

To,
All Concerned
Adra Division

Sub:- Retention of Railway Quarter Under distance of 50/55 KM by Rail Route.

The Policy of retention of Rly. Qtr. Under distance of 50KM by Rail Route has on temporarily /annually basic continued with effect from 6.03.2007 except for the banned period from 01.04.2010 to 31.03.2011 as per terms & conditions of this letter dated 12.03.2007.

Now with the approval of DRM/Adra, this issue has been again reviewed and it has been decided to extend this policy for a further period of one year w.e.f. 01/04/2023 to 31.03.2024 without any restriction over employees subject to the following terms and condition w.e.f. 01.04.2013 as per Policy circular letter dated :- 17.05.2013.

1. A staff transferred from one station to another shall be permitted to retain his Railway Quarter at the old station of posting on payment of normal rent in case he/she is transferred to a station falling within a distance of 50 KM from the old station of posting as per Rail Route.
2. In case staff is initially transferred to a Location within 50KM from the old station and is permitted to retain his/her quarter at the old station on payment of normal rent and such a staff is subsequently transferred to another station which is now Located more than 50 KM beyond the station where Quarter retention permission has been given to him/her, will be required to vacate his/her Railway Quarter in accordance with the extant provisions governing retention of Quarters on transfer grounds.
3. Permission for retention will not be granted automatically and a staff will have to apply for the same Approval of ADRM/Adra will be required for grant of such permission and the case will be processed through concerned Branch Officer of the staff & put up to ADRM/Adra directly for approval as per specific format provided as ANNEXURE- 'A'.

The permission to retain quarter at previous place of posting under 50/55 KM Policy shall be for a maximum period of four years from the date of transfer as per Terms & Condition of this office letter No.- SER/P/G/Qtr/Policy/Adra Division/480 Dated:- 29.05.2014 and 31.03.2016 and this office letter No.- SER/P/ADA/Qtr/Retention/Policy/Adra Division/480 dtd.- 06/08-09-2016 or till any modification of the condition of this letter or till declaration of same electrified suburban area as per Estt. Srl. No.- 132/2007 (para-10.4).

The staff, who were already granted retention permission for a period of three years under the above facilities of 50/55n KM policy before 01.04.2016, they will be extended retention permission of Railway quarter up to one year only. If they want as per Terms & condition of the policy of 50/55 KM rail route, further retention permission of rly. Quarter at previous place of posting will not be allowed/included under any ground.

4. The aforementioned facilities for retention of Quarters shall NOT be admissible to Staff/Supervisors occupying posts for which nominated /Earmarked Quarter exists at the new station of posting and is available or any other alternative accommodation is available.
5. If a staff applies for quarter at new station of posting and he is allotted with the same, retention permission for Quarter occupied by him/her at old station will be treated as automatically cancelled w.e.f 15 days after the date of allotment of quarter at the new station.
6. No composite Transfer Grant will be admissible to a staff, Who is allowed to retain quarter at the old station as per the provisions outlined above till such retention is permitted by the administration.

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7. The retention permission will not be construed as an excuse for the staff for commuting from the station where quarter retention permission has been given to the new place of posting. The above provisions are for preventing dislocation of the families of staff under no circumstances shall staff permitted to use retention permission as an excuse for commuting from their quarter to the new place of posting on daily basis and as such no Concession Ticket Order (CTO) will be issued in favour of such staff. If necessary and requested by the staff shared accommodation at new station will be permitted during retention period.
8. Staff, Who opt for retaining their quarters etc. will permitted to visit their families at the old station only during the period of leave with due permission of their Supervisor/Controlling Officer by making their own arrangement for such visits.
9. Staff, Who are found to be absent from their new place of posting without appropriate permission will be liable to be taken up under D&A Rules.
10. The Policy for retention of Rly. Qtr. Under distance of 50/55 KM shall not be applicable in father & Son's rule for allotment in normal retirement, Voluntary retirement & death case etc. Provisions under 50/55 KM rail route policy will be applicable for cases of retention of Quarters on transfer ground only.
11. Further extension of the Policy of 50/55 KM rail route will be considered based on review by Divisional Authority.
12. The following station & section are also within the ambit of retention of Railway quarter within distance of 50/55 KM by rail route as per Policy circular letter dated:- 17.05.2013.

ADA-BQA, BKSC-BJE, BQA-GBA, PRR-CNI

Note:-

- (a) In case staff is initially transferred to beyond 50 KM from the old station and has applied for and is permitted to retain his quarter at the old station on payment of normal rent on transfer ground and education/medical ground and then such staff is subsequently transferred to another station which is now located within 50 KM the station, Where Quarter retention permission has been given to him than he/she shall not be applicable for further retention of Rly. Qtr. Under policy of 50/55 rail route of his/her railway quarter in the old station and will be required to vacate railway quarter at old station.
- (b) Retention permission under distance of 50/55 Km by rail route should invariable be applied for before the current period and not post-facto. Hence the staff may be advised that their application may be submitted for retention of railway quarter in time for sanction of their retention permission of Railway quarter on transfer.

Seen
23-6-23
Sr. Divl. Personel Officer
S.E.Railway/Adra

Copy forwarded for information and necessary action to:

1. PS TO CPO & FA&CAO for kind information to CPO/GRC and FA&CAO/GRC.
2. Ch.OS(G) to DRM for kind information of DRM/ADA.
3. Steno to ADRM for kind information of ADRM/ADA.
4. Sr.DFM/ADA for kind information.
5. CMS/Adra for kind information
6. Sr. Audit Officer/Adra for kind information.
7. All Branch Officer/Adra for kind information. They are requested to Circulate amongst the staff for wide publication.
8. All chairman Quarter Committees of Adra Division.
9. Recognized Union for information please.
10. Divl. Secy.- AISC & STREA-Adra.
11. Divl. Secy. AIRPF Association-Adra.

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