

## South Eastern Railway

Office of the  
Pr.Chief Personnel Officer  
11, Garden Reach Road  
Kolkata 700 043  
Dated: 30.10.2024

NO.SER/P-HQ/Wel/HC/24-25

Sub: Offer inviting quotations for Travel Agencies for Goa-Vizag-Araku Tour for organizing Holiday Camp/2024 of Non-Gazetted employees (Male & Female) over South Eastern Railway under the aegis of Staff Benefit Fund.

South Eastern Railway/HQ is going to organize Holiday Camp/ 2024 of Non-Gazetted employees of this Railway under the aegis of Staff Benefit Fund tentatively in the 1st week of January 2025.

### NOTIFICATION FOR QUOTATIONS

It has been decided by the Competent Authority of S.E. Railway that a Holiday Camp Tour of Non-Gazetted employees (Male & Female)-2024, will be organized at Goa-Vizag-Araku in the month of January'2025 under the aegis of SBF, wherein 110 heads (apprx.) comprising of Male and Female Rly. employees and 01 Executive will participate. The duration of the entire tour will be 10 (ten) days. Journey from Howrah/Shalimar to Goa, Goa to Vizag and back from Vizag to Howrah/Shalimar will be arranged by the Railway Authority by providing 02(two) nos. of 3AC coaches. The sight-seeing at Goa, Vizag and Araku will be conducted by the Luxury Bus. To extend the facility of good quality of food (veg & non-veg), accommodation in standard hotels and transportation by luxury bus for sight-seeing, quotations are invited from renowned and reputed Travel Agencies having Govt. Registration and credentials, who can fulfill the requirement with full responsibility. The terms & conditions including the mode of payment for this Tour should be mentioned in the Quotation by the Travel Agencies while submitting the same to this office. Moreover, they should have the updated GST clearance which are to be produced before the authority —of this Railway on demand. Quotation should be submitted indicating expenditure on per head basis (per pax) for arrangement of food, accommodation and transportation to be incurred by the Railway Authority, keeping in view the following programme and requirement.

#### DETAILS OF THE TOUR OF GOA-VIZAG-ARAKU - 10 DAYS

Days	PROGRAMME DETAILS	OVER NIGHT
1st	Journey starts by train from Shalimar	Train
2nd	In the Train	Train
3rd	The train will reach at Madgaon – check in to hotel	Goa
4th	Sight-seeing to South Goa- covering Mangeshi temple, Dona Paola, Miramar Beach, Panjim, Santa Durga Temple - back to hotel	Goa
5th	Sight-seeing to North Goa- covering Bagha Beach, Anjuna Beach, Calangute Beach - enjoy the Madavi River Cruise- back to hotel	Goa
6th	After side seeing on the way to Dudhsagar Fall and adjacent area and back to hotel	Goa
7th	Proceed for Vizag by train	Train
8th	The train will reach at Vizag – check in to hotel and cover Vizag local sight seeing.	Vizag
9th	Proceed for Araku by bus covering Bora Cave, Coffee plantation etc. and back to hotel	Vizag
10th	Start for return journey from Vizag and arrive Shalimar and the tour ends	Kolkata

Contd.....  
29/10/2024

## DETAILS OF REQUIREMENT

### **A. ARRANGEMENT OF FOOD.**

**1<sup>st</sup> day:** Night — Dinner (all the items to be supplied during train journey).

**2<sup>nd</sup> day to 10<sup>th</sup> day :** Morning— Bed Tea with biscuits, breakfast with tea/coffee.  
Noon — Lunch,  
Afternoon — Tea with biscuits, snacks  
Evening—snacks, tea/coffee,  
Night — Dinner

- (i) All food items should be supplied tasty and palatable. Menu to be fixed on negotiation.
- (ii) Only cooked food by the travel agency should be supplied in the lunch & dinner during train journey. Drinking water in sealed bottles should be provided by the Travel Agencies to each passenger at lunch & dinner during train journey.

### **B. TRANSPORTATION :**


2/2 Luxury AC bus for journey from one place to another and also for site-seeing during the tour.

### **C. ACCOMMODATION :**

Specious double-bedded rooms with attached bath and toilet, to be provided for accommodation of 2 heads.

### **D. OTHER CONDITIONS:**

- (i) A mutual agreement of the both parties i.e. South Eastern Railway and the authorized signatory of the Travel Agency will be negotiated.
- (ii) All payments will be made by NEFT mode only.
- (iii) Quotations must be submitted in sealed cover addressing to the following authority with all detail of Travel Agency and reached to the latest by 15.00 hrs. of 07.11.2024 Quotations will be opened in the chamber of Sr.Personnel Officer(HQ)/SER/Garden Reach at 16.00 hrs. on the same day.
- (iv) Quotations received through TELEX/FAX/e-mail shall not be entertained/considered.
- (v) Address of the authority for addressing as well as submission of quotations :-

  
Sr.Personnel Officer(HQ),  
South Eastern Railway, Garden Reach,  
Kolkata -700043.