Authority in both halves of the Pension Payment Order.

5. In case the pension/family pension in respect of pre-2006 pensioners/family pensioners has not already been revised w.e.f. 1.1.2006, the same may also be revised for the period upto 23.9.2012 in terms of orders dated 1.9.2008 and subsequent orders thereto and for the period from 24.9.12 in terms of order of even number dated 28.1.2013.

6. CGA/CPAO/Ministry of Defence/ Ministry of Railways/ Department of Posts/Department of Telecom will devise their own monitoring mechanism to ensure that enhanced pension and arrears are disbursed to all civil pensioners/family pensioners expeditiously.

Estt.Srl.No.50/2013

RBE No.48/2013

No.P/R/PC/63/NDA/Pt.I (Policy)

Dated: 31.05.2013

**Sub: Rates of Night Duty Allowance w.e.f.
01.01.2013**

Ref: Railway Board's letter Nos :-

- 1. PC-VII/2008/II/7/2/1 dt.26.04.13
(Estt.Srl.No.39/13) and**
- 2. E(P&A)II-2012/HW-1 dt.21.11.12
(Estt.Srl.No.03/13)**

Railway Board's letter No.E(P&A)II-2013/HW-2 dated 21.05.2013 (RBE No.48/2013) is as under :-

Consequent to sanction of an additional instalment of Dearness Allowance vide this Ministry's letter No.PC-VII/2008/II/7/2/1 dated 26.04.2013, the President is pleased to decide that the rates of Night Duty Allowance, as notified vide Annexures 'A' and 'B' of Board's letter No.E(P&A)II-2012/HW-1 dated 21.11.2012 stand revised with effect from 01.01.2013 as indicated at Annexure 'A' in respect of 'Continuous', 'Intensive', 'Excluded' categories and workshop employees, and as indicated at Annexure 'B' in respect of 'Essentially Intermittent' categories.

2. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

Annexure 'A'

Rates of Night Duty Allowance (NDA) with effect from 01.01.2013 for 'Intensive', 'Continuous' and 'Excluded' categories and Workshop staff

S. No.	Pay Band	Grade Pay	Rate of NDA (in Rs.)
1	4440-7440	1300	60.60
2	4440-7440	1400	61.45
3	4440-7440	1600	63.15
4	4440-7440	1650	63.55
5	5200-20200	1800	121.40
6	5200-20200	1900	122.25
7	5200-20200	2000	123.05
8	5200-20200	2400	126.40
9	5200-20200	2800	129.75
10	9300-34800	4200	219.75
11	9300-34800	4600 and above	223.10

Annexure 'B'

Rates of Night Duty Allowance (NDA) with effect from 01.01.2013 for 'Essentially Intermittent' categories of staff

S. No.	Pay Band	Grade Pay	Rate of NDA (in Rs.)
1	4440-7440	1300	40.40
2	4440-7440	1400	40.95
3	4440-7440	1600	42.10
4	4440-7440	1650	42.35
5	5200-20200	1800	80.95
6	5200-20200	1900	81.50
7	5200-20200	2000	82.05
8	5200-20200	2400	84.25
9	5200-20200	2800	86.50
10	9300-34800	4200	146.50
11	9300-34800	4600 and above	148.75

Estt.Srl.No.51/2013

RBE No.36/2013

No.P/R&R/Poly/Pt.V

Dated: 03.06.2013

Sub: Recognized Senior National Bridge Championship for incentive and recruitment purposes - clarification regarding

Ref: Railway Board's policy letter No.2010/E(Sports)/4(1)/1(Policy) dt.31.12.10 (Estt.Srl.No.21/11)

Railway Board's letter No.2013/E(Sports)/4(1)/1/Policy Clarifications dated 23.04.2013 (RBE No.36/2013) is as under :-

Please connect Board's letter mentioned above containing instructions on recruitment of sportspersons on Zonal Railways/Production Units against sports quota, etc.

In this connection, it is clarified that in the game of Bridge, Winter National Bridge Championship is the only recognized National Championship in senior category for considering recruitment and

incentive cases as per Board's policy letter dated 31.12.2010, referred to above. Accordingly, the performance of Bridge Players in Inter State Bridge Championship (erstwhile Summer National Bridge Championship) shall not be considered for said purposes.

This also disposes SER's letter No.SERSA/Incentive/BDG/2013/204 dated 07.03.2013.

Estt.Srl.No.52/2013

RBE No.51/2013

No.P/6th PC/4/1

Dated: 03.06.2013

Sub: Implementation of Recommendations of 6th CPC-Merger of grades - Revised Classification and mode of filling up of non-gazetted posts - Scheme for filling up of vacancies after 31.03.2013

Ref: Railway Board's letter No.E(NG)I-2008/PM1/15 dated 03.09.09 (Estt.Srl.No.189/09), 07.06.10 (Estt.Srl.No.94/10), 21.11.11 (Estt.Srl.No.182/11), 23.05.12 (Estt.Srl.No.76/12) and 15.01.13 (Estt.Srl.No.08/13)

Railway Board's letter No.E(NG)I-2008/PM1/15 dated 24.05.2013 (RBE No.51/2013) is as under :-

The existing methodology and benchmarking for promotion, as enumerated in the Board's letters referred to above, may be applied till 31.12.2013, till further orders.

Estt.Srl.No.53/2013

RBE No. 50/2013

No.P/R&R/Poly/Pt.V

Dated: 05.06.2013

**Sub: Out-of-Turn Promotions to sportspersons/
coaches for excellence in the field of
Sports - changes/addition/deletion in the
existing policy**

**Ref: Railway Board's policy letter No.2010/
E(Sports)/4(1)/1(Policy) dt.31.12.10
(Estt.Srl.No.21/11) and Clarification
No.5 to letter No.2011/E(Sports)/4(1)/1/
Policy Clarifications dt.23.02.11
(Estt.Srl.No.47/11)**

**Railway Board's letter No.2012/E(Sports)/4(1)/3/OTP/DOPT
dated 23.05.2013 (RBE No.50/2013) is as under :-**

**The Ministry of Railways (Railway Board) has decided the
following changes/additions/deletions in the existing sports policy
letter, referred to above :**

S. No.	Railway Board's policy letter No.2010/E(Sports)/4(1)/1 (Policy) dt.31.12.2010 (RBE No. 189B/ 2010) and clarifications/ corrigendum issued thereto	Changes/additions/deletions in existing policy
MODIFICATIONS TO EXISTING PARAS		
(i)	<u>Existing Para</u> Para 9.2.1.1 (i) & 9.2.2.1(i) : Represented the country with medal winning performance in the International Championships as defined in Category-A&B, under Para 3 above	<u>Modified Para</u> Para 9.2.1.1 (i) & 9.2.2.1(i) shall be read as under : Represented the country in Olympic Games (Category-A International Championship as defined in Para 3) OR Represented the country with medal winning performance in any International Championship as defined in Category-B, under Para 3

(ii)	<p><u>Existing Para</u></p> <p>Para 9.2.2.1 : Second and subsequent out-of-turn promotion, to next higher post in his/her cadre, shall be granted by the Railway Board to the outstanding sportspersons, subject to acquiring following sports achievements, after first/previous out-of-turn promotion</p>	<p><u>Modified Para</u></p> <p>Para 9.2.2.1 shall be read as under : Second and subsequent out-of-turn promotion to next higher post in his/her cadre to the outstanding sportsperson, shall be granted by the Railway Administration after the approval of the General Manager/Head of the Organization, subject to acquiring following sports achievements, after first/previous out-of-turn promotion :</p> <p>Clarification : Powers for granting Out-of-Turn Promotion with relaxation in minimum educational qualification and relaxation in three years' service condition in existing post and Grade Pay, as per Para 9.2.8 (a) and 9.2.8 (f) respectively, shall continue to vest with Railway Board, as per existing practice and policy</p>
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NEW PARAS

(iii)	<p><u>Subject</u></p> <p>Out-of-Turn Promotion to Coaches for excellence in the field of sports</p>	<p>Para 9.2A : Out-of-Turn Promotion to Coaches :</p> <p>9.2A(i) : Railway Administration, after the approval of the General Manager/Head of the Organisation, may grant Out-of-Turn Promotion to next higher post in his/her cadre in Non-Gazetted post of Pay Band 1 & 2, to a Coach who has trained a sportsperson or a team winning a medal in any International Championship (as defined in Category-A & B, under Para 3)</p> <p>Para 9.2A(ii) : Not more than two Out-of-Turn Promotions shall be granted to a Coach in the entire service career, with a gap of minimum four years between the two promotions.</p>
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		<p><i>Para 9.2A (iii) : For reckoning for Out-of-Turn Promotion the individual should have been named as a Coach for Indian team by the Ministry of Youth Affairs & Sports in the case of events being organized abroad and his/her participation should be with full cost to the Government; and with the approval of Indian Olympic Association in the case of events being organized within India.</i></p>
(iv)	<p><u>Subject</u></p> <p><i>Target Date for processing the case of Out-of-Turn Promotion</i></p>	<p><i>Para 9.2.6(A) : The cases of Out-of-Turn Promotion to sportsperson fulfilling the sports norms and other conditions as per extant policy instructions, will be processed by the concerned Sports Association within a period of three months from the date of conclusion of the event which entitles sportsperson for Out-of-Turn Promotion.</i></p> <p><i>After obtaining necessary documents from the eligible sportsperson, concerned Sports Association will put up the proposal to Personnel Department for the approval of the competent authority, through Secretary & President of their Sports Association, within the prescribed time limit.</i></p>
(v)	<p><u>Subject</u></p> <p><i>Date from which OTP will be effected</i></p>	<p><i>Para 9.2.6(B) : The out-of-turn promotion will be effective from the date of conclusion of event which entitles a sportsperson/coach for out-of-turn promotion.</i></p>
(vi)	<p><u>Subject</u></p> <p><i>Out-of-turn promotion for sports achievement in team events</i></p>	<p><i>Para 9.2.6(C) : In the case of a team event, a sportsperson will qualify for out-of-turn promotion only if he/she has played at least 50% of the matches in the same event. Reserve player, if any, shall not be entitled for any out-of-turn promotion unless he/she has played at least 50% of the matches in the same event.</i></p>

(vii)	<p><u>Subject</u></p> <p>Fixation of seniority on out-of-turn promotion</p>	<p>Para 9.2.6(D) : A sportsperson/Coach appointed to a post/Grade by grant of out-of-turn promotion in relaxation of provisions of statutory recruitment rules applicable to the post/Grade, will be assigned seniority below all the regular personnel appointed (recruited/promoted) in that particular year.</p>
(viii)	<p><u>Subject</u></p> <p>Concurrence of FA & CAO for grant of out-of-turn promotion</p>	<p>Para 9.2.6(E) : All cases of grant of out-of-turn promotion to sportsperson/coaches, should have the concurrence of the FA&CAO before the final approval of the General Manager/Head of the Department is obtained.</p>
(ix)	<p><u>Subject</u></p> <p>Creation of special supernumerary post</p>	<p>Para 9.2.6(F) : As far as possible, the out-of-turn promotion shall be to a Grade, where there is a direct recruitment quota. However, where there is no provision of direct recruitment in the promotional grade, General Manager has discretion to create the special supernumerary post with matching surrender, for accommodating such promotion. (Para 9.2.1.3 has been renumbered as Para 9.2.6(F) and will be applicable in all cases of out-of-turn promotions)</p>
<u>PARAS DELETED</u>		
(x)	<p>Para 9.2.1.2 : Not more than one out-of-turn promotion to a sportsperson shall be given by the General Manager at Railway's level</p>	<p>Para stands deleted</p>
(xi)	<p>Para 9.2.1.3 : As far as possible, the out-of-turn promotion shall be to a Grade, where there is a direct recruitment quota. However, where there is no provision of direct recruitment in the promotional grade, General Manager has discretion to create the special</p>	<p>Para 9.2.1.3 has been renumbered as Para 9.2.6(F) and will be applicable in all cases of out-of-turn promotions</p>

	<i>supernumerary post with matching surrender, for accommodating such promotion.</i>	
(xii)	Para No.9.2.2.2 : <i>Railway can forward the cases of eligible sportspersons, for second and subsequent out-of-turn promotions to Railway Board, along with all relevant information and documents, after the recommendation of the General Manager.</i>	<i>Para stands deleted</i>
(xiii)	Para 9.2.3 : <i>For considering the out-of-turn promotion case as per the sports norms mentioned under Para 9.2.1 & 9.2.2 above; the last recognized sports achievement should be within the current or immediate preceding two financial years, at the time of considering such case.</i>	<i>Para stands deleted</i>
(xiv)	Para 9.2.8(e) : <i>Out-of-turn promotion to the sportspersons shall be given as soon as they fulfill the criteria as mentioned in Para 9.2.1 & 9.2.2. above. However, in order to ensure the benefit from sports achievements, if his/her immediate junior in his/her cadre gets the promotion in the normal course within the period of one year from the date on which he/she fulfills the criteria for out-of-turn promotion on sports account, then the sportsperson is entitled to be considered for the next higher post in his/her cadre. For calculation of one year's period, the concluding day of the championship shall be taken into the account.</i>	<i>Para stands deleted</i>

(xv)	<p>Clarification/Corrigendum No.5, Letter No.2011/ E(Sports)/4(1)/1/Policy Clarifications dt.23.02.11 (RBE No.26/2011)</p> <p><i>If any sportsperson applies for out-of-turn promotion on sports account, after getting promotion on his/her own seniority; for considering such cases as per Board's policy letter referred above; the concluding day of last recognized sports achievement should not be more than one year old, from the date of his/her promotion on seniority.</i></p>	<p><i>Letter should be treated as cancelled.</i></p>
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2. *Instructions contained in this letter shall be effective from the date of issue.*

3. *These instructions issue with the concurrence of the Finance Directorate of the Ministry of Railways (Railway Board).*

Estt.Srl.No.054/2013

RBE No.53/2013

No.P/Rect./Poly./Pt.VI

Dated: 13.06.2013

Sub: Recruitment of staff in Pay Band-1 of Rs.5200-20200 (Grade Pay Rs.1800) on Indian Railways - Mode of dispatch of call letters to applicants regarding

Ref: Railway Board's letter Nos :-

i) E(NG)II/96/RR-1/62 dt.18.07.05 (RBE No.121/2005, Estt.Srl.No.147/05) and

ii) E(NG)II/96/RR-1/62/Vol.II dt. 12.03.07 (RBE No.37/2007, Estt.Srl.No.54/07)

Railway Board's letter No.E(NG)-II/2008/RR-1/33 dated 29.05.2013 (RBE No.53/2013) is as under :-

Attention is invited to para 6.10 of Annexure I of Board's letter issued under RBE No.121/05 and para 2 (xi) of Board's letter issued under RBE No.37/2007, wherein, mode of dispatch of call letters has been prescribed as under certificate of posting (UCP).

2. In light of the fact that the service of UCP has been discontinued by Department of Posts, Ministry of Communication & Information and Technology, the matter has been reviewed and it has been decided by the Board that henceforth, the call letters for written test, physical efficiency test and others steps connected with the recruitment exercise shall be dispatched under "Business Post", at least one month prior to the date of conduct of examination.

Estt.Srl.No. 55/2013

RBE No. 55/2013

No.P/6th PC/18

Dated: 24.06.2013

Sub: Children Education Allowance/Hostel Subsidy -Clarification

Ref: Railway Board's letter Nos :-

- 1) **E(W)2008/ED-2/4 dt.01.10.08
(Estt.Srl.No.148/08) ;**
- 2) **E(W)2008/ED-2/4 dt.18/19.12.08
(Estt.Srl.No.1/09);**
- 3) **E(W)2008/ED-2/4 dt.04.01.10
(Estt.Srl.No.8/10)**
- 4) **E(W)2008/ED-2/4 dt.22.02.11
(Estt.Srl.No.46/11)**
- 5) **E(W)2008/ED-2/4 dt.01.06.11
(Estt.Srl.No.103/11)**

Railway Board's letter No.E(W)2008/ED-2/4 dated 07.06.2013 (RBE No.55/2013) is as under :-

Please refer to Railway Board's letter of even number dated 01/10/2008 followed by subsequent letters regarding revised policy instructions/clarifications on Children Education Allowance/Hostel Subsidy admissible to Railway Servants, based on the recommendations of Sixth Central Pay Commission.

2. Time and again there have been demands for consolidated instructions/guidelines on clarifications so far issued in respect of revised policy on reimbursement of Children Education Allowance/ Hostel Subsidy. With the objective to further clarify the policy in general and to reply to specific queries raised by various sections of employees, Department of Personnel & Training vide their OM No. 21011/08/2013-Estt.(AL) has circulated guidelines termed as frequently asked questions and their answers on the revised policy for grant of Children Education Allowance/Hostel Subsidy.

3. In regard to grant of Honorarium, instructions have been issued vide Board's letter No. F(X)II-2010/PW/2 dated 11/10/2010 read with letter No. 2011/F(X)II/5/10 dated 29/12/2011 and F(X)II 2008/PW/6 dated 25/04/2013. Above OM is circulated for guidance of all concerned.

Copy of Department of Personnel & Training's OM No. 21011/08/2013-Estt.(AL)

Establishment (Allowances) Section		
Children Education Allowance Scheme (CEA)		
Sl. No.	Frequently asked Questions	Answer
1	Whether Reimbursement of Children Education Allowance (CEA) for 3rd child is permissible if CEA has not been claimed for 1 st and or 2 nd child ? As per OM dated 2.9.2008 CEA is admissible for two school going children does it mean any two school going children ?	No. Reimbursement of CEA is not permissible for third child even if reimbursement has not been claimed in respect of first and/or second child. However, as per OM No.12011/03/2008-Estt.(AL) dated 11.11.2008, the Children Education Allowance would be admissible for more than two children where as a result of the second child birth results in birth of twins or multiple children. Further, reimbursement of CEA for the 3rd child is also admissible in case of failure of sterilization operation. Such reimbursement is admissible only for the first child birth after failure of sterilization operation. This point was further clarified vide O.M. No.12011/16/2009-Allowance dated 13.11.2009.
2.	What types of fee are reimbursable? Whether Annual Charges and Transportation fees are reimbursable? Whether reimbursement towards purchase of school bag, water bottle, uniform, shoes and stationery is admissible ?	As per OM No.12011103/2008-Estt.(AL) dated 2.9.2008, tuition fee, admission fee, laboratory fee, special fee charged for agriculture, electronics, music or any other subject, fee charged for practical work under the programme of work experience, fee paid for the use of any aid or appliances by the child, library fee, games/sports fee and fee for extra-curricular activities are reimbursable subject to the condition that the aforementioned fee are charged by the school directly from the student.

		<p>No reimbursement is permissible for Annual Charges and Transportation fees. Besides, reimbursement for purchase of one set of text books and notebooks, two sets of uniforms prescribed by the school in which the child is studying, one pair of shoes, in an academic year are reimbursable. Uniform include all items of clothing prescribed for a day, as uniform by the school, irrespective of colours/winter/summer/PT uniforms. Reimbursement of school bags, pens/pencils, water bottle, stationery etc., may not be allowed. O.M. No.12011/08/2010-Estt.(AL) dated 30.12.2010 and O.M. No.12011/07(i)/2011-Estt.(AL) dated 21.02.2012 refers</p>
3.	<p>Whether CEA has been increased by 25% as a result of enhancement of Dearness Allowances beyond 50% ?</p>	<p>This Department's OM No. 12011/03/2008- Estt.(AL) dated 2.9.2008 clearly indicates that the limits "would be automatically raised by 25% every time the Dearness Allowance on the revised pay structure goes up by 50%". There is no need for any separate order from this Department to effect enhancement of CEA as a result of increase in DA by 50%. However, O.M. No.12011/01/2011-Estt.(Allowance) dated 4th May, 2011, has been issued to clarify this further.</p>
4.	<p>Whether CEA can be claimed for the child for the same class twice?</p>	<p>The reimbursement of CEA is not linked to the performance of the child in his class. Even if a child fails in a particular class, the reimbursement is permissible. However, if the child is admitted in the same class in another school, although the child has passed out of the same class in previous school or in the mid-session, CEA shall not be reimbursable.</p>
5.	<p>Whether CEA/Hostel Subsidy is allowed for initial two years of Diploma Courses ?</p>	<p>Children Education Allowance/Hostel Subsidy is allowed for the initial two years of a diploma/certificate course from Polytechnic/ITI/Engineering College, if the child pursues the course after passing 10th standard and the Government servant has not been granted CEA/Hostel Subsidy in respect of the child for studies in 11th and 12th</p>

		<i>standards. This is further subject to fulfillment of other conditions laid down in the O.M.No.12011/03/2008-Estt.(AL) dated 2.9.2008 and subsequent instructions issued from time to time.</i>
6.	<i>What is hostel subsidy ?</i>	<i>The term Hostel Subsidy would mean expenses incurred by the Government servant if he/she keeps his/her children in a hostel of a residential school/institution located beyond a distance of 50 kilometers from his/her residence.</i>
7.	<i>Whether Hostel subsidy is reimbursable irrespective of transfer liability ?</i>	<i>Hostel Subsidy is reimbursable to all Central Government Employees covered by the scheme, for keeping their ward in the Hostel of a residential school away from the station in which the employee is posted or residing irrespective of any transfer liability.</i>
8.	<i>Whether Hostel subsidy can be reimbursed if the child is staying in a Hostel which is not part of residential school where he is studying?</i>	<i>No. Hostel subsidy is reimbursable only in case of child studying in a residential school and staying in hostel of the said residential school.</i>
9.	<i>What are the components of hostel subsidy ?</i>	<i>Hostel subsidy includes fee charged for boarding, lodging in addition to fee as mentioned in para 1 (e) of OM No. 12011/03/2008-Estt.(AL) dated 2.9.2008.</i>
10.	<i>Whether a Government servant is allowed to get 50% of the total amount subject to the overall annual ceiling in the first quarter and the remaining amount in third and/or fourth quarter ?</i>	<i>Reimbursement of 50% of the entitled amount for the academic year can be allowed in the first and/or second quarter and the remaining amount can be reimbursed in the third and/or fourth quarter. The entire entitled amount can also be reimbursed in the last quarter. However, frontloading of the entire admissible amount is not permissible. O.M. No. 12011/07(i)/2011-Estt.(AL) dated 21.02.2012 refers.</i>
11.	<i>Whether any age limit has been prescribed for reimbursement of CEA in respect of children studying in nursery classes ?</i>	<i>There is no minimum age prescribed for reimbursement of CEA in respect of children admitted in nursery classes. However, with regard to physically challenged children the minimum age of 5 (five) years was prescribed for</i>

		<p>disabled children undergoing non-formal/ vocational education. With effect from 21st February, 2012, the minimum age stipulated as 5 years for disabled children stand removed.</p> <p>Hence, there is no minimum age of child for whom reimbursement is claimed irrespective of the fact whether the child is disabled or not.</p> <p>The maximum age for normal child is 20 years and for physically challenged children the maximum age is 22 years. O.M. No.12011/07(ii)/2011-Estt.(AL) dated 21.02.2012 refers.</p>
12.	Whether the school/ institution should be recognized ?	<p>The school/institution has to be recognized by the Central or State Government or UT administration or by University or a recognized educational authority having jurisdiction over the area where the institution is situated. This also applies in respect of children studying in two classes prior to Class-I, i.e., nursery/LKG/UKG, etc. OM No. 120111031 2008-Estt.(AL) dated 23.11.2009.</p>
13.	Whether CEA is payable for the children of Central Government employees and studying abroad, including children of citizens of Nepal/Bhutan but working in Government of India, and their children are studying in the schools in their native place ?	<p>The CEA is payable for the children of all Central Government employees including citizens of Nepal and Bhutan, who are employees of Government of India, and whose children are studying in the native place. However, a certificate may be obtained from the concerned Indian Mission that the school is recognized by the educational authority having jurisdiction over the area where the institution is situated.</p>
14.	What constitutes "Fee" as per para 1(e) of the O.M. dated 2/9/2008 and whether fee paid for extra-curricular activities to some other institute and reimbursement of, school bags, pens/pencils, etc., can be allowed ? Is there any item-wise ceiling ?	<p>"Fee" shall mean fee paid to the school in which the child is studying, directly by the parents/guardian for the items mentioned in para 1(e) of the O.M. dated 2/9/2008. Reimbursement of school bags, pens/pencils, etc., may not be allowed. There is no item-wise ceiling. O.M. No. 12011/07(i)/2011 - Estt.(AL) dated 21.02.2012 refers.</p>

15.	<p>Whether reimbursement can be allowed in case the original receipts are misplaced and duplicate receipts are produced by the Government servant? Are the original receipts required to be attested/ countersigned/ rubber stamped by the school authorities?</p>	<p>In case of misplacement of receipts given by the school/institution towards charges received from the parents/guardian, reimbursement may be allowed if the Government servant produces a duplicate receipt, duly authenticated by the school authorities. Receipts from private parties, other than the school, if misplaced shall not be entertained, even if a duplicate receipt is produced. Original receipts from school authorities need not be attested/ countersigned/rubber stamped by the school authorities. O.M. No.12011/07(i)/2011-Estt.(AL) dated 21.02.2012 refers.</p>
16.	<p>Whether Development Fee/Parents' Contribution charged by the school/institution is reimbursable?</p>	<p>Reimbursement of Development Fee/Parents' Contribution is allowed w.e.f. 21st February, 2012, vide O.M. No.12011/07(ii)/2011-Estt.(AL) dated 21.02.2012, on pro-rata basis, subject to the condition that the Government servant will have to certify that the school does not charge tuition fee.</p> <p>However, in respect of children studying in Kendriya Vidyalaya, the Vidyalaya Vikas Nidhi is reimburseable as it forms part of para 1(e) of O.M. No. 12011/3/2008-Estt.(Allowance) dated 2.9.2008. O.M. No.12011/16/2009-Estt.(Allowances) dated 13.11.2009 refers.</p>
17.	<p>Whether reimbursement of fee charged directly by the school for catering to the special needs of the child with disabilities duly certified by the concerned school authorities, in addition to items mentioned in para 1 (e) of O.M. dated 2.9.2008, is permissible?</p>	<p>Reimbursement of fee charged directly by the school for catering to the special needs of the child with disabilities duly certified by the concerned school authorities, in addition to items mentioned in para 1(e) of O.M. dated 2.9.2008, is allowed w.e.f. 21st February, 2012.</p>

Joining Time Rules		
Sl. No.	Frequently asked Questions	Answer
1.	Whether Joining time/ Joining Time pay is admissible in case of technical resignation of a Government servant to join another Government organization ?	<p>For appointment to posts under the Central Government on the results of a competitive examination and or interview open to Government servants and others, Central Government employees and permanent/ provisionally permanent State Government employees will be entitled to joining time.</p> <p>A Government servant shall be treated on duty during the period of joining time and shall be entitled to joining time pay equal to the pay and allowances like DA, HRA, CCA, drawn before relinquishment of charge at the old post. But temporary Central Government employees with less than 3 years of regular continuous service, though entitled to joining time would not be entitled to joining time pay. {Rule 4 (4) of CCS(JT) Rules}</p>
2.	When can the unutilized joining time be credited as Earned Leave?	<p>Rule 6 (1) of the CCS (Joining Time) Rules provides that when a Government servant joins a new post without availing full joining time by reasons that -</p> <p>(a) he is ordered to join the new post at a new place of posting without availing .of full joining time to which he is entitled; or</p> <p>(b) he proceeds alone to the new place of posting and joins the post without availing full joining time and takes his family later within the permissible period of time for claiming Travelling Allowance for the family, then the number of days of joining time admissible under sub-rule (4) of Rule 5 of the Central Civil Services (JT) Rules, 1979, subject to a maximum of 15 days reduced by the number of days of joining time actually availed of shall be credited to his leave account as earned leave.</p>

3.	Whether joining time can be combined with leave ?	Rule 6(2) of the CCS (Joining Time) Rules provides that Joining time may be combined with vacation and/or regular leave of any kind or duration except casual leave.
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Honorarium

Sl. No.	Frequently asked Questions	Answer
1.	Upto what amount the Head of Department can grant honorarium ?	The Ministries/Departments can grant honorarium upto Rs.5000/- per annum per employee and the Head of Department can grant honorarium upto Rs.2500/- per annum per employee. O.M. No.1711/9/85-Estt. (Allowance) dated 23.12.1985 refers.
2.	What are the rates of honorarium for translation work from regional language to English/Hindi and vice versa ?	The rates for translation from regional languages to English/Hindi and vice-versa is Rs.120/- per thousand words of Ordinary Material and Rs.130/- per thousand words of Technical Material (including Codes/Manuals, etc.). This is subject to a maximum of Rs.5000/- per annum in each case, whether recurring or non-recurring. O.M. No.17011/04/2011-Estt.(AL) dated 1.4.2011 refers.

Special Allowance for child care for women with disability

Sl. No.	Frequently asked Questions	Answer
1.	Whether the women employees with disabilities are entitled for special allowance for child care at double the rates for multiple births at the time of first child birth?	No. In case of multiple births at the time of first child birth, the woman employee shall not be entitled to this allowance at double the rates for multiple births.
2.	Whether the allowance would be admissible for the 3rd child in case either of the first two children i.e. first child or the 2nd child expires before the attaining the age of two years ?	It is clarified that the grant of Special Allowance for the child care for women with disabilities is admissible for two years from the birth of the child so long as the woman employee does not have more than two surviving children.

Estt.Srl.No.056 /2013

RBE No. 57/2013

No.P/R/14/314/3(Policy)/Pt.VI

Dated: 26.06.2013

Sub: System Improvement in conduct of Departmental Selections - Observation and adherence of guidelines for more transparency.

Ref: Railway Board's letter No.E(NG)I-98/PM1/17 dt.20.10.99 (Estt.Srl.No.266/99)

Railway Board's letter No.E(NG)I-2012/PM1/15 dated 18.06.2013 (RBE No.57/2013) is as under :-

In order to make the Departmental Selections more transparent and fool proof, it has been decided that Zonal Railways may :

- (i) Scrupulously follow the instructions contained in Board's letter No.E(NG)I-98/PM1/17 dated 20.10.1999 read with other instructions issued on this subject from time to time ;*
- (ii) Obtain a specific acknowledgement from the Selection Committee Members that they have gone through these instructions and have followed these in the particular selection for which the proceedings are being drawn ; and*
- (iii) Put these instructions on their Official Website for information to all.*

Estt.Srl.No. 057/2013

RBE No. NIL

No.P/R/14/369/Pt.VII(Policy)

Dated:26.06.2013

Sub: Extension of deputation of Non-gazetted Railway employees working with Railways PSUs-Unauthorised stay regarding.

Ref: Railway Board's & DoPT's letter Nos :-

- i) 2007/E(O)II/41/2 dt.27.2.2007/05.3.2007 (Estt.Srl.No.61/07)**
- ii) 2010/F(E)II/94/DE-1/1 dt.28.7.2010 (Estt. Srl.No.132/10)**
- iii) 2010/F(E)II/1(1)/1 dt.13.5.2011 (Estt. Srl.No.91/11)**
- iv) E(NG)I-2012/DP/23 dt.15.10.2012 (Estt. Srl.No.153/12)**

Railway Board's letter No. E(NG)I-2012/DP/23 dated.18.6.2013 (RBE No. NIL) is as under :-

Attention of all the Public Sector Undertakings functioning under the aegis of Ministry of Railways, is invited to various instructions, mentioned in the margin, issued from time to time emphasizing the need of obtaining prior approval of competent authority to the extension of term of non-gazetted Railways' personnel working with them on deputation basis. However, instances have come to the notice of this Ministry where these instructions are not being followed and the staff is persistently being kept unauthorisedly. The proposals for extension/regularizing of period are sent in a routine manner without any regard to the provisions of policy governing overstay while on deputation which has bad impact on service career of the employees concerned as he even may be considered to have resigned from service.

2. The matter has been considered by the Board and it has been decided that all should follow the instructions on the subject scrupulously. In no case approval of competent authority may be taken for granted or presumed. Any lapse in this regard will be viewed seriously. In future if cases are received late for the purpose of extension in this Ministry, action taken against the defaulting officials must be indicated in the proposal itself. If there is a case for permanent absorption, it must be finalized well before the expiry of approved term. A mechanism should also be devised to ensure that unauthorized extension of deputation term do not take place in future.

3. The proposal should be complete in all respect enclosing MD's certificate certifying the adherence of guidelines laid down for the purpose, complete information/particulars in checklist provided, the consent of parent Railway/organization, willingness of employee concerned, the status of fixation of pay whether it is fixed as warranted under the guidelines issued by DOP &T and DPEs, Vigilance/D&A clearance etc. so that unnecessary back references can be avoided.