

GRANT OF ASSISTANCE FROM STAFF BENEFIT FUND TO
THE RECREATION CLUBS DURING THE YEAR 2025-26.

(INCOMPLETE APPLICATION WILL BE REJECTED)

1	a)	Name of the Club		
	b)	Location (Address)		
	c)	Phone No & Mobile No.		
2	a)	Whether recognised by the Admn.		YES/NO
	b)	If so, indicate the authority.		
	c)	Ref. No. and date of recognition (Please enclose copy)		
3		Amount applied for the current year i.e. 2025-26.		
4		Details of grant received during the preceding 03 years.	i	
	ii			
	iii			
5		Purpose for which the amount of last grant actually spent. Indicate in detail activities of the club for the year 2024-25 and the amount spent for this purpose alongwith the application separately.	i	
	ii			
	iii			
6		Audited accounts of expenditure, executed by Railway Accounts Department, of last three years received grant (in duplicate).		
7		Auditor's report & Bank A/cs should be submitted alongwith this application separately.		
8		Budget estimate for the next Financial year i.e. 2026-27.		
9		No. of Members of the Club including details of Committee Members separately alongwith this application.		
10		Whether last year SBF grant has been exhibited in the receipt and payment account. If not, the reason may be furnished.		

Signature of the Secretary (with stamp.)

NB All the documents as asked for against item No.5,6, 7, 8 & 9 should be submitted alongwith this application failing of which no grant to be considered for the year 2025-26.

LAST DATE OF SUBMISSION OF THIS APPLICATION IS 17.10.2025

Signature
07/08/25