

दक्षिण पूर्व रेलवे/South Eastern Railway

कार्यालय/Office of the
वरिष्ठ मण्डल कार्मिक अधिकारी
Sr. Divl. Personnel Officer
रांची/Ranchi

सं/No SER-RNC0PERS(SELE)/1/2022-O/o Sr DPO/RNC/SER (C. No. 109574) दिनांक/Dated:- 11.02.2025

**Sr. DME, CDO, ADME (Chg.),
SSE(C&W)/Hatia/Ranchi/Muri**

Sub:		General selection through Centralized CBT for formation of panel of JE(C&W) in pay matrix Level-6 (GP-Rs. 4200/-) against 25% DPQ of Mechanical (C&W) Department of Ranchi Division.
Ref:	(i)	SER Estt. Srl No. 07/2024 & 54/2024.
	(ii)	SER/P-HQ/CCBT/1 st Phase/Rev. Schedule/2025 dt. 07.02.2025

In term of RBE 05/2024 circulated vide SER Estt. Srl No. 07/2024, it has been decided to conduct General Selection through Centralized CBT for formation of panel of JE (C&W), L-6 (GP- Rs. 4200/-) against 25% DPQ of Mechanical Department to be conducted by HQ/GRC as per revised classification of post under schemes for filling up of vacancies consequent upon merger of grade stipulated under Estt. Srl No. 189/2009 (RBE No. 161/2009), 132/2009 (RBE No. 113/2009), RBE No. 21/2014 & RBE No. 20/2017. Accordingly, applications are invited from the eligible employees; vide Para-2 below, in prescribed proforma.

The details of the notification are furnished below:

1. Details of vacancies for JE(C&W), L-6 against 25% DPQ of Mechanical Department.

Community	UR	SC	ST	Total
No. of vacancies	02	00	01	03
Horizontal reservation of PwBD				
No. of Vacancies reserved for PwBD	Identified category of benchmark disabilities		Functional requirement	
01	Category "c" i.e. Locomotor Disability (OL-One Leg, Dw- Dwarfism, AAV-Acid Attack Victims)		Sitting, Standing, Walking, Bending, Manipulation with fingers, Reading and Writing, Seeing, Hearing, Communication	

Note-

(i.) Reservation benefit/placement of category of benchmark disability (i.e. category "c") against reserved point No. 1 / 26 / 51 / 76, as the case may be, of horizontal reservation roster of PwBD shall be decided from the selected/qualified candidates of PwBD as per instructions communicated by HQ vide APO(Ruling)/GRC's letter No. SER/P-HQ/Ruling/0/963 dated 31.05.2024.

(ii.) In terms of Para 9 of APO(Ruling)/GRC's letter No. SER/P-HQ/Ruling/0/963 dated 31.05.2024, if the PwBD candidates will not be available for promotion in this recruitment year/selection, same number of vacancies reserved for PwBD shall not be dispensed with and shall be added to the succeeding recruitment year, by way of carrying forward of reservation. PwBD vacancy shall not be kept unfilled and filled by the eligible & qualified candidates of respective category/community as per vertical reservation rules. In subsequent year, if vacancy will arise, provision of PwBD reservation which is unfilled in this recruitment year/selection shall be added and filled up, if eligible PwBD candidate will become available for promotion.


2. Eligibility and service conditions of staff:

- Sr. Technicians in Level-6 (GP-Rs.4200/-) who have completed 02 years regular services as on date of notification including PwBD candidates of category-C (Locomotor disability) who fulfil functional requirement of post of JE(C&W).
- Technician-I in level-5 working in MECH(C&W) Department who have completed 02 years regular services as on date of notification including PwBD candidates of category-C (Locomotor disability) who fulfil functional requirement of post of JE(C&W).

Note: -

a). In the event of Sr. Technicians in Level-6 (GP-Rs.4200/-) unwilling/reliant for appearing in examination or adequate number of Sr. Technician is not qualified in the written examination, Technician-I in level-5 (GP-2800/-) shall be included in the panel below the qualified Senior Technician. Hence, Senior Technicians shall be given preference over Technician-I while drawing the final panel.

b). In terms of CPO/GRC's Estt Srl No. 153/2006, the cutoff date for determining of the eligibility of the willing staff shall be the **date of issuance of Notification**.



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3. Modified objective and scheme of examination:

General Selection will consist of a Centralized Computer Based Test (CCBT) for one stage only and comprising of only one paper with following set up:

- i. Single paper of 110 marks comprising of 100% Objective Type Multiple Choice Questions (CBT) with following distribution of marks.

Topics	Total Number of Questions	Marks
Technical (professional) subjects & Establishment Rules as per approved syllabus.	100 Questions	100
Official language policy & rules (Authority: Srl No. 03 of RBE 97/2019)	10 Questions	10

- a). Qualifying marks : 60 Marks out of 100
- b). Duration : 90 minutes
- ii. Question paper will have 110 questions (100 questions for technical subjects & establishment rules + 10 questions for official language policy & rules). Out of 110 questions, 100 questions are to be attempted.
- iii. Questions paper will be set in bilingual format (i.e. Hindi/English). In case any dispute/discrepancies in Hindi version, question of English version shall be treated as final.
- iv. In terms of RBE 196/2018, 01 (one) mark will be allotted for every correct answer. There shall be negative marking for incorrect answer and 1/3 of marks allotted for each question will be deducted for every wrong answer.
- v. **Since, it is a General Selection, no Supplementary examination will be held under any circumstances.**
- vi. In terms of Srl No. 03 of RBE 97/2019, if any candidate answers more than 100 questions, the first 100 attempted questions will be counted.
- vii. Since, Centralized CBT is to be conducted by HQ, the marks secured by the candidates who will appear in CCBT shall be advised by HQ to respective Divisions/Units for completion of further process of General Selection. Since, Centralized CBT is to be conducted by HQ, the marks secured by the candidates who will appear in CCBT shall be advised by HQ to respective Divisions/Units for completion of further process of General Selection.

4. Mode of Selection:

- i. In terms of Para (10) of SER. Estt Srl. No. 54/2024, after completion of CCBT, the further procedure of General Selection will be completed by a constituted Department Promotional Committee (DPC) at Divisional/Unit level.
- ii. The candidates have to obtain a minimum of 60% marks in Professional ability i.e. in written examination (CCBT), for being considered for further selection process of perusal of Service Records, APARs etc.
- iii. Since selection to the post of JE(C&W) is as per avenue of promotion not restricting the field of eligibility, but by calling for volunteers from feeder grade, hence in terms of Para-2 (B) of RBE No. 17/2014, **panel shall be formed in order of merit without seniority marks** in the manner mentioned under Note-2(i)(a) &(b) above.
- iv. In terms of Estt Srl No. 189/2009 (RBE No. 161/2009) and 132/2009 (RBE No. 113/2009) and in accordance with advance correction slip No. 2009 as circulated through said RBE No. 113/2009 i.e.:

"The final panel should be drawn up in the order of merit based on aggregation marks of 'Professional ability' and 'Record of service'. However a candidate must secure a minimum of 60% marks in 'Professional ability' and 60% marks in the aggregate for being placed on the panel. There will be no classification of candidates as Outstanding."

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- v. The post of JE(C&W) being a "Safety category post", there will be no relaxation in qualifying marks (60%) in written examination (CCBT) to reserved Community employees as per Para 8(iii) of Master Circular - 31.
- vi. The allotment of marks under various head for being placed on the panel as per Para 219 (j) of IREM Vol-I, (Reprint- 2009) as under:

SN	Factor/Heads	Maximum marks	Qualifying marks
1	Professional ability	50	30
2	Record of service	30	18
	Total	80	48

- vii. In terms of CPO/GRC's letter No. P/R/14/314/3, dated 27.09.06, SER/P-HQ/Ruling /0/983 dated 23.03.2023 dated 06.04.2023, the marks under the heading "Record of service" are distributed as under: -

SN	Factor/Heads	Maximum marks
1	Educational Qualification	10
2	Entries in Service record (15 marks as per different heads of APARs and 5 marks as per Service Record) viz. Award/Punishment etc.	20
	Total	30

The marks under the heading "Record of service" are distributed as under: -

- a. **APAR-15 marks:-** Maximum 15 marks will be allotted for APARs, whereby 5 marks Outstanding, 4 marks for Very Good, 03 marks for Good, 02 marks for Average and **Unfit** for Below Average for each of last 03 years APARs (Authority: PCPO/SER's Estt. Srl. No. 177/02 & 266/99 and CPO/GRC's letter No. P/6th PC/32/Pt-I dated 16.06.2011).
- b. **Service Record- 05 marks:-** As per SER Estt. Srl. No. 177/02 & 266/99 award and merit certificate for DRM (RSP)/PHOD(RSP)/GM(VRSP)/Rly Board level (AVRSP) in last 3 years, maximum 01 mark for each award/merit certificate will be taken. For major penalty during the 3 years under consideration, 01 marks to be deducted for each major penalty and ½ marks to be deducted for each minor penalty. The maximum marks under this heading should not exceed 05 marks.

Note: It is also instructed in SER Estt. Srl. No. 177/02 & 266/99, that the above are only guidelines and if necessary, depending upon the circumstances, the Members of the Committee are fully competent to lay down their own guidelines. However, if different guidelines are followed, the same should be spelt out and it shall be uniformly applied to all the candidates.

- c. **Educational qualification 10 marks:-** The marks will be allotted as follows:-

Sl. No.	Education Qualification	Marks
1	Post Graduation/Master Degree & Higher	10
2	Degree in Engineering/ Graduation/ Hons. Degree	09
3	HS/10+2/Diploma	08
4	Matriculation/ 10 th Pass/ ITI	07
5	Below Matric	06

(Authority: As per PCPO/GRC's letter No. SER/P-HQ/Ruling/0/963 dtd.23.03.2023)

The "Service Record" will be assessed as per the entries available in the Service Register/Personal records with respect to the educational qualification, awards and punishment and based on the grading reported in the APARs.

- viii. The assessment under "Professional Ability" will be based on the marks secured by the individual employee in the written examination (CCBT) held as part of selection.

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5. **Syllabus:**

The syllabus prescribed for the examination has been approved by competent authority is enclosed as "Annexure-B"

6. **Pre-selection coaching:**

- a. Since no vacancies are reserved for SC candidate and 01 vacancies reserved for ST candidate, hence pre-selection coaching to eligible ST candidates only shall be imparted as per syllabus for a period of 3 to 4 weeks. After completion of the pre-selection coaching, a certificate has to be issued by the Controlling officer to the effect that all the eligible ST candidates have been imparted pre-selection coaching for a period of 3 to 4 weeks covering the syllabus prescribed for the examination. In case, any eligible candidates expressed his/her unwillingness for pre-selection, a written declaration to the effect may be forwarded to this office. (Auth: RBE No. 71/1991 & letter No. 88E(SCT)/1/42/2 dated 11.01.1991)
- b. PwBD candidates eligible for appearing in selection shall also be imparted Pre-Selection Training along with ST category.

7. **Date of submission of application and consolidated statement:**

Willing staff fulfilling the above conditions as on 03.03.2025 as detailed above, should submit applications within the target date, vide Para-(8) below.

8. **Important timelines:**

1.	Closing date for submission of application/option in prescribed format (Annexure-A)	03.03.2025
2.	Last date of counter sign by department	06.03.2025
3.	Last date of Service Particular Verification.	07.03.2025
4.	Date of issue provisional eligibility List	13.03.2025
5.	Date of issue of final eligibility list after finalization of representation, if any.	21.03.2025
6.	Tentative date of Pre-Selection coaching start w.e.f	26.03.2025
7.	Target date for completion of Pre-selection coaching	22.04.2025

9. **Notifying to the staff:**

In terms of Railway Board's Letter No. E(NG)I-72/PMI/166 dated 06.06.1972 the Senior Subordinate/Supervisor concerned has to furnish a certificate that "the eligible candidates were duly notified the holding of the selection/examination and asked to submit their applications giving willingness in writing" and forward the same to concerned Personnel Branch of the Divisions/Units. It should be the personal responsibility of the Senior Subordinate/Supervisor to complete the formality in this respect. It is further advised that any other communication received in respect of the selection should invariably be intimated to all the eligible candidates. This is also being uploaded on www.ser.indianrailways.gov.in → Division→Department→Personnel. Candidates have to check the website regularly for further any updates.


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10. The examination centre:

The examination centre may be outstation of working Division/Unit and the applicants will have to appear CBT examination as per their allotted city/town/centre. No change of CCBT centre shall be entertained from any applicant and CCBT shall be conducted by a contracted agency outside of Railways.

11. Medical classification & Medical Examination:

The post of JE(C&W) is classified under Medical category B-1, hence eligible candidates of Mechanical(C&W) department whose present medical standard is below than B-1 or who has attained 45 years of age and PME is due after attaining 45 years of age shall be sent for medical examination just after declaration of result of CCBT in terms of Para-514(b) of IRMM Vol-I for passing medical standard of B-1, if they are declared qualified in written examination(CCBT). PwBD candidates who will be declared qualified in CCBT shall be sent for medical examination for certification of required functional requirement of JE(C&W) post.

12. Mandatory Promotional Courses Training:

Candidates empanelled for promotion to the post of JE (C&W) should pass promotional training course of JE(C&W) which is mandatory before being promoted as JE(C&W) as per extant rules in vogue.

13. Last date for submission of application:

The willing and eligible candidates have to submit their application in the prescribed proforma enclosed at Annexure-A to their controlling supervisor on or before 03/03/2025 who will forward the applications in one bunch to the Controlling Officer after scrutiny so as to reach on or before 04.03.2025. The controlling officer has to forward the same in one bunch to Sr. DPO/RNC on or before 06.03.2025. If no applications are received within the stipulated time, the controlling officer need to forward a "Nil figure certificate" to the Sr. DPO/RNC.


The applications in piece meal manner and which are incomplete or received after the last date will be rejected without assigning any reason.

14. Other information:

At any stage of selection, if any staff candidature is found to be defective or not as per extant rules, his/her candidature will be cancelled thereof. Thus, mere calling or being eligible provisionally for the selection does not confer any right to them for such promotion. The administration also reserves the right to cancel the notification/notified vacancies at its discretion, if any discrepancies are found at any stage and such decision will be final and binding on all.

Wide publicity may please be given it amongst eligible categories of staff. A copy of this notification may also be displayed on the notice boards and Divisional/Unit websites.

Encl: i) Application Proforma (Annexure-A)
ii) Syllabus (Annexure-B)


सहायक कार्यालय अधिकारी
Asstt. Personnel Officer
र. पू. रेलवे, रांची
E. Railway, Ranchi

11/12/15

Annexure-A

Proforma of Application for the post of JE(C&W), L-6 against DPO in Mechanical Department of Ranchi Division.

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Recent colour
photograph

Signature of the candidate

01.	Name (In Block Name)			
02.	Designation & Station	Substantive:		
		Officiating:	From:	To:
03.	Pay Matrix Level			
04.	Employee No. &		HRMS ID:	
05.	Date of Birth			
06.	Date of Initial Appointment and post:			
07.	Date of Regular Promotion as Sr. Tech:			
07.	Date of Regular Promotion as Tech Gr. I:			
08.	Educational & Technical Qualification as per entry made in Service Record:			
09.	Caste/Community:			
10.	Whether belongs to PwBD (Yes/No), if yes, mention details and attach relevant documents.			
11.	Mobile No (Personal):		CUG:	
12.	E-Mail Id:			

I, the undersigned hereby declare that the particulars furnished above are correct and true to the best of my knowledge. I would be liable for punishment under D&A Rule if the aforesaid information is proved to be false and my candidature will be summarily rejected.

Date:
Station:

Signature of Applicant

(Instruction: Signature and date both are compulsory, otherwise application will be rejected.)

For use of the controlling Supervisor of the employee)

It is certified that the particulars furnished by the employee are verified with the records available in this office and found to be correct. He fulfils the eligibility criteria as stipulated in the notification.

The application is forwarded to Sr. DME/..... for further necessary action please.

Signature with stamp of Controlling Officer/Supervisor

Date:
Station:
Office Seal:

Handwritten signature and date 11/12/15

Annexure-A

Proforma of Application for the post of JE(C&W), L-6 against DPQ in Mechanical Department of Ranchi Division.

Recent colour photograph

Signature of the candidate

01.	Name (In Block Name)					
02.	Designation & Station	Substantive:				
		Officiating:		From:	To:	
03.	Pay Matrix Level					
04.	Employee No. &		HRMS ID:			
05.	Date of Birth					
06.	Date of Initial Appointment and post:					
07.	Date of Regular Promotion as Sr. Tech:					
07.	Date of Regular Promotion as Tech Gr. I:					
08.	Educational & Technical Qualification as per entry made in Service Record:					
09.	Caste/Community:					
10.	Whether belongs to PwBD (Yes/No), if yes, mention details and attach relevant documents.					
11.	Mobile No (Personal):		CUG:			
12.	E-Mail Id:					

I, the undersigned hereby declare that the particulars furnished above are correct and true to the best of my knowledge. I would be liable for punishment under D&A Rule if the aforesaid information is proved to be false and my candidature will be summarily rejected.

Date:
Station:

Signature of Applicant

(Instruction: Signature and date both are compulsory, otherwise application will be rejected.)

For use of the controlling Supervisor of the employee)

It is certified that the particulars furnished by the employee are verified with the records available in this office and found to be correct. He fulfils the eligibility criteria as stipulated in the notification.

The application is forwarded to Sr. DME/..... for further necessary action please.

Signature with stamp of Controlling Officer/Supervisor

Date:
Station:
Office Seal:



(For use of the controlling Officer of the employee)

Forwarded the applicant of Sri/Smt/Ms _____ to Sr. DPO/WPO..... for further necessary action:

1. Verified and countersigned.
2. Certified that there are no DAR cases pending against the concerned staff.

(In case any DAR cases is pending against the above staff, the details may kindly be indicated)

Signature with stamp of Controlling Officer with
Designation & Seal

Date:

.....

(For use of the Concerned P/Branch Officer of the employee)

Certified and verified the particulars as mentioned in the application with available official records viz. Service Record, P/File etc.

Date:

Signature of the concerned P/Branch officer with stamp

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Annexure-B

Uniform Syllabus for the post of JE(C&W) against 25% DPQ in Mechanical Department over S.E.RLY

Sl No	Freight Stock-
1	Different types of freight stock- <ol style="list-style-type: none"> Open wagon- BOXN and its variant, Covered wagon- BCN and its variant, Flat wagon- BRN and its variant, Hopper wagon- BOBRN, BOBSN, BOBYN etc. Container wagon- BLC, BLL Brake Van- BVZC, BVZI & BVCM <p>Special features. New wagon numbering system.</p>
2	Name and functions of different components of wagons
3	Types of bogie and its components with overhauling procedure. Use of different types of gauges for trolley measurement.
4	Wagon body- Repair of door, door way cross bar pressing, side stanchion, sole bar, body bulge out, door operating mechanism of different wagons.
5	Wagon defects, IRCA rule & NTXR.
6	Procedure of ROH of wagon.
7	Sick line repairs of wagon.
8	Pattern of freight train examination- <ol style="list-style-type: none"> Closed Circuit rake Examination (CC) Premium Examination End to End Examination with sequence of examination & testing FMM, RFID, BPC, Man-Hour requirement for examination.
9	Air brake system- Principal of Conventional and BMBS, Single pipe and Twin pipe braking system. Working of different make air brake system. RTR, SWTR, calculation of brake power. Working of LSD, APM. Maintenance and trouble shooting of SAB, DV, Brake cylinder, Dirt collector etc.
10	Heavy Repair of Wagon- CBC components, Sole bar, riveting, Huck bolting etc. and gauging of wagon components.
11	Condemnation of wagon, warranty claim of components
12	ODC
13	Recent development in freight stock
14	In-motion weigh bridge & WILD, Wagon Tippler
15	Wheel dimensions and defects
16	Brake binding, Train parting and Hot axle/ CTRB failure, cause & remedial measures.

Sl No	Coaching Stock
1	Different type of coaching stock and its special features, Coach numbering & Transportation codes.
2	Name & functions of different components of ICF & LHB coaches- Roller bearing, Draw and Buffing gear, Air brake equipments, Brake gear equipments, Suspension arrangement, Wheel & Axle, Coach interior fittings, safety and passenger amenities, Furnishing materials, FIBA, PEV & PEASD etc.
3	Procedure of upper gear examination of coaching trains at depot

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4	Procedure of under gear examination of coaching trains at depot.
5	Examination of coaching trains, Maintenance Schedules of ICF & LHB coaches.
6	Sick line repair of coaches- CBC components, Sole bar, body repair, pressurized watering/ flushing system, corrosion etc.
7	Issue of BPC, Rolling in examination, CMM and Revised Maintenance Policy Circular no.4.
8	Brake binding, Train parting and Hot axle/roller bearing failure-cause & remedial measures.
9	Air brake testing-RTR, SCTR and calculation of brake power.
10	Condemning limits of various coach components and warranty claim.
11	Corrosion in coaching stock.
12	Standard facilities for 24 coaches rake in coaching depot.
13	DSR Card, coach failure and warranty claim.
14	Vande-Bharat train sets and associated sub-assemblies.
15	Mechanized coach cleaning, OBHS, pest control.
16	Linen Management- Mechanized cleaning of linen.
17	Gauging of coaching components & testing of FSDS, FDSS, WSP etc.
18	Operation & maintenance of Bio-toilets & other toilet accessories

SI No	Others
1	Raj Bhasa, Official language policy and rules.
2	Different class of Accidents, Disaster Management in Indian Railways, ART & ARME.
3	Derailment Mechanism, Site measurement and Investigation
4	Store-Stock & Non Stock items, store Imprest, Stock and Non Stock requisitions, Inventory Control, Scrap disposal, Material procurement.
5	Establishment matters- Pass rules, Leave rules, D & A rules, HOER, Retirement & death benefit, Staff welfare etc.
6	Welding techniques of wagons & coaches.
7	Arithmetic & Science upto 10+2 (HS) level and General knowledge.

This syllabus issues with the approval of the competent authority.