

**South Eastern Railway
RANCHI DIVISION**

**NOTIFICATION
Appointment of Halt Contractor at ARGORA**

No C.40/PH/Argora/2024 , dated: 23.08.2024

For and on behalf of the President of India the Senior Divisional Commercial Manager, South Eastern Railway, Ranchi invites applications from the interested candidates to work as Halt Contractor on commission basis for initial period of 5 (Five) years for selling of tickets to passengers as per Railway rules.

Name of the passenger halt.	Name of the work	Details of payment of commission		Security deposit	Period
		Sales turnover in Rs.	COMMISSION payable		
Argora Passenger Halt.	Railway Ticket sale commission agent	1-15,000	15%	The appointed/selected candidate (agent) has to deposit Rs.2000/- (Rupees two thousand only) with the Railway administration as security deposit. Security deposit may be enhanced and no interest will be payable on this amount.	For 05(Five) years
		15,001-50,000	12%		
		50,001-1,00,000	9%		
		1,00,001-2,00,000	6%		
		2,00,001 and above	3%		

Place of submission of Application:-

Application form should be dropped in the box kept at the office of Sr.Divisional Commercial Manager/S.E.Railway, Ranchi on 23.09.2024 (Monday) from 11.00 hours to 15.00 hours. Envelope containing the application should be super scribed with "Appointment of Halt Contractor for 'ARGORA' Passenger halt". The Application Performa along with the rules and conditions and other information can be obtained from the office of the Sr.Divisional Comml.Manager, S.E.Railway, Ranchi on any working day from 24.08.2024 to 20.09.2024 between 10:00 hours to 17: 00 hours.


Date and time for opening of Application:-

At 15.30 hrs of 23.09.2024

Web Site particulars where complete details (including application format and terms and conditions) can be seen.

www.ser.indianrailways.gov.in from 23.08.2024 and up to 15:00hrs on 23.09.2024.

NB: It may please be noted if leading of normal life/activities is disturbed by any order of Nation/state Authority on the date of dropping/opening, then it shall be suspended and will be rescheduled on next usual working day.


**Sr.Divisional Comml.Manager,
S.E.Railway, Ranchi
For & on behalf of President of India**

TERMS AND CONDITIONS

Essential Eligibility Criteria:-

1. **Residential Certificate:** - The halt contractor should be a permanent resident of the place where the halt station is opened. The residence of an applicant would be treated as local residence if it is located within the same district in which the station is located. For this the applicant will be required to submit a certificate of local residence from the DC/SDO/BDO/CO/DM of the district or Gram Panchayat/Zila Parshad in which the station is located along with the attested copy of Aadhar card/Voter Identity card.
2. **Educational Certificate:-** The applicant should be at least 10th standard pass and should have working knowledge of simple English so as to read the names of the stations and the value of tickets. For this for the applicant will be required to submit 10th board passing certificate.
3. **Age, Date and Birth Certificate:-** A certificate issued by Educational Board or Admit Card of class 10th exam is to be submitted, wherein the date of birth is available.
4. **Medical Certificate:-** Applicant should produce a Medical certificate by Registered Medical Practitioner showing that He/She is fit for active service and free from any communicable disease. It is to be attached as per format given in Annexure "A" along with the application form. This certificate should not be issued before 23.08.2024.
5. **Character Certificate:-** The antecedent of the applicant needs to be verified before their appointment as halt contractors. For this the applicant will be required to submit a character certificate issued from DC/SDO/CO/BDO/SP/SSP of the district or Gram Panchayat/Zila Parshad. This certificate should not be issued before 23.08.2024.

SCREENING OF APPLICATION FORMS:

Applicants received from the applicants will be scrutinized and eligible offers will be shortlisted. Selection will be done by drawing lots, drawn by any child if there is more than one suitable candidate. All the eligible candidates will be advised the date, time and venue of the draw through Courier/Regd.AD so that they may attend the draw if they so desire.

Other terms and conditions:-

1. The selected candidate will have to submit/remit a refundable security deposit sum of Rs.2000/- (Rupees two thousand only) by way of DD/FDR issued in favour of FA & CAO, S.E.Rly. GRC. Kolkata drawn from any Nationalized Banks. The amount of security money to be deposited by the selected candidate before taking charge of halt station. It is refundable without interest after expiry of contract after adjusting of all Railway dues (if any). In addition to that, he/she has also to deposit the approximate cost of the Railway articles supplied to the agent to safeguard the interest of the administration.

2. The agent will have to collect tickets in advance from the base station on cash payment. The appointment as Halt Contractor is purely on contractual basis and no facilities viz absorption in Railway service, regularization of service, Bonus, Railway pass facilities etc, shall accrue to the Halt Contractor.

3. Regarding regularization of halt contractors, facilities provided to halt contractors, etc, it is specified that halt agents are appointed after the Railway enters into a contract with the selected candidate. The selection of halt contractors will be purely contractual in nature and no facilities, viz. absorption in Railway service, regularization of service, bonus, Railway pass facilities etc shall accrue to the halt contractor.

4. Pattern for payment of commission:-

(i) Commission will be paid to the halt contractor as under:-

Sales turnover in Rs.	COMMISSION payable
1-15,000	15%
15,001-50,000	12%
50,001-1,00,000	9%
1,00,001-2,00,000	6%
2,00,001 and above	3%

(ii) The minimum commission payable to the halt contractors would be Rs.1000/- per month for halts having stoppage upto 2 pairs of trains and Rs.1500/- per month for halts having stoppage of more than 2 pairs of trains.

NB: If the sales turnover is Rs.3,00,000/- the commission would be 15% of Rs.15,000/- +12% of Rs.35,000/-+9% of Rs.50,000/-+6% of Rs.1,00,000/-+3% of 1,00,000/-=Rs.2250/- +Rs.4200/-+Rs.4500/-+Rs.6000/-+Rs.3000/-= Total Rs.19,950/-.

(iii) The commission payable to the halt contractor will be on the basis of the individual month's transaction and not on the basis of monthly average sales turnover for the entire year.

5. Appointment of Heirs and Successors of Deceased Halt Contractors:

Appointment of heirs and successors of deceased halt contractors, in the event of death of the halt contractor, may be considered along with other applicants and preference will be given to the heirs, all other things being equal. Further, if eligible heir and successor of the deceased halt contractor apply, draw of lots may not be required and preference may be given to him.

6. Booking Zone of Halt Stations:-

Halt contractors are permitted to issue tickets at least:-

- (a) Upto the stations connecting the main line in case the halt station is located on the branch line;
- (b) Up to the stations serving the district/tehsil headquarters if falling within the same Railway or upto 25 kms from the inter-change points in case of halt stations located on the main line.

These are to cover the minimum facility and the Zonal Railways are however, free to take their decision to ensure that halt agents issue tickets in maximum number of cases so that the evil of ticketless travel is not encouraged.

7. Other guidelines: - Halt agents should be given additional responsibility of cleanliness of halt stations without any remuneration. Close inspection will be done by the Divisional Authorities to ensure that proper cleanliness has been maintained at the halt stations.

FORM OF APPLICATION FOR SELECTION OF HALT CONTRACTOR AT
ARGORA HALT STATION IN
SOUTH EASTERN RAILWAY, RANCHI DIVISION.

To,
The Sr.Divisional Commercial Manager
S.E.Railway, Ranchi
P.O- Hatia,
Dist- Ranchi, pin code-834003

Self attested
Stamp size photo to
be pasted.

Respected Sir,

Subject: - Application for Passenger halts at **ARGORA** to be filled and self attested documents to be submitted.

SL.No.	Details of the Applicants	To be filled by the applicants
1.	Applicant's Name (Hindi) :- (Capital letters) (English):-	
2.	Father's Name	
3.	Age, Date of Birth (as per certificate issued by Educational Board or Admit Card of class 10 th exam) (Submitted: YES/NO)	
4.	Educational Qualification (Proof of which is to be attached) (Submitted: YES/NO) :-	
5.	Permanent address (Proof of which is to be attached) (Submitted: YES/NO):-	
6.	Year of passing class 10 th (proof of which is to be attached) (Submitted: YES/NO):-	
7.	Full communication address with mobile no:-	
8.	a).Residential certificate issued by , DC/SDO/CO/BDO , Govt.of Jharkhand or Gram Panchayat/Zila Parshad (Submitted: YES/NO) b)Aadhar card/Voter Identity card (Submitted: YES/NO)	

Signature of the applicant

9.	Medical certificate from a registered medical officer to be attached as per annexure 'A' that the applicant is not suffering from any communicable disease and fit for active service. This certificate should not be issued before 23.08.2024. Submitted or not : (YES/NO)	
10.	Character certificate (Issued by DC/SDO/CO/BDO/SP/SSP) or Gram Panchayat/Zila Parshad. This certificate should not be issued before 23.08.2024. (Submitted: YES/NO)	
11.	Whether belonging to Schedule Caste/Schedule Tribe and other Backward classes (Submit an attested copy of the Caste status (if applicable))	

Date:-

Signature of the applicant

Declaration

Ison/daughter ofdo

hereby declare that all statement made in this applications are true, complete and correct & the best of my knowledge and belief. I understand that in the event of any information being found false at any stage or not satisfactory as per the eligibility criteria according to the requirements for engagement of Halt Agent, my engagement is liable to be cancelled/ terminated.

Signature of the applicant

Date:-

NB:- Application with incomplete documents shall be liable for cancellation and railway reserves right to accept or reject any or all the applications without assigning any reason thereof. The Railway Administration reserves the right to decide any case or any dispute.

ANNEXURE "A"

Performa for Medical Certificate to be submitted in this format

Date of Issue :

*This is to certify that Shri / Smt. _____ son / daughter of
_____ residing at _____ is not
Suffering from any communicable disease and fit for active service.*

Signature of the Doctor:

Name of the Doctor:

Registration No:

Stamp / Seal :